

LONDON COUNCILS
COMMITTEE STRUCTURES

2020/21

- 1. Leaders' Committee:**
 - 1.1 Constitution
 - 1.2 Quorum
 - 1.3 Membership
 - 1.4 Terms of Reference
- 2. Executive**
 - 2.1 Constitution
 - 2.2 Quorum
 - 2.3 Membership
 - 2.4 Terms of Reference
- 3. Transport and Environment Committee (TEC)**
 - 3.1 Constitution
 - 3.2 Quorum
 - 3.3 Membership
 - 3.4 Terms of Reference
- 4. TEC Executive**
 - 4.1 Constitution
 - 4.2 Quorum
 - 4.3 Membership
 - 4.4 Terms of Reference
- 5. Grants Committee**
 - 5.1 Constitution
 - 5.2 Quorum
 - 5.3 Membership
 - 5.4 Terms of Reference
- 6. Grants Executive**
 - 6.1 Constitution
 - 6.2 Quorum
 - 6.3 Membership
 - 6.4 Terms of Reference
- 7. Audit Committee**
 - 7.1 Constitution
 - 7.2 Quorum
 - 7.3 Membership
 - 7.4 Terms of Reference
- 8. Greater London Provincial Council (GLPC)**
 - 8.1 Constitution
 - 8.2 Quorum
 - 8.3 Membership – Employers side and Union side
 - 8.4 Terms of Reference
- 9. Greater London Employment Forum (GLEF)**
 - 9.1 Constitution
 - 9.2 Quorum

9.3 Membership - Employers side and Union Side

9.4 Terms of Reference

10. Young People's Education and Skills Board (YPES)

10.1 Purpose

10.2 Quorum

10.3 Membership

10.4 Terms of Reference

Young Persons

11. Fire Safety Members Group

11.1 Purpose

11.2 Quorum

11.3 Membership

11.4 Terms of Reference

12. Safe Speeds for London Steering Group

13.1 Purpose

13.2 Quorum

13.3 Membership

13.4 Terms of Reference

13. Pandemic Steering Committee

13.1 Purpose

13.2 Quorum

13.3 Membership

13.4 Terms of Reference

1. Leaders' Committee

- 1.1** London Councils Leaders' Committee is a joint committee set up in pursuance of arrangements made under section 101 (5), 101 (5B), 102, 111, 112, 113, 141 and 142 Local Government Act 1972; section 1 Local Authorities (Goods and Services) Act 1970; section 20 Local Government Act 2000 and the Local Authorities (Arrangements for the Discharge of Functions) Regulations 2000.

Leaders' Committee is London Councils' main decision-making body. The Committee includes the Leaders of each London borough council and is chaired by the Chair of London Councils. Leaders' Committee sets policy and takes decisions on the latest developments affecting London local government.

1.2 Quorum

The quorum shall be one third.

1.3 Membership 2020/21

Borough	Representative	Party
LB Barking & Dagenham	Cllr. Darren Rodwell (Deputy Chair)	Lab
LB Barnet	Cllr. Daniel Thomas	Con
LB Bexley	Cllr. Teresa O'Neill OBE (Vice-Chair)	Con
LB Brent	Cllr. Muhammed Butt	Lab
LB Bromley	Cllr. Colin Smith	Con
LB Camden	Cllr. Georgia Gould (Chair)	Lab
LB Croydon	Cllr. Hamida Ali	Lab
LB Ealing	Cllr. Julian Bell	Lab
LB Enfield	Cllr. Nesil Caliskan	Lab
RB Greenwich	Cllr. Danny Thorpe	Lab
LB Hackney	Mayor Philip Glanville	Lab
LB Hammersmith & Fulham	Cllr. Stephen Cowan	Lab
LB Haringey	Cllr. Joseph Ejiofor	Lab
LB Harrow	Cllr. Graham Henson	Lab
LB Havering	Cllr. Damian White	Con
LB Hillingdon	Cllr. Ray Puddifoot MBE	Con
LB Hounslow	Cllr. Steve Curran	Lab
LB Islington	Cllr. Richard Watts	Lab
RB Kensington & Chelsea	Cllr. Elizabeth Campbell	Con
RB Kingston upon Thames	Cllr. Caroline Kerr	LD
LB Lambeth	Cllr. Jack Hopkins	Lab
LB Lewisham	Mayor Damien Egan	Lab
LB Merton	Cllr. Mark Allison	Lab
LB Newham	Mayor Rokhsana Fiaz	Lab
LB Redbridge	Cllr. Jas Athwal	Lab
LB Richmond upon Thames	Cllr. Gareth Roberts	LD
LB Southwark	Cllr. Kieron Williams	Lab
LB Sutton	Cllr. Ruth Dombey OBE (Vice-Chair)	LD
LB Tower Hamlets	Mayor John Biggs	Lab
LB Waltham Forest	Cllr. Clare Coghill	Lab
LB Wandsworth	Cllr. Ravi Govindia	Con
City of Westminster	Cllr. Rachel Robathan	Con
City of London	Catherine McGuinness (Vice-Chair)	City

