

# Leaders' Committee

## Minutes and Summaries

Item no: 11

**Report by:** Lisa Dominic    **Job title:** Senior Governance Support Officer  
**Date:** 8<sup>th</sup> October 2019  
**Contact Officer:** Christiane Jenkins  
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**Summary**                      Summaries of the minutes of London Councils

**Recommendations**    Leader's Committee is recommended to note the attached minutes:

- YPES – 6 June 2019
- TEC – 13 June 2019
- Grants Committee AGM – 10 July 2019
- Executive – 10 September 2019

# Young People's Education and Skills Board

<b>Date</b>	6 June 2019	<b>Venue</b>	London Councils
<b>Meeting Chair</b>	Cllr Georgia Gould, London Councils Executive Member for Employment and Skills		
<b>Contact Officer</b>	Peter O'Brien		
<b>Telephone</b>	020 7934 9743	<b>Email</b>	<a href="mailto:peter.obrien@londoncouncils.gov.uk">peter.obrien@londoncouncils.gov.uk</a>

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## Present

Cllr Georgia Gould ( <b>Chair</b> )	London Councils Executive Member for Employment and Skills
Ben Anderson	London Economic Action Partnership (LEAP) business representative
Derek Harvey	Department for Work and Pensions
Gail Tolley	Association of London Directors of Children's Services
Graeme Atherton	Access HE
John Prior	NATSPEC
Mary Vine-Morris	Association of Colleges (AoC) London Region
Michael Heanue	LEAP
Sarah Wilkins	Greater London Authority (GLA)
Tim Shields	Chief Executives London Committee (CELC)
Yolande Burgess	London Councils

## Officer

Peter O'Brien	London Councils
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## Apologies

Cllr Nickie Aitken	London Councils Executive Member (Conservative Party)
Paul Wakeling	AoC – Sixth Form Colleges
Dr Caroline Allen	NATSPEC
Laraine Smith	AoC – General Further Education Colleges

## 1 Welcome, Introductions and apologies

- 1.1 The Chair welcomed Board members and invited them to introduce themselves.

## 2 Declarations of interest

- 2.1 There were no declarations of interest.

## 3 Minutes of previous meeting and actions arising

- 3.1 The notes of the previous meeting were agreed. Actions agreed at the last meeting had either been completed or were covered on the agenda.

## 4 London Councils' Pledges to Londoners and Young People

- 4.1 The Board agreed a process of engaging with young people to examine the relevance of London Councils' Pledges and provide young people an opportunity to provide feedback **Action: Young People's Education and Skills Team to report back to the next Young People's Education and Skills Board meeting.**

## 5 Vision for Young People's Education and Skills 2023

- 5.1 The Board agreed that a vision for young people's education and skills in London should be integral to the development of the Mayor's Skills for Londoners strategy; that this view should be

represented to the Skills for Londoners Board; and that there should be an exchange of research and data analysis between London Councils and the GLA.

**Action: London Councils to ensure appropriate representation of 16 to 19 priorities in the Skills for Londoners strategy (being developed jointly by the GLA and London Councils) and exchange and share research and data analysis relevant to the strategy.**

## **6 Updates**

### **Performance: Participation, Achievement and Progression**

- 6.1 The Board requested more detailed information on the main performance gaps between ethnic groups, eligibility for Free School Meals (FSM) and special educational needs and disabilities (SEND) status before the next meeting. It noted that reducing the number of young people recorded as activity not known was the priority.
- 6.2 Gail Tolley and Tim Shields informed the meeting about how performance issues are being taken forward by ALDCS and CELC. Sarah Wilkins referred members of the Board to a recently published GLA report *Boys on Track* ([https://www.london.gov.uk/sites/default/files/lkmco\\_boys\\_on\\_track\\_report.pdf](https://www.london.gov.uk/sites/default/files/lkmco_boys_on_track_report.pdf)).

**Action: Young People's Education and Skills Team to provide more detailed analysis of statistics on NEET and activity not known performance gaps.**

### **Policy**

- 6.3 The meeting accepted a detailed Policy Update paper and commented on the Timpson Review, Careers Guidance (taking forward London Ambitions), the Review of post-18 funding (noting the AoC's continued campaign for funding increases) and a report on the Youth Jobs Gap (for which a London-specific report is being commissioned).
- 6.4 The meeting agreed that the response to the consultation on post-16 qualifications below level 3 could be sent, subject to adding sports as an example of specialist awards.

**Action: Young People's Education and Skills Team to provide the next Board meeting with an update on London Ambitions and how it will be taken forward within the context of the Mayor's Careers Advice Strategy.**

### **London Post-16 SEND Review**

- 6.5 Yolande Burgess informed the meeting that the Young People's Education and Skills team is working with NHS England to convene a pan-London Supported Employment Board.;

**Action: Yolande Burgess to discuss supported placements and employment in London with Gail Tolley and Tim Shields before the next meeting.**

### **London Post-16 Trajectories Review**

- 6.6 Yolande Burgess reported that the draft report will be provided to the next Board meeting.

**Action: Yolande Burgess to circulate draft report of the London Post-16 Trajectories Review before the next meeting.**

### **Apprenticeships**

- 6.7 The meeting noted that there had been a 5.8 per cent increase in the total number of apprenticeships generated by London boroughs in the last financial year and there had been a 35.5 per cent increase in directly recruited apprentices by boroughs.
- 6.8 The meeting noted with disappointment that the Minister had rejected additional levy flexibilities proposed jointly by London Councils and the GLA and reaffirmed its view that Apprenticeship levy raised in London should be used primarily to support Apprenticeships in the capital. Successful initiatives in central and east London were also noted and further information will be shared with members.

