

Leaders' Committee

Minutes and Summaries

Item no: 8

Report by: Lisa Dominic **Job title:** Senior Governance Support Officer
Date: 22 March 2022
Contact Officer: Christiane Jenkins
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Summary Summaries of the minutes of London Councils

Recommendations Leader's Committee is recommended to note the attached minutes:

- TEC – 14 October 2021
- TEC – 9 December
- Executive – 18 January 2022
- TEC Executive – 10 February 2022
- YPES – 17 February 2022

Leaders' Committee

Report from the Transport & Environment Committee – 14 October 2021 (Virtual & Informal)

Item no:

Report by: Alan Edwards **Job title:** Governance Manager
Date: 22 March 2022
Contact Officer: Alan Edwards
Telephone: 020 7934 9911 **Email:** Alan.e@londoncouncils.gov.uk

Summary: Summary of the minutes of the virtual London Councils' Transport & Environment Committee held on 14 October 2021

Recommendations: For information.

Attendance: Cllr Peter Zinkin (LB Barnet), Cllr Krupa Sheth (LB Brent), Cllr William Huntington-Thresher (LB Bromley), Cllr Adam Harrison (LB Camden), Cllr Deidre Costigan (LB Ealing), Mayor Phil Glanville (LB Hackney, Chair), Cllr Wesley Harcourt (LB Hammersmith & Fulham), Cllr Mike Hakata (LB Haringey), Cllr Varsha Parmar (LB Harrow), Cllr Phil Graham (LB Islington - Deputy), Cllr Johnny Thalassites (RB Kensington & Chelsea), Cllr John Sweeney (RB Kingston-upon-Thames), Cllr Patrick Codd (LB Lewisham - Deputy), Cllr Martin Whelton (LB Merton), Cllr James Asser (LB Newham), Cllr Jo Blackman (LB Redbridge), Cllr Julia Neden-Watts (LB Richmond - Deputy), Cllr Jill Whitehead (LB Sutton - Deputy), Cllr Asma Islam (LB Tower Hamlets - Deputy), Cllr Clyde Loakes (LB Waltham Forest), Cllr Sarah McDermott (LB Wandsworth), Cllr James Spencer (City of Westminster), Alex Williams (Transport for London), and Oliver Sells QC (City of London Corporation – Deputy).

1. Apologies for Absence:

Cllr Syed Ghani (LB Barking & Dagenham), Cllr Muhammad Ali (LB Croydon), Cllr Ian Barnes (LB Enfield), Cllr Rowena Champion (LB Islington), Cllr Claire Holland (LB Lambeth), Cllr Sophie McGeevor (LB Lewisham), Cllr Alex Ehmann (LB Richmond), Cllr Manuel Abellan (LB Sutton), Cllr Dan Tomlinson (LB Tower Hamlets), and Alastair Moss (City of London Corporation)

2. Declarations of Interest (in addition to those supplied on the sheet)

West London Waste Authority

Cllr Julia Neden-Watts (LB Richmond)

South West London Waste Partnership

Cllr John Sweeney (RB Kingston-upon-Thames)

Thames Regional Flood & Coastal Committee

Cllr Julia Neden-Watts (LB Richmond)

Freedom Pass

Cllr Jill Whitehead

CCIC Board

Mayor Phil Glanville (LB Hackney – Chair)

North London Waste Authority: Cllr Clyde Loakes (LB Waltham Forest) and Cllr Mike Hakata (LB Haringey)

London Energy: Cllr Peter Zinkin (LB Barnet) and Cllr Clyde Loakes (LB Waltham Forest)

Thames Regional Flood & Coastal Committee: Cllr Peter Zinkin (LB Barnet)

3. Vision Zero – Presentation by Lilli Matson, Transport for London (TfL)

Lilli Matson, Chief Safety Health and Environment Officer, Transport for London, said that discussions had taken place to revisit the Vision Zero Action Plan, and a great deal of work had been carried out across London on this. She said that, at the post pandemic stage, a move was taking place to a safe and green recovery.

Lilli Matson made some of the following comments regarding Vision Zero.

- London had made good progress against the 2005 to 2009 baseline for deaths and serious injuries, although there had been an increase in the number of injuries for pedal cyclists.
- The Vision Zero Action Plan had generated focus and energy to make London safer like implementing the TfL Bus Safety Programme.
- There were five key action areas that boroughs were being asked to consider championing, including the focus on reducing speeds to 20mph (which would significantly reduce deaths and injuries), Low Traffic Neighbourhoods and encouraging ways of travel (eg active travel, walking and street design to make people feel safer).
- TfL was leading by example and signing-up their fleets and supply chains to FORS, CLOCS and NCAP 5-star ratings to embed the best standards. TfL would be happy to support the boroughs in this.
- One of the key elements was to accelerate the roll-out of the Lower Speed Limits programme and to use the power of marketing campaigns and enhance police enforcements, which would need compliance.
- Direct Vision Standard - London had carried out a great deal of work to improve vehicle safety (HGVs and buses).
- Future policies to be built-in and National Government to be lobbied. Boroughs could add FORS and CLOCs to their supplier contracts.

A “Q and A” session took place.

The Committee: **(i)** noted that the next steps would be for TfL and Chair of TEC to write to the boroughs in order to go forward with this final plan, **(ii)** noted concern voiced by Cllr Zinkin with regards to funds being removed for borough safety schemes, and **(iii)** noted that the issue of LIP funding did not come through well enough in the document, and TfL would this away to look at.

4. ReLondon Update

The Committee received a report that provided a summary update on ReLondon’s activities and noted that in March this year that the London Waste and Recycling Board (LWARB) was rebranded and was renamed ReLondon.

Wayne Hubbard made the following comments.

- Key areas of work: we’re trying to integrate Climate Change and trying to mitigate waste in order to help London and businesses fight Climate Change (200 businesses were currently listed in a directory).
- ReLondon would be participating in COP26. Food waste and loss contributed to emissions.
- TEC has a series of “asks”. ReLondon was already addressing consumption issues and would be discussing the work it did with businesses and the circular economy, and recycling with residents.
- ReLondon had got to the first round of funding and would like to work with boroughs interested in low waste neighbourhoods (boroughs to let ReLondon know).

- ReLondon was also part of the Mayor's Green New Deal funding.

The Chair thanked ReLondon for their engagement and congratulated Liz Goodwin on her re-appointment as Chair of ReLondon.

A "Q and A" session took place and the Members noted the ReLondon report.

5. Environment & Adjudicators' Annual Report

The Committee received the Annual Report from the Environment and Traffic Adjudicators for the reporting year 2020-2021, presented to Members on behalf of the Environment and Traffic Adjudicators by the Chief Adjudicator, Caroline Hamilton.

The Committee noted the Traffic and Environment Adjudicators' Annual Report for 2020/21.

6. Chair's Report

The Committee received a report that updated Members on transport and environment policy since the last TEC meeting on 10 June 2021 and provided a forward look until the next TEC meeting on 9 December 2021.

