

Leaders' Committee

Minutes and Summaries

Item no: 9

Report by: Lisa Dominic **Job title:** Senior Governance Support Officer

Date: 11th February 2020

Contact Officer: Christiane Jenkins

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Summary

Summaries of the minutes of London Councils

Recommendations Leader's Committee is recommended to note the attached minutes:

- GLPC – 24th October 2019
- Grants Committee – 13 November 2019
- TEC Executive – 14 November 2019
- TEC – 5 December 2019
- Executive – 21 January 2020

Leaders' Committee

Report from the Greater London Provincial Council AGM – 24 October 2019

Item no:

Report by: Steve Davies **Job title:** Head of London Regional Employers
Date: 11 February 2020
Contact Officer: Steve Davies
Telephone: 020 7934 9963 **Email:** Steve.davies@londoncouncils.gov.uk

Summary: Summary of the minutes of the Greater London Provincial Council Annual General Meeting held on 24 October 2019

Recommendations: For information.

1. Attendance

Employers' Side - Cllr Syed Ghani (Sub) (Barking & Dagenham), Cllr Alison Kelly (Sub) (Camden), Cllr Simon Hall (Croydon), Cllr Carole Williams (Hackney), Cllr Katherine Dunne (Hounslow), Cllr Philip Corthorne (Hillingdon), Cllr Malcolm Self (Kingston), Mayor John Biggs (Tower Hamlets), Cllr Guy Senior (Wandsworth). **Trade Union Side** - Helen Reynolds (UNISON), April Ashley (UNISON), Gloria Hanson (UNISON), Mary Lancaster (UNISON), Maggie Griffin (UNISON), Simon Steptoe (UNISON), Sean Fox (UNISON), Vaughan West (GMB), Jonathan Coles (GMB), Wendy Whittington (GMB) and Peter Murphy (GMB).

2. Apologies for Absence

Apologies for absence were received from Cllr Sade Bright (Barking and Dagenham), Cllr Daniel Beales (Camden), Cllr Robert Benham (Havering), Cllr Amanda De Ryk (Lewisham), Cllr Clyde Loakes (Waltham Forest), Cllr Nickie Aiken (Westminster), Clara Mason (UNISON) and Donna Spicer (GMB).

3 Election of Chair and Vice-Chair for 2019-2020

Sean Fox (UNISON) was elected Chair and Mayor John Biggs (Tower Hamlets) was elected as Vice-Chair for 2019-2020.

4 Minutes of the Meeting held on 21 March 2019

The Minutes of the meeting held on 21 March 2019 were agreed.

5. Matters Arising

Attendance – Employers - It was noted that Cllr Katherine Dunne (Hounslow) was omitted from the attendance on the Joint minutes for the 21 March 2019.

Regional Adoption Services – Update – Page 7

It was noted that the paragraph '*We have been told in Southwark that if staff did not want to move across then they could find new jobs within the council*' should read as follows:

'Members in Lewisham said that if staff did not want to move across then they could find new jobs within the council.'

There were no further matters arising from the minutes of the 21 March 2019.

6. To Confirm the Membership of the GLPC and Co-Secretaries of the GLPC 2019-2020

The membership of the GLPC and Co-Secretaries for 2019-20 was noted and agreed as follows.

Borough	Rep	Party
Barking & Dagenham	Sade Bright	Lab
Camden	Daniel Beales	Lab
Croydon	Simon Hall	Lab
Enfield	Nesil Caliskan	Lab
Greenwich	Christine Grice	Lab
Hackney	Carole Williams	Lab
Havering	Robert Benham	Con
Hounslow	Katherine Dunne	Lab
Hillingdon	Richard Lewis	Con
Kingston	Malcolm Self	Lib Dem
Lewisham	Amanda De Ryk	Lab
Tower Hamlets	Mayor John Biggs	Lab
Waltham Forest	Clyde Loakes	Lab
Wandsworth	Guy Senior	Con
Westminster	Nickie Aiken	Con

UNISON

Helen Reynolds, April Ashley, Jackie Lewis, Clara Mason, Maggie Griffin, Mary Lancaster, Simon Steptoe, Sean Fox, Adejare Oyewole/Henry Roberts (Job Share) and Julie Kelly (in attendance)

GMB

Vaughan West, Donna Spicer, Jonathon Coles, Wendy Whittington and Peter Murphy

UNITE

Gary Cummins, Danny Hoggan, Kath Smith, Susan Matthews, Jane Gosnell (Reserve) and Onay Kasab

7. Capital Letters - Update

Steve Davies, Employers' Side Joint Secretary informed colleagues that the report provided had been completed and updated by the Chief Executive of Capital Letters. Unfortunately, due to a close family bereavement Sue Coulson sends her apologies for today.

The report has been updated from the report tabled at GLPC on 24 March 2019 but includes the setting up arrangements of Capital Letters, initial work, work that has taken place and flags up the employment terms and conditions which they feel are broadly comparable to local government.

In terms of pensions an alternative scheme has been procured as Capital Letters are not proposing to obtain admitted body status to the Local Government Pension Scheme (LGPS).

Recruitment and secondments are still ongoing.

The Chair stated that Haringey are affected by seconded staff issues, the Unions have previously raised the issue of lack of consultation which still has not happened to date. We feel we need an urgent meeting of the Joint Secretaries to establish a relationship with Capital Letters. We would also like to know why they cannot get access to the LGPS scheme.

Steve Davies, Employers' Side Joint Secretary responded that as he understands it Capital Letters are unable to get admitted status.

The Chair asked that we get a clear response from Capital Letters to clarify this issue.

Mary Lancaster (UNISON) stated that in Point 20 of the report the wording states that the Trade Unions have been included in consultations which is massively misleading. We are not aware that there has been any consultation and ask that this sentence be removed from the report. We do not fully understand where Capital Letters is going. If London Councils and the LGA have started this organisation, then why not consult with the Unions? We raised this issue six months ago and are still raising.

Mary Lancaster said, Chief Executives of this and other such trusts are being paid lots of money, more than local government staff are being paid. Are staff being properly represented? Are we getting value for money? We need to know it is money well spent.

April Ashley (UNISON) reinforced Mary's comments and point 20 of the report which states Trade Unions have been consulted. Southwark are unaware of any discussions or consultations with the Unions. Can we ask and find out when these took place for Southwark and other London boroughs?

We need a London wide discussion as well as individual borough discussions.

Vice-Chair Mayor Biggs stated formal agreement had been entered into by boroughs. From a business point of view, it is to solve a problem for homeless families. As authorities we are trying to be compassionate and personally, I would be disappointed if discussions have not taken place with the Unions. Happy to take this away and try to resolve the problem.

Cllr Katherine Dunne (Hounslow) highlighted point 9 of the report which highlights why Capital Letters is not part of the LGPS, but this raises issues why it cannot be part of the LGPS but on the other issue of terms and conditions we need to be involved.