1.4 Terms of Reference

- To consult on the common interests of the London Local Authorities and to discuss matters relating to local government
- To represent the interests of the London Local Authorities to national and local government, to Parliament, to the European Union and other international organisations and to other bodies and individuals, and to negotiate as appropriate on behalf of member authorities
- To formulate policies for the development of democratic and effectively managed local government including matters relating to Transport, the Environment and Grants.
- To provide forums for the discussion of matters of common concern to the London Local Authorities and a means by which their views may be formulated and expressed
- To appoint representatives or staff to serve on any other body
- To represent the interests of the London Local Authorities as employers
- To provide services to the London Local Authorities including the dissemination of information on local government and on other relevant issues
- To provide information to the public, individuals and other organisations on the policies of the London Councils and local government issues relevant to London
- To act as the regional body of the Local Government Association

2. Executive

2.1 The Executive is a sub-committee of Leaders' Committee (decision from Leaders' Committee 12/09/2006)

2.2 Quorum

The quorum shall be one third of, or the number nearest to one third

2.3 Membership 2020/21

Borough	Representative	Party
LB Barking & Dagenham	Cllr. Darren Rodwell (Deputy Chair)	Lab
LB Bexley	Cllr. Teresa O'Neill (OBE) (Vice Chair)	Con
LB Brent	Cllr. Muhammed Butt	Lab
LB Camden	Cllr. Georgia Gould (Chair)	Lab
RB Greenwich	Cllr. Danny Thorpe	Lab
LB Hackney	Mayor Phillip Glanville	Lab
LB Havering	Cllr. Damian White	Con
RB Kensington and Chelsea	Cllr. Elizabeth Campbell	Con
LB Redbridge	Cllr. Jas Athwal	Lab
LB Sutton	Cllr. Ruth Dombey (OBE) (Vice-Chair)	LD
LB Waltham Forest	Cllr. Clare Coghill	Lab
City of London	Catherine McGuinness (Vice-Chair)	City

2.4 Terms of Reference

The Executive will:

- play an active role in giving effect to the policy direction already agreed by Leaders' Committee
- broker a London Councils' position on strategic issues for submission to Leaders' Committee
- agree routine consultation responses
- deal with internal staffing, finance and related matters, including best value

- consider items for Leaders' Committee in advance, and submit recommendations to Leaders' Committee
- have the power to refer any item within the remit of any Leaders' Sub-Committee, Forum or associated London Councils' joint Committee to the Leaders' Committee for discussion
- consider the annual corporate plan and budget before final approval by Leaders' Committee
- monitor performance of London Councils quarterly by reference to:
 - Financial and budgetary information
 - Progress on priorities set out in the business plan
 - Progress on key policy issues
- monitor performance of London Councils annually, by receiving staffing information
- act as the Appointments Committee
- receive reports on decisions taken under urgency procedures relating to the functions of Leaders' Committee, or any sub-committee or Forum of Leaders' Committee
- in the matter of pension considerations relating to London Councils Chief Executive, any decision (s) will be taken by an appointed three-member sub-committee drawn from the Elected Officers of London Councils Leaders' Committee which has been set up for these purposes.

3 Transport and Environment Committee (TEC)

- 3.1** The Transport and Environment Committee (TEC) provides a range of high-quality operational services such as parking and traffic appeals, the London night-time and weekend lorry ban, the Freedom Pass and Taxicard schemes. TEC aims to ensure that London boroughs' concerns and best practice are taken fully into account in the development and implementation of the whole range of transport and environment policies generated by Government departments, the European Union and the Mayor of London. The Committee deals with a wide array of issues.

