

Executive

21 January 2020: 9.30 am

London Councils offices are wheelchair accessible

Location: Room 5

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* Declarations of Interests

If you are present at a meeting of London Councils' or any of its associated joint committees or their sub-committees and you have a disclosable pecuniary interest* relating to any business that is or will be considered at the meeting you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your disclosable pecuniary interest during the meeting, participate further in any discussion of the business, or
- participate in any vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public. It is a matter for each member to decide whether they should leave the room while an item that they have an interest in is being discussed. In arriving at a decision as to whether to leave the room they may wish to have regard to their home authority's code of conduct and/or the Seven (Nolan) Principles of Public Life.

*as defined by the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

Minutes of the Meeting of the Executive
Tuesday 12th November 2019 10:00 am

Cllr Peter John OBE was in the chair

Present

Member	Position
Cllr Peter John OBE	Chair
Cllr Teresa O'Neill OBE	
Cllr Nickie Aiken	
Cllr Julian Bell	
Cllr Darren Rodwell	
Cllr Clyde Loakes	Substitute
Cllr Ray Puddifoot MBE	
Catherine McGuinness	

Cllr Ravi Govindia CBE was in attendance.
London Councils officers were in attendance.

The Chair opened the meeting by congratulating Cllr Rodwell on his award as Local Government Information Unit (LGIU) Leader of the Year, and also Cllr Aiken on her selection as a Parliamentary candidate for the Cities of London and Westminster.

1. Apologies for absence and announcement of deputies

Apologies were received from Cllr Muhammed Butt, Cllr Ruth Dombey OBE, Cllr Georgia Gould and Cllr Clare Coghill for whom Cllr Clyde Loakes was substituting.

2. Declaration of interest

There were no declarations of interest.

3. Minutes of the Executive Meeting held on 10th September 2019

The minutes of the Executive meeting held on 10th September 2019 were agreed as an accurate record of the meeting

4. Climate Change Policy

Cllr Bell introduced the report, informing members that:

- Climate change had increased in importance for most local authorities, and the issue had also been discussed at London Councils' Transport and Environment

Committee (TEC) in terms of how boroughs could be supported in implementing their Climate Emergency Action Plans

- The programme of work being developed, estimated to cost a maximum of £289,000, could be funded from TEC's own resources. However, climate change related activities were outside that Committee's formal authority
- The report therefore required in principle approval from the Executive to take a full report to Leaders' Committee requesting that this work should be undertaken

Members made the following points:

- An effective method of regular reporting back to Executive and, on occasion, to Leaders' Committee on the development of this work, over and above receiving minutes of meetings, was required
- In addition to the baseline of emissions mentioned in the table of goals within the report, there should also be a baseline of boroughs' own performance measures in reducing their overall carbon footprint
- Consideration should be given to the focus on a range of alternative fuels, for example hydrogen, in addition to that on electric charging points
- Consideration should be given to responding to some of the wider London challenges such as the increase in road traffic occasioned by rise of online deliveries and taxi services
- There needed to be a recognition that the issue would need to be addressed differently in different boroughs and that some things that could help mitigate climate change effects – eg investment in major public transport infrastructure – was beyond the direct control of individual boroughs
- There should be a good level of ambition in the work and 'polluter pays' principles should be considered
- It would be important for the work to coalesce around two or three big things that boroughs could exercise most influence over. That may not be straightforward, but it was important to reach some common lines as well as supporting boroughs' own work in this area.

Members agreed the recommendation for a report to be taken to Leaders' Committee on 3rd December 2019 regarding the funding of the climate change work, and the Chair thanked the Executive for their input to shape future work on the subject.

5a. Audited Accounts 2018/19

The Director of Corporate Resources introduced the accounts, which followed on from the report of the Auditor's Letter to Leaders' Committee at its last meeting and now included the adjustments agreed with KPMG.

Members agreed to adopt the Accounts.

5b. Month 6 Revenue Forecast 2019/20

The Director of Corporate Resources reported a marginal increase in the overall forecast surplus, primarily as a result of TEC's income projections becoming clearer.

Members noted the revenue forecast position as at 30 September 2019.

5c. Proposed Revenue Budget and Borough Subscriptions and Charges 2020/21

The Director of Corporate Resources introduced the proposed budget for 2020/20, noting that it:

- Absorbed all the budgetary pressures anticipated in the next financial year
- Included proposed additional income arising from a smarter use of the Southwark Street building via adaptations, building improvements and the rollout of agile working
- Highlighted the strategic discussions members of the Executive had commenced about the future capacity and resourcing of the organization that would need to be reflected in budgetary planning from 2021/22 onward.

Members were informed that there were no increases in the contributions and charges to boroughs in 2020/21 and there were also recommended reductions on appeal charges within TEC, and in the call on reserves which had been reduced by £745,000. Proposed draft Grants Committee and TEC budgets would be discussed by those Committees in the days following this meeting.

Subject to agreement regarding the budgets, there would be uncommitted reserves of approximately £10 million.

Referring to paragraph 12 of the report, Cllr Puddifoot recognised that boroughs were now contributing significantly less than in the past as a result of London Councils reducing its overall costs and congratulated the team for its work in establishing the strong financial position demonstrated in the 2020/21 budget.

In response to a question from Cllr Aiken regarding a fall in the number of Parking Charge Notices issued by boroughs and the subsequent impact on borough income, it was pointed out that as part of the TEC budget setting process account was taken of emerging trends arising from volumes generated by parking systems, including the issuing of PCNs.

Members recommended the revenue budget and subscriptions for 2020/21 as set out in the report.

The meeting ended at 10.30am

Action points

	Item	Action by	Progress
4.	Climate Change Policy <ul style="list-style-type: none">• Report back on progress with climate change work to be made to Executive on a regular basis	Strategic Lead for Transport and Environment Policy	Ongoing

Executive

Chief Executive Update

Item no: 4

Report by:	John O'Brien	Job title:	Chief Executive
Date:	21 January 2020		
Contact Officer:	John O'Brien		
Telephone:	020 7934 9504	Email:	john.o'brien@londoncouncils.gov.uk

Summary	This paper updates the Executive on a range of developments since the last meeting as well as consolidating other advice and information that has been shared with members.
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Recommendation	The Executive to note and offer comment on this update
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Chief Executive Update

Introduction

This paper updates the Executive on a range of developments since the last meeting as well as consolidating other advice and information that has been shared with members.

General Election

Following the outcome of the General Election, the Group Leaders wrote to offer their congratulations to:

- the Prime Minister;
- the Chancellor of the Exchequer;
- the Secretary of State for Housing, Communities and Local Government;
- the Minister for London.

Group Leaders have sought meetings with the latter two in the above list.

In addition, letters set out the sort of agenda that London Councils was likely to want to pursue with each of them.

The Chief Executive has written to all London MPs about the role and work of London Councils and our hosting of the Secretariat for the All Party Parliamentary Group for London.