Cllr Simon Hall (Croydon) informed colleagues that there was the same issue with the London CIV as he understood it. The host authority has now admitted them with a guarantee from other organisations which ensures that they can be part of the LGPS. This could be done for Capital Letters.

Agreed that a meeting of the Joint Secretaries and Capital Letters be arranged to discuss matters further.

8. Local Government Unions Pay Claim for 2020 and GLPC London Pay Implementation 2019 – Update – Harry Honnor, LGA

Harry Honnor, Lead for National Pay Negotiations, Local Government Association informed colleagues that the eleven regional pay briefings concluded on 8 October 2019 which were all very well attended.

Attendees at all briefings were taken through the Unions Pay Claim.

The National Employers' are scheduled to meet on 5 November 2019 which will be the first opportunity for them to receive feedback from all pay briefings. They will then go away and meet in their own political groups with a view to meet before Christmas to table an offer.

At present the political environment may change timings but we will keep Union colleagues informed.

It was appreciated that the Unions put forward their Claim early this year.

The Chair asked if Harry could clarify the situation around making a pay offer and whether any negotiations will take place.

Harry responded that it is down to the politicians to decide the approach they will take and that the Unions comments today will be noted.

9. Regional Adoption Services - Update

Steve Davies, Employers' Side Joint Secretary highlighted the report and informed colleagues that Maggie McGrath, Programme Lead for London who had provided an update for the report, position ended at the end of September 2019.

Debbie Gabriel, Head of Service, Adopt London West is attending today to answer any questions colleagues may have and inform the meeting on how things have gone and how she envisages things going forward.

Debbie Gabriel informed colleagues that all Regional Adoption Agencies (RAAs) went live on 1 October 2019. Transfers of staff have gone relatively smoothly, but still some issues to resolve. Staff morale is quite lively at the moment as everything is new.

RAA Leads are trying to do what we can to make the transition go as easily as possible.

Still a lot of work to do around practice standards and how they are going to work.

Mary Lancaster (UNISON) stated that from a local point of view the appointments of new Heads of Service was very good. We had someone there who was going to Lead.

We need to learn from our experiences. We were informed three years ago this was going to happen, then we heard nothing, then all of a sudden it was happening. The Unions know so much about transferring staff etc and we are here to support people.

April Ashley (UNISON) stated that the South is the biggest RAA and people transferred on their own terms and conditions. There are some concerns but mostly been an ok move over. One concern is that there are still lots of vacancies.

April said, there is an issue regarding pay for travel, which Southwark are going to pay for one year, but concerned what will happen after that.

Wendy Whittington (GMB) informed colleagues that any problems with terms and conditions had now been sorted out. There is consternation from Havering that no one from Havering secured a position even though they are a host borough. It will take time but quite a bit of bad feeling in the borough at present.

The Chair stated that TUPE had happened, there are some issues but agreed we would meet to see how we could mop up. We need to learn from this and have some guidance for the future.

Travel time again is a concern for some staff. We still need to resume discussions.

It was agreed that the Joint Secretaries look at producing some guidance.

Simon Steptoe (UNISON) stated that there no real problems at the moment.

Debbie Gabriel agreed and asked for a meeting between the Leads and Unions be organised for January 2020. We know this is a process and staff are buoyant at present, but they might have a slip.

The Chair stated that the Unions would like to know the staff who had been TUPE'd over.

Debbie responded that not many staff had TUPE'd over but will provide the information.

10. London Living Wage – Summary of the Position in London

Steve Davies, Employers' Side Joint Secretary highlighted the latest summary position in London.

Vaughan West (GMB) stated that because London pay scales had caught up with the London Living Wage (LLW) there is still an issue with those accredited boroughs whether they are ensuring their

contractors are paying the LLW. Are boroughs enabling contractors to pay the LLW?

Vaughan asked that the Joint Secretaries meet to discuss what is the most relevant information for the Unions e.g. are contractors paying the LLW.

Simon Steptoe (GMB) stated that the Unions also need to know whether apprenticeships and other companies are also paying the LLW.

April Ashely (UNISON) stated that contractors in schools also need to be paid the LLW and councils need to ensure this.

11. Workplace Support for Parents with Premature or Sick Babies - Update

Steve Davies, Employers' Side Joint Secretary highlighted the list of which councils have signed up to the Smallest Things Campaign, Heart Charter and/or incorporating additional leave provisions into their policies.

Steve Davies also highlighted that the government had started a consultation for legislation for Neo-natal Leave and Pay. Proposal of which is for one week's leave and one week's pay. The consultation closed on 11 October 2019. Think that the Unions campaign has been very successful in flagging this up as an issue.

The Chair responded that the Unions welcome the progress but hope the list gets longer at the top than at the bottom.

12. Schedule of Outstanding Differences

It was noted that there were no outstanding appeals and differences.

13. Any Other Business

There was not further business.

14. Date of next meeting

The next meeting would be held on **Thursday 26 March 2020**

Group meetings will take place at 10am and the main meeting at 11.30am (or on the rising of the sides).

The meeting was concluded at 12.37pm

Report from the Grants Committee – 13 Item no: November 2019

Report by: Ana Gradiska **Job title:** Principal Governance and Projects Officer
Date: 11 February 2020
Contact Officer: Ana Gradiska
Telephone: 020 7934 9781 **Email:** Ana.gradiska@londoncouncils.gov.uk

Summary: Summary of the minutes of the London Councils' Grants Committee held on 13 November 2019.

Recommendations: For information.

In attendance: Cllr Saima Ashraf (LB Barking and Dagenham), Cllr John Hart (LB Barnet), Cllr David Leaf (LB Bexley), Dhruv Patel OBE (City of London), Cllr Hamida Ali (LB Croydon), Cllr Jasbir Anand (LB Ealing), Cllr Averil Lekau (Dep- LB Greenwich), Cllr Philip Glanville (Chair – LB Hackney), Cllr Welsey Harcourt (Dep – LB Hammersmith and Fulham), Cllr Mark Blake (LB Haringey), Cllr Sue Anderson (LB Harrow), Cllr Viddy Persaud (LB Havering), Cllr Katherine Dunne (LB Hounslow), Cllr Sam Foulder-Hughes (RB Kingston upon Thames), Cllr Donatus Anyanwu (LB Lambeth), Cllr Jonathan Slater (LB Lewisham), Cllr Edith Macauley MBE (LB Merton), Cllr Charlene McLean (LB Newham), Cllr Helen Coomb (LB Redbridge), Cllr Evelyn Akoto (LB Southwark), Cllr Marian James (LB Sutton), Cllr Candida Roland (LB Tower Hamlets), Cllr Paul Ellis (LB Wandsworth) and Cllr Iain Bott (LB Westminster).