## **7 Any Other Business**

- 7.1 The Board expressed its thanks to retiring members of the Board: Caroline Allen., Laraine Smith and Derek Harvey.

**Date of the next meeting: Thursday 17 October 2019, 3 to 5 p.m., London Councils**

# Leaders' Committee

## Report from the Transport & Environment Committee – 13 June 2019

Item no:

**Report by:** Alan Edwards      **Job title:** Governance Manager  
**Date:** 8 October 2019  
**Contact Officer:** Alan Edwards  
**Telephone:** 020 7934 9911      **Email:** Alan.e@londoncouncils.gov.uk

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**Summary:** Summary of the minutes of the London Councils' Transport & Environment Committee held on 13 June 2019

**Recommendations:** For information.

**1. Attendance:** Cllr Syed Ghani (LB Barking & Dagenham), Cllr Peter Zinkin (LB Barnet - Deputy), Cllr Pater Craske (LB Bexley), Cllr Krupa Sheth (LB Brent), Cllr William Huntington-Thresher (LB Bromley), Cllr Adam Harrison (LB Camden), Cllr Julian Bell (LB Ealing - Chair), Cllr Guney Dogan (LB Enfield), Cllr Denise Scott-McDonald (LB Greenwich), Cllr Jon Burke (LB Hackney), Cllr Kirsten Hearn (LB Haringey), Cllr Varsha Parmar (LB Harrow), Cllr Hanif Khan (LB Hounslow), Cllr Claire Holland (LB Lambeth), Cllr Brenda Dacres (LB Lewisham), Cllr Martin Whelton (LB Merton), Cllr Zulfiqar Ali (LB Newham), Cllr John Howard (LB Redbridge), Cllr Alexander Ehmann (LB Richmond-upon-Thames), Cllr Richard Livingstone (LB Southwark), Cllr Manuel Abellan (LB Sutton), Cllr David Edgar (LB Tower Hamlets), Cllr Clyde Loakes (LB Waltham Forest), Cllr Richard Field (LB Wandsworth), Cllr Tim Mitchell (City of Westminster), and Alex Williams (Transport for London).

**2. Apologies for Absence:** Cllr Dean Cohen (LB Barnet), Cllr Stuart King (LB Croydon), Cllr Wesley Harcourt (LB Hammersmith & Fulham), Osman Dervish (LB Havering), Cllr Keith Burrows (LB Hillingdon), Cllr Claudia Webbe (LB Islington), Cllr Johnny Thalassites (RB Kensington & Chelsea), Cllr Hilary Gander (RB Kinston), and Alastair Moss (City of London).

**3. Election of Chair of TEC 2019/20**

Councillor Julian Bell (LB Ealing) was nominated to be the TEC Chair for 2019/20.

**4. Election of Vice Chairs of TEC 2019/20**

Councillor Claire Holland was elected as the Labour Vice Chair of TEC. Councillor Tim Mitchell was elected as the Conservative Vice Chair of TEC. Councillor Manuel Abellan was elected as the Liberal Democrat Vice Chair of TEC

**5. Membership of London Councils' TEC 2019/20**

The Committee noted the TEC membership for 2019/20

**6. Appointment of the TEC Executive Sub Committee for 2019/20**

The Committee received a report that set out the arrangements for the appointments to the TEC Executive Sub Committee.

The following appointments to the TEC Executive Sub Committee were made:

### Labour

Cllr Julian Bell (LB Ealing – Chair), Cllr Claire Holland (LB Lambeth), Cllr Wesley Harcourt (LB Hammersmith & Fulham), Cllr Claudia Webbe (LB Islington), Cllr Denise Scott-McDonald (RB Greenwich), Cllr Richard Livingstone (LB Southwark) and Cllr Zulfiqar Ali (LB Newham)

### Conservative

Cllr Tim Mitchell (City of Westminster), Cllr William Huntington-Thresher (LB Bromley), and Cllr Richard Field (LB Wandsworth)

### Liberal Democrat

Cllr Manuel Abellan (LB Sutton)

### City of London

Alastair Moss – *It was agreed that Alan Edwards would notify Alastair Moss of his appointment to the TEC Executive Sub Committee.*

## **7. Nominations to Outside Bodies**

The Committee received a report that sought nominations to the TEC related outside bodies.

### Heathrow Airport Consultative Committee (HACC)

Cllr Steve Curran (LB Hounslow) and Conservative Deputy nomination to follow

### Thames Regional Flood & Coastal Committee (Thames RFCC)

*West:* Cllr Peter Zinkin (LB Barnet - Conservative)

*South West:* Cllr Julia Neden-Watts (LB Richmond – Liberal Democrat)

*South East:* Cllr Denise Scott-McDonald (RB Greenwich - Labour)

*North East:* Cllr Syed Ghani (LB Barking & Dagenham – Labour)

*Central North:* Cllr Wesley Harcourt (LB Hammersmith & Fulham – Labour)

*Central South:* Cllr Richard Livingstone – LB Labour

*North:* Cllr Jon Burke (LB Hackney - Labour)

### The London Sustainable Development Commission (LSDC)

Cllr Claudia Webbe (LB Islington)

