Young People's Education and Skills

Operational Sub-Group

Date	20 April 2012	**Venue**	London Councils
Meeting Chair	Mary Vine-Morris		
Contact Officer:	Peter O'Brien		
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Attendance:

Members:

Mary Vine-Morris (MVM)	Chair - London Councils
Aidan Pettitt (AiP)	Education Funding Agency (EFA)
Alison Moore (AM)	LB Hillingdon (North-West Cluster)
Diana Choulerton (DC)	LB Ealing (South West Cluster)
Eamonn Gilbert (EG)	RB Kingston upon Thames (SWLSEP)
Jason Lever (JL)	Greater London Authority (GLA)
Jo Baty (JB)	LB Redbridge (Chair ESF Steering Group)
John Galligan (JG)	LB Brent (West Central Cluster/Vice-Chair OSG)
Lorraine Downes (LD)	City of Westminster (Central Cluster)
Negat Lodhi (NL)	National Apprenticeship Service (NAS)
Ruth Griffiths (RG)	LB Lewisham (South Cluster)

Officers:

Peter O'Brien (POB)	London Councils: Young People's Education & Skills (YPES)
Yolande Burgess (YB)	YPES

Apologies:

Alan Parnum (AP)	EFA
Michelle Cuomo	GLA EBP
Helen McNulty	Learning Trust (LLDD)
Helen Richardson	LB Barking and Dagenham (Apprenticeships/ICYP)
Judith Smyth	Association of Colleges
Trevor Cook	LB Havering (North East Cluster)
Vic Farlie	London Work-Based Learning Alliance (WBLA)

1 Welcome Introductions and apologies

1.1 The Chair welcomed Aidan Pettitt to his first meeting and those in attendance introduced themselves and noted the apologies for absence.

2 Notes of the last meeting and matters arising

2.1 The following amendments were agreed to the draft minutes circulated with the agenda:

- Item 8.1, line 1, replace "Central" with "South west"
- Item 9.2, line 1, replace "DC" with "LD"

Subject to these amendments, the minutes of the last meeting were agreed. A document had also been circulated with the minutes to show that the action points outstanding or agreed at the last meeting had all been closed.

3 YPES Board – 6th March Feedback

3.1 MVM reported back on the YPES Board meeting held on 6 March 2012:

a. There had been several changes in Board membership, which the OSG noted.

b. *Youth Contract:* The Board had expressed its concern about the routing of funds through the (then) YPLA and the manner of the commissioning of services in London.

OSG reiterated the Board's concerns and highlighted the key role of local authorities in the planning, delivery and accountability of the programme. AiP said it was hoped that the EFA and LGA would shortly publish a document clarifying the roles of local authorities. He also confirmed the next milestones in the procurement process.

Post meeting note: Youth Contract - Local Authority Roles ***published***

c. *Careers Guidance:* the Board had received presentations from Careers England and Centre for Economic and Social Inclusion – the latter comprising the latest information about research into the emerging picture for careers guidance in schools commissioned by the GLA. The publication of the report is held during the Mayoral Election purdah period.

d. *Other items:* The Board agreed key lines for the response to the consultation on RPA Regulations and approved the annual work plan (discussed at items 4 and 6 respectively in this OSG meeting). It also received reports from NAS on Apprenticeships and from the (then) YPLA on post-16 participation. It agreed the latest report on the vision/strategy.

4 Raising the Participation Age (RPA)

4.1 YB thanked members of the OSG for their input to the response to DfE's consultation on RPA regulations. The response had been circulated with the agenda for the meeting. Representatives of boroughs paid reference to the content of their own responses to the consultation, emphasising the many areas of agreement and the details in which they did not concur with the London Councils response.

4.2 YB tabled the draft evaluation of the Learning Visit that took place on 30th March and thanked DC for her support in organising the event. The report showed that the event was successful and well received by those in attendance. The Improving Choices for Young People (ICYP) Group would discuss the report in detail and agree next steps.

4.3 DC reported that phase four of the RPA pilots would involve five further boroughs in London (Bexley, Camden, Croydon, Hounslow and Kingston-upon Thames). Ealing would be supporting Camden, Hounslow and Kingston; while Surrey would be supporting Bromley and Croydon. DC also reported on a recent Local Leader Steering Group meeting and agreed to circulate some of the technical updates that were discussed.

4.4 OSG members had been sent a paper *Supporting tracking and monitoring,* which outlined some of the dependencies across London's local authorities for both tracking and recording young people's activity and made recommendations for maintaining some consistency for these activities across London. OSG welcomed the paper and agreed to commission further work. In further discussion, members also welcomed a report that the Data Advisory Group (DAG) was requesting that the Data Service provide a direct

feed from Individualised Learner Records (ILRs) to the Client Caseload Information System (CCIS) each term. The meeting agreed that, given the importance of a Pan-London approach in this area, Directors of Children's Services (DCSs) in each borough should be alerted either through correspondence or discussion at the Association of London DCSs (ALDCS).