For Presentations:

Item 5: Marie Vickers and Christopher Reid, Sign Health

Item 8: Saira Grant, Immigration Advice

London Councils officers were in attendance.

1. Apologies for Absence and Announcement of Deputies

Apologies were received from Cllr Jonathan Simpson (LB Camden), Cllr Miranda Williams (RB Greenwich), Cllr Una O'Halloran (LB Islington), Cllr Anne Cyron (RB Kensington and Chelsea), Cllr Adam Connell (LB Hammersmith and Fulham), Cllr Ahsan Khan (LB Waltham Forest) and Cllr Gareth Roberts (LB Richmond).

2. Declarations of Interest

2.1 Cllr Helen Coomb declared that her sister was a trustee of Redbridge CVS.

3. Minutes of the Grants Committee AGM held on 10 July 2019

3.1 The minutes of the Grants Committee AGM were agreed.

4. Minutes of the Grants Executive held on 12 September 2019 (for information)

4.1 The minutes of the Grants Executive meeting were noted.

5. Partner presentation: Signhealth – The Deafhope project (helping Deaf women and children who are suffering domestic violence)

5.1 Marie Vickers gave a presentation on the Deafhope project.

5.2 Members from LB Croydon, LB Ealing, LB Lewisham, LB Lambeth, LB Southwark , LB Bexley, LB Barking and Dagenham and LB Havering expressed interest in working with Signhealth. Marie Vickers said that Signhealth was already working with some organisations in those boroughs and would be happy to increase collaboration and deliver further workshops and awareness training. In addition, Signhealth would like to get involved with the recently launched Domestic Commission in LB Barking and Dagenham.

Actions:

- All boroughs interested in working with Signhealth should get in touch with Marie Vickers, the Service Manager or Christopher Reid, the Director of Operations
- LB Barking and Dagenham to contact Signhealth with regards to collaborating on the B&D Domestic Violence Commission.
- Signhealth to forward their presentation to Cllr Leaf at LB Bexley.

6. Performance of Grants Programme 2017-21

6.1 The Strategy Director said that Priorities One and Two were performing well in general. There was slight underperformance for some programmes, which is due to service delivery patterns e.g. one of the programmes works across academic years.

6.2 Signhealth had been rated Amber for the fourth quarter in succession. The organisation had experienced challenges with staff vacancies and accurate recording of outcomes for service users. However, there was now a full complement of staff in post, and staff had recently been retrained in the recording of outcomes. Other challenges included borough engagement, and certain outcomes were harder to achieve for deaf service users due to additional barriers. As described in the presentation, some of the challenges for Signhealth in meeting its Key Performance Indicators (KPIs) were that universal services are often not accessible to deaf users. The Grants team is planning to review some of the KPIs and will bring revised KPIs back to the Grants Committee for consideration.

6.3 London Councils and the London Housing Directors' Group had recently commissioned the London School of Economics and Political Science to conduct research on homelessness in London. The research report, "The Cost of Homelessness Services in London", found that boroughs were spending more than £200m on tackling homelessness from their general funds, and these costs were set to increase.

6.4 Four projects receiving Grants programme funding – the Ascent Project, the Ending Harmful Practices Partnership, the London Holistic Advocacy Wrap-around Service and the Pan-London Young Women and Girls Integrated Service - have been awarded funding from the Mayor's Office for Policing and Crime (MOPAC)'s Violence Against Women and Girls fund. The London Councils Grants team will work with the four partners to ensure that the delivery of services across the programmes is aligned, in order to avoid duplication and provide added value.

6.5 LB Hackney and LB Waltham Forest were leading the way in London with a new approach to working with families affected by domestic abuse using the Safe and Together model.

6.6 Many organisations have reported the impact of cuts in funding.

6.7 Solace has advised that some local authority services need a better understanding of the statutory requirements imposed through the Homelessness Reduction Act. Solace has offered to carry out workshops on the requirements of the Act in boroughs, as needed.

6.8 Priority Three completed delivery in June 2019. Under-delivery was significant for this priority as a whole, due to a number of issues, principally issues related to ESF funding, but also changes in the labour market since 2016, and an increase in boroughs delivering their own employment support programmes. The delivery partners had worked hard to support people furthest from the job market; customer satisfaction surveys showed high levels of satisfaction

with the services provided. The partners had submitted evaluation reports which are now published on the London Councils website. The evaluations highlighted difficulties with the London Councils' database, and some partners felt that changes to compliance requirements was a significant barrier to successful outcomes.

6.9 There was emerging work being carried out with perpetrators of crime, for example MOPAC's Drive in Croydon initiative. This work was proving successful.

6.10 Members of the Grants Committee noted the report.

7. Month 6 Revenue Forecast 2019/20

7.1 The Director of Resources introduced the report and said that:

- The projected underspend was estimated to be £40,000.
- Since September 2019, the 2018-19 accounts have been signed off by auditors.
- Residual ESF reserves of £1.019 million were forecast after covering the final ESF expenditure in the current year. These reserves were expected to be spent on emerging priorities related to No Recourse to Public Funds, subject to member agreement to a separate report on this agenda.
- In addition, there was a projected residual sum of £761,000 held in reserves relating to the S.48 borough funded commissions (priorities One and Two). Members would be asked to decide on how these reserves would be spent, and this would include the option of carrying forward some of the reserves to the planned new Grants Programme 2021-2025.

7.2 Members noted the report.

8. Addressing issues related to No Recourse to Public Funds to support work to combat homelessness and tackle domestic violence. Research presentation: Saira Grant – Immigration advice

8.1 Saira Grant, who had undertaken research for the Paul Hamlyn Foundation on the issue of No recourse for Public Funds, gave a summary of her report.

8.2 The Grants Committee agreed that:

- The £1.019 million Priority 3 underspend be used to increase Priority One and Two grants for the sole purpose of increasing immigration advice for service users with No Recourse to Public Funds.
- The terms of the funding agreements with current Priority One and Priority Two partners should be re-negotiated to include the provision of immigration advice services, through appropriately qualified organisations, for users with No Recourse to Public Funds. These terms to be negotiated and agreed with the Director responsible for the Grants Programme
- The grant values agreed with current Priority One and Priority Two partners should be increased, where appropriate, and in line with renegotiated terms to enable the provision of immigration advice services to users with No Recourse to Public Funds. These grant values to be negotiated and agreed with the Director responsible for the Grants Programme.
- The negotiated terms would be discussed at the next Grants Executive, which would also agree the KPIs for the immigration advice provided by these programmes.

Action: Strategy Director to speak to the Paul Hamlyn Foundation to ask for the draft report, due to be published in January 2020, to be released early to Grants members.

9. Grants Programme 2021-25

9.1 The Strategy Director said that there was general support from members for continued priorities One and Two. The Grants team were working with borough offices and other relevant stakeholders to ensure that the needs being addressed were still the right ones.

