

# Young People's Education and Skills: Apprenticeship Sub-Group

## AGENDA

<b>Chair:</b>	Andy Scott	<b>Job title:</b>	Service Head for Economic Development
<b>Date:</b>	11 March 2014	<b>Time:</b>	10.00 – 12.00
<b>Venue:</b>	London Councils, meeting room 6		
<b>Officer:</b>	Anna-Maria Volpicelli	<b>Email:</b>	Anna-maria.volpicelli@londoncouncils.gov.uk

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Item 1.	Welcome, introductions and apologies	AS
Item 2.	Notes of the last meeting and matters arising <i>(for agreement)</i>	AS
Item 3.	Update from sub-group members (to be emailed in)	All
Item 4.	The London Professional Apprenticeship	Sara Caplan PwC
Item 5.	Effective working with training providers	All
Item 6.	Apprenticeship Funding Reform (Technical Consultation)	MVM
Item 7.	London Councils Data Collection	DN
Item 8.	Any Other Business <ul style="list-style-type: none"><li>Identifying future topics</li></ul>	All

***Date of Next Meeting: Tuesday 17 June 2014, 10-12 noon, London Councils, Room 6***

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# Young People's Education and Skills (YPES)

## Local Authority Apprenticeship Sub-Group

<b>Date</b>	3 December 2013	<b>Venue</b>	London Councils
<b>Meeting Chair</b>	Andy Scott, Service Head for Economic Development		
<b>Contact Officer:</b>	Helen Crumley		
<b>Telephone:</b>	020 7934 9742	<b>Email:</b>	<a href="mailto:Helen.crumley@londoncouncils.gov.uk">Helen.crumley@londoncouncils.gov.uk</a>

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### Attendance:

#### **Members:**

Albena Karameros	London Borough of Islington
Aelswith Frayne	London Borough of Tower Hamlets
Andy Scott (Chair)	London Borough of Tower Hamlets
Denise Atkinson	London Borough of Lewisham
Dianna Neal	London Councils
Forogh Rahmani	GLA
Hannah Ashworth	London Borough of Croydon
Javad Ossouljian	London Borough of Hackney
Jo Margrie	Hackney Learning Trust
Kelly McMorran-Barnard	GLA
Maria Thompson	Havering FE College
Mark Booth	London Borough of Camden
Mary Vine-Morris	London Councils
Negat Lodhi	NAS
Rachel Dowse	London Borough of Barking & Dagenham
Sarah Sargent	London Borough of Wandsworth
Vanita Nicholls	London Borough of Ealing
Victoria Swarbrick	London Borough of Brent

#### **Officers**

Anna Dent	London Councils
Helen Crumley	London Councils

#### **Apologies**

Chris Cox	Royal Borough of Kingston
Fred Titterington	CITB/Cskills
Helen Steel	UNISON
Jo Clemente	London Borough of Enfield
Mick Hadgraft	TUC
Nicola Mayell	London Work-based Learning Alliance
Nina Scuffil	London Borough of Camden
Stephen Regalado	London Borough of Lambeth
Tessa Staniforth	Transport for London
Vic Farlie	London Work-based Learning Alliance

## 1 Welcome Introductions and apologies

1.1 AS welcomed members to the meeting. Apologies for absence were noted.

## 2 Notes of the last meeting and matters arising

2.1 The notes of the last meeting were agreed.

### **3 Update from sub-group members**

- 3.1 NL provided an update from NAS. It was agreed that this would be uploaded with the papers of the meeting
- 3.2 It was agreed that borough representatives should email their updates to Mary Vine-Morris for compilation and subsequent uploading to the webpage.

**Action: Borough representatives to send updates to Anna-Maria Volpicelli ([anna-maria.volpicelli@londoncouncils.gov.uk](mailto:anna-maria.volpicelli@londoncouncils.gov.uk)) by 25<sup>th</sup> February 2014 for uploading with papers for the next meeting**

**Post-meeting note: An update from LB Ealing has been uploaded with the papers for the meeting held on 3<sup>rd</sup> December 2013**

### **4 Procurement**

- 4.1 DN gave an overview of the London Councils Procurement Pledge which was designed to prompt skills and employment benefits locally; including apprenticeship opportunities. It was noted that performance on apprenticeships had been static and there was a suggestion of under-reporting.
- 4.2 Facilitated by a series of presentations from LB Hackney (on facilitation / skills match) LB Lewisham (on higher-level engagement) and LB Tower Hamlets (on follow-up and monitoring), the meeting discussed progress in implementing the Procurement Pledge and pilots funded by NAS in LB Lewisham, LB Barking & Dagenham and the West London Alliance.

**Post-meeting note: supporting information from LB Lewisham and London First has been uploaded to the webpage.**

- 4.3 DN circulated two 'Mythbuster' leaflets – one targeted at boroughs and one at suppliers. This had been developed by London First and London Councils to challenge some of the most common misconceptions about delivering skills and employment outcomes through contract procurement.
- 4.4 A key learning point from borough experience was the importance of senior management buy in and support from professional officers. It was agreed in principle to renew the Procurement Pledge by London Councils. Boroughs should review locally the ways in which economic development and procurement teams work together in each borough.

**Action: MVM, DN and AS to take forward through London Councils: Leaders Committee in January 2014.**

### **5 GLA Presentation**

- 5.1 Forogh Rahmani and Kelly McMorran-Barnard gave a presentation on the GLA's Apprenticeships Campaign Spring 2013 evaluation. The target for Apprenticeship take-up was 250,000 starts by 2016 (this compares with 108,000 in the current year).

**Action: London Councils to discuss further with GLA opportunities for boroughs to link up with/promote GLA campaign.**

**Action: DN to send GLA details of local authority employer engagement projects.**

### **6 AOB**

**Date of next meeting: Tuesday 11<sup>h</sup> March 2014, 10.00-12.00, meeting room 6, London Councils.**