3.2 Quorum

The quorum shall be one third of, or the number nearest to one third,

3.3 Membership 2020/21

Borough	Representative	Party
LB Barking & Dagenham	Cllr. Syed Ghani	Lab
LB Barnet	Cllr. Peter Zinkin	Con
LB Bexley	Cllr. Peter Craske	Con
LB Brent	Cllr. Krupa Sheth	Lab
LB Bromley	Cllr. William Huntington-Thresher	Con
LB Camden	Cllr. Adam Harrison	Lab
LB Croydon	Cllr. Stuart King	Lab
LB Ealing	Cllr. Julian Bell	Lab
LB Enfield	Cllr. Ian Barnes	Lab
RB Greenwich	Cllr. Sizwe James	Lab
LB Hackney	Mayor Phillip Glanville (Chair)	Lab
LB Hammersmith & Fulham	Cllr. Wesley Harcourt	Lab
LB Haringey	Cllr. Kirsten Hearn	Lab
LB Harrow	Cllr. Varsha Parmar	Lab
LB Havering	Cllr. Osman Dervish	Con
LB Hillingdon	Cllr. Keith Burrows	Con

LB Hounslow	Cllr. Hanif Khan	Lab
LB Islington	Cllr. Rowena Champion	Lab
RB Kensington & Chelsea	Cllr. Johnny Thalassites	Con
RB Kingston upon Thames	Cllr. Hilary Gander	LD
LB Lambeth	Cllr. Claire Holland (Vice-Chair)	Lab
LB Lewisham	Cllr. Sophie McGeever	Lab
LB Merton	Cllr. Martin Whelton	Lab
LB Newham	Cllr. James Asser	Lab
LB Redbridge	Cllr. John Howard	Lab
LB Richmond upon Thames	Cllr. Alexander Ehmann	LD
LB Southwark	Cllr. Johnson Situ	Lab
LB Sutton	Cllr. Manuel Abbelan (Vice-Chair)	LD
LB Tower Hamlets	Cllr. Asma Islam	Lab
LB Waltham Forest	Cllr. Clyde Loakes	Lab
LB Wandsworth	Cllr. Richard Field	Con
City of Westminster	Cllr. Tim Mitchell (Vice-Chair)	Con
City of London	Alistair Moss	City
Transport for London	Alex Williams	N/A

3.4 Terms of Reference

TEC is an associated joint committee of London Councils. When the Transport Committee for London (TCfL) became part of the then new Association of London Government in April 2000, there was a need to retain a separate identity because of the statutory involvement of Transport for London in the Committee's work for certain functions. Leaders' Committee agreed that TCfL should also undertake the role of the old ALG Transport and Environment panel and so the new Committee was renamed Transport and Environment Committee (TEC).

TEC is a statutory committee with specific responsibility for:

- Functions under the Road Traffic Act 1991 – including appointment of parking adjudicators and determining penalty charge levels and fees for declamping, vehicle recovery storage and disposal
- The provision of an independent appeals service for Parking on Private Land in England and Wales (POPLA)
- Operation of the TRACE service for locating towed-away vehicles
- Operation of the Health Emergency Badge scheme for medical practitioners
- Implementation and enforcement of the Greater London (Restriction of Goods Vehicles) Traffic Order 1985 ("The London Lorry Control scheme")
- Travel concession arrangements under section 244 of the Greater London Authority Act 1999 – including negotiation of settlements with Transport for London, the Association of Train Operating Companies (ATOC) and independent bus operators
- Setting of fixed penalties, issuing of Codes of Practice and other functions under the London Local Authorities Acts 2004 and 2007
- Operation of the London Taxicard scheme

TEC also initiates and develops policies across a range of areas:

- transport policy issues (including road, rail and airports)
- environment issues (including air quality and biodiversity)
- trading standards and public protection issues
- waste issues

In considering transport and environment matters which have implications and relevance to Londoners, TEC aims to ensure that:

- The transport and environment needs of London are recognised and promoted
- The allocation of resources and the development of policies and legislation influenced to the best effect for London; and
- Borough interests (financial and otherwise) are represented and protected.

4 TEC Executive

4.1 The TEC Executive is a sub Committee of TEC

4.2 Quorum

The quorum of the TEC Executive is one third of, or the number nearest to one third

4.3 Membership 2020/21

Borough	Representative	Party
LB Brent	Cllr. Krupa Sheth	Lab
LB Bromley	Cllr. William Huntington-Thresher	Con
LB Croydon	Cllr. Stuart King	Lab
LB Ealing	Cllr. Julian Bell	Lab
LB Hackney	Mayor Phillip Glanville (Chair)	Lab
LB Hammersmith and Fulham	Cllr. Wesley Harcourt	Lab
LB Lambeth	Cllr. Claire Holland (Vice-Chair	Lab
LB Lewisham	Cllr. Sophie McGeevor	Lab
LB Sutton	Cllr. Manuel Abellan (Vice-Chair)	LD
LB Wandsworth	Cllr. Richard Field	Con
City of Westminster	Cllr. Tim Mitchell (Vice-Chair)	Con
City of London	Alastair Moss	City