The Chair said that an incredible amount of work had been undertaken by TEC officers, especially in advocating the role of climate change. He thanked the TEC vice chairs for their work on flooding and the evidence given by Councillor Holland. Councillor Zinkin said that a critical element of doing something about flooding was having the funds to do this. He said that most of this money was with the Thames RFCC. Councillor Zinkin informed members that an RFCC meeting was taking place next week, and he urged members to email him with any specific points they wanted to raise.

The Committee: **(i)** noted that a more detailed report on flooding would be presented to Members at the TEC meeting on 9 December 2021, **(ii)** noted that Cllr Zinkin urged Members to email him with any points they want raised at the Thames RFCC meeting next week, and **(iii)** noted that the issue of TfL finances would be raised with Baroness Vere at the meeting with her next week.

7. Climate Change Update Report

The Committee received a report that provided members with an update on the key upcoming moments before COP26, and London Councils' focus for the COP itself.

Katharina Winbeck said that she would like to draw Members' attention to a couple of resources, namely, the toolkit used and the graphics on the webpage. She said that the Cities Climate Investment Commission report would be soft launched on 22 October 2021 and formally launched at COP26 on 3 and 11 November 2021.

The Committee noted the Climate Change update report.

8. Emissions Accounting Proposals

The Committee received a report that provided Members with a summary of the work of the Emissions Accounting Task and Finish Group and presented a set of recommendations for the implementation of a shared approach to emissions accounting for London boroughs and the City of London. The report considered both borough-wide and council operations emissions.

Simon Gilby, Principal Projects and Policy Officer, London Councils, introduced the report and made some of the following comments.

- The Task and Finish Group was set-up in February 2021 and its first area of work was to look at borough-wide emissions. This included direct emissions (known as territorial or Scope 1 and 2 emissions) and consumption emissions.
- For direct emissions, officers recommended the use of the London Emissions and Greenhouse Gas Inventory (LEGGI) produced by the GLA as the inventory is London focused and boroughs wish to support the GLA in this area.
- The twin roles of the working group would be to act as a hub for Greenhouse Gas Emissions Accounting and to oversee the future development of this local partnership tool.

- In order to be able to commission the consumption-based emissions accounting on an annual basis, £10,000 from the TEC reserves was requested.

The Chair thanked Simon Gilby for the update on the emissions accounting proposal. He said that he was pleased that there would not be a league table that would measure boroughs against each other.

Councillor Zinkin said that he supported the suggested recommendations with a caveat. He said that the first recommendation (6.1) – “boroughs should calculate their scope 1,2 and 3 council emissions” using the Local Partnerships calculator should be altered to state that boroughs are encouraged to use the calculator, as some boroughs have already well-established emissions measurements mechanisms using other tools. Simon Gilby said that he had taken on board Councillor Zinkin’s comments about boroughs calculating their scopes.

The Committee: **(i)** noted that the first recommendation in paragraph 6.1 should be reworded to say that “Boroughs were encouraged to calculate their scope 1, 2 and 3 council emissions using the Local Partnerships tool considering the emissions under operational control.” The recommendations would be agreed by TEC Elected Officers by the TEC Urgency Procedure following the meeting, **(ii)** noted to agree that up to £10,000 could be used from TEC’s Special Project Reserves annually to commission the Borough Consumption Emission Profile together with GLA and ReLondon, **(iii)** noted that the best way to continue to engage members on this was to bring this back to TEC Executive meetings on a regular basis, and to circulate details via email, and **(iv)** noted that the working group would replace the Task and Finish Group, and would be the forum to discuss issues of measurement of GHG emissions (ie technical issues).

9. Taxicard Update

The Committee received a report that provided Members with a progress update on the Taxicard scheme, including analyses of current performance levels. The report also provided information on how the pandemic had impacted Taxicard scheme and its financial situation.

Andy Rollock, Mobility Services Manager, London Councils, introduced the report, which gave an update on the Taxicard scheme. He confirmed that Addison Lee had now acquired CityFleet. Due diligence had been carried out with TfL on this matter.

The Committee noted the Taxicard Update report

10. Safer Speeds Review

The Committee received a report that provided an update to members on London Councils’ activity and planned future actions in lobbying for a change in legislation to radically improve the way that speed is enforced in London. An amendment to Part 5 of the Police, Crime, Sentencing and Courts Bill had been tabled to include future provisions on enhanced borough speed enforcement powers.

Andy Luck, Transport Manager, London Councils, introduced the report, which provided members with an update of the safer speeds review. The report included London Councils’ response to central government’s roads policing review: “call for evidence”. He informed Members that the report also provided an update from Transport for London on the enhancement work they had been undertaking with MPS and boroughs under the existing regulations. Andy Luck said that London Councils had proposed an amendment to Part 5 of the Police, Crime, Sentencing and Courts Bill.

The Committee noted the Safer speeds Review report.

11. Health Emergency Badge Scheme Review Update

Members received a report on the Health Emergency Badge (HEB) review recommendations and presented options for delivering these recommendations. The report also asked for Member views on going to the market to supply a new case management system (CMS) and badge supply and using the TEC special project reserve to fund the upfront CMS development costs, and to raise the cost of a badge from £27 to £95, in order for the initial investment to be repaid over a four-year period.

Stephen Boon introduced the report which was a continuing review of the HEB Scheme. He said that London Councils was looking to go to the market and to seek funding from TEC reserves to help go

towards this. The Chair asked for a definition of what constituted as a “health emergency”. Stephen Boon said that this covered all health care operators that dealt with health emergencies. The Committee noted the Health Emergency Badge Scheme update report.

12. London Borough of Wandsworth Speeding Enforcement Pilot – Contravention Code & Penalty Level

Members considered a report that sought member approval for the creation of a new contravention code and to agree a penalty charge level for Wandsworth Borough Council to progress a planned new 20mph speed enforcement pilot.

As this was an informal TEC meeting, any decisions outlined below would be agreed by TEC Elected Officers under the TEC Urgency Procedure after the meeting.

The Committee: **(i)** noted that the revision of the contravention code list to include the new speeding contravention code and description (code 97) would need to be approved, and **(ii)** noted the penalty levels for a newly created speeding contravention code to be set at the existing tariff for moving traffic contraventions would need to be approved by TEC (£130 with a discount of 50% for prompt payment)

NOTE: that London Councils was not asking the Committee to approve to LB Wandsworth undertaking the pilot (as this is a matter for Wandsworth) but to approve the above which would allow the next phase to continue.

13. Items Considered under the TEC Urgency Procedure

The Committee received a report that gave Members details of the TEC Urgency Procedures that were sent to TEC Elected Officers following the TEC meetings listed below:

- TEC AGM Meeting held on 10 June 2021; and
- TEC Executive Sub Committee Meeting held on 15 July 2021

The Committee noted the TEC Urgency Procedures that were sent to TEC Elected Officers for approval following those meetings.

14. Minutes of the TEC Executive Sub Committee held on 9 September 2021

The Committee noted the minutes of the TEC Executive Sub Committee held on 9 September 2021.

15. Minutes of the TEC Main Meeting held on 10 June 2021

The Committee noted the minutes of the TEC Main meeting held on 10 June 2021. The minutes of this meeting would be agreed via the TEC Urgency Procedure following the meeting.