9.2 Youth poverty and crime was an emerging issue in all boroughs.

9.3 It was agreed that the Strategy Director would write to all Grants Committee members to ask them to contribute to the consultation questions in Annex 2, which would be used to inform the 2021-2025 Grants programme and the Equalities Impact Assessment.

10. Grants Budget 2020-21

10.1 The Director of Resources said that at £6.6m, this was the lowest Grants budget ever recommended to members for approval; the comparable budget for 2010/11, just 10 years ago, was £30.1 million. The budget proposals indicated that there will be projected uncommitted reserves of £761,000, which could be carried forward into 2020/21 and beyond. He added that currently, there were no firm proposals from the government as to any arrangements to replace the expiring ESF programme.

10.2 Members agreed, subject to the agreement of London Councils Leaders' Committee on 3 December 2019:

- an overall level of expenditure of £6.668 million for the Grants Scheme in 2020/21;
- borough contributions for 2020/21 should be £6.668 million to fully cover the cost of the scheme;
- that further to the recommendations above, constituent councils be informed of the Committee's recommendation and be reminded that further to the Order issued by the Secretary of State for the Environment under Section 48 (4A) of the Local Government Act 1985, if the constituent councils had not reached agreement by the two-thirds majority specified, before 1 February 2020, they should be deemed to have approved expenditure of an amount equal to the amount approved for the preceding financial year (i.e. £6.909 million);
- that constituent councils be advised that the apportionment of contributions for 2020/21 will be based on the ONS mid-year population estimates for June 2018;
- that subject to the approval of an overall level of expenditure, the Committee agrees to set aside a provision of £435,000 for costs incurred by London Councils in providing staff and other support services to ensure delivery of the Committee's "making of grants" responsibilities; and
- that a decision on options over the level of reserves going forward should be deferred until the meeting of the Executive Committee in February 2020, with proposals being brought back to a later meeting of this Committee for approval (subject to a member decision on the S.48 ESF programme underspend).

The meeting finished at 13.15

Leaders' Committee

Report from the TEC Executive Sub Committee – 14 November 2019

Item no:

Report by: Alan Edwards **Job title:** Governance Manager
Date: 11 February 2020
Contact Officer: Alan Edwards
Telephone: 020 7934 9911 **Email:** Alan.e@londoncouncils.gov.uk

Summary: Summary of the minutes of the London Councils' TEC Executive Sub Committee held on 14 November 2019.

Recommendations: For information.

1. Attendance: Cllr Julian Bell (LB Ealing – Chair), Cllr William Huntington-Thresher (LB Bromley), Cllr Stuart King (LB Croydon), Cllr Denise Scott-McDonald (RB Greenwich), Cllr Wesley Harcourt (LB Hammersmith & Fulham), Cllr Claire Holland (LB Lambeth), Cllr Richard Livingstone (LB Southwark), Cllr Richard Field (LB Wandsworth) and Cllr Tim Mitchell (City of Westminster).

2. Apologies for Absence

Apologies for absence had been received from Cllr Claudia Webbe (LB Islington), Cllr Manuel Abellan (LB Sutton), and Alastair Moss (City of London).

3. Funding of the EV and Car Club Coordination Function and Climate Change Policy and Coordination Function

The TEC Executive Sub Committee received a report that requested Committee approval to allocate funds from the TEC Special Projects specific reserve for the provision of an electric vehicle (EV) and car club policy coordination function and climate change policy coordination and research function, for a fixed period of two years.

Katharina Winbeck, Strategic Lead, Transport and Environment, London Councils, introduced the report. She informed members that the electric vehicle (EV) infrastructure coordination role would enable the continuation and expansion of the Go Ultra Low City Scheme (GULCS) programme in coordinating and supporting EV infrastructure in London and would comprise of 1.5 full time equivalent (FTE) members of staff (GULCS funding would be ending in March 2020). Katharina Winbeck informed members that funding for the full-time role for climate change and policy coordination amounted to a maximum cost of £289,369, and no contributions for this work from any other parties would be made available.

The TEC Executive Sub Committee: **(i)** approved the request to allocate a maximum sum of £217,923 from the TEC Special Projects specific reserve for the delivery of the proposed EV and car club coordination policy function in London Councils from April 2020, for a period of two years, **(ii)** approved the request to allocate a maximum sum of £289,369 from the TEC Special Projects specific reserve for the delivery of climate change policy coordination and research function for a period of two years. This would need to be approved at Leaders' Committee on 3 December 2019 and then by TEC on 5 December 2019, and **(iii)** was asked to progress sign-off for delegated authority in the 12 outstanding boroughs by the end of 2019. Without all 33 borough signatures agreeing to the proposed variation, the EV coordination function would not be able to be undertaken.

4. Future Mobility Agenda: Task and Finish Group on Smart Mobility and Mobility as a Service (MaaS) Update

The TEC Executive Sub Committee received a report that provided members with an update on the work of the Task and Finish Group on Smart Mobility and Mobility as a Service (MaaS). This report provided an update on the first two meetings of the Group and outlined the next steps.

Paulius Mackela, Principal Policy and Project Officer, London Councils, introduced the report. He informed members that seven inner and outer London boroughs had been chosen to join the Group. Two meetings of the Group had taken place so far. Paulius Mackela said that guest members invited to attend these meetings included the Department for Transport, universities and relevant private companies.

Paulius Mackela said that the last meeting would take place on 9 January 2020, along with a final report going to the TEC Executive Sub Committee in February 2020, for comments and approval. Paulius Mackela said that the Group could be re-established for another couple of meetings, if members were not in a position to approve the recommendations at that time.

The TEC Executive Sub Committee noted the report.

5. Transport and Mobility Services Performance Information

The TEC Executive Sub Committee considered a report that detailed the London Councils' Transport and Mobility Services performance information for Quarter 2 in 2019/20.

Spencer Palmer introduced the report and gave explanations for some of the "amber" and "red" ratings for the Transport and Mobility Services performance below:

- The three "red" ratings allocated to the Freedom Pass related to the call centre and the number of calls answered/abandoned. Matters had now been escalated and the contractor had now been issued with a formal improvement notice. It was noted that the targets had been hit a week after the performance notice had been issued.
- There were two "red" ratings given to the Taxicard service, which related to the number of vehicles arriving within 15 or 30 minutes (advance and on demand bookings). Performance had been improving on the whole. A booking app was being issued to all drivers on 15 November 2019 and performance was expected to improve considerably as a result of this.
- The "red" rating for the London Lorry Control Scheme (LLCS), relating to the target for the percentage of appeals allowed, was a result of the relatively low number appeals received, which meant that performance against this objective could fluctuate greatly.
- The target for the "amber" rating for the Road User Charging Adjudicators (RUCA) "hearing dates to be issued to appellants within 5 working days of receipt" had only narrowly been missed, and any outstanding issues had now been addressed.

