

**LONDON COUNCILS**  
**COMMITTEE STRUCTURES**  
**2018/19**

- 1. Leaders' Committee:**
  - 1.1 Constitution
  - 1.2 Quorum
  - 1.3 Membership
  - 1.4 Terms of Reference
- 2. Executive**
  - 2.1 Constitution
  - 2.2 Quorum
  - 2.3 Membership
  - 2.4 Terms of Reference
- 3. Transport and Environment Committee (TEC)**
  - 3.1 Constitution
  - 3.2 Quorum
  - 3.3 Membership
  - 3.4 Terms of Reference
- 4. TEC Executive**
  - 4.1 Constitution
  - 4.2 Quorum
  - 4.3 Membership
  - 4.4 Terms of Reference
- 5. Grants Committee**
  - 5.1 Constitution
  - 5.2 Quorum
  - 5.3 Membership
  - 5.4 Terms of Reference
- 6. Grants Executive**
  - 6.1 Constitution
  - 6.2 Quorum
  - 6.3 Membership
  - 6.4 Terms of Reference
- 7. Audit Committee**
  - 7.1 Constitution
  - 7.2 Quorum
  - 7.3 Membership
  - 7.4 Terms of Reference
- 8. Capital Ambition**
  - 8.1 Constitution
  - 8.2 Quorum
  - 8.3 Membership
  - 8.4 Terms of Reference
- 9. Greater London Provincial Council (GLPC)**
  - 9.1 Constitution
  - 9.2 Quorum

- 9.3 Membership – Employers side and Union side
- 9.4 Terms of Reference

**10. Greater London Employment Forum (GLEF)**

- 10.1 Constitution
- 10.2 Quorum
- 10.3 Membership - Employers side and Union Side
- 10.4 Terms of Reference

**11. Pensions CIV Joint Committee**

- 11.1 Constitution
- 11.2 Quorum
- 11.3 Membership
- 11.4 Terms of Reference

**12. Young People's Education and Skills Board (YPES)**

- 12.1 Purpose
- 12.2 Quorum
- 12.3 Membership
- 12.4 Terms of Reference

**13. Fire Safety Members Group**

- 13.1 Purpose
- 13.2 Quorum
- 13.3 Membership
- 13.4 Terms of Reference

## 1. Leaders' Committee

- 1.1** London Councils Leaders' Committee is a joint committee set up in pursuance of arrangements made under section 101 (5), 101 (5B), 102, 111, 112, 113, 141 and 142 Local Government Act 1972; section 1 Local Authorities (Goods and Services) Act 1970; section 20 Local Government Act 2000 and the Local Authorities (Arrangements for the Discharge of Functions) Regulations 2000.

Leaders' Committee is London Councils' main decision-making body. The Committee includes the Leaders of each London borough council and is chaired by the Chair of London Councils. Leaders' Committee sets policy and takes decisions on the latest developments affecting London local government.

### 1.2 Quorum

The quorum shall be one third.

### 1.3 Membership 2018/19

Borough	Representative	Party
LB Barking & Dagenham	Cllr. Darren Rodwell	Lab
LB Barnet	Cllr. Richard Cornelius	Con
LB Bexley	Cllr. Teresa O'Neill OBE (Vice-Chair)	Con
LB Brent	Cllr. Muhammed Butt	Lab
LB Bromley	Cllr. Colin Smith	Con
LB Camden	Cllr. Georgia Gould	Lab
LB Croydon	Cllr. Tony Newman	Lab
LB Ealing	Cllr. Julian Bell	Lab
LB Enfield	Cllr. Nesil Caliskan	Lab
RB Greenwich	Cllr. Danny Thorpe	Lab
LB Hackney	Cllr. Philip Granville	Lab
LB Hammersmith & Fulham	Cllr. Stephen Cowan	Lab
LB Haringey	Cllr. Joseph Ejiofor	Lab
LB Harrow	Cllr. Graham Henson	Lab
LB Havering	Cllr. Damian White	Con
LB Hillingdon	Cllr. Ray Puddifoot MBE	Con
LB Hounslow	Cllr. Steve Curran	Lab
LB Islington	Cllr. Richard Watts	Lab
RB Kensington & Chelsea	Cllr. Elizabeth Campbell	Con
RB Kingston upon Thames	Cllr. Liz Green	LD
LB Lambeth	Cllr. Lib Peck (Deputy Chair)	Lab
LB Lewisham	Cllr. Damien Egan	Lab
LB Merton	Cllr. Stephen Alambritis	Lab
LB Newham	Mayor Rokhsana Fiaz	Lab
LB Redbridge	Cllr. Jas Athwal	Lab
LB Richmond upon Thames	Cllr. Gareth Roberts	LD
LB Southwark	Cllr. Peter John (Chair)	Lab
LB Sutton	Cllr. Ruth Dombey OBE (Vice-Chair)	LD
LB Tower Hamlets	Mayor John Biggs	Lab
LB Waltham Forest	Cllr. Clare Goghill	Lab
LB Wandsworth	Cllr. Ravi Govindia	Con
City of Westminster	Cllr. Nickie Aiken	Con
City of London	Catherine McGuinness (Vice-Chair)	Ind
LFEPA	Gareth Bacon	Con