The meeting finished at 17:14pm

Leaders' Committee

Report from the Transport & Environment Committee – 9 December 2021 (Virtual & Informal)

Item no:

Report by: Alan Edwards **Job title:** Governance Manager
Date: 22 March 2022
Contact Officer: Alan Edwards
Telephone: 020 7934 9911 **Email:** Alan.e@londoncouncils.gov.uk

Summary: Summary of the minutes of the virtual London Councils' Transport & Environment Committee held on 9 December 2021

Recommendations: For information.

Attendance: Cllr Syed Ghani (LB Barking & Dagenham), Cllr Peter Zinkin (LB Barnet), Cllr Peter Craske (LB Bexley), Cllr Krupa Sheth (LB Brent), Cllr William Huntington-Thresher (LB Bromley), Cllr Deidre Costigan (LB Ealing), Cllr Ian Barnes (LB Enfield), Mayor Phil Glanville (LB Hackney, Chair), Cllr Wesley Harcourt (LB Hammersmith & Fulham), Cllr Mike Hakata (LB Haringey), Cllr Varsha Parmar (LB Harrow), Cllr John Riley (LB Hillingdon), Cllr Rowena Champion (LB Islington), Cllr John Sweeney (RB Kingston-upon-Thames), Cllr Claire Holland (LB Lambeth), Cllr Patrick Codd (LB Lewisham - Deputy), Cllr Martin Whelton (LB Merton), Cllr James Asser (LB Newham), Cllr Jo Blackman (LB Redbridge), Cllr Alex Ehmann (LB Richmond), Cllr Catherine Rose (LB Southwark), Cllr Manuel Abellan (LB Sutton), Cllr Clyde Loakes (LB Waltham Forest), Cllr Sarah McDermott (LB Wandsworth), Cllr James Spencer (City of Westminster), Alex Williams (Transport for London), and Cllr Julian Bell (LB Newham - TEC Member on TfL Board).

1. Apologies for Absence:

Cllr Muhammad Ali (LB Croydon), Cllr Johnny Thalassites (RB Kensington & Chelsea), and Alastair Moss (City of London Corporation)

2. Declarations of Interest (in addition to those supplied on the sheet)

60+ Oyster Card

Cllr Varsha Parmar (LB Harrow)

LGA Board Members of Environment, Economy, Housing & Transport Board

Mayor Phil Glanville (LB Hackney)

Cllr Claire Holland (LB Lambeth)

Cllr Martin Whelton (LB Merton)

North London Waste Authority

Cllr Clyde Loakes (LB Waltham Forest)

UK Cities Climate & Investment Commission (CCIC) Advisory Board

Mayor Phil Glanville (LB Hackney)

The Chair confirmed that the TEC finance reports had been moved up to the front of the agenda in order for them to be given more time to consider.

3. Re-Appointment of Environment & Traffic Adjudicator

The Committee received a report that proposed the re-appointment of one environment and traffic adjudicator under the terms of the Traffic Management Act 2004.

The Committee noted the proposed re-appointment of Ms Belinda Pearce for a period of 5 years from 6th December 2021. *(This would be confirmed by the TEC Urgency Procedure following the meeting).*

4. Proposed Revenue Budget and Borough Charges 2022/23

The Committee received a report that outlined the revenue budget proposals and the proposed indicative borough subscription and charges for 2022/23. These proposals were considered by the TEC Executive Sub-Committee at its meeting on 17 November 2021.

The Committee was asked to note and discuss the recommendations set out in this report. *All decisions would be made following the meeting under the Committee's Urgency Procedure:*

The proposed individual levies and charges for 2022/23 were as follows:

- The Parking Core Administration Charge of £1,500 per borough and for TfL (2020/21 - £1,500; paragraph 38);
- The Parking Enforcement Service Charge of £0.3751 per PCN which would be distributed to boroughs and TfL in accordance with PCNs issued in 2020/21 (2021/22 - £0.3596 per PCN; paragraphs 36-37);
- No charge to boroughs in respect of the Freedom Pass Administration Charge, which was covered by replacement Freedom Pass income (2021/22 – nil charge; paragraph 15);
- The Taxicard Administration Charge to boroughs of £338,000 in total (2021/22 - £338,000; paragraphs 17-18);
- No charge to boroughs in respect of the Lorry Control Administration Charge, which was fully covered by estimated PCN income (2021/22 – nil charge; paragraphs 19-20);
- Environment and Traffic Adjudicators (ETA) - charge of £29.36 per appeal or £25.55 per appeal where electronic evidence was provided by the enforcing authority (2021/22 - £27.84/£24.06 per appeal). For hearing Statutory Declarations, a charge of £23.64 for hard copy submissions and £22.88 for electronic submissions (2021/22 - £22.15/£21.40 per SD) (paragraphs 26-27);
- Road User Charging Adjudicators (RUCA) – to be recovered on a full cost recovery basis under the contract arrangements with the GLA (paragraph 28);
- A unit charge of £12 for the replacement of a lost or damaged Freedom Pass (2021/22 - £12; paragraph 10);
- The TRACE (Electronic) Charge of £7.53 per transaction (2021/22 - £7.53; paragraphs 29-35);
- The TRACE (Fax/Email) Charge of £7.70 per transaction, which was levied in addition to the electronic charge of £7.53 per transaction, making a total of £15.23 (2021/22 - £15.23; paragraphs 29-35);
- The TEC^[1] Charge of £0.175 per transaction (2021/22 - £0.175; paragraphs 29-35).

The provisional gross revenue expenditure for 2022/23, as detailed in Appendix A;

On the basis of the agreement of all the above proposed charges as outlined in this report, the provisional gross revenue income budget for 2022/23, with a recommended transfer of £275,000 from specific reserves for previously agreed priorities, £160,000 from uncommitted reserves to fund a new Programme Director to support boroughs on climate change and £721,000 from uncommitted Committee reserves to produce a balanced budget, as shown in Appendix B; and

To consider the current position on reserves, as set out in paragraphs 52-56 and Table 8 of this report.

^[1] The system that allows boroughs to register any unpaid parking tickets with the Traffic Enforcement Centre and apply for bailiff's warrants.

The Committee was also asked to note the indicative total charges to individual boroughs for 2022/23, dependent upon volumes generated through the various parking systems, as set out in Appendix C.1.

5. Concessionary Fares 2022/23 Apportionment & Settlement

The Committee considered a report that informed Members of the outcome of negotiations with transport operators (Transport for London (TfL), the Rail Delivery Group (RDG) and independent bus operators) regarding compensation for carrying concessionary passengers in 2022/23. It also sought Members' approval to the proposed settlement and apportionment of £207.516 million.

Stephen Boon, Acting Director of Transport & Mobility, London Councils, introduced the report. He said that the TfL settlement of £197.350 million amounted to a 28% decrease on 2021/22. London Councils and TfL had agreed again to undertake a more fundamental review of bus and tube journeys for the current year, which made up 93% of the settlement with TfL. Other costs included the Elizabeth Line and a 54.5% annual settlement reduction (£7.548 million for 2022/23). Stephen Boon informed Members that the nominal fares increase at 1st March 2022 would be RPI+1%, where the RPI reference point was the July 2021 ONS CHAW inflation figure, at 3.8%.