### Urban Design London

Cllr Nigel Haselden (LB Lambeth – Labour) and Daniel Moylan (Conservative nomination)

### Thames River Basin Liaison Panel (Thames LP)

Cllr Wesley Harcourt (LB Hammersmith & Fulham)

### London City Airport Consultative Committee (LCACC)

Cllr Osman Dervish (LB Havering)

### London Cycling Campaign (LCC) Policy Forum

Cllr Clyde Loakes (LB Waltham Forest)

### The Thames & London Waterways Forum

Cllr Denise Scott-McDonald (RB Greenwich), and Cllr Nick Draper (LB Merton)

Conservative nomination to follow

### London Fuel Poverty Partnership

Cllr Claudia Webbe (LB Islington)

The Committee: (i) agreed that Alan Edwards would write to the above outside bodies, informing them of

the TEC nominations, and **(ii)** agreed that the above names would be passed on to the Chief Executive of London Councils for appointment to outside bodies.

The Chair thanked Councillor Feryal Demirci and Councillor Daniel Anderson for all their work on TEC.

#### **8. TEC AGM Minutes of 15 June 2018**

The Committee noted the TEC AGM minutes of the 15 June 2018, which had been previously agreed.

#### **9. Constitutional Matters**

The Committee received a report that provided the with detailed proposed variations to the London Councils' Constitutional documents. This was reported to Leaders' Committee at its AGM on 4 June 2019

The Committee: **(i)** Approved the changes to the Scheme of Delegations to Officers in relation to the role of the Data Protection Officer, and note the remainder of the changes (attached as Appendix 1), **(ii)** noted the changes to the other London Councils Constitutional documents (attached at Appendix 2 – (London Councils Standing Orders) and Appendix 3 (Revised Authorised Signatories) in track change form, and **(iii)** noted the Terms of Reference for the Electric Vehicle Rapid Charging-Point Sub Group (Appendix 4)

#### **10. Concessionary Fares 2019/20 Settlement & Apportionment**

The Committee received a report that asked members to consider whether London Councils should discontinue with the practice of sending printed copies of committee papers to members of its Committee as standard practice. The Chair said that, in the first year, members could opt in to continue to receive hard copies of TEC papers.

The Committee: **(i)** agreed that TEC members could agree to opt-in to continue to receive hard copies of the papers, and **(ii)** agreed to carry out an audit of members' needs and set-up a working group to consider the implications of going paperless in more detail.

#### **11. TEC Priorities for 2019/20**

The Committee considered a report that provided members with a look back at what had been achieved in 2018/19, and a look forward to the TEC priorities for 2019/20.

Spencer Palmer, Director of Transport and Mobility, London Councils, introduced the report. He said that TEC had a Governing Agreement that stated what TEC could do. Amendments were made to this Agreement to enable London Councils TEC to be active in other areas. There were also a number of policies and a number of services that were delivered

The Committee: **(i)** agreed to change the sentence in paragraph 16 (page 7, first bullet point) – "Support the strategic review of the bus network by TfL" to "*engage with TfL on the review of the strategic review of the bus network*", and **(ii)** agreed to bring the report to the TEC Executive Sub Committee, for more a detailed discussion.

#### **12. Chair's Report**

The Committee received and noted a report that updated members of transport and environment policy since the last TEC meeting on 21 March 2019 and provided a forward look until the next TEC meeting on 10 October 2019.

#### **13. Re-appointment of Environment and Traffic Adjudicators**

The Committee received a report that proposed the re-appointment of ten environment and traffic adjudicators under the terms of the Traffic Management Act 2004.

The Committee: **(i)** agreed that the following adjudicators be re-appointed for a period of 5 years from 11<sup>th</sup> June 2019: Jane Anderson, Teresa Brennan, Michael Burke, Anthony Chan, Andrew Harman, Anju Kaler, Alastair McFarlane, and Kevin Moore, **(ii)** agreed that adjudicator John Lane be re-appointed until 12<sup>th</sup> August 2019, and **(iii)** Agreed that adjudicator Michael Lawrence be re-appointed until 4<sup>th</sup> July 2021

#### **14. Dockless Bicycles – Londonwide Byelaw**

The Committee considered a report that updated TEC on the proposed pan-London parking byelaw for the regulation of dockless bicycle hire schemes in London. The report asked TEC to agree to start the process of amending the TEC Agreement to delegate the boroughs' functions related to making the pan-London byelaw to TEC.

The Committee: **(i)** noted that the final wording of the byelaw would go back to TEC before any agreement was made, and **(ii)** agreed to consult on and seek written agreement for all London local authorities and TfL to amend the LCTEC Agreement as outlined in paragraph 10 of the report.

#### **15. Flooding Investment in London**

The Committee received a report that followed on from the last Flood Partnerships update report that went to TEC on 6 December 2018, and presented a business case on behalf of the Thames RFCC for an increase in the locally raised levy by 1.99%.

The Committee agreed that a steer be provided to the TEC members who serve on the Thames RFCC to increase the levy by 1.99% for 2020/21.

#### **16. New Wandsworth Byelaws: Setting Penalty Levels**

The Committee considered a report that provided the results of the new Wandsworth Parks and Open Spaces Byelaws consultation which was run on behalf of TEC from 26 April 2019 to 26 May 2019.