## 1.4 Terms of Reference

- To consult on the common interests of the London Local Authorities and to discuss matters relating to local government
- To represent the interests of the London Local Authorities to national and local government, to Parliament, to the European Union and other international organisations and to other bodies and individuals, and to negotiate as appropriate on behalf of member authorities
- To formulate policies for the development of democratic and effectively managed local government including matters relating to Transport, the Environment and Grants.
- To provide forums for the discussion of matters of common concern to the London Local Authorities and a means by which their views may be formulated and expressed
- To appoint representatives or staff to serve on any other body
- To represent the interests of the London Local Authorities as employers
- To provide services to the London Local Authorities including the dissemination of information on local government and on other relevant issues
- To provide information to the public, individuals and other organisations on the policies of the London Councils and local government issues relevant to London
- To act as the regional body of the Local Government Association

## 2. Executive

**2.1** The Executive is a sub-committee of Leaders' Committee (decision from Leaders' Committee 12/09/2006)

### 2.2 Quorum

The quorum shall be one third of, or the number nearest to one third

### 2.3 Membership 2018/19

Borough	Representative	Party
LB Barking & Dagenham	Cllr. Darren Rodwell	Lab
LB Bexley	Cllr. Teresa O'Neill	Con
LB Brent	Cllr. Muhammed Butt	Lab
LB Camden	Cllr. Georgia Gould	Lab
LB Ealing	Cllr. Julian Bell	Lab
LB Hillingdon	Cllr. Ray Puddifoot	Con
LB Lambeth	Cllr. Lib Peck	Lab
LB Southwark	Cllr. Peter John (Chair)	Lab
LB Sutton	Cllr. Ruth Dombey (Vice-Chair)	LD
LB Waltham Forest	Cllr. Clare Coghill	Lab
City of Westminster	Cllr. Nickie Aiken	Con
City of London	Catherine McGuinness (Vice-Chair)	Ind

## 2.4 Terms of Reference

The Executive will:

- play an active role in giving effect to the policy direction already agreed by Leaders' Committee
- broker a London Councils' position on strategic issues for submission to Leaders' Committee
- agree routine consultation responses

- deal with internal staffing, finance and related matters, including best value
- consider items for Leaders' Committee in advance, and submit recommendations to Leaders' Committee
- have the power to refer any item within the remit of any Leaders' Sub-Committee, Forum or associated London Councils' joint Committee to the Leaders' Committee for discussion
- consider the annual corporate plan and budget before final approval by Leaders' Committee
- monitor performance of London Councils quarterly by reference to:
  - Financial and budgetary information
  - Progress on priorities set out in the business plan
  - Progress on key policy issues
- monitor performance of London Councils annually, by receiving staffing information
- act as the Appointments Committee
- receive reports on decisions taken under urgency procedures relating to the functions of Leaders' Committee, or any sub-committee or Forum of Leaders' Committee
- in the matter of pension considerations relating to London Councils Chief Executive, and any decision (s) will be taken by an appointed three member sub-committee drawn from the Elected Officers of London Councils Leaders' Committee which has been set up for these purposes.