The Committee: **(i)** noted the TfL settlement of £197.350 million for 2022/23, **(ii)** noted the RDG settlement of £7.548 million for 2022/23, **(iii)** noted a budget for non-TfL bus services of £1.1 million, **(iv)** noted the reissue budget for 2022/23 of £1.518 million, **(v)** noted the borough payments for 2022/23 of £207.516 million, **(vi)** noted the payment profile and dates on which boroughs' contributions are paid as 2 June 2022, 1 September 2022, 1 December 2022 and 2 March 2023, and **(vii)** noted the 2021/2022 London Service Permit (LSP) bus operators (non-TfL buses) Concessionary Scheme.

The above recommendations would be agreed by TEC Elected Officers via the TEC Urgency Procedure following the meeting

6. TfL Finance Update

The Chair said that the issue of TfL funding was a very important one to the boroughs and this linked into the proposal of the setting-up of a Transport Funding sub-group by TEC. Patrick Doig, Group Finance Director, TfL, gave a presentation on the item, which was a shortened, up-to-date version of the presentation given to TfL two weeks ago.

Patrick Doig made some of the following comments:

- TfL still had a funding gap, and did not have a balanced budget, even after reductions made to bus and tube services.
- Total passenger journeys made were at 69% of post-pandemic levels. Passenger journey demand had been slower than anticipated, as had the rate of demand. The introduction of the Government's "Plan B" that advised the public to work from home again would now make this recovery even slower. The reduction in revenue from buses was smaller because they were less dependent on office workers who would be working from home as of 13 December 2021.
- Without Government funding, TfL would run out of money to fund certain workstreams by the end of this year.
- TfL had been managing the funding gap of approximately £3 billion since last year. However, further reductions for this year (£400 million) had led to TfL needing £1.2 billion in order to operate services sufficiently.
- Demand recovery remained uncertain and this was compounded by a reduction in demand over the winter months ("winter suppression"). Spring 2022 should see a return to the office, but this would still leave an 82% variance next year.
- There was a range of outcomes – every 1% variance equated to £50 million to TfL and protection was needed from these fluctuations. It was not expected that demand would recover anytime soon and this had led to a £1.5 billion reduction compared to pre-pandemic times.
- Future Government support would be needed in order to avoid these scenarios, along with a new income source. TfL was looking at other options to raise income.

A "Q and A" session took place.

The Committee: **(i)** noted that the full presentation would be circulated to TEC after the meeting, **(ii)** noted that the impact of the new Plan B and the return back to “work from home” as from Monday 13 December 2021 had not been factored in and would result in further reductions, **(iii)** noted that TEC would be sent the report that went to the TfL Board on transport funding, and **(iv)** noted that TfL should let the boroughs know if borough help was needed with regards to TfL finances etc.

7. Flood Partnerships Update

The Committee received a report that gave an annual update on the work of the seven London sub-regional flood partnerships, the Thames Regional Flood & Coastal Committee and the Environment Agency. The report also included an update on work undertaken in response to the July 2021 flooding events.

The Chair said that several TEC Members were involved in the Task and Finish group, and that Councillor Zinkin was also a TEC representative on the Thames Regional Flood and Coastal Committee (Thames RFCC).

Katharina Winbeck, Strategic Lead, Environment and Transport, London Councils informed Members that Sam Nicholson from the Environment Agency (EA) was unable to attend the TEC meeting today and that she would take any questions that TEC had back to the EA. She said that the report was an update that went to TEC at this time every year. Katharina Winbeck said that the flooding situation that occurred in England on 21 July 2021 was made worse by a severe (local) weather events and had had a devastating effect on people’s livelihoods. Flooding partners had come together to try and address the underlying causes of this (ie adopting a strategic approach). She said that a much more detailed report would be presented to the TEC Executive Sub Committee on 10 February 2022.

The Chair informed Members that a meeting had taken place with the Thames Water customer service team, and discussions had taken place regarding the challenges that Thames Water were facing. He said that there was now a need to flag-up how these relationships with Thames Water could be improved.

The Committee: **(i)** noted that a detailed Task and Finish Flooding report would be presented to the TEC Executive Sub Committee on 10 February 2022. This report would include recommendations and an action plan, and **(ii)** noted that members would be included in the requests for sub-regional partnerships in the future and that the recommendations from the Task & Finish Group would be updated.

8. Chair’s Report

The Committee received a report that updated Members on transport and environment policy since the last TEC meeting on 14 October 2021 and provided a forward look until the next TEC meeting on 24 March 2022.

The Chair introduced the report that detailed work carried out by the Committee since 14 October 2021, including COP26 and events leading up to this, discussions with the Government and TfL regarding the funding deal and the wider relationship with the Department for Transport (DfT) and levelling-up. The report also mentioned the good public affairs work on speeding enforcement, which was not where boroughs wanted to currently be but was having an impact (TEC would continue to work with MPS on this).

The Committee: **(i)** noted that an update on the London Borough speeding enforcement trial that was taking place in Wandsworth should have been mentioned in Chair’s Report, and **(ii)** noted that the issue of scoring levels by residents would be taken back to Parks for London

9. Transport Funding Sub Group

The Committee received a report that sets out arrangements for a London Councils Transport and Environment Committee Sub-Group on Transport Funding

The Chair informed Members that a shadow meeting of the Transport Funding sub-group had taken place on Tuesday 7 December 2021. Katharina Winbeck said that transport funding was vital for the green and economic recovery. The sub-group had met to discuss its Terms of Reference and membership, and to also look into short, medium and long-term issues and the timings of sub-group meetings.

The Committee: **(i)** noted that the timings of sub-group meetings was discussed (the next meeting of the sub-group was dependent on what the outcome of the next Government funding deal was to TfL on 11 December 2021), **(ii)** noted that TEC would be sent the letter from LoTAG regarding TfL funding, **(iii)** noted the proposed setting up of a Transport Funding sub-group of TEC, and **(iv)** noted the proposed membership and Terms of Reference of the sub-group

The above proposals would be agreed by TEC Elected Officers via the TEC Urgency Procedure following the meeting.

10. Climate Change Strategy

The Committee received a report that provided Members with an update on London Councils' climate advocacy work in the run up to COP26, work on emissions accounting and progress made against the seven climate change programmes. The report also outlined the refreshed Government climate policy suite and key outcomes of COP, and concluded with considerations for evolving London Councils' Climate Change Programme Strategy.

Kate Hand, Head of Climate Change, London Councils, introduced the report, which covered a broad range of climate change workstreams. She informed members that following the report on Emissions Accounting discussed at TEC's October meeting, a working group had been set-up to progress further work in this area and this would meet in January 2022, with the outcomes brought back to TEC. Strong engagement in all programmes had taken place by most of the boroughs. Kate Hand said that six out of the seven programmes would have an action plan in place by the end of the year, and this would allow work on the programmes to move forward in 2022 and be implemented

Councillor Zinkin asked how all the work on the programmes would be brought together into a coherent whole. He also wanted to know how all this work would be captured in terms of outputs. Kate Hand confirmed that there would be action plans from the programmes, along with online information on leading practice which would be shared with TEC. This information would be available on the website in January 2022.