4.4 Terms of Reference

TEC agreed that all the executive functions of TEC should be delegated to the Executive Sub Committee with the exception of the following:

- election of committee officers;
- election of members of the sub-committee;
- agreement of budget;
- agreement of work programme;
- agreement of annual report;
- appointment of adjudicators;
- agreement of parking penalties;
- agreement to major changes in policy for the lorry ban;
- agreement to the annual concessionary fares scheme;
- agreement of the draft annual policy statement for agreement with the London Councils' Leaders' Committee; and
- consideration and agreement of major transport and environmental policy issues
- receive reports on decisions taken under urgency procedures relating to the functions of Transport and Environment Committee, or any sub-committee or Forum of Transport and Environment Committee

The TEC Main Committee as a whole will continue the role of considering and, where necessary, confirming the actions of the Sub Committee through consideration of the

minutes of the Sub Committee and calling for other actions and reports as members. All members of the Main Committee will receive the Sub Committee's agenda and will be welcome to attend Sub Committee meetings.

5 Grants Committee

- 5.1** The London Councils Grants scheme is funded and governed by the 32 London Boroughs and the Corporation of London. Leaders' Committee sets the overall funding strategies, policies and priorities for grants to voluntary organisations. Decisions on individual commissions, funding of applications and operation are made by the Grants Committee.

The constituent councils have resolved to delegate the function specified in section 48(10) Local Government Act 1985 (review of needs of Greater London) to London Councils from 1 April 2000 and shall submit, via the Grants Committee, a proposal for reviewing the needs of Greater London to London Councils for approval annually.

5.2 Quorum

The quorum of any meeting of the London Councils Grants Committee shall be one third of, or the number nearest to one third,

5.3 Membership 2020/21*

Borough	Representative	Party
LB Barking & Dagenham	Cllr. Saima Ashraf	Lab
LB Barnet	Cllr. John Hart	Con
LB Bexley	Cllr. David Leaf (Vice-Chair)	Con
LB Brent	Cllr. Margaret McLennan	Lab
LB Bromley	Cllr. Colin Smith	Con
LB Camden	Cllr. Anna Wright	Lab
LB Croydon	Cllr. Hamida Ali	Lab
LB Ealing	Cllr. Jasbir Anand	Lab
LB Enfield	Cllr. Nesil Caliskan	Lab
RB Greenwich	Cllr. Adel Khairah	Lab
LB Hackney	Cllr. Christopher Kennedy	Lab
LB Hammersmith & Fulham	Cllr. Larry Culhane	Lab
LB Haringey	Cllr. Joseph Ejiofor (Vice-Chair)	Lab
LB Harrow	Cllr. Sue Anderson	Lab
LB Havering	Cllr. Viddy Persaud	Con
LB Hillingdon	Cllr. Douglas Mills	Con
LB Hounslow	Cllr. Shantanu Rajawat	Lab
LB Islington	Cllr. Richard Watts (Chair)	Lab
RB Kensington & Chelsea	Cllr. Anne Cyron	Con
RB Kingston upon Thames	Cllr. Caroline Kerr (Vice-Chair)	LD
LB Lambeth	Cllr. Donatus Anyanwu	Lab
LB Lewisham	Cllr. Jonathan Slater	Lab
LB Merton	Cllr. Edith Macauley	Lab
LB Newham	Cllr. Charlene McLean	Lab
LB Redbridge	Cllr. Helen Coomb	Lab
LB Richmond upon Thames	Cllr. Gareth Roberts	LD
LB Southwark	Cllr. Alice MacDonald	Lab
LB Sutton	Cllr. Marian James	LD

LB Tower Hamlets	Cllr. Candida Ronald	Lab
LB Waltham Forest	Cllr. Louise Mitchell	Lab
LB Wandsworth	Cllr. Jonathan Cook	Con
City of Westminster	Cllr. Paul Swadell	Con
City of London	Dhruv Patel (OBE)	City

Nominations for Grants Committee voting members, and up to four named deputies, must **all be members of the nominating borough's Cabinet or Executive. They will preferably be the member with responsibility for partnerships with the voluntary sector.*

5.4 Terms of Reference

- To ensure the proper operation of the Grants Scheme for the making of grants to eligible voluntary organisations in Greater London
- To have due regard to the needs of Greater London in operating the Scheme and to keep those needs periodically under review
- To make recommendations to Leaders' Committee on overall policies, strategy and priorities
- To make recommendations to Leaders' Committee, and the constituent authorities, on the annual budget for the Grants Scheme
- To consider grant applications and make grants to eligible voluntary organisations
- To establish any sub-committees and other groups of Members it considers appropriate