ACTIONS:

111 HR to invite the five phase four pilots currently not represented to join the ICYP Group.

112 DC to circulate to the OSG and ICYP Group technical updates on RPA that had been discussed at the RPA Local Leaders Steering Group.

113 YB to provide a progress report on discussions between DAG and the Data Service

5 Partner Updates

5.1 *GLA*

a. JL spoke to the report that had been circulated in advance, focussing on Youth Transitions to Adulthood in London and the Mayor's Education Inquiry. He said that further work on the key themes of the Mayor's Education Inquiry would be published after the 4th May elections.

b. In Michelle Cuomo's absence MVM touched on the issues covered in part one of the report, including the London Enterprise Panel (LEP), focussing particular attention to the relationship between YPES and the LEP's Skills & Employment Working Group (S&EWG). YPES was represented on the S&EWG through Cllr Steve Reed and Jack Morris (Chair and Vice-Chair of YPES Board), which has its first meeting on 2nd May. An agreed priority was to ensure that the work of the respective bodies was well-connected, not duplicated and mutually respectful.

c. MVM also noted that local authorities responses to the Mayor's Education Inquiry would form an excellent contribution to YPES' call for evidence in the development of the vision for provision in London

(http://www.londoncouncils.gov.uk/policylobbying/children/education14to19/beingthebest/default.htm)

5.2 NAS

a. NL advised the meeting about the availability of the most recent performance information and that a new data sharing agreement had been sent to Boroughs' Chief Executives. To ensure a speedy response, NL would copy the agreement to YPES so that 14-19 Lead Officers could take the issue forward within their councils.

b. The Apprenticeship Ambassadors Network had been launched by WBLA, under the commission of NAS. NL agreed to clarify the role of young people in the network.

c. New funding rules have been published for Apprenticeships.

d. The National Apprenticeship Awards 2012 are now open for entry – deadline is midnight on 25th May 2012. Further information is available at this link: http://www.apprenticeships.org.uk/Awards/NationalApprenticeshipAwards.aspx

5.3 EFA

a. AiP reported that 16-18 allocations had been issued, except for one area that was waiting for a decision on a Free School application. He also said that the EFA was in the process of procuring new provision as part of successful 'addressing gaps in

local provision' exercise and the Youth Contract procurement round. The EFA is also managing a separate exercise to allocate the Demographic Growth Capital Fund (DGCF)

b. In subsequent discussion, AiP confirmed that EFA would be considering the impact of its allocations in conjunction with the Skills Funding Agency allocations and noted the meeting's request that this information should be shared with YPES.

ACTIONS:

114 Local authorities to provide responses to

(a) the Mayor's Education Inquiry (by 24th April)

(b) the YPES vision / strategy (by 18th May)

115 NL to:

(a) send MVM further information about the Apprenticeship Ambassadors Network

(b) copy the data sharing agreement to YPES for onward circulation to 14- 19 Leads

116 AiP to report back to the EFA

(a) that YPES should be invited to provide a regional perspective on current procurement decisions and DGCF regional moderation

(b) the request that EFA shares with YPES the results of its review of EFA & SFA allocations

6 Workplan Monitoring

6.1 The meeting received and noted the report "Workplan Monitoring – update April 2012" and pursuant to item 6 (Consultation on Three-Year Vision) viewed a video clip posted on Learner Voice London. The meeting congratulated all those involved in the production of the videos.

7 Agenda for 14-19 Leads Conference 29 June

7.1 The meeting brainstormed a large number of ideas for the shape and agenda of the Leads Conference; including:

a. The 14-19 curriculum (continuing the discussion during the RPA Learning Visit); alternative provision; Foundation Learning; results of the consultation on study programmes (if available)

b. The education legacy of the London 2012 Games

c. Tracking and monitoring

d. Updates on the Youth Contract

e. Pathways to employment (including those for LLDD); employer engagement; links between education and regeneration

7.2 DC noted that there would be an opportunity for a further RPA Learning Visit for London later in the summer

7.3 It was agreed that MVM would take these contributions into consideration in drafting the agenda for the forthcoming Leads Conference

8 Any Other Business

8.1 LD drew the meeting's attention to Future First, which had obtained a grant from the Cabinet Office to establish ex-school student alumni to support careers advice in schools.

8.2 YB advised local authority representatives that, in considering their council's response to the DfE consultation on school funding, they should be mindful of the effects arising from proposed changes to funding arrangements for Special Education Needs / Learners with Learning Difficulties and / or Disabilities (LLDD).

8.3 In response to a query from AM, AiP said that further information could be provided to any local authority that was unsure how to use the health and safety guidance issued by the YPLA on 30th March.

8.4 MVM reminded local authority members of the OSG:

a. to respond to the survey that is part of the YPES annual evaluation; and

b. that a consultation event was being held with the Institute of Education on 4th May.

ACTIONS:

117 JB to circulate via the YPES Team the notes of local discussions on school funding

118 Local authorities to respond to the consultation on school funding due on 1st May in the light of proposed changes to post-16 funding

119 Local authorities to respond to the YPES evaluation survey and book to attend the event on 4th May 2012.

9 Date of next meeting: 1 June 2012