### 3 Transport and Environment Committee (TEC)

**3.1** The Transport and Environment Committee (TEC) provides a range of high quality operational services such as parking and traffic appeals, the London night-time and weekend lorry ban, the Freedom Pass and Taxicard schemes. TEC aims to ensure that London boroughs' concerns and best practice are taken fully into account in the development and implementation of the whole range of transport and environment policies generated by Government departments, the European Union and the Mayor of London. The Committee deals with a wide array of issues.

#### 3.2 Quorum

The quorum shall be one third of, or the number nearest to one third,

#### 3.3 Membership 2018/19

Borough	Representative	Party
LB Barking & Dagenham	Cllr. Syed Ghani	Lab
LB Barnet	Cllr. Dean Cohen	Con
LB Bexley	Cllr. Peter Craske	Con
LB Brent	Cllr. Shama Tatler	Lab
LB Bromley	Cllr. William Huntington-Thresher	Con
LB Camden	Cllr. Adam Harrison	Lab
LB Croydon	Cllr. Stuart King	Lab
LB Ealing	Cllr. Julian Bell (Chair)	Lab
LB Enfield	Cllr. Guney Dogan	Lab
RB Greenwich	Cllr. Denise Scott-McDonald	Lab
LB Hackney	Cllr. Feryal Demirci (Vice-Chair)	Lab
LB Hammersmith & Fulham	Cllr. Wesley Harcourt	Lab
LB Haringey	Cllr. Kirsten Hearn	Lab
LB Harrow	Cllr. Vasha Parmar	Lab

LB Havering	Cllr. Osman Dervish	Con
LB Hillingdon	Cllr. Keith Burrows	Con
LB Hounslow	Cllr. Hanif Khan	Lab
LB Islington	Cllr. Claudia Webbe	Lab
RB Kensington & Chelsea	Cllr. Will Pascall	Con
RB Kingston upon Thames	Cllr. Hilary Gander	LD
LB Lambeth	Cllr. Claire Holland	Lab
LB Lewisham	Cllr. Brenda Dacres	Lab
LB Merton	Cllr. Martin Whelton	Lab
LB Newham	Cllr. Rachel Tripp	Lab
LB Redbridge	Cllr. John Howard	Lab
LB Richmond upon Thames	Cllr. Alexander Ehmann	LD
LB Southwark	Cllr. Richard Livingstone	Lab
LB Sutton	Cllr. Manuel Abbelan (Vice-Chair)	LD
LB Tower Hamlets	Cllr. David Edgar	Lab
LB Waltham Forest	Cllr. Clyde Loakes	Lab
LB Wandsworth	Cllr. Richard Field	Con
City of Westminster	Cllr. Tim Mitchell (Vice-Chair)	Con
City of London	Christopher Hayward	Ind
Transport for London	Alex Williams	N/A

### 3.4 Terms of Reference

TEC is an associated joint committee of London Councils. When the Transport Committee for London (TCfL) became part of the then new Association of London Government in April 2000, there was a need to retain a separate identity because of the statutory involvement of Transport for London in the Committee's work for certain functions. Leaders' Committee agreed that TCfL should also undertake the role of the old ALG Transport and Environment panel and so the new Committee was renamed Transport and Environment Committee (TEC).

TEC is a statutory committee with specific responsibility for:

- Functions under the Road Traffic Act 1991 – including appointment of parking adjudicators and determining penalty charge levels and fees for declamping, vehicle recovery storage and disposal
- The provision of an independent appeals service for Parking on Private Land in England and Wales (POPLA)
- Operation of the TRACE service for locating towed-away vehicles
- Operation of the Health Emergency Badge scheme for medical practitioners
- Implementation and enforcement of the Greater London (Restriction of Goods Vehicles) Traffic Order 1985 ("The London Lorry Control scheme")
- Travel concession arrangements under section 244 of the Greater London Authority Act 1999 – including negotiation of settlements with Transport for London, the Association of Train Operating Companies (ATOC) and independent bus operators
- Setting of fixed penalties, issuing of Codes of Practice and other functions under the London Local Authorities Acts 2004 and 2007
- Operation of the London Taxicard scheme

TEC also initiates and develops policies across a range of areas:

- transport policy issues (including road, rail and airports)
- environment issues (including air quality and biodiversity)
- trading standards and public protection issues
- waste issues

In considering transport and environment matters which have implications and relevance to Londoners, TEC aims to ensure that:

- The transport and environment needs of London are recognised and promoted
- The allocation of resources and the development of policies and legislation influenced to the best effect for London; and
- Borough interests (financial and otherwise) are represented and protected.