Lobbying/Influencing/Media Activity

Attached at Appendix 1 is a document that compares commitments made in the Conservative Party Manifesto and/or the Queen's Speech on 19th December with London Councils Leaders' Pledges to Londoners. The Executive is asked to reflect on this in the context of focusing future activity.

Attached at Appendix 2 is the current grid of upcoming media activity. This reflects current 'as is' activity. Clearly, part of the benefit of bringing this to the Executive is to go beyond that and invite members' views on a discussion about the relative balance and focus of the items set out.

Provisional Local Government Finance Settlement

Group Leaders were due to agree London Councils' response to the Provisional Local Government Finance Settlement – announced just before Christmas – and were due to meet the Local Government Minister on 15th January to discuss this.

Brexit

The Chief Executive continues to participate in the Shared Information Hub with MHCLG as one of nine Regional Chief Executive leads in respect of Brexit. Britain will leave the European Union on 31st January under the terms of the Withdrawal Agreement going through its final stages in Parliament. Government is not proposing to stand up contingency arrangements of the sort that were in place before the March and October deadlines for potential departure in 2019. There will, however, still be the capacity to escalate any specific issues when it is necessary to do so in the run up to the end of January.

The work of the nine chief executives – working with authorities in their areas, the LGA and Government officials – is shifting to a focus on some of the more medium term issues flowing from Brexit, including

- economic impacts;
- the operation of the Settled Status Scheme;
- community cohesion.

Follow up to Executive Awayday

The Chair wrote to Executive members on 20th December. As the election was then completed, the Chair took the opportunity to rehearse a number of the themes and agreed outturn from the Awayday. A number of those items feature as part of the Executive agenda for this meeting. Others will come back at subsequent meetings.

Localis and Centre for London

As per previous discussions with the Executive, London Councils has confirmed its support and participation in projects being led by Localis, comparing governance arrangements in London

and the rest of Urban England, as well as Centre for London looking at the big challenges facing London in the run up to 2050.

Asks of Mayoral Candidates

This work has progressed and is subject to a separate private discussion by Executive members immediately after this main Executive meeting. It is anticipated that the public facing document will be launched in February.

Congress of Leaders and the Mayor Meeting

The next meeting of the Congress of Leaders and the Mayor will take place on 11th February. Agenda formation has been discussed with City Hall and is subject to a separate private discussion by Executive members immediately after this main Executive.

Attached:-

- Appendix 1
 - Appendix 2
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Financial Implications for London Councils

None within this paper.

Legal Implications for London Councils

None specifically flowing from this paper.

Equalities Implications for London Councils

None specifically flowing from this paper.

Appendix 1

London Councils' Pledges	Relevant policies in Queen's Speech Bills/Conservative Manifesto pledges
Housing	
<p>Seek new powers to further raise our delivery potential and so better meet the needs of London's population through developing an agreement with government on extending the powers and financial flexibilities of London boroughs.</p>	<p>The manifesto commits to:</p> <ul style="list-style-type: none"> • Progress towards target of 300,000 new homes a year by mid-2020s • Renew the Affordable Homes Programme (presumably at similar spend levels) • Create a new discounted home ownership model, 'First Homes' funded by developer contributors for purchase at a perpetual 30% discount by local people • Extend 'Help to Buy' until 2023 • Ensuring infrastructure, including soft infrastructure like new GP and school places, are delivered ahead of people moving into new housing developments. This is done via a £10bn Single Housing Infrastructure Fund. <p>The Queen's speech further committed to:</p> <ul style="list-style-type: none"> • A Planning White Paper, which will, among other things, address resourcing and performance in Planning Departments.
<p>Create a suite of shared home building services that can be used by all London boroughs. This will include for example:</p> <ul style="list-style-type: none"> • Expanding the London boroughs' collaborative precision manufacturing company PLACE to deliver homes across the capital by 2022. • Co-designing with the building industry a standard platform for planning major developments. • Ensuring that construction apprentices funded through section 106 deals have access to work and training across all London boroughs. 	<p>The manifesto commits to:</p> <ul style="list-style-type: none"> • Give communities a say in design standards for new developments • Protect and enhance the green belt and prioritise brownfield development.
<p>Agreeing a common standard across all boroughs to ensure</p>	<p>The manifesto commits to:</p>

<p>safety and decency for all homes; especially taking action on rogue landlords.</p> <ul style="list-style-type: none"> • We will lobby government to provide new powers so that the financial burden of enforcing standards is paid by rogue landlords themselves and that landlord licensing decisions can be enforced at the borough level. • Engage with government to ensure a full response to the Hackitt Review that delivers clear guidance, enforces swift remediation of buildings of all tenures with dangerous cladding and other fire safety issues; and is effectively funded. 	<ul style="list-style-type: none"> • Support high rise residential residents through the removal of unsafe cladding • £10m to be available for checks on high risk buildings • Issue the Social Housing White Paper, which is likely to create a series of KPIs for housing management and either increase the powers of the current Regulator or create a new one. • Introduce a Better Deal for Renters, including abolishing 'no fault' evictions • Introduce a Social Housing Decarbonisation Fund (3.8bn over 10 years) and a Homes Upgrade Grants Fund (2.5bn over 5 years) <p>The Queen's speech further committed to:</p> <ul style="list-style-type: none"> • Introduce a Building Safety Bill, introducing the new regulatory framework worked up via the Hackett Review. • Introduce a Fire Safety Bill which will clarify enforcement powers (e.g. the role of Fire and Rescue Services RRO powers and LA powers under the Housing Act 2004) <p>Introduce a Renters Reform Bill, continuing the ascendant policy direction and specifically ending s21 no fault evictions, creating lifetime deposits.</p>
<p>Supporting each other to reduce homelessness through collaboration across London including:</p> <ul style="list-style-type: none"> • Committing to use the boroughs' joint company Capital Letters as a procurement vehicle for temporary accommodation. • Providing a homelessness prevention service in every London borough based on boroughs sharing their best in class services and gaining adequate funding from central government. • Developing a borough led pan-London strategy to end rough sleeping. • Engage government to create more effective and fully funded solutions for homelessness and temporary accommodation in London. 	<p>The manifesto commits to:</p> <ul style="list-style-type: none"> • Eliminate Rough Sleeping entirely by 2025. • Continue to implement the Homelessness Reduction Act (the government have already announced the homelessness funding for 20/21 which includes a big increase in the new burdens funding for the Act – it was programmed as £0 and will now be £26.2m for London).