The Committee: **(ii)** noted that six out of the seven programmes would have an action plan by the end of 2021, **(ii)** noted that action plans from the programmes would be available on the website in January 2022, and **(iii)** noted that a report would be brought back to the next TEC meeting outlining the actions and outputs.

11. Traffic Signals Maintenance Budget

The Committee considered a report that set out the forecasted costs to boroughs of maintaining traffic signals in London in 2022/23 and sought agreement to the apportionment of those costs to each authority.

Stephen Boon introduced the report on the traffic signals budget, which was a statutory function of TEC. He said that traffic signals costs had increased from the previous year, which was predominantly due to an increase in energy costs and more performance bonuses paid out due to lower levels of maintenance during the pandemic. Stephen Boon informed Members that adjustments had been made to the costs attributed to the Royal Borough of Kensington and Chelsea, which had been sent out in a revised Appendix 3 for boroughs to note.

The Committee: **(i)** noted the total cost to boroughs for maintaining traffic signals in London for 2022/23, which was £12,536,573.42 as shown in Appendix 1, and **(ii)** noted that this cost would be apportioned between boroughs based on the agreed formula and transition arrangements, as shown in Appendix 4.

The above costs for maintaining traffic signals would be agreed by TEC Elected Officers via the TEC Urgency Procedure following the meeting.

12. Items Considered under the TEC Urgency Procedure

Members considered and noted a report that detailed the TEC Urgency Procedures that were sent to TEC Elected Officers following the TEC meetings listed below:

- TEC Meeting held on 14 October 2021 (the Urgency Procedure containing the items sent to TEC Elected Officers for approval is attached).

- TEC Executive Sub Committee Meeting held on 17 November 2021 (the Urgency Procedure containing the items sent to TEC Elected Officers for approval is attached.)

13. Minutes of the TEC Executive Sub Committee held on 17 November 2021

The Committee noted the minutes of the TEC Executive Sub Committee meeting held on 17 November 2021.

14. Minutes of the TEC Main Meeting held on 14 October 2021

Subject to a couple of minor variations/additions, the Committee noted the minutes of the TEC Main meeting held on 14 October 2021. The minutes of this meeting would be agreed via the TEC Urgency Procedure following the meeting.

The meeting finished at 16:23pm

Minutes of an Informal Meeting of the Executive

Tuesday 18th January 2022 09:30 am

Cllr Georgia Gould was in the chair

Present

Member	Position
Cllr Georgia Gould	Chair
Cllr Darren Rodwell	Deputy Chair
Cllr Muhammed Butt	
Cllr Ruth Dombey OBE	Vice Chair
Cllr Danny Thorpe	
Cllr Teresa O'Neill OBE	Vice Chair
Cllr Damian White	
Mayor Phillip Glanville	
Cllr Jas Athwal	
Cllr Elizabeth Campbell	
Catherine McGuinness	Vice Chair

London Councils officers were in attendance.

1. Declaration of interest

There were no declarations of interest.

2. Apologies for absence and announcement of deputies

Apologies for absence were received from Cllr Nesil Caliskan

3. Minutes of the informal Executive Meeting held on held on 9th November 2021 – to note

The minutes of the informal Executive meeting held on 9th November 2021 were noted subject to the amendment of noting that Cllr Damian White was in attendance.

4. Review of Scale of Election Fees 2022/23

The Chair invited Andrew Robertson, Head of Democracy and Electoral Services, London Borough of Merton, to introduce the report.

Mr Robertson informed members that the report covered the scale of fees and expenses to be applied in respect of elections for 2022/23; also that the scale was reviewed annually, prepared by the London branch of the Association of Electoral Administrators. It was practice for London Councils to receive the report and then recommend the London wide scale of fees for adoption by individual boroughs, with effect from 1st April 2022.

He reported that all fees were revised in accordance with the previous year's local government pay increase; although the most recent pay offer had not yet been agreed, in that the present employer's offer of 1.75% was the most recent one, fees for 2022/23 had accordingly been increased by 1.75%.

Members noted the report and commended the proposed scale of fees and expenses, as outlined in Appendix 1 of the report, as guidance for the London boroughs, with effect from 1 April 2022.

5. 2022-23 Provisional Local Government Finance Settlement Outcome

The Interim Director: Local Government Finance & Improvement introduced the report and presented slides summarising both the current position and findings in addition to the original report. Members were informed that:

- Core Spending Power was to increase by 6.7% across London (equating to about £500m), the biggest increase in cash terms since 2010, but still over 20% below the 2010 position in real terms, with further CSP cuts to follow
- London would receive 16% of the £1.5b grant funding (although excluding the New Homes Bonus this reduced to percentage to 13%) and 18% of a one off national 'services grant'

- £25m would be made available in London for adult social care reform funding, to prepare markets for reform and to begin delivering the fair cost of care reforms, with a further £600m nationally for years 2 and 3
- outside of the settlement, announcements on Public Health Grant and the Independent Living Fund were still awaited
- overall, prior to the Spending Review, it was calculated that £1.5 – 2b funding was needed (equivalent to a 5% increase per annum). Once social care reform funding was removed from the figures, the settlement equated to 3.5% in year 1, and below 1% in the next two years (on the assumption that Council Taxes would increase).

In terms of the consultation response:

- while the new funding was welcomed, key financial pressures, including inflation, the increase in NI contributions plus ongoing Pandemic losses (calculated at £1b last year, with £700m assumed this year) and the ongoing impacts both of lost tax income and risk of adult social care reforms, meant that up to £400m of savings would be needed in the next year
- other concerns were: the late timing of the settlement in terms of budget setting; the uncertainty of only having a single year settlement; the Government's assumptions within Core Spending Power tending to overstate the level of resources available; and the approach to distributing Social Care grant, which relies entirely on adult social care relative needs, whereas if adult and children's social care needs were taken into account equally, London would receive more than £200m more in funding
- while the Government had confirmed that they were to undertake a review of needs and resources associated with the reforms, beyond the commitment to consult in the coming months there were no further details.

In terms of future lobbying, the following priorities were confirmed:

- the need to ensure that London's housing pressures were reflected in measures of deprivation

- a requirement that population projections were accurate – following the short-term fall in London's population at Census 2021
- an assurance that any measures of need were up-to-date in light of the pandemic
- any changes in area costs should reflect London wide property and labour costs.

Members thanked London Councils for the presentation; it was agreed that the slides would be shared with members. The following points were made in response to the presentation:

- there was a need to be clear about the London impact of the various financial pressures eg adult social care integration, to help members lobby and influence within the funding review. It would be useful to have a list of the financial implications, London's lobbying position and the consequences for the capital if the asks were not achieved
- members should seek a meeting with Ministers at the point where a submission was to be made, and to concentrate on key issues when lobbying. There was concern that the lobbying around London being the 'engine' for the UK economy had yet to be fully delivered. There was also a need to consider other lobbying avenues such as Team London, and to ensure that the evidence provided was clear and accurate
- in considering higher living costs in the capital, the definition should include travel and child care costs, not just housing
- it would be useful to construct a policy paper which connected all the sectors, detailing London's position, on the basis that it was not helpful to see London boroughs' issues in isolation.