The Committee: **(i)** noted the consultation outcome, **(ii)** Agreed to set a fixed penalty level of £80 for breaches to the new Wandsworth Park and Open Spaces Byelaws, and **(iii)** Agreed to set the level of reduced payment at £50 if the fixed penalty is paid within 14 days from the date of the notice.

#### **17. Local Implementation Plans (LIPs) Funding Formula Review**

The Committee received a report that set out the current position on the review of the formula that was used to calculate boroughs' allocations from the Corridors, neighbourhoods and supporting measures" funding.

#### **18. Safe Speeds Review for London Update**

The Committee received a report that provided a further update on current activities examining the speed enforcement process in London and outlined future proposals following the Committee's firm commitment in March 2019 to explore the feasibility of boroughs enforcing speed limits on their roads.

The Committee: **(i)** noted the contents of the report, **(ii)** approved the estimated £12,000 (+ VAT) from TEC's research budget to seek legal Counsel advice, and **(iii)** agreed that a further report on Safe Speeds in London would be presented to TEC on 10 October 2019.

#### **19. Direct Vision Standard (DVS) for Heavy Goods**

The Committee considered a report that was an update on the Phase 2c consultation on the proposed London HGV Safety Permit Scheme to reduce road danger in London, which included a statutory consultation on a traffic order to implement the Scheme under the Committee's traffic regulation order powers.

The Committee: **(i)** considered the responses from the Phase 2c consultation detailed in this report, together with comments, and at Appendix G, **(ii)** agreed to continue with the process to make the Amendment Order, **(iii)** noted the position regarding the identified potential objections described in paragraph 18, **(iv)** agreed not to hold a public inquiry before making the Amendment Order and authorise the Director Transport & Mobility to cancel the provisional public inquiry arrangements, **(v)** agreed to make the Amendment Order and delegate to the Director Transport & Mobility authority to publish notice, and **(vi)** noted the position regarding Barnet LBC participating in the Scheme and the LLCS.

## **20. Freedom Pass Progress Report**

The Committee received a report that provided members with the following: an update on the outcome of the Freedom Pass 2019 renewal update on plans for the 2020 renewal of 730,000 passes, a reminder to boroughs regarding the assessment of eligibility for the disabled persons' Freedom Pass Scheme, and the potential changes to the way in which the settlement with the Rail Delivery Group (RDG) was calculated.

The Committee: (i) agreed that the recommendation "d" in the report would be re-worded and that the recommendation would be re-issued, (ii) noted progress of the 2019 renewal, (iii) Noted the update on plans for the 2020 renewal, and (iv) agreed to ensure that sufficient borough resources were in place to undertake the 2020 renewal.

## **21. Royal Borough of Greenwich CCTV Enforcement Approval**

The Committee received a report that sought approval for the Royal Borough of Greenwich to commence CCTV enforcement of parking contraventions under the Traffic Management Act 2004, bus lane contraventions under the London Local Authorities Act 1996 and moving traffic contraventions under the London Local Authorities and Transport for London Act 2003.

The Committee agreed that permission be given to the Royal Borough of Greenwich to enforce parking, bus lane and moving traffic contraventions using CCTV

## **22. TEC & TEC Executive Sub Committee Dates 2019/20**

The Committee considered a report that notified members of the proposed TEC and TEC Executive Sub Committee dates for the year 2019/20. The dates were agreed by TEC.

## **23. Items Considered by the TEC Elected Officers under the Urgency Procedure**

The Committee received a report detailing an item that was sent to TEC Elected Officers under the Urgency Procedure on the proposal to set-up a Safe Speeds for London steering group.

The Committee noted the report that went to TEC Elected Officers on 14 May 2019 on the proposal to set-up a Safe Speeds for London Steering Group and the Terms of Reference for the Group.

## **24. Minutes of the TEC Meeting held on 21 March 2019**

The minutes of the TEC meeting held on 21 March 2019 were agreed as an accurate record.

**The meeting finished at 16:45pm**



# Leaders' Committee

## Report from the Grants Committee AGM Item no: – 10 July 2019

**Report by:** Ana Gradiska      **Job title:** Principal Governance and Projects Officer  
**Date:** 8 October 2019  
**Contact Officer:** Ana Gradiska  
**Telephone:** 020 7934 9781      **Email:** Ana.gradiska@londoncouncils.gov.uk

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**Summary:** Summary of the minutes of the Grants Committee AGM held on 10 July 2019.

**Recommendations:** For information.

### London Borough & Royal Borough:

Barking and Dagenham  
Barnet  
Bexley  
Brent  
City of London Councils  
Croydon  
Ealing  
Greenwich  
Hackney  
Hammersmith and Fulham  
Harrow  
Hounslow  
Islington  
Kingston upon Thames  
Lewisham  
Merton  
Newham  
Redbridge  
Richmond  
Southwark  
Sutton  
Tower Hamlets  
Waltham Forest  
Wandsworth

### Representative:

Cllr Saima Ashraf  
Cllr John Hart  
Cllr David Leaf  
Cllr Tom Miller  
Dhruv Patel OBE  
Cllr Hamida Ali  
Cllr Jasbir Anand  
Cllr Miranda Williams  
Cllr Philip Glanville (Chair)  
Cllr Adam Connell  
Cllr Sue Anderson  
Cllr Katherine Dunne  
Cllr Una O'Halloran  
Cllr Sam Foulder-Hughes  
Cllr Jonathan Slater  
Cllr Edith Macauley MBE  
Cllr Charlene McLean  
Cllr Helen Coomb  
Cllr Gareth Roberts  
Cllr Evelyn Akoto  
Cllr Marian James  
Cllr Asma Begum (deputy)  
Cllr Louise Mitchell  
Cllr Paul Ellis

London Councils officers were in attendance.