Better Health and Care

<p>Seek agreement on funding and devolved powers in order to offer a new deal to transform London's aging GP and primary care premises as part of a wider improvement in the quality of primary care service offered to all Londoners.</p>	<p>The Manifesto commits to making sure the NHS workforce can grow and have the numbers it needs, including delivering:</p> <ul style="list-style-type: none"> • 50,000 more nurses with studying receiving a £5,000-£8,000 annual maintenance grants every year during their course; • 6,000 more doctors in general practice; • 6,000 more primary care professionals; • 50 million more GP surgery appointments a year, an increase of over 15%; and • Creating the NHS Visa to offer fast-track entry to doctors, nurses and allied health professionals meeting recognised standards with a job offer from the NHS. <p>The Manifesto also makes a range of commitments to delivering health and care estates, including –</p> <ul style="list-style-type: none"> • Building and funding work on 40 new hospitals in the next 10 years, on top of upgrades to 20 hospitals; and <p>Ensuring new GP and school places are delivered ahead of people moving into new housing developments.</p>
<p>Develop proposals for a step change in integrated health and care through an offer of borough level commissioning across London, as part of a refreshed devolution agreement.</p>	<p>The <u>Queen's Speech</u> includes plans to lay before Parliament legislation in relation to <u>the NHS Long Term Plan</u>.</p> <ul style="list-style-type: none"> • In September 2019 the NHS published a set of recommendations for legislative changes that would enable the NHS to go faster and further in realising the ambitions set out in the 10-year NHS Long Term Plan. • Following consideration, the Government will bring forward detailed proposals, including measures to tackle barriers the NHS has told Government it faces.
<p>Take forward the world class borough collaboration on HIV prevention to collaborate on provision of local sexual health services throughout London.</p>	<p>The Manifesto commits to investing as heavily in preventing disease as curing it and to the aim of reducing health inequality.</p>
<p>Argue for further devolution of public health funding, autonomy and powers to London boroughs.</p>	<p>The Manifesto makes broad commitments to reducing health inequalities and preventing ill-health, including:</p> <ul style="list-style-type: none"> • committing to the aim of reducing health inequality (including a recommitment to extend healthy life expectancy by five years by 2035);

	<ul style="list-style-type: none"> • empowering people with lifestyle related conditions such as obesity to live healthier lives; and • extending social prescribing and expanding the new National Academy of Social Prescribing.
Lobby for adequate funding of social care and public health services.	<p>In terms of funding health and care, the Manifesto commits to:</p> <ul style="list-style-type: none"> • Between 2018 and 2023, raising funding for the NHS by 29 per cent, up to £34 billion per year by the end of the Parliament in additional funding for the NHS; • £1 billion extra of funding every year for more social care staff and better infrastructure, technology and facilities; and • £74 million over three years for additional capacity in community care settings for those with learning disabilities and autism. <p>On social care, the Manifesto commits to building a cross-party consensus on solving social care issues. That consensus will consider a range of options but one condition we do make is that nobody needing care should be forced to sell their home to pay for it.</p> <p>The <u>Queen's Speech</u> reiterates the commitment to build a cross-party consensus on <u>solving social care</u> issues and ensuring that nobody needing care will be forced to sell their home to pay for it, and adds that the government will consult on a 2% precept that will enable councils to access a further £500 million for adult social care for 2020-21.</p> <p>The <u>Queen's Speech</u> also includes plans to lay before Parliament legislation in relation to the <u>NHS Long Term Plan</u> (see above above) and a NHS Funding Bill, which will put into law the multi-year funding settlement for the NHS, agreed earlier this year, that will see a £34 billion increase by 2023-24.</p>
<p><i>Beyond the scope of London Councils Pledges:</i></p>	
<p>Other Manifesto commitments include:</p> <ul style="list-style-type: none"> • Treating mental health with the same urgency as physical health, including plans to legislate so that patients suffering from mental health conditions, including anxiety or depression, have greater control over their treatment and receive the dignity and respect they deserve. • Making it easier for people with learning disabilities and autism to be discharged from hospital. <p>The <u>Queen's Speech</u> includes plans to lay before Parliament legislation in relation to</p>	

mental health reform, which will aim to ensure that:

- People subject to the Act will receive better care and have a much greater say in that care.
- Patients will have greater choice and autonomy, including the ability to set out their preferences around care and treatment in advance.
- Reform the process for detention, improve care and treatment whilst someone is detained and give them better support to challenge detention.

The **Queen's Speech** also notes that the Government will publish a **White Paper**, followed by legislation when Parliamentary time allows, in response to the recommendations of **the Independent Review of the Mental Health Act**, which looked at the rising rates of detention under the Act, the disproportionate number of people from black and minority ethnic groups detained under the Act and processes that are out of step with a modern mental health care

The **Queen's Speech** also reiterates that the Government will make it easier for people with **learning disabilities and autism** to be discharged from hospital and improve how they are treated in law.

Supporting Business and Inclusive Growth

Co-designing a Charter for Business with London businesses, improving London as a place to do business, promoting inclusive growth and positive dialogue.

We intend to bring **full fibre and gigabit capable broadband to every home and business across the UK by 2025**.

We will expand start-up loans, which have particularly high take-up from women and BAME entrepreneurs. **We will help SMEs to become exporters**.

Our **start-up visa**, alongside our new rules for those of exceptional talent, will ensure that we can attract the entrepreneurs of the future who want to start great businesses here in the UK.

Lobbying to ensure that post-Brexit development funding provides at least as much support to London as the current EU ESIF programme.

We will ensure that **£500 million of the UK Shared Prosperity Fund** is used to give disadvantaged people the skills they need to make a success of life.

It will replace the overly bureaucratic EU Structural Funds – and not only be better targeted at the UK's specific needs, but at a **minimum match the size of those funds in each nation**.

Working alongside the Mayor to transform adult skills training through the devolved powers starting in 2019; supporting in work progression and ensuring that we meet the job aspirations of learners and the skills needs of business in

We remain committed to **devolving power to people and places across the UK**. Our ambition is for full devolution across England, building on the successful devolution of powers to city region mayors, Police and Crime Commissioners and others, so that every part of our country has the power to shape its own destiny. We will publish an

each part of London.	<p>English Devolution White Paper setting out our plans next year.</p> <p>We will create a new National Skills Fund worth £3 billion over the next Parliament. A proportion will be reserved for further strategic investment in skills, and we will consult widely on the overall design.</p> <p>We are investing almost £2 billion to upgrade the entire further education college estate. We'll have 20 Institutes of Technology.</p> <p>We will boost English language teaching to empower existing migrants and help promote integration into society.</p>
Working towards a better start for young people through improved careers advice, work experience for every young Londoner and building the case to extend skills devolution to include 14-19 provision.	We remain committed to devolving power to people and places across the UK . We will publish an English Devolution White Paper setting out our plans next year.
Working in partnership with London businesses to help government reform the apprenticeship levy; including using London levy underspends to support training within London.	We will help employers invest in skills and look at how we can improve the working of the Apprenticeship Levy .
Creating a comprehensive local welfare support offer for those transferring to Universal Credit or at risk of homelessness, supported by work with government to develop more effective funding models based on invest to save principles.	<p>The Manifesto committed to the continued roll out of Universal Credit.</p> <p>The Manifesto also committed to improving the Troubled Families programme (which could be a key element of local authorities' welfare support offer).</p>
Supporting 55,000 disadvantaged Londoners towards a job through the devolved employment programme agreed with the DWP.	<p>We will publish a National Strategy for Disabled People before the end of 2020. This will look at ways to improve the benefits system, opportunities and access for disabled people in terms of housing, education, transport and jobs.</p> <p>We will reduce the disability employment gap.</p>
Lobbying government for co-location and joint working of council and Job Centre Plus services.	No specific links – we are working on this locally across London with JCP.