The TEC Executive Sub Committee noted the report and the explanations given for the "red" and "amber" ratings for the performance information in Quarter 2.

6. Freedom Pass Eligibility Documentation and Processes

The TEC Executive Sub Committee received a report that informed members of several changes designed to improve London Councils assessment of Freedom Pass applicants' eligibility for the Scheme. The report also considered measures that could be taken to improve the prevention and detection of fraud.

Stephen Boon, Chief Contracts Officer, London Councils, introduced the report. He said that there were three recommendations in the report that were looking at ways to improve the assessment of eligibility to the Freedom Pass Scheme. Stephen Boon said that recommendation "c" in the report was looking to use the same criteria for photographic identification as used by the passport service (ie having a countersigned photograph for applications not supported by photographic evidence of identity and age).

The TEC Executive Sub Committee: (i) approved the new list of proofs of identity and age, and residency listed in the table at paragraph 8, (ii) provided a steer for officers to explore the additional costs of increased document retention for the purpose of retaining evidence to be used to prosecute fraud, and

(iii) approved that for Freedom Pass applications not supported by photographic evidence of identity and age, the same criteria for photographic identification as used by the passport service was adopted.

7. HGV Safety Permit Scheme Update

The TEC Executive Sub Committee considered a report that provided members with an update on the London HGV Safety Permit Scheme and sought the Committee's approval of the Policy Statement on the issuing of HGV Safety Permits (combined with permits to drive off the Excluded Route Network under the London Lorry Control Scheme) and the HGV Safety Permit and conditions under the Committee's traffic regulation order powers.

The TEC Executive Sub Committee: (i) noted the changes to the 1985 Order came into force on 24 August 2019 so that it now covered the London Lorry Control Scheme and London HGV Safety Permit Scheme, (ii) noted that the legal challenge period to the making of the Amendment Order had expired without challenge, and (iii) approved the following:

- The Combined LLCS and HGV Safety Permit Scheme Policy Statement at Appendix A;
- HGV Safety Permit and Conditions at Appendix B; and
- Noted the position regarding the London Borough of Barnet participating in the HGV Safety Permit Scheme and the LLCS.

8. TEC Month 6 Revenue Forecast 2019/20

The TEC Executive Sub Committee received a report that outlined actual income and expenditure against the approved budget to the end of September 2019 for TEC and provided a forecast of the outturn position for 2019/20.

The TEC Executive Sub Committee: (i) noted the projected surplus of £595,000 for the year, plus the forecast net underspend of £2.935 million for overall Taxicard trips, as detailed in this report, and (ii) noted the projected level of Committee reserves, as detailed in paragraph 5 of this report and the commentary on the financial position of the Committee included in paragraphs 6-8.

9. Draft Revenue Budget and Borough Charges

The TEC Executive Sub Committee considered a report that detailed the outline revenue budget proposals and the proposed indicative borough subscription and charges for 2020/2021.

Frank Smith introduced the report, which had also been presented to London Councils' Executive Committee the previous Tuesday and no issues had arisen. He informed members that an additional TEC budgetary pressure was the indicative increase of £100,000 in rent for the London Tribunals Hearing Centre that was effective from March 2020. He confirmed that any changes to the concessionary fares negotiations would be included in the final report going to the full TEC meeting on 5 December 2019. Frank Smith confirmed that uncommitted reserves were currently running at 22.7 percent, which was 7.7 percent above the 15 percent agreed upper benchmark. He asked whether members wanted to consider the option to replenish the TEC Special Projects specific reserve back to £750,000, should the proposals to fund climate change and EV policy work be agreed.

The Executive-Sub Committee recommended that the main Committee approved at their meeting on 5 December 2019:

The proposed individual levies and charges for 2020/21 as follows: (i) the Parking Core Administration Charge of £1,500 per borough and for TfL (2019/20 - £1,500; paragraph 38), (ii) the Parking Enforcement Service Charge of £0.3708 per PCN which would be distributed to boroughs and TfL in accordance with PCNs issued in 2018/19 (2019/20 - £0.3760 per PCN; paragraphs 36-37), (iii) no charge to boroughs in respect of the Freedom Pass Administration Charge, which was covered by replacement Freedom Pass income (2019/20 – nil charge; paragraph 15), (iv) The Taxicard Administration Charge to boroughs of £338,182 in total (2019/20 - £338,182; paragraphs 17-18), (v) No charge to boroughs in respect of the Lorry Control Administration Charge, which is fully covered by estimated PCN income (2020/21 – nil charge; paragraphs 19-20), (vi) Environment and Traffic Adjudicators (ETA) - charge of £27.35 per appeal or £23.63 per appeal where electronic evidence is provided by the enforcing authority (2019/20 - £28.75/£25.08 per appeal). For hearing Statutory Declarations, a charge of £21.78 for hard copy submissions and £21.04 for electronic submissions (2019/20 - £23.23/£22.50 per SD) (paragraphs 26-27), (vii) Road User Charging Adjudicators (RUCA) – to be recovered on a full cost recovery basis under

the contract arrangements with the GLA (paragraph 28), **(viii)** a unit charge of £12 for the replacement of a lost or damaged Freedom Pass (2019/20 - £12; paragraph 10), **(ix)** The TRACE (Electronic) Charge of £7.53 per transaction (2019/20 - £7.53; paragraphs 29-35), **(x)** The TRACE (Fax/Email) Charge of £7.70 per transaction, which is levied in addition to the electronic charge of £7.53 per transaction, making a total of £15.23 (2019/20 - £15.23; paragraphs 29-35), **(xi)** the TEC Charge of £0.175 per transaction (2019/20 - £0.175; paragraphs 29-35), **(xii)** the provisional gross revenue expenditure of £367.434 million for 2020/21, as detailed in Appendix A, **(xiii)** On the basis of the agreement of all the above proposed charges as outlined in this report, the provisional gross revenue income budget of £366.855 million for 2020/21, with a recommended transfer of £579,000 from uncommitted Committee reserves to produce a balanced budget, as shown in Appendix B, and **(xiv)** To consider the current position on reserves, as set out in paragraphs 52-56 and Table 8 of this report.

- The Executive-Sub Committee was also asked to note the indicative total charges to individual boroughs for 2020/21, dependent upon volumes generated through the various parking systems, as set out in Appendix C.1.
- It was noted that the issue of replenishing the TEC Special Projects specific reserve back to £750,000, should the funding for the climate change, electric vehicle and car club policy work be approved, would be left up to members to decide at the full TEC meeting on 5 December 2019.

10. Minutes of the TEC Main Meeting held on 10 October 2019 (for noting)

The minutes of the TEC Main meeting held on 10 October 2019 were noted.

11. Minutes of the TEC Executive Sub Committee held on 12 September 2019 (for agreeing)

The minutes of the TEC Executive Sub Committee held on 12 September 2019 were agreed as an accurate record.