## **1. Apologies for Absence and Announcement of Deputies**

1.1 Apologies were received from Cllr Colin Smith (LB Bromley), Cllr Jonathan Simpson (LB Camden), Cllr Viddy Persaud (LB Havering), Cllr Anne Cyron (RB Kensington and Chelsea) and Cllr Candida Ronald (LB Tower Hamlets).

## **2. Declarations of Interest**

2.1 Cllr Helen Coomb declared that her sister was a trustee of Redbridge CVS.

## **3. Acknowledgement of new members of the Grants Committee**

3.1 Yolande Burgess, Strategy Director: Young People's Education and Skills, Grants and Community Services at London Councils welcomed new members of the Grants Committee, and welcomed back the existing members.

3.2 Members asked for their thanks to the former members of the Grants Committee to be recorded, in recognition of all the work carried out for the Committee.

Action: The Strategy Director to write a letter of thanks to all members who have left the Grants Committee this year.

## **4. Election of Chair of the Grants Committee for the 2019/20 Municipal Year**

4.1 Mayor Philip Glanville was nominated as the Chair of the Grants Committee by Cllr Paul Ellis (LB Wandsworth), seconded by Cllr Saima Ashraf (LB Barking and Dagenham).

4.2 There being no other nominees for the Chair, the Strategy Director declared Mayor Glanville Chair of the Grants Committee, and stepped down to allow the elected Chair to preside over the remainder of the meeting.

## **5. Election of Vice-Chairs for the Grants Committee for the 2018/19 Municipal Year**

5.1 The Chair called for nominations for the three Vice Chairs for 2019/20. The following members were nominated by Cllr David Leaf (LB Bexley) and seconded by Cllr Begum (LB Tower Hamlets):

- Cllr Saima Ashraf as the Labour Vice-Chair.
- Cllr Paul Ellis as the Conservative Vice-Chair.
- Cllr Gareth Roberts as the Liberal Democrat Vice-Chair

5.2 There being no other nominees the Chair declared Cllrs Ashraf, Ellis and Roberts as the Vice Chairs.

## **6. Election of the Grants Executive for the 2019/20 Municipal Year**

6.1 The following members were appointed:

**Labour** - Mayor Philip Glanville (Chair), LB Hackney, Cllr Saima Ashraf, LB Barking & Dagenham, Cllr Miranda Williams, RB Greenwich, Cllr Charlene McLean, LB Newham and Cllr Jonathan Slater, LB Lewisham. The Chair noted that there was currently one Labour vacancy on the Executive.

**Conservative** - Cllr Paul Ellis, LB Wandsworth Cllr David Leaf, LB Bexley, and Cllr Iain Bott, City of Westminster.

**Liberal Democrat** - Cllr Gareth Roberts, LB Richmond.

**City of London** – Dhruv Patel OBE.

## **7. Minutes of the Grants Committee AGM held on 11<sup>th</sup> July 2018 (for noting – already formally agreed)**

7.1 Members noted the minutes of the July 2018 Grants AGM.

## **8. Minutes of the Grants Committee held on 20 March 2019**

8.1 The minutes were agreed as an accurate record of the meeting which took place on 20 March 2019.

## **9. Minutes of the Grants Executive held on 7 February 2019 (for information)**

9.1 Members noted the minutes of the meeting which took place on 7 February 2019.

## **10. Constitutional Matters**

10.1 The Strategy Director introduced this item, which detailed several variations to the London Councils Constitutional documents which were agreed at Leaders Committee at its AGM on 4 June 2019. She said that all the variations in the constitutional documents were for noting, except the changes to the Scheme of Delegations to Officers in relation to the role of the Data Protection Officer, under Article 37 of GDPR, which members were being asked to approve.

10.2 Members:

- Approved the changes to the Scheme of Delegations to Officers in relation to the role of the Data Protection Officer, and noted the remainder of the changes in Appendix 1.
- Noted the changes to the other London Councils Constitutional documents in Appendix 2 (London Councils Standing Orders) and Appendix 3 (Revised Authorised Signatories).

## 11. Operation of the Grants Committee

11.1 The Strategy Director introduced this item and drew members' attention to Paragraph 2, in which members were invited to undertake visits to partners who were delivering the projects on behalf of the Grants Committee.

11.2 The Chair invited members to inform him and the Grants team if there were any particular projects they wanted to visit. He said that the visits would be held on the days of the Grants Executive meetings. The Chair added that the date of the September Grants Executive meeting may need to be re-arranged due to a prior engagement, but that care would be taken that it did not clash with the Liberal Democrat conference.

11.3 Grants Committee noted:

- The Terms of Reference for the Grants Committee and Grants Executive (Appendix 1).
- The programme of meetings (below)

<b>Grants Main Meeting</b>	<b>Time (Pre-meetings 10:00)</b>
10 July 2019 (AGM)	11:00
13 November 2019	11:00
18 March 2020	11:00
8 July 2020 (AGM)	11:00
11 November 2020	11:00
<b>Grants Executive</b>	<b>Time</b>
12 September 2019	14:00
5 February 2020	14:00
16 September 2020	14:00

## 12. Performance of Grants Programme 2017-21: April 2017 to March 2019

12.1 The Strategy Director introduced this report, which provided members with an update on the three priorities of the Grants Programme. She said that for Priorities 1 and 2, this report presented an update for the period April 2017 to March 2019, and included information submitted by partners who were asked to identify their successes and challenges. For Priority 3, the report presented an update on delivery from October 2016 to March 2019.