Crime and Public Protection

<p>Protect young people from knife crime through collaboration to deliver violence reduction action plans in each borough based on the contributions of all relevant local agencies.</p> <p>Create a platform for sharing by all boroughs, including data sharing, a review of inter-borough protocols and best practise transfer.</p> <p>Investigate extending the refuge model to young people threatened by gangs; as part of building a wider strategy to protect young people from gangs and county lines criminal enterprises</p>	<p>The Manifesto reiterated the Government's commitment to the Serious Violence Fund and investment in regional Violence Reduction Units. The Manifesto also committed to new laws requiring schools, police, councils and health authorities to work together through to prevent serious violence.</p> <p>The <u>Queen's Speech</u> included plans to lay before Parliament <u>a Serious Violence Bill</u>, which will –</p> <ul style="list-style-type: none"> • Create new duties on local government and specified partners including health and probation, to work collaboratively, share data and information, and put in place plans to prevent and reduce serious violence within their communities. • Amend the Crime and Disorder Act 1998 to ensure that serious violence is an explicit priority for local Community Safety Partnerships. • Ensure that those charged with knife possession face swift justice and that the courts work better for all those who engage with them, including victims of domestic abuse. <p>In addition, a new <u>Sentencing Bill</u> will ensure the most serious violent offenders, including terrorists, serve longer in custody.</p>
<p>Call for increases in front line police officers to protect Neighbourhood and Community Policing.</p>	<p>The Manifesto reiterated the Government's commitment to recruit an additional 20,000 police officers over the next three years. (The Government announced funding to support the recruitment of the first wave of up to 6,000 additional officers by the end of financial year 2020-21.)</p> <p>The Manifesto also reiterated the Government's commitment to a Safer Streets Fund which will invest in preventative measures like new CCTV or community wardens</p> <p>There were no additional commitments in the <u>Queen's Speech</u>.</p>
<p>Hold MOPAC and the MPS to account for gaps in policing service that follow from the changes to the configuration of Borough Command Units</p> <p>Work alongside the Mayor to rebalance policing and crime reduction funding to better fit local</p>	<p>The Manifesto committed to strengthening the accountability of elected Police and Crime Commissioners and expanding their role.</p> <p>There were no specific commitments to expanding the role of PCCs (or MOPAC) in the <u>Queen's Speech</u>.</p>

needs.	
Better safeguard women and girls through delivery of our VAWG strategy including the establishment of a pan-London approach to commissioning refuges for women suffering domestic abuse.	<p>The Manifesto committed to taking forward the Domestic Abuse Bill to better protect victims and their children.</p> <p>The <u>Queen's Speech</u> included a <u>Domestic Abuse Bill</u>, based on the Bill which was previously introduced to parliament. It includes provisions to:</p> <ul style="list-style-type: none"> • Place a duty on tier one local authorities in England (County Councils, Metropolitan and Unitary Authorities, the Greater London Authority) to provide support to victims of domestic abuse and their children in refuges and other safe accommodation. • Create a statutory definition of domestic abuse, emphasising that domestic abuse is not just physical or sexual violence, but can also involve emotional, coercive or controlling, and economic abuse.
Reach agreement with government on devolving offender rehabilitation to London.	<p>The Manifesto made no specific commitments in relation to devolving offender rehabilitation. There were, however, commitments to a range of rehabilitation initiatives, including a prisoner education service and prison-based job coaches.</p> <p>There are no specific commitments in the <u>Queen's Speech</u>.</p> <p>NB: There is a commitment to publish a White Paper on English devolution, which promises to 'give communities more control over how investment is spent so that they can decide what is best for them.'</p>
Commit to providing and accepting mutual support following major emergencies and to embody a culture of London wide resilience co-ordination and support within our own authorities reinforced by appropriate support, training and guidance.	<p>There were no specific commitments in relation to mutual aid and resilience in the Manifesto or the <u>Queen's Speech</u>.</p>

Transport and Environment	
Support the promotion of a new Clean Air Act and the introduction of ULEZ across much of London to protect Londoners from harmful polluted air.	<p>The manifesto commits to introducing an Environment Bill with legal targets for air quality.</p> <p>The Queens Speech repeats this but also includes a pledge to increase local powers to tackle air pollution.</p>
Deliver at least 2500 charging points for electric vehicles by 2022, including the option for 20 rapid charge points in each borough.	<p>The manifesto commits £1bn for rapid chargers.</p> <p>There is no funding promise in the Queens Speech but a commitment under climate change for the first budget to prioritise the environment, which includes EV infrastructure.</p>
Work towards including a target of one tree for every Londoner in our local plans.	<p>The manifesto commits to a new £640m 'Nature for Climate fund', which specifically includes tree planting and the pledge for an additional 75,000 acres of trees by the end of the next Parliament.</p> <p>This has been repeated in the Queens Speech.</p>
Hold TfL to account for improving the bus route network in every London borough.	N/A
Lobby for improved certainty and levels of local road funding through TfL's LIP process.	N/A
Press for London borough representation on the TfL Board.	N/A
Create, cost and lobby for a programme of local transport infrastructure delivery; addressing enhanced connectivity, platform extensions and related responses to growing demand.	The manifesto commits to restore Beeching lines to reconnect communities to the rail network. This commitment is repeated in the Queens Speech, but no funding attached.
Lobby for the delivery of major transport investment including CR2, HS2, Euston redevelopment, Bakerloo Line extension, West London Orbital and Tram network.	<p>The manifesto commits to £100bn investment into infrastructure, although mainly outside London and the South East.</p> <p>The Queens Speech commits to a National Infrastructure Strategy to be published alongside the first budget, which will set out the plans of investment for the £100bn and will include transport, local growth, decarbonisation, digital infrastructure.</p>

Work to agree new forms of London borough influence on the specification, management and award of rail franchises so that the borough voice is at the heart of commissioning; and argue for further devolution to London.	<p>The manifesto commits to ending the franchising model and giving metro mayors more control over the railway providers.</p> <p>The Queen's Speech commits to rail reform through a White Paper by the end of 2020, resulting from the Williams review.</p>
Lobby for fiscal devolution of transport taxes including a proportion of VED to help fund highway maintenance, and new fiscal levers to unlock home building.	The manifesto commits to investing £28.8bn into strategic and local roads, as well as investing £350m in potholes, buses and cycle lanes. This was not mentioned in the Queens Speech.

The manifesto made several pledges on climate change:

- £500m Blue Planet Fund against plastic pollution in oceans
- £4bn in new funding for flood defences
- EV infrastructure
- Clean energy
- Deliver new jobs in clean growth
- £800m to build first fully deployed carbon capture storage cluster by the mid-2020s
- £500m to help energy-intensive industries move to low-carbon techniques
- Support gas for hydrogen production and nuclear energy (not included in QS)
- Investing £9.2bn in the energy efficiency of homes, schools and hospitals
- Consultation on realistic, earliest date to phase out the sale of new conventional diesel and petrol cars (not included in QS).