The meeting finished at 10:50am

Leaders' Committee

Report from the Transport & Environment Committee – 5 December 2019

Item no:

Report by: Alan Edwards **Job title:** Governance Manager
Date: 11 February 2020
Contact Officer: Alan Edwards
Telephone: 020 7934 9911 **Email:** Alan.e@londoncouncils.gov.uk

Summary: Summary of the minutes of the London Councils' Transport & Environment Committee held on 5 December 2019.

Recommendations: For information.

1. Attendance: Cllr Syed Ghani (LB Barking & Dagenham), Cllr Dean Cohen (LB Barnet), Cllr Peter Craske (LB Bexley), Cllr Krupa Sheth (LB Brent), Cllr William Huntington-Thresher (LB Bromley), Cllr Stuart King (LB Croydon), Cllr Julian Bell (LB Ealing, Chair), Cllr Denise Scott-McDonald (LB Greenwich), Cllr Wesley Harcourt (LB Hammersmith & Fulham), Cllr Kirsten Hearn (LB Haringey), Cllr Jerry Miles (LB Harrow, Deputy), Cllr Phil Graham (LB Islington, Deputy), Cllr Jackie Meldrum (LB Lambeth, Deputy), Cllr Nick Draper (LB Merton, Deputy), Cllr James Asser (LB Newham), Cllr Julia Neden-Watts (LB Richmond-upon-Thames, Deputy), Cllr Richard Livingstone (LB Southwark), Cllr Manuel Abellan (LB Sutton), Cllr David Edgar (LB Tower Hamlets), Cllr Richard Field (LB Wandsworth), Cllr Tim Mitchell (City of Westminster), and Alex Williams (Transport for London).

2. Apologies for Absence: Cllr Jon Burke (LB Hackney), Cllr Varsha Parmar (LB Harrow), Cllr Hanif Khan (LB Hounslow), Cllr Claudia Webbe (LB Islington), Cllr Johnny Thalassites (RB Kensington & Chelsea), Cllr Hilary Gander (RB Kingston), Cllr Claire Holland (LB Lambeth), Cllr Martin Whelton (LB Merton), Cllr John Howard (LB Redbridge), Cllr Alex Ehmann (LB Richmond), Cllr Clyde Loakes (LB Waltham Forest), and Alastair Moss (City of London).

3. Re-appointment of Environment & Traffic Adjudicators

The Committee received a report that informed members of the proposed re-appointment of six environment and traffic adjudicators under the terms of the Traffic Management Act 2004. The report also extended the thanks to the Committee from adjudicator Ms. Jennifer Shepherd, who was not seeking a renewal of her appointment.

The Committee: **(i)** agreed that the following adjudicators were re-appointed for a period of five years from 10 December 2019: Sean Stanton-Dunne and Paul Wright, **(ii)** agreed that adjudicator Michael Greenslade was re-appointed until 25 September 2023, **(iii)** agreed that adjudicator Edward Houghton was re-appointed until 17 April 2021, **(iv)** agreed that adjudicator Caroline Sheppard was re-appointed to 14 August 2021, **(v)** agreed that adjudicator Gerald Styles was re-appointed until 7 May 2022, and **(vi)** noted adjudicator Ms. Jennifer Shepherd's thanks and long-term commitment to the tribunal.

4. Discussion on ULEZ/ULEX, Climate Change and Waste Policy Update – by Shirley Rodrigues, Deputy Mayor for Environment & Energy, GLA

Shirley Rodrigues made some of the following comments:

- Two thirds of London boroughs had now declared a climate change emergency. The Mayor of London had also declared a climate and ecological emergency, and the GLA was looking at ways of how to deal with the impact of this.
- A report by the Conference of the Parties (COP) said that temperatures were rising and unpredictable weather events, like flash flooding, were becoming more common.
- The key message was that action now needed to be taken at an accelerated rate.
- Climate change had now risen-up the agenda. At the GLA, policies had been put in place to take action to focus on this through the London Environment Strategy. This linked in with the London Plan.
- The target was to reduce emissions by 60% in 2030 and 80% by 2040. The cost of this action was around £300 billion in London alone. The cost of not taking any action on climate change would be far greater.

A Q and A session took place.

The Committee: **(i)** noted that Shirley Rodrigues would attend the TEC Executive Sub Committee on 6 February 2020 to discuss the expansion of ULEZ, and **(ii)** noted that modelling information would be released to borough officers in January 2020.

It was agreed to take item 7 “TEC/LEDNet: Outcomes from the Joint Meeting” next on the agenda

7. TEC/LEDNet: Outcomes from the Joint Meeting

The Committee considered a report that outlined the outcomes of the latest joint meeting between the Transport and Environment Committee and the London Environment Directors’ Network held on 13 November 2019, on the topic of climate change. It sought agreement from the Committee to the Joint Statement.

Katharina Winbeck, Strategic Lead, Environment, Transport and Infrastructure, London Councils, introduced the report. She said that six key programmes had been outlined and could be found on pages 2 and 3 of the report.

The Committee agreed the Joint TEC/LEDNet Statement as found in Appendix 3 of the report

5. The State of the City 2019

The London Technical Advisers Group (LoTAG) together with London Councils launched its third annual State of the City report highlighting the deteriorating state of London’s highway assets due to the reduction of funding available for this area of spend. This TEC report and presentation showcased the key findings from the latest annual State of the City report and outlined the plans for the upcoming 2020 report.

Garry Sterritt, from TfL, Co-Chair of LoTAG, introduced the report and made some of the following comments:

- London’s State of our Highways, commissioned by LoTAG, started six-years ago.
- A report was released that would compare on an annual basis, the state of our roads and footways etc.
- There were three key headlines, namely: (i) declining asset condition, (ii) growing maintenance, and (iii) backlog was now £100 million below what the spend should be (£450 million).
- The conclusion was that conditions would only get worse, and the backlog would continue to get worse.

The Committee noted that it would be beneficial if future reports could highlight the extent of borough backlogs with regards to highway maintenance, and what types of roads were most affected.

6. Chair's Report

The Committee received a report that updated members on transport and environment policy since the last TEC meeting on 10 October 2019 and provided a forward look until the next TEC meeting on 19 March 2020.

The Chair introduced the report. He informed members that lobbying had been successful and TEC would now have a borough representative on the TfL Board. Internal discussions were now taking place regarding who would be the representative on the Board.

The Committee: **(i)** noted that the protocols regarding the newly agreed TEC appointment to the TfL Board were currently under discussion. The TfL Board did not appoint any deputies, **(ii)** agreed to invite TfL and the Police to the next Main TEC Meeting on 19 March 2020 to discuss the enforcement of speed limits on borough roads, and **(iii)** noted that all boroughs had confirmed that they were happy for the draft dockless bikes byelaw to be shared with dockless bike operators.