London Councils Officers will:

- keep under review the needs of Greater London and report to the Grants Committee and Leaders' Committee from time to time on a strategy for collective grant giving devised with due regard to those needs
- draw up and submit for consideration and approval by the Grants Committee detailed criteria and policies for grant giving in the light of the agreed strategy
- prepare and submit an annual budget for consideration by the Grants Committee and London Councils by the end of November each year for the financial year commencing the following April. This budget shall include the costs of staffing, office and support services considered necessary to facilitate the effective and efficient operation of the Scheme, as well as expenditure proposals for grant aid to eligible voluntary organisations, and any contingency provision
- receive, assess and process grant applications from eligible voluntary organisations and report on them and make recommendations to the Grants Committee and/or any sub-committees it may establish.
- administer the payment of approved grants to eligible voluntary organisations and monitor the use made of such funding;
- convene and service meetings of the Grants Committee, its sub-committees and any other bodies established by it.

6. Grants Executive

- 6.1** Grants Executive is a sub-committee of Grants Committee. The aim of the Grants Executive is to allow greater scrutiny of the grants programme by a smaller group of

members appointed by the Grants Committee, to provide comfort to the overall Grants Committee members where the amount of business does not permit this level of detailed discussion. This function also aims to minimise the total amount of detailed reporting to the Grants Committee.

6.2 Quorum

The quorum shall be one third of, or the number nearest to one third, but not less than three members.

6.3 Membership 2020/21

Borough	Representative	Party
LB Bexley	Cllr. David Leaf (Vice-Chair)	Con
LB Haringey	Cllr Joseph Ejiofor (Vice-Chair)	Lab
LB Harrow	Cllr Sue Anderson	Lab
LB Havering	Cllr Viddy Persaud	Con
LB Islington	Cllr Richard Watts (Chair)	Lab
RB Kingston upon Thames	Cllr Caroline Kerr (Vice-Chair)	LD
LB Lewisham	Cllr. Jonathan Slater	Lab
LB Newham	Cllr. Charlene McLean	Lab
LB Wandsworth	Cllr. Jonathan Cook	Con
City of London	Dhruv Patel OBE	City

6.4 Terms of Reference

- Grants Executive shall have delegated authority to exercise all of the executive functions of the Grants Committee (including the power to make decisions) with the exception of:
 - Election of committee members
 - Election of members of the sub committee
 - Agreement of the budget
 - Agreement of the work programme
- The Grants Executive will:
 - Closely monitor the progress of the current grants scheme by reference to:
 - Financial and budgetary information
 - Progress of the programme via regular performance reporting
 - Recommend to Grants Committee any changes to the present grants programme to maintain the overall integrity of the scheme objectives
 - Review criteria and policies for grant giving in line with agreed strategy for approval by the Grants Committee
 - Consider grants scheme thematic priority reports to allow members to more closely scrutinise grants priorities
 - receive reports on decisions taken under urgency procedures relating to the functions of Grants Committee, or any sub-committee or Forum of Grants Committee

7. Audit Committee

7.1 The Audit Committee is a sub-Committee of Leaders' Committee.

7.2 Quorum

The quorum shall be two members.

7.3 Membership 2020/21

Borough	Representative	Party
L B Ealing	Cllr. Yvonne Johnson (Deputy Chair)	Lab
LB Greenwich	Cllr David Gardner	Lab
LB Havering	Cllr Roger Ramsey (Chair)	Con
LB Richmond upon Thames	Cllr Robin Brown	LD

7.4 Terms of Reference

Audit Activity

- To consider the Chief Internal Auditor's annual audit opinion and a summary of internal audit activity (actual and proposed) and the level of assurances it can give over London Councils' corporate governance arrangements;
- To consider specific internal audit reports as requested;
- To consider reports dealing with the management and performance of the provider of internal audit services;
- To consider a report from internal audit on agreed recommendations not implemented within a reasonable timescale;
- To consider the external auditor's annual letter, relevant reports, and the report to those charged with governance;
- To consider specific reports as agreed with the external auditor;
- To comment on the scope and depth of external audit work and to ensure it gives value for money;
- To make a recommendation to Leaders' Committee on the appointment, re-appointment and removal of the external auditor, and
- To commission work from internal and external audit.