The Queens Speech had a chapter on climate change and repeats all the commitments above unless indicated. It includes the following additions:

- First budget to prioritise the environment
- The national infrastructure strategy to include the recommendations from the National Infrastructure Commission's first National Infrastructure Assessment and address the critical challenges posed by climate change

The £100bn infrastructure investment includes flooding and other areas of decarbonisation.

Funding London

Lobby to deliver an end to austerity in local government and try and ensure that no London borough loses from the Spending Review 2019. (Deliver SR19 Campaign supported with analysis)	<p>QS - <i>"My Government will bring forward proposals to reform adult social care in England to ensure dignity in old age."</i></p> <p>Manifesto – P. 12 – first point in three-point plan on social care...1) An extra £1 billion every year.</p>
Highlight the vital role of cities in funding UK public services by	QS - <i>"A white paper will be published to set out my Government's ambitions for unleashing regional</i>

<p>driving economic growth, where London contributes £32.5 billion in taxes after funding its own public services.</p> <p>(Deliver campaign supporting fiscal devolution to London and other Cities)</p>	<p><i>potential in England, and to enable decisions that affect local people to be made at a local level.”</i></p>
<p>Press for government recognition of the unique cost demands on Britain’s cities which in London include 34% of all unaccompanied asylum-seeking children, two thirds of all people in temporary accommodation and £54 million on those with no recourse to public funds.</p> <p>(Deliver London special issues analysis including NRPF UASC & homelessness)</p>	<p>QS - Immigration and Social Security Co-ordination (EU Withdrawal) Bill. (NRPF)</p> <p>Manifesto P.23 - committed to continuing to grant asylum and support to refugees fleeing persecution, with the ultimate aim of helping them to return home if it is safe to do so. (NRPF)</p> <p>Manifesto – P.14 – <i>“We will review the care system to make sure that all care placements and settings are providing children and young adults with the support they need”.</i> (UASC)</p> <p>Manifesto – P.29 - Social Housing White Paper, end rough sleeping, renew affordable rents, fund partly with higher stamp duty for foreign buyers.</p> <p>The Manifesto committed to continuing to grant asylum and support to refugees fleeing persecution, with the ultimate aim of helping them to return home if it is safe to do so.</p> <p>The Queen’s Speech includes an Immigration and Social Security Co-ordination (EU Withdrawal) Bill which will ending the free movement of EU citizens under UK law and pave the way towards a ‘new points-based immigration system, which will be based on people’s skills and contributions to the UK, so that we attract the brightest and best people from the whole world following the UK’s departure from the EU.’</p>
<p>Press for London’s fair share of the Fair Funding Review and recognition that dramatic increases in the costs of supporting SEND are creating unsustainable deficits across local authorities.</p> <p>(Deliver detailed Fair Funding Review technical inputs)</p>	<p>QS - <i>“My Ministers will ensure that all young people have access to an excellent education, unlocking their full potential and preparing them for the world of work.”</i> (SEND)</p> <p>Manifesto – P.13 - <i>“We will also deliver more school places for children with complex Special Educational Needs”.</i></p>

Lobby for the extension of business rates retention and its conversion into a genuinely devolved tax. (Business Rates 75% submission)	Manifesto – P.32. - Fundamental review of business rates; cut retailer rates music halls, pubs.
Argue for greater fiscal devolution to London, in line with the London Finance Commission, so that the city can fund the foundations for future growth (Fiscal reform interventions including Council Tax and BRR)	<p>QS - <i>“A white paper will be published to set out my Government’s ambitions for unleashing regional potential in England, and to enable decisions that affect local people to be made at a local level.”</i></p> <p>QS - <i>Public finances - “My Government’s new economic plan will be underpinned by a responsible fiscal strategy, investing in economic growth while maintaining the sustainability of the public finances.”</i></p> <p>Manifesto P.35 – <i>“Major multinational companies should pay their fair share of tax. As part of our approach, we will implement the Digital Services Tax”.</i></p> <p>Manifesto P.35 – <i>“we will take further action to redesign the tax system so that it boosts growth, wages and investment and limits arbitrary tax advantages for the wealthiest in society”</i></p> <p>Manifesto P.44 - <i>Standing up for Northern Ireland - “devolve responsibility for corporation tax and ... consider the same for short-haul Air Passenger Duty”.</i></p>
New Ways of Working	
Explore new opportunities to use commissioning and procurement to create social value, strengthen community institutions and embed resilience in our communities.	Manifesto p32: <i>“We will support start-ups and small businesses via government procurement, and commit to paying them on time. We will also clamp down on late payment more broadly and strengthen the powers of the Small Business Commissioner to support small businesses that are exploited by their larger partners.”</i>
Challenge and support each other to drive improvement and value in our activities.	Manifesto p48: <i>“We will improve the use of data, data science and evidence in the process of government.”</i>

<p>Engage with innovations designed to improve outcomes and experiences for Londoners via partners on digital delivery and wider technology and data collaborations.</p> <p>(LOTI launched and deliver 2+ projects)</p>	<p>Manifesto p43: <i>"We want to roll out gigabit broadband across the country by 2025, with £5 billion in funding already promised, and provide greater mobile coverage across the country."</i></p> <p>Manifesto p48: <i>"We will improve the use of data, data science and evidence in the process of government."</i></p>
<p>Explore how London's governance now compares to other parts of urban England and whether any lessons can be learned in terms of delivering better results for Londoners.</p>	<p>QS - <i>"A white paper will be published to set out my Government's ambitions for unleashing regional potential in England, and to enable decisions that affect local people to be made at a local level."</i></p>

Appendix 2

London Councils media grid - JANUARY 2020

Date	Topic	Comms activity	Lead Member	Pledges to Londoners <i>Business Plan</i>	Comments	Key dates/events
w/c 6th	Call for uplift of LHA rates	Press statement	Mohammed Butt	Funding London 3 Welfare <i>Empowerment and Inclusion 26</i>		Parliament returns 6th
	Increase in police numbers to benefit all Londoners	Media release	<i>Peter John</i>	Crime and public protection 3 <i>Crime and Public Protection 17</i>		London Health Board 8 th
w/c 13 th	Greater powers on short-term lets	Media release	Darren Rodwell	Housing 3 <i>Housing and Planning 21</i>		
	Freedom Pass renewal	Media release Social media campaign	Julian Bell	<i>Freedom Pass 4</i>	Also briefing to MPs/Cllrs	London Crime Reduction Board 14 th
	Local Government Finance Settlement Consultation	Media briefing	Peter John	Funding London		
	Fast Track Cities anniversary: promoting pan-London HIV programme	Media release Social media campaign	Ray Puddifoot	Better Health and Care 3 <i>Health and Adult Social Care 30</i>		
w/c 20 th	Primary Care report – partnership working to improve GP services in London	Media release Report	Ray Puddifoot	Better Health and Care 1 <i>Health and Adult Social Care 28</i>		Executive 21st