8. Concessionary Fares Settlement & Apportionment

The Committee received a report that informed members of the outcome of negotiations with transport operators (Transport for London, the Rail Delivery Group and independent bus operators), regarding compensation for carrying concessionary passengers in 2020/21. It also sought member approval to the proposed settlement and apportionment.

Stephen Boon, Chief Contracts Officer, London Councils, introduced the report and asked members to note that the overall settlement figure was 0.8% up on the previous year and that the distribution of this increase was not evenly spread among boroughs. The Chair said that it would be useful if members could be sent a borough apportionment comparison from the previous year's concessionary fares settlement.

The Committee: **(i)** agreed the TfL settlement of £318.763 million for 2020/21, **(ii)** agreed to the RDG settlement of £21.883 million for 2020/21, **(iii)** agreed a budget for non-TfL bus services of £1.3 million, **(iv)** agreed the reissue budget for 2020/21 of £1.518 million, **(v)** agreed the borough payments for 2020/21 of £343.467 million, **(vi)** agreed the payment profile and dates on which boroughs' contributions were paid as 4 June 2020, 3 September 2020, 3 December 2020 and 4 March 2021 and, **(vii)** agreed the 2020/2021 London Service Permit (LSP) bus operators (non-TfL buses) Concessionary Scheme.

9. Funding of the Electric Vehicle & Car Club Coordination Function & Climate Change Policy Coordination & Research Function

The Committee considered a report that requested TEC approval to allocate funds from the TEC Special Projects specific reserve for the provision of an electric vehicle (EV) and car club policy coordination function and climate change policy coordination and research function, for a fixed term of two years.

Katharina Winbeck introduced the report, which was asking TEC for funding from the TEC Special Projects specific reserve for the EV and car club coordination function, and the climate change policy coordination and research function positions. She said that the boroughs that had still not yet signed the TEC delegated authority letters needed to do so.

The Committee: **(i)** approved the request to allocate a maximum sum of £217,923 from the TEC Special Projects specific reserve for the delivery of the proposed EV and car club coordination policy function in London Councils from April 2020 for a period of two years, **(ii)** approved the request to allocate a maximum sum of £289,369 from the TEC Special Projects specific reserve for the delivery of climate change policy coordination and research function for a period of two years, and **(iii)** agreed that a letter would be sent to the boroughs, in the new year, that had still not signed the London Councils' TEC delegated authority letters for the funding of the EV coordination policy function.

10. Proposed TEC Revenue Budget & Charges 2020/21

The Committee received a report that detailed the outline revenue budget proposals and the proposed indicative borough subscription and charges for 2020/21. These proposals were considered by the Executive Sub-Committee at its meeting on 14 November 2019. The Executive Sub-Committee agreed to recommend that the Main TEC Committee approved these proposals.

Frank Smith, Director of Corporate Resources, London Councils, introduced the report, which had also been to the London Councils' Executive November meeting and Leaders' Committee on 3 December 2019. He said that the budget proposals were now being presented to this meeting for final approval. Frank Smith said that there were no increases to any of the charges to boroughs. He said that he was pleased to inform members that there were decreases in the unit cost charges to boroughs for Environmental and Traffic appeals.

The Committee was asked to approve the proposed individual levies and charges for 2020/21 as follows: **(i)** the Parking Core Administration Charge of £1,500 per borough and for TfL (2019/20 - £1,500; paragraph 38), **(ii)** the Parking Enforcement Service Charge of £0.3708 per PCN which will be distributed to boroughs and TfL in accordance with PCNs issued in 2018/19 (2019/20 - £0.3760 per PCN; paragraphs 36-37), **(iii)** no charge to boroughs in respect of the Freedom Pass Administration Charge, which is covered by replacement Freedom Pass income (2019/20 – nil charge; paragraph 15), **(iv)** the Taxicard Administration Charge to boroughs of £338,182 in total (2019/20 - £338,182; paragraphs 17-18), **(v)** no charge to boroughs in respect of the Lorry Control Administration Charge, which is fully covered by estimated PCN income (2020/21 – nil charge; paragraphs 19-20), **(vi)** Environment and Traffic Adjudicators (ETA) - charge of £27.35 per appeal or £23.63 per appeal where electronic evidence is provided by the enforcing authority (2019/20 - £28.75/£25.08 per appeal). For hearing Statutory Declarations, a charge of £21.78 for hard copy submissions and £21.04 for electronic submissions (2019/20 - £23.23/£22.50 per SD) (paragraphs 26-27), **(vii)** Road User Charging Adjudicators (RUCA) – to be recovered on a full cost recovery basis under the contract arrangements with the GLA (paragraph 28), **(viii)** a unit charge of £12 for the replacement of a lost or damaged Freedom Pass (2019/20 - £12; paragraph 10), **(ix)** the TRACE (Electronic) Charge of £7.53 per transaction (2019/20 - £7.53; paragraphs 29-35), **(x)** the TRACE (Fax/Email) Charge of £7.70 per transaction, which is levied in addition to the electronic charge of £7.53 per transaction, making a total of £15.23 (2019/20 - £15.23; paragraphs 29-35), **(xi)** the TEC Charge of £0.175 per transaction (2019/20 - £0.175; paragraphs 29-35), **(xii)** the provisional gross revenue expenditure of £367.433 million for 2020/21, as detailed in Appendix A, **(xiii)** on the basis of the agreement of all the above proposed charges as outlined in this report, the provisional gross revenue income budget of £366.854 million for 2020/21, with a recommended transfer of £579,000 from uncommitted Committee reserves to produce a balanced budget, as shown in Appendix B, **(xiv)** endorsed the current position on reserves, as set out in paragraphs 52-56 and Table 8 of this report and agreed the steer that no action was recommended pending clarification of the issues outlined in paragraph 56, and **(xv)** agreed that a transfer of £507,000 from TEC uncommitted general reserves should be made to bring the TEC specific project reserve back to £750,000 (the £507,000 figure being the estimated cost to fund the climate change, EV and car club posts as agreed in item 9).

The Committee was also asked to note the indicative total charges to individual boroughs for 2020/21, dependent upon volumes generated through the various parking systems, as set out in Appendix C.1.

11. Health Emergency Badge Scheme Review

The Committee received a report that updated members on the Health Emergency Badge review and made recommendations to progress changes to provide a more efficient and effective service for London Councils, boroughs and health professionals.

Spencer Palmer, Director of Transport and Mobility, London Councils, introduced the report. He said that an extensive review of the Health Emergency Badge (HEB) scheme had been completed and the report set out the findings and recommendations. Spencer Palmer said that most of the recommendations needed costings before going back to TEC. Paragraph 31 gave a summary of the HEB recommendations to be progressed.