In response to members' comments, it was noted that the finance reforms and any changes to distribution change would impact on different areas of London in different ways, and would be focused on the distribution of core funding; as such the methodology was likely to have a narrow scope focused on the drivers of need spend, but it would be possible to focus on those wider issues around London's contribution to the economy in any future Ministerial meetings.

Members noted the contents of the report.

6. Health and Care Integration

London Councils' Strategic Lead for Health & Social Care presented a set of slides which reviewed the major changes regarding integrated care and also contained timescales for the new ICS arrangements and examples of collaboration between health and local government.

Members were informed that:

- the NHS aims for the creation of ICS structures were, in part, to improve cross-organisational arrangements and to deliver preventative care using community-based and home-based services
- the three elements of integration were the ICS structures, Place (ie boroughs) and Primary Care networks, but Place received less focus within the overall subject area
- in 2021 Leaders' Committee endorsed a set of six high level policy aims and aspirations. Progress had been made regarding out of hospital and community care, which was seen as vital in planning terms, Pandemic learning and Place level leadership
- in terms of more progress needing to be made, discharge arrangements, financial pooling at a borough level, the relationship between Place and the Health and Wellbeing Boards and the Primary care networks continued to require more work
- there were opportunities for boroughs to positively contribute to responding to ill health and health inequalities and to concentrate future planning within preventative community-based services, acknowledging the importance of governance and decision making models
- in terms of timescales, the introduction of the new legal structures had been moved to 1 July
- some examples of active Place based health partnerships were shared, namely: Harrow Place Partnership (which had addressed health inequalities, the need for multi-disciplinary care models and strong governance); the SE London ICS which was pursuing a preventative

approach, joining up across health and other public services to support its objectives; and Greater Manchester, where resources were being allocated from a single pot, developing Neighbourhood models of working together which had enabled the empowerment of teams to work across boundaries and give clarity on delegation of budgets.

Members made the following points:

- in terms of ICS Governance the NHS was of the view that elected members may not sit on the Board. It was felt that further lobbying was required on this issue. LGA legal advice had been provided stating that elected officers were able to sit on the ICB. It was felt that legal advice needed to be obtained in London, with a view to revisiting the issue at the March London Health Board meeting
- discharge issues were a key concern, in that the service should be personalised. The benefit that boroughs brought to the table was a person centred approach, which minimised delays and was also financially beneficial
- in that the arrangements at a borough level were only effective if there was integration at Place level, it was recognised that not all boroughs had strong partnerships and as such there was potentially a role for London Councils to identify where support needed to be given
- it was important not to sideline Health and Wellbeing Boards and decisions should be informed by Place based discussions.

The Strategic Lead for Health & Social Care thanked members for their comments, agreeing that the person centred approach to care was essential; also that he would gather learning regarding the Health and Wellbeing Boards, and consider further the assistance that could be provided to boroughs whose Place arrangements needed support. Finally, he would do some work on the different ICS models, recognising that although ICS models may differ a general position for London could be agreed, with the support of the CE leads.

Members thanked London Councils for the presentation and noted the contents of the report.

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7. Personal Safety for Councilors

The Head of Governance introduced the report and made the following points:

- due to ongoing concerns about personal safety of members, London Councils had been asked to look at developing some pan London approaches to the issue in terms of support and guidance
- a report had now been prepared, with members' comments invited prior to the report being considered at the next meeting of the Leaders' Committee
- the work had highlighted that harassment and intimidation were significant reasons why people considering standing as candidates for election might change their minds
- in preparing the report, members' concerns about the safety implications of their home addresses being made public had been factored in; boroughs had been surveyed about guidance and training provided to members in this area. In response 19 boroughs had returned surveys, which showed that 8 had, in full or in part, removed members' addresses; the other 11 boroughs considered the issue on a case by case basis. 11 boroughs had provided guidance or training on the subject. Boroughs had to agree to sharing published guidance
- members were also asked in the report whether they would be happy to sign up to lobbying for a potential change in legislation regarding address removal; they were also informed that, as the research had shown a range of responses by the police in this area, work should be done to achieve a consistent approach by the police when supporting members

London Councils officers were thanked for the report, and members made the following points:

- in terms of the different approaches by the police when providing support to Councillors compared to, for example, MPs, and the current position whereby members subject to harassment were required to take their own private action, it was hoped that boroughs might be able to directly access

Government social media liaison teams to develop a collective duty of care to members

- one borough had developed a partnership with YouTube whereby a named officer was classified as a 'trusted reporter' to escalate issues with the social media provider if they occurred
- appropriate training for new Councillors, and a clearer definition of 'vexatiousness' should both be developed
- practical guidance for members, including the various parts of legislation available to them where there were personal safety concerns, and the support to be provided by boroughs, was essential
- as well as the support and guidance, it was also felt important that boroughs should be clearer about communicating the respect required of those taking public service
- members generally agreed with the policy of removing their home addresses from information in the public domain, and to help lobby for this change.

The Chair thanked members for their contributions, and members noted the report.

8. Audited Accounts 2020/21

Members received the audited statement of accounts for 2020/21 and the comparison results to the pre-audited position reported to the Executive at its meeting held on 22 June 2021.

Members noted the report.

9. Nominations to Outside Bodies

The Director of Corporate Governance informed members that the report provided the Executive in its capacity as the Appointments Panel, with details of London Councils' nominations/appointments recently made to outside bodies.

Members noted the nominations/appointments made by the Chief Executive on behalf of London Councils.

The meeting ended at 11:10

Leaders' Committee

Report from the TEC Executive Sub Committee – 10 February 2022

Item no:

Report by: Alan Edwards **Job title:** Governance Manager
Date: 22 March 2022
Contact Officer: Alan Edwards
Telephone: 020 7934 9911 **Email:** alan.e@londoncouncils.gov.uk

Summary: Summary of the minutes of the London Councils' TEC Executive Sub Committee held on 10 February 2022

Recommendations: For information.

Attendance: Mayor Phil Glanville (LB Hackney – Chair), Councillor Peter Zinkin (LB Barnet), Councillor Krupa Sheth (LB Brent), Councillor William Huntington-Thresher (LB Bromley), Councillor Martin Whelton (LB Merton), Councillor Alex Ehmann (LB Richmond), and Councillor Julian Bell (TEC representative on the Transport for London Board).

1. Apologies for Absence & Announcement & Deputies

Apologies for absence were received from Councillor Claire Holland (LB Lambeth), Councillor Sophie McGeevor (LB Lewisham), Councillor Patrick Codd (LB Lewisham), and Alastair Moss (City of London Corporation).

2. Declarations of Interest

There were no other declarations of interest other than those listed at agenda item 2.

The Chair reminded Members that this was an informal meeting of the TEC Executive Sub Committee, and any decisions would be agreed by the TEC Elected Officers, through the TEC Urgency Procedure following the meetings. He confirmed that the meeting was not being livestreamed. The Chair said that any Main TEC Members were welcome to stay and attend this TEC Executive meeting as observers.

The Chair welcomed Councillor Alex Ehmann, who was the new Liberal Democrat Vice Chair of TEC. He thanked Councillor Manuel Abellan for all his valued work on TEC over the years and wished him well in his new role.