## **4 TEC Executive**

**4.1** The TEC Executive is a sub Committee of TEC

### **4.2 Quorum**

The quorum of the TEC Executive is one third of, or the number nearest to one third

### **4.3 Membership 2018/19**

<b>Borough</b>	<b>Representative</b>	<b>Party</b>
LB Bromley	Cllr. William Huntington-Thresher	Con
LB Ealing	Cllr. Julian Bell (Chair)	Lab
LB Enfield	Cllr. Daniel Anderson	Lab
RB Greenwich	Cllr. Scott-McDonald	Lab
LB Hackney	Cllr. Feryal Demirci	Lab
LB Islington	Cllr. Claudia Webbe	Lab
LB Newham	Cllr. Rachel Tripp	Lab
LB Sutton	Cllr. Manuel Abellan	LD
LB Wandsworth	Cllr. Richard Field	Con
City of Westminster	Cllr. Tim Mitchell	Con
City of London	Christopher Hayward	Ind

### **4.4 Terms of Reference**

TEC agreed that all the executive functions of TEC should be delegated to the Executive Sub Committee with the exception of the following:

- election of committee officers;
- election of members of the sub-committee;
- agreement of budget;
- agreement of work programme;
- agreement of annual report;
- appointment of adjudicators;
- agreement of parking penalties;
- agreement to major changes in policy for the lorry ban;
- agreement to the annual concessionary fares scheme;
- agreement of the draft annual policy statement for agreement with the London Councils' Leaders' Committee; and
- consideration and agreement of major transport and environmental policy issues.

The TEC Main Committee as a whole will continue the role of considering and, where necessary, confirming the actions of the Sub Committee through consideration of the minutes of the Sub Committee and calling for other actions and reports as members. All

members of the Main Committee will receive the Sub Committee's agenda and will be welcome to attend Sub Committee meetings.

## 5 Grants Committee

- 5.1** The London Councils Grants scheme is funded and governed by the 32 London Boroughs and the Corporation of London. Leaders' Committee sets the overall funding strategies, policies and priorities for grants to voluntary organisations. Decisions on individual commissions, funding of applications and operation are made by the Grants Committee.

The constituent councils have resolved to delegate the function specified in section 48(10) Local Government Act 1985 (review of needs of Greater London) to London Councils from 1 April 2000 and shall submit, via the Grants Committee, a proposal for reviewing the needs of Greater London to London Councils for approval annually.

### 5.2 Quorum

The quorum of any meeting of the London Councils Grants Committee shall be one third of, or the number nearest to one third,

### 5.3 Membership 2018/19\*

Borough	Representative	Party
LB Barking & Dagenham	Cllr. Saima Ashraf (Vice-Chair)	Lab
LB Barnet	Cllr. Richard Cornelius	Con
LB Bexley	Cllr. David Leaf	Con
LB Brent	Cllr. Margaret McLennan	Lab
LB Bromley	Cllr. Colin Smith	Con
LB Camden	Cllr. Jonathan Simpson	Lab
LB Croydon	Cllr. Hamida Ali	Lab
LB Ealing	Cllr. Jasbir Anand	Lab
LB Enfield	Cllr. Nesil Caliskan	Lab
RB Greenwich	Cllr. Miranda Williams	Lab
LB Hackney	Cllr. Philip Glanville (Chair)	Lab
LB Hammersmith & Fulham	Cllr. Ben Coleman	Lab
LB Haringey	Cllr. Mark Blake	Lab
LB Harrow	Cllr. Sue Anderson	Lab
LB Havering	Cllr. Viddy Persaud	Con
LB Hillingdon	Cllr. Douglas Mills	Con
LB Hounslow	Cllr. Katherine Dunne	Lab
LB Islington	Cllr. Kaya Comer-Schwartz	Lab
RB Kensington & Chelsea	Cllr. Gerard Hargreaves	Con
RB Kingston upon Thames	Cllr. Jon Tolley	LD
LB Lambeth	Cllr. Andy Wilson	Lab
LB Lewisham	Cllr. Jonathan Slater	Lab
LB Merton	Cllr. Edith Macauley	Lab
LB Newham	Cllr. Charlene McLean	Lab
LB Redbridge	Cllr. Helen Coomb	Lab
LB Richmond upon Thames	Cllr. Gareth Roberts (Vice-Chair)	LD
LB Southwark	Cllr. Rebecca Lury	Lab
LB Sutton	Cllr. Marian James	LD