Regulatory Framework

- To maintain an overview of London Councils' contract procedure rules, financial regulations and codes of conduct and behaviour;
- To review any issue referred to it by the Chief Executive or the Director of Corporate Resources;
- To monitor the effective development and operation of risk management and corporate governance in London Councils;

- To monitor London Councils' anti-fraud and anti-corruption strategy and London Councils' complaints process;
- To oversee the production of London Councils' Annual Governance Statement and to recommend its adoption;
- To consider the results of the annual review of London Councils' corporate governance arrangements and agree necessary actions to ensure compliance with best practice; and
- To consider London Councils' compliance with its own and other published standards and controls.

Accounts

- To approve the annual statement of accounts. Specifically, to consider whether appropriate accounting policies have been followed and whether there are concerns arising from the financial statements or from the audit that need to be brought to the attention of the Leaders' Committee; and
- To consider the external auditor's report to those charged with governance on issues arising from the audit of the accounts.

8. Greater London Provincial Council (GLPC)

- 8.1** The GLPC constitution provides for 15 employer representatives to be appointed "by London Councils". The function of making appointments has transferred to the Leaders' Committee. The London Councils (ALG) Agreement (Schedule 2 Part 2). provides that Leaders' Committee makes the appointments to the GLPC "in such numbers as are provided for in the GLPC constitution". Regarding which members should be nominated, the GLPC constitution provides that the members of the council shall retire each year and shall be eligible for re-appointment, provided that they remain in membership of the body making the original appointment. This implies that the employers' side representatives should now be the members of Leaders' Committee themselves, although this requirement would be satisfied if they were to nominate deputies. The Council's AGM is to be held by the end of October each year.

8.2 Quorum

The quorum for GLPC is 'one half of each side's membership' resulting in 8 members.

8.3 2020/21 Membership GLPC - Employers' Side

The Employers' Side of the GLPC will comprise 15 employer representatives appointed by London Councils.

Borough	Rep	Party
LB Barking & Dagenham	Cllr. Sade Bright	Lab
LB Camden	Cllr. Daniel Beales	Lab
LB Croydon	Cllr. Simon Hall	Lab
LB Enfield	Cllr. Nesil Caliskan	Lab
RB Greenwich	Cllr. Chris Kibry	Lab
LB Hackney	Cllr. Carole Williams	Lab
LB Havering	Cllr Robert Benham	Con

LB Hounslow	Cllr. Katherine Dunne	Lab
LB Hillingdon	Cllr Richard Lewis	LD
LB Lewisham	Cllr. Amanda de Ryk	Lab
LB Sutton	Cllr Richard Clifton (Vice Chair)	LD
LB Tower Hamlets	Mayor John Biggs (Chair)	Lab
LB Waltham Forest	Cllr. Clyde Loakes	Lab
LB Wandsworth	Cllr Guy Senior (Vice Chair)	Con
City of Westminster	Cllr Melvyn Caplan	Con

Membership - Union Side

The Union Side of the GLPC will comprise 16 representatives apportioned as determined by the trade unions party to the London Agreement: GMB, UNISON and UNITE.

8.4 Terms of Reference for GLPC

The Greater London Provincial Council (GLPC) - a joint forum comprising employer and employee representatives with delegated authority to act on behalf of the authorities covered by the London Agreement. The purpose of the GLPC is to consult on, negotiate and determine regional agreements and/or advice on behalf of the authorities and their employees, including the resolution of differences and disputes directly concerning the interpretation of regional agreements.

9. Greater London Employment Forum (GLEF)

- 9.1** The Greater London Employment Forum (GLEF) - a joint forum comprising representatives of the London authorities within the scope of the London Agreement and the Corporation of London. The purpose of the GLEF is to provide a forum where London employer and employee representatives can meet to discuss and debate employment matters of concern to the London authorities and their workforces and, where appropriate, recommend areas/opportunities for regional agreement and working.

9.2 Quorum

The quorum of the GLEF is 'will be one quarter of each sides membership' resulting in 8 members.

9.3 2020/21 GLEF Membership - Employers' Side

The 33 employer representatives on the GLEF will be appointed by London Councils on the basis of one elected member representative per authority, including the Corporation of London.