12.2 The Strategy Director also drew members' attention to the annual update in Appendix 4, which contained information on the delivery of the different priorities broken down by borough. She added that Appendix 3, which contained the Project Delivery Information and Contact Details of all the partners, was bound separately so it could be used as an on-going resource

12.3 Members' attention was drawn to the fact that the format of the annual equalities report had changed from previous years', when it was presented primarily as an analytical comparative report, using demographic data. However, due to the nature of services the programme delivers, the user demographic was slightly different, and the new format better reflected this.

12.4 Members were reminded that the Grants Committee pays for all boroughs' membership of London Funders, and that the relationship with them has been extremely positive; there has been joint work on a number of initiatives including Fair Funding, unaccompanied minors, and communicating with third sector organisations. Members were invited to read the resources that London Funders had produced over the last year, which were made available for them at the meeting.

Action: The issue of quarterly reporting to be discussed more fully at the Grants Executive meeting in September.

### **13. Priority 3 underspend: addressing issues related to No Recourse to Public Funds to support work to combat homelessness and tackle domestic violence**

13.1 The Chair introduced this item and said that the Grants Executive had had extensive discussions on this issue. The consensus was to consider re-allocating the Priority 3 underspend to No Recourse to Public Funds

13.2 The Strategy Director said that access to immigration advice was proving to be a significant problem, leading to more complex cases and more families ending up in crisis. Earlier intervention would mean that there was less pressure on borough services. The team has been discussing this with a number of relevant organisations, including the NPRF Network, the London Modern Slavery Leads Group, the Law Centres Network, London Funders the GLA, the Home Office, Trust for London, The Migration Exchange Funder Network, the Paul Hamlyn Foundation, and London Councils policy leads.

13.3 The Strategy Director added that it was a criminal offence for a person to provide immigration advice or services in the UK unless their organisation is regulated. Advisers must be registered with and regulated by the Institute of Legal Executives or the Office of the Immigration Services Commissioner. One of the options was to help advisers become regulated quicker so that they could give this advice, which would relieve pressure on the system.

13.4 The Chair said that once members had expressed a preference for one of the options, the Grants Executive would discuss this issue in further detail in September, and the decision needs to be made in November. He added that he had reservations on Option 2 due to its complexity.

13.5 Members were then presented with the three options:

Option 1: Commissioning advice services that help prevent destitution through either signposting to specialist advisers or resolving lower-complexity immigration issues that could develop into complex issues for statutory services, e.g.:

- change of conditions applications
- renewing Leave to Remain
- raising awareness of basic steps that need to be taken by people to address immigration status concerns

- Destitute Domestic Violence Concession applications

Option 2: Commissioning legal support to deal with complex local authority cases to reduce the caseload burden on local authorities, combined with action research (using the cases that are being resolved) into early interventions that could mitigate complexity and the strain on local authority resources. The research benefits of this option are likely to produce findings that have medium and long-term benefits to local authorities.

Option 3: Commissioning both options 1 and 2.

13.6 After a discussion by members, the Chair concluded by saying that Option 1 seemed to be the preferred option for most members, however, Option 2 would not be closed as a possibility. This would be further discussed at the Grants Executive in September.

## **14. Grants Programme 2021-25**

14.1 The Chair informed members that the Leaders' Committee have set a number of specific pledges to all Londoners, across seven key policy areas: housing, better health and care, supporting business and inclusive growth, crime and public protection, transport and environment, funding London, and new ways of working.

14.2 The Strategy Director said that aligning the Grants Priorities to the Leaders' pledges would acknowledge that Leaders' Committee has already confirmed its priorities for London.

14.3 The Chair then detailed the broad implementation timeline:

- Summer/Autumn 2019: Grants Committee recommends to Leaders' that a new Programme is established for 2021-25; Leaders' Committee approves the principles and priorities of the Programme and the budget for the Programme
- Autumn 2019: Focused review of priorities to better understand borough needs and develop service specifications with the boroughs
- March/July 2020: Grants Committee reviews and endorses service specifications
- Summer 2020: Service specifications advertised, and bids sought
- Autumn 2020: Applications assessed with boroughs and other key stakeholders
- November 2020: Leaders' Committee considers the 2021-22 budget, following recommendations from Grants Committee.
- February 2020: Grants Committee considers recommendations for individual applications
- April 2020: New Programme starts.

## **15. London Councils Grants Committee Pre-Audited Final Accounts 2018-19**

15.1 Frank Smith, Director of Corporate Resources, introduced this item and said that the figures provided were the pre-audited results. He added that Table 1 showed the actual outturn position compared to the approved budget for 2018/19 and stated that the movement between the Month 9 forecast position and the provisional outturn was marginal.

15.2 The Director of Corporate Resources also said that Table 5 showed the position on reserves, containing two elements: the forecast £1m likely to be available in respect of Priority 3,

and the resources for Priorities 1 and 2 in excess of the Committee's benchmark, amounting to around £473,000 (subject to audit). Members were now able to decide how these funds should be spent. The Director added that London Councils consolidated position for 2018/19 had already been presented to the London Councils' Executive in June, and it was aware of the estimated level of reserves for the Grants Committee. The Director of Corporate Resources confirmed that the existing reserves could also be rolled over into the 2021-2025 programme and potentially be used to establish a contingency to cover future emerging issues.