LB Tower Hamlets	Cllr. Candida Ronald	Lab
LB Waltham Forest	Cllr. Louise Mitchell	Lab
LB Wandsworth	Cllr. Paul Ellis (Vice-Chair)	Con
City of Westminster	Cllr. David Harvey	Con
City of London	Alison Gowman	Ind

*\*Nominations for Grants Committee voting members, and up to four named deputies, must all be members of the nominating borough's Cabinet or Executive. They will preferably be the member with responsibility for partnerships with the voluntary sector.*

## 5.4 Terms of Reference

- To ensure the proper operation of the Grants Scheme for the making of grants to eligible voluntary organisations in Greater London
- To have due regard to the needs of Greater London in operating the Scheme and to keep those needs periodically under review
- To make recommendations to Leaders' Committee on overall policies, strategy and priorities
- To make recommendations to Leaders' Committee, and the constituent authorities, on the annual budget for the Grants Scheme
- To consider grant applications and make grants to eligible voluntary organisations
- To establish any sub-committees and other groups of Members it considers appropriate

London Councils Officers will:

- keep under review the needs of Greater London and report to the Grants Committee and Leaders' Committee from time to time on a strategy for collective grant giving devised with due regard to those needs
- draw up and submit for consideration and approval by the Grants Committee detailed criteria and policies for grant giving in the light of the agreed strategy
- prepare and submit an annual budget for consideration by the Grants Committee and London Councils by the end of November each year for the financial year commencing the following April. This budget shall include the costs of staffing, office and support services considered necessary to facilitate the effective and efficient operation of the Scheme, as well as expenditure proposals for grant aid to eligible voluntary organisations, and any contingency provision
- receive, assess and process grant applications from eligible voluntary organisations and report on them and make recommendations to the Grants Committee and/or any sub-committees it may establish.
- administer the payment of approved grants to eligible voluntary organisations and monitor the use made of such funding;
- convene and service meetings of the Grants Committee, its sub-committees and any other bodies established by it.

## 6. Grants Executive

- 6.1** Grants Executive is a sub committee of Grants Committee. The aim of the Grants Executive is to allow greater scrutiny of the grants programme by a smaller group of members

appointed by the Grants Committee, to provide comfort to the overall Grants Committee members where the amount of business does not permit this level of detailed discussion. This function also aims to minimise the total amount of detailed reporting to the Grants Committee.

## 6.2 Quorum

The quorum shall be one third of, or the number nearest to one third, but not less than three members.

## 6.3 Membership 2018/19

Borough	Representative	Party
LB Barking & Dagenham	Cllr. Saima Ashraf	Lab
LB Bexley	Cllr. David Leaf	Lab
RB Greenwich	Cllr. Miranda Williams	Lab
LB Hackney	Mayor Philip Glanville (Chair)	Lab
LB Islington	Cllr. Kaya Comer-Schwartz	Lab
RB Kensington & Chelsea	Cllr. Gerard Hargreaves	Con
LB Newham	Cllr. Charlene McLean	Lab
LB Richmond upon Thames	Cllr. Gareth Roberts	LD
LB Wandsworth	Cllr. Paul Ellis	Con
City of London	Alderman Alison Gowman	Ind

## 6.4 Terms of Reference

- Grants Executive shall have delegated authority to exercise all of the executive functions of the Grants Committee (including the power to make decisions) with the exception of:
  - Election of committee members
  - Election of members of the sub committee
  - Agreement of the budget
  - Agreement of the work programme
- The Grants Executive will:
  - Closely monitor the progress of the current grants scheme by reference to:
    - Financial and budgetary information
    - Progress of the programme via regular performance reporting
  - Recommend to Grants Committee any changes to the present grants programme to maintain the overall integrity of the scheme objectives
  - Review criteria and policies for grant giving in line with agreed strategy for approval by the Grants Committee
  - Consider grants scheme thematic priority reports to allow members to more closely scrutinise grants priorities

## 7. Audit Committee

### 7.1 The Audit Committee is a sub-Committee of Leaders' Committee.

## 7.2 Quorum

The quorum shall be two members.