	Your borough's business profile	Media release Report	Claire Coghill	Supporting Business and Inclusive Growth 1 <i>Business Europe and Good Growth 37</i>	Research on business profiles of London boroughs	Transport for London Board 22nd
	Resilience – Strengthening Local Leadership in major incidents	Feature article	Peter John	Crime and Public Protection 9 <i>Crime and Public Protection 19</i>		
w/c 27 th	LOTI progress report and future strategy	Feature article Report Social media campaign	Phil Glanville	New Ways of Working 3 <i>Finance resourcing and improvement 42</i>		APPG for London 27 th (First meeting)

London Councils media grid – FEBRUARY 2020

Date	Topic	Activity	Lead Member	Pledges to Londoners <i>Business Plan</i>	Comments	Key dates/events
w/c 3rd	Public Health Funding – demonstrating boroughs delivering value for money	Media release Report	Ray Puddifoot	Better Health and Care 4 <i>Health and Adult Social Care 29</i>		Parliament in recess from 8th
	DTOCs latest figures on London	Media release Report	Ray Puddifoot	Better Health and Care 2 <i>Health and Adult Social Care 28</i>		London Waste and Recycling Board 6 th
	UKSPF – call for maintained levels and devolution	Media release	Claire Coghill	Support business and growth 2 <i>Grants and Community Services 47</i>		
	Local Government Finance Settlement Announcement	Media statement	Peter John	Funding London	Date to be confirmed	Skills for Londoners Board 11 th
w/c 10 th	Mayoral Asks	Feature article Media release				Leaders 11 th Congress 11 th
	London Guide to Development	Event Feature article Report	Darren Rodwell	<i>Housing and planning 23</i>	Launch at Guildhall	
	Launch of car clubs website	Media release Social media campaign	Julian Bell	<i>Transport and Environment 2</i>		
w/c 17 th	London Housing Directors/G15/London Councils research on social housing	Joint Media release Report	Darren Rodwell	Housing 1 <i>Housing and Planning 20</i>		Parliament returns 17th
	GULCS Neighbourhood of the Future high level evaluation	Media release Report	Julian Bell	Transport and environment 2		

	Innovative practice to deliver excellent SEND transport	Feature article Report	<i>TBC</i>	New Ways of Working 2		
w/c 24th	NEETs in London analysis	Media release Media briefing	Georgia Gould	Supporting Business and Inclusive Growth 4 <i>Young People's Education and Skills 33</i>		
	Fire safety costs survey	Media release Report	Darren Rodwell	Housing 3 <i>Housing and Planning 21</i>		
	County Lines summit toolkit	Media release Report	<i>TBC</i>	Crime and Public Protection 2 <i>Schools and Children's Services 25</i>		
	The future of Women's Refuges in London	Media release Report	<i>Peter John</i>	Crime and public protection 5 <i>Crime and Public Protection 18</i>		
	Developing a single mobility transport app	Media statement Social media campaign	Julian Bell	New ways of working 3		

London Councils media grid – MARCH 2020

Date	Topic	Activity	Lead Member	Pledges to Londoners <i>Business Plan</i>	Comments	Key dates/events
w/c 2 nd	Secondary offer day	Media statement	TBC	Funding London 1 <i>Schools and Children's Services 24</i>		Executive 3rd
	First PLACE prototype modular housing unit on site	Media release	Darren Rodwell	Housing 2 <i>Housing and Planning 22</i>	Dependent on delivery date	Homes for Londoners 4 th
	Infrastructure and housing finance challenges	Media release Report	Darren Rodwell	Housing 1 <i>Housing and Planning 22</i>		
	Budget pre briefing	Media briefing	Peter John	Funding London <i>Finance, Resourcing and Improvement 39</i>		
w/c 9 th	London Leadership Programme	Feature article	Peter John	New Ways of Working 2		London Economic Action Partnership (LEAP) 11 th
	BUDGET	Media release Social media campaign Feature article	Peter John	Funding London <i>Finance, Resourcing and Improvement 39</i>		BUDGET 11th
	Safer Housing for young people at risk of violence (Learning from Refuges)	Media release Report	Peter John	Crime and public protection 6 <i>Finance, Resourcing and Improvement 41</i>		
	A tree for every Londoners – boroughs tree planting plans for 2020	Social media campaign	Julian Bell	Transport and environment 3 <i>Transport & Environment 2</i>		
	Developing the Public Health workforce in London	Media release Report	Ray Puddifoot	Better health and care 5		

				<i>Health and Adult Social Care 30</i>		
w/c 16th	New Local Welfare Model	Media release Report	Mo Butt	Funding London 3 Welfare <i>Empowerment and Inclusion 26</i>		
	Pledge to Business	Media release Report	Claire Coghill	Supporting Business and Inclusive Growth 1 <i>Business, Europe and Good Growth 37</i>		
w/c 23th	Capital Letters phase two (taking on new members)	Media release	Darren Rodwell	Housing 4 <i>Housing and Planning 22</i>		Leaders Ctte 24 th
	Completion of first round of GULCS funding over 1,500 charge points	Media release Social media campaign	Julian Bell	Transport and Environment 2 <i>Transport & Environment 2</i>		
	Work and Health 2 years achievements	Media release	Georgia Gould	Supporting Businesses and Inclusive Growth 7 <i>Skills and Employment 32</i>		March 27 th Election Period Mayoral

Communications objectives:

- speak on a cross-party basis as the voice of London local government, promoting the essential role of the boroughs in making London a successful city for all who live and do business here
- lobby for powers, resources and freedoms for the boroughs to better serve Londoners and to promote the policies of London Councils as agreed at Leaders Committee and Transport and Environment Committee
- ensure that London Councils is regarded as one of the most trusted sources of information about London local government.

Executive

Business Planning 2020/21

Item no: 5

Report by: John O'Brien **Job title:** Chief Executive
Date: 21 January 2020
Contact Officer: John O'Brien
Telephone: 020 7934 9504 **Email:** john.o'brien@londoncouncils.gov.uk

Summary This paper sets out a short and focused process for establishing the context for the 2020/21 London Councils Business Plan, culminating in an extended discussion by the Executive at its meeting on 3rd March.

Recommendation The Executive is asked to consider and endorse the proposed Business Planning Process for 2020/21.

Business Planning 2020/21

Introduction

This paper sets out a short and focused process for establishing the context for the 2020/21 London Councils Business Plan, culminating in an extended discussion by the Executive at its meeting on 3rd March.

Background

The Executive has had an extensive round of discussions on priorities and Pledges to Londoners over the past eighteen months. A full set of Pledges was agreed by Leaders' Committee in 2019 and run through to 2022.

Linked to those is a set of individual business plan projects and work streams. These were subject to full discussion in bilateral sessions between the Chair and portfolio holders and shadow portfolio holders culminating in Spring 2019.

The core of those items is likely to endure – not least as the Pledges are a commitment by Leaders through to 2022. The General Election, of course, and what flows from it, will now require consideration in terms of its impact on some detailed work streams and activities.