15.3 The Chair said that in the lead up to the November 2019 meeting, a discussion with Leaders would need to be carried out relating to the future of the Grants programme.

15.4 Members noted:

- the provisional pre-audited outturn position and the indicative surplus of £200,000 for 2018/19, the second year of the 2017-21 programme;
- the provisional level of reserves at paragraphs 17-19 and the financial outlook, as
- detailed in paragraphs 20-23 of this report; and
- That the benchmark will be reviewed by the Grants Executive and will subsequently be brought to the full Grants Committee in the autumn, as part of the discussion of the use of the Committee's reserves.

# Leaders' Committee

Report from the Executive Committee – 10 September 2019

Item no:

**Report by:** David Dent      **Job title:** Principal Corporate Governance Officer

**Date:** 8 October 2019

**Contact Officer:** David

**Telephone:** 020 7934 9753      **Email:** david.dent@londoncouncils.gov.uk

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**Summary:** Summary of the minutes of the Executive Committee held on 10 September 2019.

**Recommendations:** For information.

## Present

Member	Position
Cllr Peter John OBE	Chair
Cllr Nickie Aiken	
Cllr Julian Bell	
Cllr Darren Rodwell	
Cllr Muhammed Butt	
Cllr Ravi Govindia CBE	Substitute
Cllr Ray Puddifoot MBE	
Cllr Liz Green	Substitute
Cllr Georgia Gould	
Cllr Clare Coghill	
Catherine McGuinness	

London Councils officers were in attendance.

### 1. Apologies for absence and announcement of deputies

Apologies were received from Cllr Athwal, Cllr Ruth Dombey OBE for whom Cllr Liz Green was substituting and Cllr O'Neill OBE for whom Cllr Govindia CBE was substituting.

### 2. Declaration of interest

There were no declarations of interest.



### **3. Minutes of the Executive Meeting held on 18<sup>th</sup> June 2019**

The minutes of the Executive meeting held on 18<sup>th</sup> June 2019 were agreed as an accurate record of the meeting.

### **4. Forward Look**

The Chief Executive introduced the report, which provided an overview of work and events over the next nine month period. He drew attention to:

- The Spending Round
- Mayoral Election
- London Governance
- Devolution and Public Service reform
- EU Exit

The Chair and members confirmed the request for London Councils to produce the document for the mayoral candidates, and that, in terms of priorities, the Pledges should form the core of this. Further reinforcement to the call for devolution should also feature.

In terms of London Governance, the Chair also mentioned that, as well as having discussions with Localis, Centre for London had also confirmed to him that they were to carry out a piece of work on the subject of London government, twenty years work which had anticipated the creation of the post of Mayor and the formation of the GLA. London Councils should be involved in this as well in some way. He hoped that these pieces of work would involve Leaders in discussions about the effectiveness of the current structures and would seek their views about potential future London governance arrangements.

Regarding EU Exit, the Chair confirmed that both he and Cllr Coghill continued to attend the MHLG Brexit Delivery Board. He fed back the key discussion points of the most recent meeting. It was confirmed that much of the local government and communication issues discussed at the Board meeting were also reflected in the Resilience Forum work, coordinated by John Barradell, Chair of the London Resilience Local Authority Panel.

Members were informed that weekly conference calls with all London borough Brexit Lead officers were resuming. It was also likely that a weekly reporting cycle which supported both the MHCLG Information hub and resilience strands of work would be resumed as well.

The Chair agreed that an update letter would be sent to Leaders after each Brexit Delivery Board meeting.

The Chair reported that the Government had recently published local authority level information on the number of settled status applicants in London. In Southwark 30% of

all those thought to be EU citizens had applied, and consideration was being given to setting up information pop up stands in those parts of the borough with concentrations of EU citizens to improve awareness of the application process. The Chair invited members to consider what additionally needed to be done in their boroughs to communicate the process of applying for settled status.

He also informed members that the Government had updated the Brexit information section of their website and were encouraging all boroughs to link to it from their own front web pages.

Members then made the following observations:

Regarding EU Exit, Cllr Gould asked if there were examples of creative ways in which boroughs were using the additional resources provided by Government to prepare for Brexit.

Cllr Puddifoot raised the issue about the impact of EU Exit on Heathrow Airport in terms of checks on imported food.

Cllr Govindia asked whether there were statistics available for people who had applied for dual nationality as an alternative to settled status.

Catherine McGuinness highlighted EU Exit implications for Small and Medium-sized Enterprises and would be interested in linking with others to help communicate these issues to SME businesses.

Cllr Gould mentioned that a 'call to action' setting out London government's devolution aspirations in the area of skills and employment was about to be published

Regarding London Governance, Cllr Govindia felt it important for any organisation seeking to produce a study on governance to talk widely to boroughs to elicit a range of views.

It was generally recognised that, because of the potential for a general election, there was limited time to ensure that London devolution issues were discussed in order to influence and be reflected in, the respective party manifestos.

Cllr Rodwell felt that a 'grid' of public affairs' interventions would be useful.

Cllr Bell mentioned the possibility of a future increase in police numbers following the Spending Round. Members felt that a visible police presence in communities was paramount in how such resources were to be deployed.