## 7.3 Membership 2018/19

Borough	Representative	Party
L B Havering	Cllr. Roger Ramsey (Chair)	Con
L B Merton	Cllr. Stephen Alambritis (Deputy Chair)	Lab
L B Ealing	Cllr. Yvonne Johnson	Lab
L B Southwark	Cllr. Victoria Mills	Lab
LB Richmond upon Thames	Cllr. Robin Brown	LD

## 7.4 Terms of Reference

### Audit Activity

- To consider the Chief Internal Auditor's annual audit opinion and a summary of internal audit activity (actual and proposed) and the level of assurances it can give over London Councils' corporate governance arrangements;
- To consider specific internal audit reports as requested;
- To consider reports dealing with the management and performance of the provider of internal audit services;
- To consider a report from internal audit on agreed recommendations not implemented within a reasonable timescale;
- To consider the external auditor's annual letter, relevant reports, and the report to those charged with governance;
- To consider specific reports as agreed with the external auditor;
- To comment on the scope and depth of external audit work and to ensure it gives value for money;
- To make a recommendation to Leaders' Committee on the appointment, re-appointment and removal of the external auditor, and
- To commission work from internal and external audit.

### Regulatory Framework

- To maintain an overview of London Councils' contract procedure rules, financial regulations and codes of conduct and behaviour;
- To review any issue referred to it by the Chief Executive or the Director of Corporate Resources;
- To monitor the effective development and operation of risk management and corporate governance in London Councils;
- To monitor London Councils' anti-fraud and anti-corruption strategy and London Councils' complaints process;
- To oversee the production of London Councils' Annual Governance Statement

and to recommend its adoption;

- To consider the results of the annual review of London Councils' corporate governance arrangements and agree necessary actions to ensure compliance with best practice; and
- To consider London Councils' compliance with its own and other published standards and controls.

### **Accounts**

- To approve the annual statement of accounts. Specifically, to consider whether appropriate accounting policies have been followed and whether there are concerns arising from the financial statements or from the audit that need to be brought to the attention of the Leaders' Committee; and
- To consider the external auditor's report to those charged with governance on issues arising from the audit of the accounts.

## **8. Capital Ambition**

**8.1** Capital Ambition is a sub Committee of Leaders' Committee. Its aim is to ensure that priorities for investment are managed by;

- Encouraging the use of innovation to support public sector service delivery and improvement
- Enhancing collaborative procurement
- Developing shared services
- Supporting service redesign or significantly improving productivity
- Addressing workforce planning and productivity
- Supporting major policy programmes

### **8.2 Quorum**

The quorum shall be one third of, or the number nearest to one third, but not less than three members.

### **8.3 Membership 2018/19**

The board will be supported by a number of advisors:

- 3 London Borough Chief Executives
- 1 representative from the Society of London Treasurers
- 1 LGA representative
- 1 officer from the Greater London Authority Group
- The Chair of the London Procurement Strategy Board

<b>London Borough</b>	<b>CA Board Member</b>	<b>Party</b>
LB Hounslow	Cllr. Steve Curran (Chair)	Lab
LB Merton	Cllr. Stephen Alambritis	Lab
LB Southwark	Cllr. Victoria Mills	Lab
RB Kingston upon Thames	Cllr. Kevin Davis	Con

LB Hillingdon	Cllr. David Simmonds CBE	Con
---------------	--------------------------	-----

Organisation	CA Board Advisor	Advisor Role
LB Brent	John Hooton	Chief Executive Rep
LB Ealing	Paul Najsarek	Chief Executive Rep
LB Enfield	To be confirmed	Society of London Treasurers Rep
LB Havering	Andrew Blake-Herbert	Chief Executive Rep
Corporation of London	Peter Kane	Society of London Treasurers Lead for Procurement rep

## 8.4 Terms of Reference

The Capital Ambition Board will, operating within the policy and governance framework of the Leaders' Committee, be responsible for:

1. Strategic direction for improvement, efficiency, transformation and innovation in London local government including by –
  - a. encouraging participation in, and garnering support for, shared and collaborative solutions in commissioning and service delivery within local government; and
  - b. engaging with key stakeholders to promote this ethos, products and outcomes.
2. Strategic oversight and operational responsibility for the London Ventures programme by –
  - a. reviewing business cases and selecting projects under that programme in accordance with funding criteria agreed by Leaders' Committee on 14 December 2010; and
  - b. commissioning activity and/or funding commercial contracts in line with those funding priorities;
3. Oversight and monitoring of the existing portfolio of projects funded by the Board, or its predecessor organisations, and of the efficiency savings that these projects will deliver.
4. Reporting regularly to the London Councils Leaders' Committee on the work of the Board including the status of the investment fund, project performance and efficiency savings achieved.