In this context, the Chair wrote to Executive members in December proposing that in order for the organisation to be sufficiently agile and flexible to take account of this evolving picture, he would favour an extended *collective* discussion at the Executive in March on work plans for 2020/21. He felt that this would be particularly appropriate given the changes in more normal timescales that had flowed from the calling of a December General Election. The Chair said he would ask officers to put a proposition before the Executive at this meeting.

Proposition

It is, therefore, proposed that in the next few weeks officers liaise with Executive portfolio holders and shadow portfolio holders to review existing themes and activities – in the context both of the Pledges to 2022 and the changing landscape, e.g. the outcome of the General Election.

A revised outline list of tasks and activities would be drawn together in February. In effect, this would focus on how best the 2020/21 activities could contribute to the Pledges to 2022, but based on the *new* political, policy and wider environment.

This would feed into an extended *collective* Executive discussion on 3rd March. Rather than simply being an invitation to approve a draft Business Plan, this would also be much more an opportunity for a mutual challenge and interrogation of which activity should, in the context of a post-election environment and available London Councils resources, be afforded most priority in terms of next year's business plans and, by the same token, which should receive less. The Executive would, at that session, wish to consider the relative resource priority to be given to those items that are likely to drive forward the sort of collaboration it has been calling for and which reinforce a number of the Pledges to Londoners.

This extended, collective discussion would inform a final draft business plan for consideration by Leaders' Committee later in March.

Recommendation

The Executive is asked to consider and endorse the proposed Business Planning Process for 2020/21.

Financial Implications for London Councils

None within this paper.

Legal Implications for London Councils

None specifically flowing from this paper.

Equalities Implications for London Councils

None specifically flowing from this paper.

Executive

Review of Scale of Election Fees for 2020/21

Item no: 6

Report by: John O' Brien
Date: 21st January 2020
Contact Officer: Christiane Jenkins
Telephone: 0207 934 9540 **Email:** Christiane.jenkins@londoncouncils.gov.uk

Summary

The attached report deals with revisions to the scale of fees and expenses which can apply for elections in London boroughs in 2020/21. The report is prepared, as normal, by the London Branch of Electoral Administrators and is submitted by Ged Curran, Chief Executive of the London Borough of Merton and Chair of the London Elections Management Board.

The Executive last considered a report in February 2019 for the level of fees for 2019/20.

Recommendations

The Executive is asked to note and commend the proposed scale of fees and expenses, as outlined in Appendix 1, as guidance for the London boroughs, with effect from 1 April 2020.

Review of Scale of Election Fees for 2020/21

Report by: Ged Curran, London Borough of Merton

Job title: Chief Executive, London Borough of Merton

Contact Officer: Andrew Robertson, London Borough of Merton

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Introduction

1. A review of the scale of election fees, produced by the London Branch of the Association of Electoral Administrators, is attached as an appendix. London boroughs were first empowered to fix their own scales of election fees in 1974. It has previously been the practice of London Councils and its predecessor bodies to receive a report and commend a London-wide scale of fees for adoption by individual boroughs.

Basis for Review of Scale of Fees for Local Borough Council Elections and Referendums

2. This report proposes the scale of fees and expenses that will take effect on 1 April 2020. Members agreed to adopt the thorough revision in fees that was recommended in 1990 and to revise the fees annually thereafter. The established practice has been to revise all fees and expenses (where not stated as “actual and necessary cost”) in accordance with the previous year’s local government pay increases.
3. At the time of the publication of this report, the local government pay award has not yet been finalised. Therefore, it is proposed that as per 2019/20:
 - Part A fees are increased by 2 per cent for the twelve months commencing 1 April 2020. These are the fees received by Returning Officers and Deputy Returning Officers.
 - Part B fees are increased by 2 per cent for the twelve months commencing 1 April 2020. These are the fees paid to Presiding Officers, Poll Clerks and others engaged on the election.
 - A time and a half rate has also been added to cater for election counts that are held on bank holidays or weekends, as will be the case this year with the GLA count.

4. It is proposed that the scale should continue to form the basis for fees and expenses for referendums under the Local Government Act 2000 and any subsequent London borough mayoral elections. The further scale is to cater for any combined London borough and mayoral elections. It is proposed that the formula – where its use is appropriate – remains as a 20% increase when a combination is required. This formula was reduced from 25% in 2010 to bring it into line with the government costing assumptions for combined polls.
5. In Part B of the scale, most fees are shown as hourly rates to cater for any staff working only part of the day and any elections and referendums using non-standard polling times.
6. The Maximum Recoverable Amounts (MRAs) for the services and expenses required to conduct polls no longer come with a list of assumptions upon which the sum is based. This makes the long-standing London Scale of fees and expenses an ever more important guide upon which most, if not all, London borough's base their poll, count and postal vote staff fees. Therefore, it is recommended that the fees and expenses as set out in Appendix 1, which have been in place and successfully underpinned the planning and budget assumptions for London Boroughs Returning Officers since 1990, are agreed.

Recommendation

The London Councils Executive is recommended to note and commend the attached Scale of Returning Officers' Fees and Expenses as guidance for the London boroughs.

Appendices

- **Appendix 1:** Proposed Scale of Election Fees 2020/21

Financial Implications for Chief Executives London Committee

There are no financial implications arising from this report.

Legal Implications for Chief Executives London Committee

There are no legal implications arising from this report.

Equalities Implications for Chief Executives London Committee

There are no equalities implications arising from this report.

Scale of Returning Officers'/Counting Officers' Fees and Expenses 2020/21

London Borough Council Elections, Referendums and Mayoral Elections

PART A - FEES			
	Existing 2019/20	Proposed 2020/21	Combined 2020/21
I In a contested election:			
1 For conducting the election and generally performing the duties which a returning officer/counting officer is required to perform under			
For each ward not exceeding five	235.00	239.70	287.64
For each additional ward	47.32	48.27	57.92
In addition, if the number of registered local government electors in a ward on the fifth day before the election exceeds 2,000 there shall be paid:			
For every 1,000 electors or fraction thereof over 2,000 in each ward	24.16	24.64	29.57
2 For services in connection with the issue and receipt of the ballot papers of persons entitled to vote by post:			
For the first ward	92.08	93.92	112.71
For each additional ward	28.76	29.34	35.20
In addition, for every 100 postal voters on the final day for applications in each ward	2.88	2.94	3.53
3 Allowance for poll cards			
(a) For the preparation, first revision and the issue of the cards on the occasion of an election:			
(i) For each ward	64.74	66.03	79.24
(ii) For every 500 cards or fraction thereof above 7,000 and up to and including 10,000 for each ward	8.25	8.42	10.10
(iii) For every 500 cards or fraction thereof above 10,000 for each ward	3.63	3.70	4.44
(b) For each revision after the first prior to the issue of the cards:	32.25	32.90	39.47
For each ward			