The Committee: **(i)** agreed to progress the recommendations put forward in this report, **(ii)** noted that Blue Badge technology was being looked at to improve the security features of Health Emergency Badge Scheme; and **(iii)** noted that a further report outlining costings of the HEB would be presented to a future TEC meeting (the HEB Scheme was currently self-funded).

12. Additional Parking Charges for Royal Borough of Greenwich

The Committee considered a report that detailed the proposal by the Royal Borough of Greenwich (RB Greenwich) to amend the penalty charge banding from Band B to Band A across the borough.

The Committee: **(i)** approved the proposal to change the penalty banding in the RB Greenwich, and **(ii)** noted the proposed implementation date for the change of 1 April 2020.

13. Taxicard Update

The Committee received a report that provided members with a progress update on the implementation of the new Taxicard contract. It highlighted the savings made to date, some issues with performance and analysed the reasons, setting out the mitigating steps that were being taken to improve the situation.

The Committee noted the Taxicard Update report.

14. Flooding Partnership Update

As part of the TEC and Thames Regional Flood and Coastal Committee (Thames RFCC) Joint Working Arrangements, TEC received an annual update on the work of the seven London sub-regional flood partnerships, the Thames RFCC and the Environment Agency.

The Committee: **(i)** noted that future Flood Partnership reports that went to TEC should include an update on any feedback from Thames Water, and **(ii)** noted that the issue of flooding at Petts Wood (Kyd Brook) in the borough of Bromley would be looked into.

14. Minutes of the TEC Executive Sub Committee held on 14 November 2019 (for noting)

The minutes of the TEC Executive Sub Committee meeting held on 14 November 2019 were noted.

16. Minutes of the TEC Main Meeting held on 10 October 2019 (for agreeing)

The minutes of the TEC Main meeting held on 10 October 2019 were agreed as an accurate record.

The meeting finished at 16:53pm

Minutes of the Meeting of the Executive
Tuesday 21st January 2020 09:30 am

Cllr Peter John OBE was in the chair

Present

Member	Position
Cllr Peter John OBE	Chair
Cllr Julian Bell	
Cllr Darren Rodwell	
Cllr Georgia Gould	
Cllr Ray Puddifoot MBE	
Cllr Muhammed Butt	
Cllr Ruth Dombey	
Cllr Ravi Govindia CBE	Substitute

London Councils officers were in attendance.

1. Apologies for absence and announcement of deputies

Apologies were received from Cllr Clare Coghill, Cllr Teresa O'Neill OBE (with Cllr Govindia substituting) and Catherine McGuinness.

In addition, the Chief Executive informed the Executive that Cllr Nickie Aiken had now resigned from the Executive. Consequent changes to the Executive would be put to the next meeting of the Leaders' Committee.

2. Declaration of interest

There were no declarations of interest.

3. Minutes of the Executive Meeting held on 12th November 2019

The minutes of the Executive meeting held on 12th November 2019 were agreed as an accurate record of the meeting

4. Chief Executive Update

The Chief Executive introduced the report, informing members that the paper updated the Executive on a range of developments since their last meeting:

- Group Leaders had written to the Secretary of State for Housing, Communities and Local Government and the Minister for London following the outcome of the general election, seeking meetings with both, and there had been a meeting with the Minister for Local Government regarding the Local Government Finance Settlement

- The work of the nine Regional lead chief executives in relation to Brexit had shifted focus to concentrate on the more medium-term issues flowing from the forthcoming withdrawal from the European Union
- The Chair had written to Executive members in December regarding the themes and agreed outcomes from the Awayday, following on from the General Election.

The Chair asked for feedback on the report, and also for members to consider the lobbying issues related to national and London priorities, following the December election. Members made the following comments:

- In terms of lobbying, there was a need to achieve balance between the requirements of London and national priorities
- in lobbying government, previous statements made by the previous Mayor of London, regarding the importance of investment in London, should be reiterated, and that the National Infrastructure Strategy was also supportive of London as an investment focus
- there would be some value in better understanding the stated priorities and specific progress being advanced for consideration by other regional groupings

The Corporate Director of Policy and Public Affairs was happy to provide a summary of such projects, but felt that an understanding of the timing of those projects as well as their funding methods was important, to enable members to compare national priorities with those in London.

The Chair summarised the discussion, recognising the importance when lobbying government to have full knowledge of London's requirements, whether projects were looking for financial guarantees or direct funding, how London's requirements integrated with national priorities, and to achieve the right level of engagement within government departments. Officers would provide a short summary of key London Local Government Budget 2020 costs to use by Executive members. This would reflect the written submission London Councils would make ahead of the 11th March Budget.

In addition, the Chief Executive confirmed that conversations were taking place with ministers arising from sending the Ministerial letters following the election.

Members noted the report.

5. Business Planning 2020/21

The Chief Executive introduced the paper, mentioning that the report sought agreement for the business planning process initially set out in the Chair's letter sent to Executive members in December 2019.

Cllr Bell mentioned that climate emergency was not specifically included in the Pledges and noted that boroughs had already made decisions regarding the allocation of relevant funds, most boroughs having now declared climate emergencies.

Cllr Govindia felt that climate change work should inform all the outcomes of the Pledges rather than being seen as stand-alone.

Members recognised the importance of jointly driving the climate change agenda by both the Mayor and boroughs, particularly in view of the present Mayor's pledge to make London carbon neutral by 2030. They also recognised that the challenge presented the opportunity for innovative policy making which linked in the affordability and environmental aspirations of London's communities.

Members agreed the approach to business planning, and that officers would now work with portfolio holders and shadow members over the next few weeks, leading to an extensive collective discussion on relative priorities at the March 2020 Executive. The Chief Executive confirmed that the planning process would take account of the points raised in both this and the previous item and would also have regard to the outcomes of the election.

Cllr Govindia mentioned the present gap in the permanent appointment to the position of Deputy Mayor for Housing and felt that this should be raised as an issue. Cllr Rodwell confirmed that Jules Pipe was undertaking the role on a temporary basis and that he would communicate members' concerns to City Hall about the importance of filling this vacancy on a permanent basis.

6. Review of Scale of Election Fees 2020/21

The Chief Executive reported that this report was submitted annually and contained recommendations of the London Elections Management Board, informed by the London branch of the Electoral Administrators, proposing an increase in election fees and expenses for 2020/21 in line with recent pay awards.

Members were invited to commend the report to boroughs.

Executive noted the report and commended it to boroughs.

The meeting closed at 10.15.

Action points			
	Item	Action by	Progress
4.	Chief Executive Update		
	<ul style="list-style-type: none"> Summary to be compiled of funding priorities advanced by other regional groupings 	Corporate Director of Policy and Public Affairs	Ongoing
	<ul style="list-style-type: none"> Short summary of key London local government Budget 2020 asks to be circulated for use by executive members 	Director of Policy and Public Affairs	Ongoing