

Organisation Name:	Waltham Forest Archives & Local History Library
Organisation Type:	Archive
Website:	www.walthamforest.gov.uk/archives-local-studies
Address:	Vestry House Museum Vestry Road Walthamstow London E17 9NH
Education Contact Name:	Peter Ashan
Email:	peter.ashan@walthamforest.gov.uk
Telephone:	020 8496 4391

Formal Education Policy:	No
Has a child protection policy:	Yes
Number of children and young people (0-19) using the service a year:	2366
Number of sessions offered for children and young people a year:	100

Children & young people consulted in planning and design of services:	No
Details:	

School/formal sessions offered by Key stage:

Self Directed visit to the organisation with school	KS4&5 (14-18 years),
Facilitated visit to the organization with school	KS1 (5-7 years), KS2 (7-11 years), KS3 (11-14 years), KS4&5 (14-18 years), SEN (Special Education Needs)
Visit to school or institution (outreach)	Early Years (under 5s), KS1 (5-7 years), KS2 (7-11 years), KS3 (11-14 years), KS4&5 (14-18 years), SEN (Special Education Needs)
Accompanied loan of collection/loan box/pack	
Unaccompanied loan of collection/loan box/pack	
Teacher Contact (eg INSET, teachers evening)	Early Years (under 5s), KS1 (5-7 years), KS2 (7-11 years), KS3 (11-14 years), KS4&5 (14-18 years), SEN (Special Education Needs)
Project work (more than one contact)	

Charges for above services:	No
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Informal sessions offered:

Family Activities during the term time (early years)	No	Activities for young people	Yes	Activities for NEET (Not in Education, Employment or Training)	Yes
Family activities at the weekend	No	Projects (more than one contact) for young people	Would like to	Activities around teen pregnancy	Would like to
Family activities after school	No	Activities for youth groups	Would like to	Activities for Looked after children	Would like to
Family activities in the holidays	No	Activities for after school clubs	No	Activities for children with disabilities	Would like to
Family projects (more than one contact)	No	Activities for extended services/schools	Would like to	Other specialist activity:	
Family Projects in a different location/Family learning holidays	No	Outreach sessions in young people's Settings e.g. youth clubs	Yes		
Outreach sessions in children's Settings e.g. playgroups	Yes	Activities supporting Youth Justice	Would like to		

Charges for above sessions: No

Workbased learning offer:

Work experience (2+ weeks)	Yes	Accredited apprenticeships	No
Internships	No	Trainee teacher placements	Yes
Diploma sessions	No	Volunteering	Yes
Diploma placements	No	Other:	

Funding drawn down for above services: No

Do you have partnerships with any of the following?

Third Sector (Voluntary & Community)	No	Local Government	Yes
Higher Education	No	Primary Care Trust (health)	No
Further Education (colleges)	No	Other:	
Youth Justice Sector	No		

Receives funding from:

Local Authority Cultural Services,

Has been consulted by local authority in relation to Building Schools for the Future: No

Organisation Name:	Vestry House Museum
Organisation Type:	Museum
Website:	www.walthamforest.gov.uk/vestry-house
Address:	Vestry Road Walthamstow London E17 9NH
Education Contact Name:	Peter Ashan
Email:	peter.ashan@walthamforest.gov.uk
Telephone:	020 8496 4391

Formal Education Policy:	No
Has a child protection policy:	Yes
Number of children and young people (0-19) using the service a year:	2366
Number of sessions offered for children and young people a year:	100

Children & young people consulted in planning and design of services:	No
Details:	

School/formal sessions offered by Key stage:

Self Directed visit to the organisation with school	Early Years (under 5s), KS1 (5-7 years), KS2 (7-11 years), KS3 (11-14 years), KS4&5 (14-18 years), SEN (Special Education Needs)
Facilitated visit to the organization with school	Early Years (under 5s), KS1 (5-7 years), KS2 (7-11 years), KS3 (11-14 years), KS4&5 (14-18 years), SEN (Special Education Needs)
Visit to school or institution (outreach)	Early Years (under 5s), KS1 (5-7 years), KS2 (7-11 years), KS3 (11-14 years), KS4&5 (14-18 years), SEN (Special Education Needs)
Accompanied loan of collection/loan box/pack	Early Years (under 5s), KS1 (5-7 years), KS2 (7-11 years), KS3 (11-14 years), KS4&5 (14-18 years), SEN (Special Education Needs)
Unaccompanied loan of collection/loan box/pack	Early Years (under 5s), KS1 (5-7 years), KS2 (7-11 years), KS3 (11-14 years), KS4&5 (14-18 years), SEN (Special Education Needs)
Teacher Contact (eg INSET, teachers evening)	Early Years (under 5s), KS1 (5-7 years), KS2 (7-11 years), KS3 (11-14 years), KS4&5 (14-18 years), SEN (Special Education Needs)
Project work (more than one contact)	Early Years (under 5s), KS1 (5-7 years), KS2 (7-11 years), KS3 (11-14 years), KS4&5 (14-18 years), SEN (Special Education Needs)