3. TfL Board Update

Councillor Julian Bell introduced the item, which would be a short presentation, and made some the following comments:

- Passenger journeys up to Saturday 5 February 2022 were 76% on the Tube and 77% on buses. Weekend demand had become stronger overall, but this had since flattened out.
- Mayor's proposal was to narrow the funding gap and to have a long-term funding deal in place.
- Speed enforcement and safer junction work was being looked at to make travel safer in a "managed decline" scenario. Maintenance took precedence over new schemes.
- Safety was the key objective and work needed to be carried out regarding trade-offs (eg safer junctions work was not going ahead over failing assets and more work would be done on this). These issues would be raised as it was vital that safety critical investments were made, and funding was received for this.
- A major problem was that the boroughs had not received any LIP funding since 11 December 2021, and this was having an effect on boroughs being able to retain key transport staff.

The Chair thanked Councillor Bell for the TfL Board update. He said that the Mayor had attended the London Councils' Leaders Committee meeting on 8 February 2022 and had mentioned the seat on the TfL Board that TEC had secured.

4. Surface Water Flooding Task & Finish Group Update

The TEC Executive Sub Committee received a report that provided Members with a summary of the work of the Surface Water Flooding Task and Finish Group and a set of recommendations that created a pathway towards the development of a long-term strategic plan for surface water flood risk management in London. It followed from discussions held both at the TEC Executive in November 2021 and full TEC in December 2021. It was recommended that the development and delivery of the strategic plan was overseen by a Strategic Flood Group.

The Chair said that this was a very important piece of work that he had also worked on with Zinkin, as the Conservative TEC Vice Chair and a representative of the Thames Regional Flood and Coastal Committee. He said that there was a long way to go on this and that it also had funding implications in the short and medium-term.

Simon Gilby, Principal Policy and Projects Officer, London Councils, introduced the report and made the following comments:

- The task and finish group had been set-up in response to the severe flooding that had taken place in the UK on 12 and 25 July 2021.
- The two main issues were the response itself and the longer-term response to the flooding. The task and finish group had been set-up with Charlotte Wood from the EA and the Chair of TEC as co-chairs and had met in October and November 2021 and January 2022. The recommendations had been developed with the support of an officer group. Key concerns were a lack of funding and an absence of an overall strategic plan. The report contained numerous recommendations, so Members were being alerted more to the strategic recommendations, which the other recommendations supported.
- The task and finish group recommended that leadership on this flooding issue needed to be provided, along with creating a vision and developing a strategy

to deal with the problem of surface water flooding (more details could be found in paragraphs 20 to 30 of the report).

The Chair informed Members that Charlotte Wood was his co-chair on the task and finish group, and Councillors Zinkin and Holland had added their supportive voices to the group. Charlotte Wood said that she was thankful to all the participants that were trying to make a difference. She said that she was looking forward to try and change things and to make people more aware of the flood risks.

The TEC Executive Sub Committee: **(i)** noted the recommendations listed in paragraphs 20–30; and to note boroughs continued participation in the Task & Finish group (to be agreed by TEC Urgency Procedure following the meeting), **(ii)** noted that TEC would look into which organisation would be responsible for taking these recommendations forward/taking the lead on this, which would be agreed via the TEC Urgency Procedure following the meeting, and **(iii)** noted that a funding request was not being made at the moment but was likely at a later date once there was a clearer understanding of costs.

5. Transport Funding Sub Group Update

The TEC Executive Sub Committee received a report that gave Members a short update on the activities of the London Councils' Transport and Environment Committee Sub-Group on Transport Funding.

Katharina Winbeck, Strategic Lead, Transport and Environment, London Councils, introduced the report. She said that the Transport Funding sub-group had now met twice, and would be meeting again for the third time this afternoon to discuss further actions. TEC had already written to Baroness Vere and to Seb Dance, the Deputy Mayor for Transport, and pressure would be maintained so the boroughs did not lose out on any funding that was agreed. Katharina Winbeck said that she was anticipating another short-term funding deal from the Government. She said that any deal had to agree funding to the boroughs.

The TEC Executive Sub Committee noted the Transport Funding sub-group report.

6. Emissions Accounting Working Group

The TEC Executive Sub Committee received a report that provided Members with a summary of the progress by the Emissions Accounting Working Group, following the set of recommendations from the Emissions Accounting Task and Finish Group that were agreed by members at the full London Councils TEC meeting on 14th October 2021.

Simon Gilby introduced the report and informed Members that the recommendations had been signed off in October 2021. He said that the first meeting of the working group had taken place and there were three strands of work to take forward. Each of the areas would be dealt with in a linear fashion, and waste would also be looked at. Simon Gilby said that a workshop had also taken place on 9 February, where comments from borough officers were taken into account. He said that it was envisaged that work on emissions accounting would be commissioned during the spring 2022, with the results available sometime in June/July 2022.

The TEC Executive Sub Committee noted the Emissions Accounting Working Group Progress report.

7. Transport & Mobility Performance Information

The TEC Executive Sub Committee received a report that detailed the London Councils' Transport and Mobility Services performance information for Q3 2021/22 and full year 2020/21.

Andy Rollock, Mobility Services Manager, London Councils, introduced the report, which would be a brief update to Members on any areas of concern. He said that the continued poor performance of the Freedom Pass call answering was due to a control centre staffing resource issue (high than usual levels of staff sickness due to Covid, along with staff self-isolating). As mentioned in the previous performance information report, the contractor has been issued with an Improvement Notice which would remain in place until improvements were made.

The TEC Executive Sub Committee noted the Transport and Mobility Services Performance information report, and the explanation for the areas of poor performance.

8. TEC Month 9 Revenue Forecast 2021/22

The TEC Executive Sub Committee received report outlines actual income and expenditure against the approved budget to the end of December 2021 for TEC and provided a forecast of the outturn position for 2021/22. At this stage, a surplus of £1.101 million was forecast over the budget figure. In addition, total expenditure in respect of Taxicard trips taken by scheme members was forecast to underspend by a net figure of £2.475 million, due in part to the impact of the Covid-19 on the scheme. The net borough proportion of this underspend was projected to be £1.588 million, with £887,000 accruing to TfL.

David Sanni, Acting Director of Corporate Resources, London Councils, introduced the report. He said that the outturn for the current financial year for Quarter 3 forecasted an overall surplus of £1.101million. There was an underspend of £2.475million on the Taxicard scheme which would be offset from TfL (£887,000) and borough contributions. David Sanni said that the next revenue report would be presented to the TEC Executive Sub Committee in July 2022.

The TEC Executive Sub Committee: **(i)** noted the projected surplus of £1.101 million for the year, plus the forecast net underspend of £2.475 million for overall Taxicard trips, as detailed in this report, **(ii)** noted the projected level of Committee reserves, as detailed in paragraph 5 of this report and the commentary on the financial position of the Committee included in paragraphs 6-8, and **(iii)** oted that David Sanni would discuss with Cllr Zinkin at the end of this financial year, ways on how to make the figures in these finance reports easier to understand.

9. Minutes of the TEC Main Meeting held on 9 December 2021

The TEC Executive Sub Committee noted the minutes of the TEC Main meeting held on 9 December 2021.