	Existing 2019/20	Proposed 2020/21	Combined 2020/21
4 For a person appointed by the returning officer/counting officer to discharge his/her functions under the Representation of the People			
For each ward	126.76	129.30	155.15
II In an uncontested election			
For the services specified in paragraph I (1) of this part of the Schedule:			
For each ward	157.57	160.72	192.87
PART B - EXPENSES			
	Existing 2019/20	Proposed 2020/21	Combined 2020/21
In no case shall a charge exceed the sum actually and necessarily paid or payable by the returning officer/counting officer. Subject thereto the charges shall be as follow:-			
1 Presiding Officer			
(a) For the presiding officer at each polling station open the normal statutory hours of 7 am until 10 pm other than a Saturday, Sunday or public holiday, not exceeding	332.25	338.90	406.67
(b) For a presiding officer for each hour of opening at a polling station where opening hours vary from the normal hours, not exceeding	22.11	22.55	27.06
(c) For a presiding officer for each hour of opening at a polling station open on a Saturday, Sunday or public holiday, not exceeding	33.19	33.85	40.62
(d) In addition, a further sum may be paid to the senior presiding officer at the polling place (whether including one or more polling stations) who acts as overall presiding officer, not exceeding	20.81	21.23	25.47
(e) In addition, a further sum may be paid to the presiding officer who acts as overall presiding officer at a polling place to which there are assigned not less than 3,000 voters (excluding absent voters other than those for whom proxies have been appointed), not exceeding	20.49	20.90	25.08
2 Poll Clerk			
(a) For each poll clerk at a polling station open the normal statutory hours of 7 am until 10 pm other than a Saturday, Sunday or public	224.57	229.06	274.87
(b) For a poll clerk for each hour of duty at a polling station open other than Saturday, Sunday or public holiday if not 7 am to 10 pm, not	14.98	15.28	18.34
(c) For a poll clerk for each hour of duty at a polling station open on a Saturday, Sunday or public holiday, not exceeding	22.37	22.82	27.38

	Existing 2019/20	Proposed 2020/21	Combined 2020/21
3 Polling Station Inspector			
(a) For each person appointed as a polling station inspector or visiting officer if appointed for the normal statutory hours of 7 am until 10 pm other than a Saturday, Sunday or public holiday, not exceeding	353.06	360.12	432.15
(b) For a polling station inspector or visiting officer for each hour of duty on a Saturday, Sunday or bank holiday if not 7 am to 10 pm, not exceeding	23.51	23.98	28.78
(c) For a polling station inspector or visiting officer for each hour of duty on a Saturday, Sunday or bank holiday, not exceeding	35.32	36.03	43.23
4 Postal Votes:			
For the remuneration of persons employed in issuing and receiving the ballot papers of persons entitled to vote by post:			
(a) For every 100 persons or fraction thereof of persons entitled to vote by post, for each ward	109.09	111.27	133.53
(b) For the person or persons appointed to manage the processes for the issue or receipt of postal votes, for each ward, not exceeding	113.4	115.67	138.80
5 Count Staff			
(a) For each person appointed as a count assistant in connection with the verification and counting of the votes:			
(i) For each hour or part thereof at a night-time verification or count, not exceeding	27.84	28.40	34.08
(ii) For each hour or part thereof at a day-time verification or count, not exceeding	19.3	19.69	23.62
(iii) For each hour or part thereof on a Saturday, Sunday or bank holiday, not exceeding	N/A	29.53	35.44
(b) For each person appointed to act as count supervisor:			
(i) For each hour or part thereof at a night-time verification or count, not exceeding	38.03	38.79	46.55
(ii) For each hour or part thereof at a day-time verification or count, not exceeding	26.32	26.85	32.22
(iii) For each hour or part thereof on a Saturday, Sunday or bank holiday, not exceeding	N/A	40.27	48.32
(c) For each person appointed to act as a senior count supervisor:			
(i) For each hour or part thereof at a night-time verification or count, not exceeding	48.33	49.30	59.16
(ii) For each hour or part thereof at a day-time verification or count, not exceeding	33.34	34.01	40.81
(iii) For each hour or part thereof on a Saturday, Sunday or bank holiday, not exceeding	N/A	51.01	61.21

		Existing 2019/20	Proposed 2020/21	Combined 2020/21
6	For clerical and other assistants employed by the returning officer/counting officer or deputy returning officer for the purposes of the election or referendum, excluding charges for employer's share of superannuation contributions where payable:			
	For each ward not exceeding five	1040.15	1,060.95	1,273.14
	For each additional ward	206	210.12	252.14
	In addition, if the number of registered local government electors in a ward on the fifth day before the election exceeds 2,000 there shall be paid:			
	For every 1,000 electors or fraction thereof over 2,000 in each ward	62.37	63.62	76.34
7	Poll Cards			
	For employment of persons on sorting, checking and other duties in connection with the issue of poll cards, for every 100 cards or fraction thereof	4.53	4.62	5.54
8	Training			
(a)	For the attendance at a training session of each person appointed by the returning officer/counting officer or deputy returning officer, not exceeding	33.45	34.12	40.94
(b)	For the provision of training any person appointed for the purposes of the election or referendum, for each training session, not exceeding	185.09	188.79	226.55
9	Expenses			
(a)	For travelling expenses incurred by the returning officer/counting officer in connection with the conduct of the election/referendum	Actual and necessary cost Actual and necessary cost or such fixed sum as shall be settled by each returning officer/counting officer for appropriate employees in the light of the actual and necessary costs on average to be incurred having regard to the availability and cost of public or other suitable transport		
(b)	For travelling expenses incurred by other staff in connection with the conduct of the election/referendum			
10	Expenses incurred in printing and providing ballot papers	Actual and necessary cost		
11	Expenses incurred in printing and providing notices, documents and devices required in and about the election or referendum and costs of publishing or purchasing the same	Actual and necessary cost		
12	Expenses incurred in printing and providing poll cards	Actual and necessary cost		
13	For hand delivery of poll cards	Not greater than the cost of Royal Mail postage		
14	For hand delivery of postal ballot papers to addresses within the London borough of the returning officer/counting officer	Not greater than the cost of Royal Mail first class postage		
15	Expenses incurred in the renting of any building or room for the purpose of the election and for expenses of heating, lighting and cleaning any building or room for such purposes	Actual and necessary cost		

		Existing 2019/20	Proposed 2020/21	Combined 2020/21
16	Expenses incurred in adapting and fitting up any building or room for the purpose of the election (including the provision of voting compartments and any necessary furniture) and restoring it to fit condition for its normal use		Actual and necessary cost	
17	Expenses incurred in providing ballot boxes, including repairs		Actual and necessary cost	
18	Expenses incurred in the conveyance of ballot boxes and ballot papers to and from polling places		Actual and necessary cost or such fixed sum as shall be settled by each returning officer/counting officer	
19	Expenses incurred in the conveyance of furniture, equipment and documents necessary for polling stations and the count		Actual and necessary cost	
20	For every stamping instrument required to be purchased, hired, altered or repaired		Actual and necessary cost	
21	For general stationery, postage, telephone calls, bank charges, employer's share of superannuation contributions (where payable) and miscellaneous expenses		Actual and necessary cost	