Charges for above services:	No
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Informal sessions offered:

Family Activities during the term time (early years)	Yes	Activities for young people	Yes	Activities for NEET (Not in Education, Employment or Training)	No
Family activities at the weekend	Yes	Projects (more than one contact) for young people	Yes	Activities around teen pregnancy	No
Family activities after school	No	Activities for youth groups	Yes	Activities for Looked after children	No
Family activities in the holidays	Yes	Activities for after school clubs	No	Activities for children with disabilities	No
Family projects (more than one contact)	No	Activities for extended services/schools	No	Other specialist activity:	
Family Projects in a different location/Family learning holidays	No	Outreach sessions in young people's Settings e.g. youth clubs	Yes		
Outreach sessions in children's Settings e.g. playgroups	Yes	Activities supporting Youth Justice	No		

Charges for above sessions: No

Workbased learning offer:

Work experience (2+ weeks)	Yes	Accredited apprenticeships	No
Internships	No	Trainee teacher placements	Yes
Diploma sessions	No	Volunteering	Yes
Diploma placements	No	Other:	

Funding drawn down for above services: No

Do you have partnerships with any of the following?

Third Sector (Voluntary & Community)	No	Local Government	Yes
Higher Education	No	Primary Care Trust (health)	No
Further Education (colleges)	No	Other:	
Youth Justice Sector	No		

Receives funding from:

Local Authority Cultural Services,

Has been consulted by local authority in relation to Building Schools for the Future: No

Organisation Name:	City of London: Epping Forest
Organisation Type:	Historic and natural heritage sites and buildings
Website:	http://www.cityoflondon.gov.uk/eppinglearning
Address:	Education Officer Queen Elizabeth's Hunting Lodge c/o The Coach House Rangers Road Chingford E4 7QH
Education Contact Name:	Jo Price
Email:	jo.price@cityoflondon.gov.uk
Telephone:	0208 529 6607

Formal Education Policy:	Yes
Has a child protection policy:	Yes
Number of children and young people (0-19) using the service a year:	2500
Number of sessions offered for children and young people a year:	200

Children & young people consulted in planning and design of services: Yes

Details: Some of our activities have involved consulting with sample user groups and piloted with them. e.g. Children from a local primary school.

School/formal sessions offered by Key stage:

Self Directed visit to the organisation with school	Early Years (under 5s), KS1 (5-7 years), KS2 (7-11 years), KS3 (11-14 years), KS4&5 (14-18 years), SEN (Special Education Needs)
Facilitated visit to the organization with school	Early Years (under 5s), KS1 (5-7 years), KS2 (7-11 years), KS3 (11-14 years), KS4&5 (14-18 years), SEN (Special Education Needs)
Visit to school or institution (outreach)	KS2 (7-11 years),
Accompanied loan of collection/loan box/pack	
Unaccompanied loan of collection/loan box/pack	
Teacher Contact (eg INSET, teachers evening)	KS1 (5-7 years), KS2 (7-11 years),
Project work (more than one contact)	KS1 (5-7 years), KS2 (7-11 years), KS3 (11-14 years),

Charges for above services: No

Informal sessions offered:

Family Activities during the term time (early years)	Planning to	Activities for young people	Yes	Activities for NEET (Not in Education, Employment or Training)	Would like to
Family activities at the weekend	Yes	Projects (more than one contact) for young people	Planning to	Activities around teen pregnancy	No
Family activities after school	No	Activities for youth groups	Yes	Activities for Looked after children	No
Family activities in the holidays	Yes	Activities for after school clubs	No	Activities for children with disabilities	Yes
Family projects (more than one contact)	No	Activities for extended services/schools	No	Other specialist activity: Some of the above are undertaken or will be by staff outside the education section e.g. Our Community Liaison Officer.	
Family Projects in a different location/Family learning holidays	Yes	Outreach sessions in young people's Settings e.g. youth clubs	Planning to		
Outreach sessions in children's Settings e.g. playgroups	Would like to	Activities supporting Youth Justice	Planning to		

Charges for above sessions: No

Workbased learning offer:

Work experience (2+ weeks)	Yes	Accredited apprenticeships	No
Internships	No	Trainee teacher placements	No
Diploma sessions	No	Volunteering	Yes
Diploma placements	No	Other:	

Funding drawn down for above services: No

Do you have partnerships with any of the following?

Third Sector (Voluntary & Community)	Yes	Local Government	Planning to
Higher Education	Yes	Primary Care Trust (health)	No
Further Education (colleges)	Would like to	Other:	
Youth Justice Sector	Planning to		

Receives funding from:

Heritage Lottery Fund,

Has been consulted by local authority in relation to Building Schools for the Future: No