10. Minutes of the TEC Executive Sub Committee held on 17 November 2021

The minutes of the TEC Executive Sub Committee held on 17 November 2021 were noted to be an accurate record and would be agreed by the TEC Elected Officers via the TEC Urgency Procedure following the meeting.

The meeting finished at 12:05pm

Minutes

Young People's Education and Skills Board meeting

Date 17 February 2022 **Venue** Online

Meeting Chair Councillor Nesil Caliskan, London Councils Executive Lead on Skills and Employment

Contact Officer: Peter O'Brien

Telephone: 020 7934 9742 **Email:** peter.obrien@londoncouncils.gov

Attendance:

Members:

Councillor Nesil Caliskan	CHAIR, Leader, Enfield Council and London Councils Executive Member for Skills and Employment
Anthony Haines	Senior Manager, FE Territorial Team – London and South-East, Education and Skills Funding Agency (ESFA)
Ben Anderson	Community Manager, Landsec, London Economic Action Partnership (LEAP) – Board Member
Gail Tolley	Strategic Director for Children and Young People, London Borough of Brent representing the Association of London Directors of Children's Services (ALDCS)
Jazz Bhogal	Greater London Authority (GLA), representing the Deputy Mayor of London (from item 7)
Josie Todd	Greater London Authority (GLA)
Mary Vine Morris	Director, London Region, Association of Colleges (AoC)
Michael Heanue	Principal Policy Officer, Greater London Authority (GLA), London Economic Action Partnership (LEAP) – Officer

Rebecca Durber	Regional Engagement Manager, Association of Employment and Learning Providers (AELP)
Dr Sam Parrett OBE	Group Principal and CEO, London and South East College Group, representing the Association of Colleges (AoC) – General Further Education
Sarah Hernandez	Group Partnership Manager, Department for Work and Pensions (DWP)

Officers:

Peter O'Brien	Regional Manager Young People's Education and Skills (YPES), London Councils
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Apologies:

Professor Graeme Atherton	Head, Centre for Levelling Up and Director of National Education Opportunities Network, University of West London
John Prior	Principal, Orchard Hill College, representing NATSPEC
Yolande Burgess	Strategy Director, London Councils

1. Welcome and introductions

- 1.1 The Chair opened the meeting, invited those in attendance to introduce themselves, welcomed new members to their first meeting and accepted apologies for absence and lateness.

2. Declarations of Interest

- 2.1 No interests were declared.

3. Notes of the last meeting

- 3.1 These were agreed. All actions arising from the meeting had been taken.

4. Policy Update

- 4.1 Peter O'Brien talked about the December – January Policy Update that had been circulated in parallel with the Board papers and the summary paper, which also covered the Levelling Up White Paper and the associated government announcements made in February.
- 4.2 In the ensuing discussion, Board members
- Noted with regret that the Levelling-Up White Paper didn't attract new funds to support its implementation and it repackaged funding that had already been

announced. The meeting felt that it was unfortunate that the opportunity hadn't been taken to revise or review funding of Apprenticeships.

- Thought that some of the metrics were open to interpretation.
- Believed that the outline plans for the UK Shared Prosperity Fund (UKSPF) represented a significant risk for London – its learners and provider-base in particular – when it was feared that unemployment among 16 to 24 year-old Londoners will get worse in the immediate period. A reduction in the overall funding level compared with existing programmes, differing priorities and discontinuity between the current programme and UKSPF contributed to these risks
- Strongly expressed the importance of partner organisations – principally the GLA and London Councils - working collaboratively through the Young People's Education and Skills Board on decisions impacting on 16 to 18 year-olds' education and training. A paper setting out how London Councils is lobbying for London, influencing decisions and working with partners (such as the Association of London Directors of Children's Services and the Association of London Directors of Adult Social Services) would help the Board contextualise its response to the Levelling-Up White Paper

Action: Peter O'Brien to liaise with colleagues in London Councils, Cllr Caliskan and Young People's Education and Skills Board members to produce a paper summarizing the collective effort on lobbying for London.

5. Performance Report

- 5.1 Peter O'Brien spoke to the paper, which referred to a more detailed document published on the internet and that will be updated regularly. He highlighted the evidence showing the relationship between education, Free School Meals and intergenerational poverty. He also talked about the latest September Guarantee figures for London. The Board noted a shift in enrolments from colleges to sixth-forms, with inherent threats to student retention and reduction in capacity within London's FE sector. Questions about progression then arose.

Action: Peter O'Brien to correspond with Ben Anderson about progressions from key stage 5

6. Young People and Recovery

- 6.1 Josie Todd from the GLA spoke about the London Recovery Board's discussions and the actions taking forward the Recovery Programme, including the launch of Mentoring Programme, the formation and on-going development of the Youth Recovery Board (including the possibility of a holding a 'Youth Summit' this year).
- 6.2 Board members referred to other elements of the Recovery Programme's New Deal for Young People mission and asked for further information about how these aligned with other initiatives, such as those involving anchor institutions.

Action: Josie Todd to provide a link to the London Recovery Board's paper on youth recovery and other supporting links.

Post-meeting note: The Youth Opportunities Paper was item 5 on the agenda of the [London Recovery Board meeting held on 1 December 2021](#). Further information about the Youth Recovery Board is available [here](#).

7. Action Plan Progress

- 7.1 The Board accepted a paper that outlined the work taken to implement the Annual Plan and the future plans of the team and Operational Sub-Group.

8. Any Other Business

- 8.1 Michael Heanue provided an update on developments within adult education and skills in London. London Councils and the AELP were considering holding a strategic overview of work-based and work-related learning, aimed at newly elected councillors and portfolio holders in the summer.
- 8.2 Tony Haines said that the results of a review into the ESFA had been published and it was agreed that Tony would present on this at the next meeting.
- 8.3 Sam Parrett mentioned the government's SEN Review, which was still awaited, and asked if this could be discussed at a future meeting of the Board. This was agreed.
- 8.3 Dr Parrett also referred to plans for 'Elite Sixth Forms' and reports that these were being introduced despite opposition by the local authority. Board members shared their experience and knowledge about these moves in London and noted that there is a London-wide School Places Planning Group that could help identify supply and demand issues and the anticipated impact of population projections.
- 8.3 Jazz Bhogal explained how the GLA would provide strategic support to the education and training system in London through lobbying and convening different

interests in the sector. The priorities included SEN, early years and the transition to primary schools, and children's health.

8.4 In response to a question, it was stated that the first meeting of the Pan London Supported Employment Board was deferred due to pressures on NHS colleagues. The first meeting is now scheduled to take place in June.

8.4 Peter O'Brien said that Board members will be asked to consider whether they wanted to move the meetings to an in-person only, a 'hybrid' format, or to remain on-line only.

Actions:

Tony Haines to provide an update on changes in the DfE and ESFA at the next meeting

Peter O'Brien to liaise with colleagues in London Councils and other Young People's Education and Skills Board members to provide the next Board meeting with an assessment of the supply of and demand for places

Peter O'Brien to ensure that the Board has an opportunity to discuss the government's SEN Review when it is published.

Peter O'Brien to consult Board members on the future format of meetings.

9. Date of the Next Meeting

The next meeting will be held on 23 June 2022 at 1400.