Borough	Rep	Party
LB Barking & Dagenham	Cllr. Sade Bright	Lab
LB Barnet	Cllr. Daniel Thomas	Con
LB Bexley	Cllr. Steven Hall	Con
LB Brent	Cllr. Margaret McLennan	Lab
LB Bromley	Cllr. Pauline Tunnicliffe	Con
LB Camden	Cllr. Danny Beales	Lab
LB Croydon	Cllr. Simon Hall	Lab
LB Ealing	Cllr. Jasbir Anand	Lab
LB Enfield	Cllr. Nesil Caliskan	Lab
RB Greenwich	Cllr Chris Kirby	Lab
LB Hackney	Cllr. Carole Williams	Lab

LB Hammersmith & Fulham	Cllr. Zarar Qayyum	Lab
LB Haringey	Cllr. Matthew White	Lab
LB Harrow	Cllr. Adam Swerksy	Lab
LB Havering	Cllr. Robert Benham	Con
LB Hillingdon	Cllr. Douglas Mills	Con
LB Hounslow	Cllr. Katherine Dunne	Lab
LB Islington	Cllr. Satnam Gill	Lab
RB Kensington & Chelsea	Cllr. Catherine Faulks	Con
RB Kingston upon Thames	Cllr. Tim Cobbett	LD
LB Lambeth	Cllr. Andy Wilson	Lab
LB Lewisham	Cllr. Amanda de Ryk	Lab
LB Merton	Cllr. Mark Allison	Lab
LB Newham	Cllr. Terry Paul	Lab
LB Redbridge	Cllr. Kam Rai	Lab
LB Richmond upon Thames	Cllr. Richard Baker	LD
LB Southwark	Cllr. Rebecca Lury	Lab
LB Sutton	Cllr. Richard Clifton	LD
LB Tower Hamlets	Mayor John Biggs	Lab
LB Waltham Forest	Cllr. Clyde Loakes	Lab
LB Wandsworth	Cllr. Guy Senior	Con
City of Westminster	Cllr. Melvyn Caplan	Con

Union Side

The Union Side of the GLEF will comprise 32 representatives apportioned as determined by the Trade Unions GMB, UNISON and Unite

9.4 GLEF Terms of Reference

The GLEF may consider and debate any employment, development, efficiency, performance and improvement related matter affecting the employees of the London authorities which could include:

- pay and conditions of employment including equal pay and the achievement of single status employment
- measures to improve recruitment and retention;
- productivity and performance management;
- measures to improve efficiency, effectiveness and value for money;
- measures to increase the skills and capacity of the workforce;
- equality and diversity in the workplace; employee health, safety and well-being

GLEF can receive reports on decisions taken under urgency procedures relating to the functions of Greater London Provincial Council, or any sub-committee or Forum of Great London Provincial Council

10. Young People's Education and Skills Board (YPES)

10.1 The role of the London Councils Young People's Education and Skills Board is to provide pan-London leadership for 14 to 19 education and training provision in relation to the current and future needs of learners and employers, support local authorities in undertaking their statutory functions, and assist other stakeholders in planning, policy and provision.

10.2 Quorum

The quorum shall be one third or the number nearest to one third of the voting members of London Councils Young People's Education and Skills Board. If, within half an hour of the time appointed for the meeting to commence, a quorum is not present, the meeting shall dissolve.

10.3 Membership 2020/21

London Local Authority Members comprising one Councillor nominated by each of the party groups:

Borough	Rep	Party
RB Kensington and Che Camden	Cllr. Elizabeth Campbell	Con
LB Waltham Forest	Cllr Clare Coghill (Chair)	Lab

London Local Authority Officers comprising two Directors of Children's Services to be nominated by ALDCS and one Chief Executive to be nominated by CELC.

London Enterprise Panel comprising one co-chair and one employer from the Skills and Employment Working Group.

London Strategic Partners comprising one nomination from each from an employer representative body and the Greater London Authority.

Providers of education services comprising three representatives to be nominated by the AoC in consultation with the Sixth Form College Forum and NATSPEC (one shall be a General Further Education College; one shall be a Sixth Form College, and one shall represent learners with special educational needs and disabilities); one representative from a school, Academy or Free School sixth form nominated by ASCL; and one representative to be nominated by the LWBLA. Each of these representatives shall be a direct provider in their own right.

10.4 Terms of Reference

The key tasks of the London Councils Young People's Education and Skills Board are to:

- develop the strategic vision of the market for 14 to 19 provision in London, influencing and shaping sufficient diversity and specialism to promote full participation;
- lobby for the best resources for London's young learners;
- in partnership with the LEAP:
 - develop a clear picture of the changing jobs landscape and skills needs in London to help shape the development of provision;
 - support stakeholders with the provision of high-quality impartial information for all London's young people;
 - alert London providers to known regionally unmet needs and gaps in the market;
- contribute to the production and analysis of data, including demographic data, to inform planning at a provider level;
- promote consistent scrutiny of 16 to 18 provision, challenging poor quality and championing excellence across the capital;
- support local authorities and providers to operate in the collective interest of London, particularly in addressing the needs of vulnerable learners;

- co-ordinate the development of specialist education and training across London – including both provision for learners with learning difficulties and disabilities and specialist vocational provision; and
- undertake any other tasks as directed by Leaders' Committee.