In response to these points, the Chief Executive responded that:

- London Brexit Lead Officers were being asked about how boroughs were using additional resources for Brexit preparations. The results of this would be shared with Leaders
- The Pledges, as well as the 'Investing in the Future' campaign, already included strong themes that could inform the preparation of material ahead of both a general election and Mayoral election.

## **5. Recent developments in housing policy**

The Corporate Director of Policy & Public Affairs, introduced the report, informing members that it covered three areas of housing policy, the first two of which were for noting, and the last which sought guidance from members.

### ***i) Out of London placements***

Recent communications from Leaders of Councils in Essex had raised a range of issues relating to this issue. Similar issues presented themselves in respect of other out of London areas, including Kent.

The Chair appreciated Essex and Kent's Leaders' concerns in terms of pressure on their services. He urged that Leaders in London carefully considered how their boroughs were implementing their Temporary Accommodation practices. He also recommended effective communications with surrounding boroughs on this issue.

Cllr Rodwell mentioned that Barking and Dagenham had been looking into setting up support agreements when making placements with authorities outside London and noted that communication with authorities involved a range of borough departments as well as housing services.

Cllr Govindia felt it important that any support for Essex should not be disproportionate to placement arrangement support with other London boroughs

Cllr Coghill recognised that although the numbers of households placed out of London was small, it was important to understand the reasons for such decisions, in that there might be very good reasons why a household could not remain within the borough in which they applied for housing.

Cllr Gould recognised that affordability was a factor in placements. She cited issues in her own borough because of the impact of short-term lettings.

### ***ii) Fire Safety and Building Regulation Reform***

London Councils consultation response to the Hackitt Review had recommended a wider threshold for buildings in scope, a reduction in the height of buildings included, a longer transition period for changes, the introduction of legislation regarding leaseholder

access, and greater deployment of approved inspectors. Cllr Rodwell recognised from his own experience in Barking the safety aspects of some low-rise buildings.

Cllr Julian Bell mentioned the increasing range of materials that Councils were being asked to consider in respect of identifying buildings - in any ownership – that could have cladding that needed removal. This burden needed to be met by the Government.

### ***iii Cross Sector Collaboration Options***

This element of the report followed on from the June 2019 meeting of the Executive and a previous informal discussion of Executive members on this topic. It had been agreed that there was an opportunity for task and finish groups to take forward opportunities for cross sector (Councils, Private Developers and Housing Associations) to build on themes identified at the London Councils Housing Conference earlier in 2019. The eight options detailed in the report had been produced after discussions with a range of cross sector partners.

Cllr Rodwell also noted the changing supply, affordability and impacts on borough services of the short lets market and expressed a desire for some work to be undertaken to produce basic information about the extent of short term letting in boroughs.

Although it was recognised that this work was in addition to the options in the report, members felt that there would be value in carrying out the research. It was therefore agreed that officers would report back to members on the results of this work.

In relation to the options included in the report, members agreed that the following would be prioritised, as they provided synergy with other work areas:

h) Exploring the potential for increased local authority financial flexibility to enhance building capacity; and

f) Develop proposals for more effective and earlier access to capital funding for the infrastructure requirements of housing development, and in that order of priority.

In closing, the Chair encouraged members in developing the options to think strategically about where money could most effectively be spent.

Members noted the first two sections of the report and agreed options h) and f) from the list in the report's third section.

## **6. The Future of the London Business Rates Retention Pilot Pool**

The Director of Local Government Performance and Finance introduced the report, commenting that since it had been written the Government had indicated that it did not intend to extend the current London Business Rates retention pilot next year and to push

back the 75% Business Rates Retention and outcome of the Fair Funding Review to 2021.

It was proposed therefore that a joint letter be written from the Chair of London Councils and the Mayor of London asking the Government to reconsider its decision.

Members were advised that, should the Government not reconsider, they would have to make a decision in principle at Leaders' Committee in October as to whether London would want to continue to pool under the existing rules. The financial incentives of that decision would be lower, with the benefit likely to be in the region of £30 million. The decision to sustain such a pool would continue to show an appetite collectively to shape the 75% retention regime for 2021. It was, however, acknowledged that there would be less financial benefit and less certainty. It would be for boroughs to take individual decisions on establishing such a revised pool.

Cllr Puddifoot agreed with the proposal that the Chair of London Councils should write jointly with the Mayor asking the Government to reconsider the issue. He felt the Mayor and Chair should make the point that the work done to date could be lost if a final year of the pilot could not sustain through to the wider 75% retention regime from 2021.

Members agreed that the Chair of London Councils and the Mayor would write formally to seek a meeting with Ministers.

## **7. Month 3 Revenue Forecast 2019/20**

The Director of Corporate Resources introduced the report.

In terms of the overall levels of reserves KPMG, the external auditors, had now signed off the accounts from the previous year. Projected reserves were estimated to be £11.5m, although there would be discussions at Grants and Transport and Environment Committees later in the week about the levels of reserves currently held by those Committees.

Members noted the report.

## **8. Debtors Update Report**

The Director of Corporate Resources reported that all boroughs have now paid any outstanding amounts, reducing the overall debt to just over £400,000.

Members noted the report.

## **9. Nominations to Outside Bodies**

Members noted the nominations made by the Chief Executive on behalf of London Councils.

The meeting ended at 11.20am