In pursuing these ambitions, it is recognised that there may be the need to undertake specific commissioning activities at a regional level on behalf of local authorities, based on clear business cases.

11. Fire Safety Members Group

11.1 The Fire Safety Members' Group is a Forum of Leaders' Committee, formed to consider the emerging pan-London response to developing fire safety, reporting back to Leaders' Committee.

11.2 Quorum

The quorum shall be one third of, or the number nearest to one third, but not less than three members.

11.3 Membership 2020/21

To be advised.

11.4 Terms of Reference

1. Provide a dedicated Leader level forum for discussion of fire safety issues and to offer advice on any pan-London response to Leaders' Committee working together through London Councils decision making machinery including Executive and Leaders' Committee on associated policy and practical issues arising. The Members' Group will also receive reports from the work of the London Housing Directors' Fire Safety Sub Group. These reports would include but not be limited to:
2. Taking an overview of considerations on management and remediation where fire safety issues are found in borough stock and sharing information and learning.
3. Taking an overview of developing practice of managing fire safety issues in privately owned stock, including considering where changes to current guidance could make it easier for boroughs to ensure the safety of residents.
4. Considering any appropriate pan-London responses to fire safety aspects of upcoming reports (including but not limited to the Hackitt review and aspects of the Grenfell Inquiry).

The Fire Safety Members' Group will report back to Executive and Leaders' Committee, having no delegated authority of its own.

12. Safe Speeds for London Steering Group

12.1 The aim of the Steering Groups is to enhance the enforcement of speed limits to achieve better speed compliance and improve road safety for everyone. To consider the potential role of boroughs and TEC in achieving that aim.

12.2 Quorum

The quorum shall be one third of the membership as set out in London Councils Standing Orders.

12.3 Membership 2020/21

Borough	Representative	Party
LB Ealing	Cllr Julian Bell	Lab
LB Sutton	Cllr Manuel Abellan	LD
LB Lambeth	Cllr Claire Holland	Lab
LB Waltham Forest	Cllr Clyde Loakes	Lab
LB Camden	Cllr Adam Harrison	Lab
LB Wandsworth	Cllr Richard Field	Con
City of Westminster	Cllr Tim Mitchell	Con

The Steering Group also has 1 x Officer from Transport for London and 1 x Officer from the Metropolitan Police

12.4 Terms of Reference

- To provide detailed input into a review of speed limit enforcement (“safe speeds review”), its enhancement, and the potential role of boroughs and TEC.
- To provide oversight to the safe speeds review and the work of the officer Working Group.
- Membership will comprise elected Members and officers representing TEC, London Councils, TfL and Metropolitan Police, as follows:
- Other officers from each of the partner organisations and wider stakeholder groups including the GLA will attend from time to time as advisors, observers or presenters, as necessary.
- The Steering Group will not incur or instruct officers to incur any expenditure or use excessive time without prior authority.
- The steering group will provide regular updates to TEC and will obtain TEC authority for all decisions.

13. Pandemic Steering Committee

- 13.1 This Committee was established following Leaders’ Committee’s consideration in October 2020 of lessons learned during the first wave of the Covid-19 pandemic. Its remit is to give pan borough political leadership to the pandemic.

13.2 Quorum

The quorum shall be one third of the membership as set out in London Councils Standing Orders.

13.3 Membership

- London Councils Chair
- Deputy Chair

- Vice Chairs (cross party)
- Other Relevant LC Portfolio Holders and sub-regional political leads by invitation (based on agenda)
- London Local Authority Strategic Co-ordinating Chief Executive (LASC) +1 to ensure coverage and continuity
- Chief Executive of London Councils

13.4 Terms of Reference

It will:

1. Receive briefings on emerging trends and issues pertaining to the pandemic from a local and sub-regional perspective.
2. Develop and seek to agree a London local government line on key issues, taking account of a range of borough perspectives.
3. Ensure effective political oversight of the London local authority Strategic Co-ordination arrangements for COVID-19.

Role of the Steering Committee:

To receive reports and advice from the London Local Authority Strategic Co-ordinating Chief Executive (LASC) and assess the implications of available data and information.

To provide strategic direction on any challenges/opportunities that might arise from the above in relation to the management of COVID-19 in London.

To plan ahead to ensure longer term planning for future challenges arising from the pandemic.

To form a London local government view of matters relating to the London Leaders' COVID-19 Committee as well as the Transition and Recovery Boards.

To ensure the outcomes of the above are communicated appropriately at a London-wide, sub-regional and local level.