## 9. Greater London Provincial Council (GLPC)

- 9.1** The GLPC constitution provides for 15 employer representatives to be appointed "by London Councils". The function of making appointments has transferred to the Leaders' Committee. The London Councils (ALG) Agreement (Schedule 2 Part 2). provides that Leaders' Committee makes the appointments to the GLPC "in such numbers as are provided for in the GLPC constitution". Regarding which members should be nominated, the GLPC constitution provides that the members of the council shall retire each year and shall be eligible for re-appointment, provided that they remain in membership of the body making the original appointment. This implies that the employers' side representatives should now be the members of Leaders' Committee themselves, although this requirement

would be satisfied if they were to nominate deputies. The Council's AGM is to be held by the end of October each year.

## 9.2 Quorum

The quorum for GLPC is 'one half of each side's membership' resulting in 8 members.

## 9.3 2018/19 Membership GLPC - Employers' Side

The Employers' Side of the GLPC will comprise 15 employer representatives appointed by London Councils.

Borough	Rep	Party
LB Barking & Dagenham	Cllr. Sade Bright	Lab
LB Camden	Cllr. Richard Olszewski	Lab
LB Croydon	Cllr. Simon Hall	Lab
LB Enfield	Cllr. Nesil Caliskan	Lab
RB Greenwich	Cllr. Christine Grice	Lab
LB Hackney	Cllr. Carole Williams	Lab
LB Havering	Cllr. Robert Benham	Con
LB Hillingdon	Cllr. Philip Corthorne	Con
LB Hounslow	Cllr. Katherine Dunne	Lab
RB Kingston upon Thames	Cllr. Malcolm Self (Vice-Chair)	LD
LB Lewisham	Cllr. Amanda De Ryk	Lab
LB Tower Hamlets	Mayor John Biggs (Chair)	Lab
LB Waltham Forest	Cllr. Clyde Loakes	Lab
LB Wandsworth	Cllr. Guy Senior	Con
City of Westminster	Cllr. Angela Harvey (Vice-Chair)	Con

## Membership - Union Side

The Union Side of the GLPC will comprise 16 representatives apportioned as determined by the trade unions party to the London Agreement: GMB, UNISON and UNITE.

## 9.3 Terms of Reference for GLPC

The Greater London Provincial Council (GLPC) - a joint forum comprising employer and employee representatives with delegated authority to act on behalf of the authorities covered by the London Agreement. The purpose of the GLPC is to consult on, negotiate and determine regional agreements and/or advice on behalf of the authorities and their employees, including the resolution of differences and disputes directly concerning the interpretation of regional agreements.

## 10. Greater London Employment Forum (GLEF)

- 10.1** The Greater London Employment Forum (GLEF) - a joint forum comprising representatives of the London authorities within the scope of the London Agreement and the Corporation of London. The purpose of the GLEF is to provide a forum where London employer and employee representatives can meet to discuss and debate employment matters of concern

to the London authorities and their workforces and, where appropriate, recommend areas/opportunities for regional agreement and working.

## 10.2 Quorum

The quorum of the GLEF is 'will be one quarter of each sides membership' resulting in 8 members.

## 10.3 2018/19 GLEF Membership - Employers' Side

The 33 employer representatives on the GLEF will be appointed by London Councils on the basis of one elected member representative per authority, including the Corporation of London.

<b>Borough</b>	<b>Rep</b>	<b>Party</b>
LB Barking & Dagenham	Cllr. Sade Bright	Lab
LB Barnet	Cllr. Richard Cornelius	Con
LB Bexley	Cllr. Steven Hall	Con
LB Brent	Cllr. Margaret McLennan	Lab
LB Bromley	Cllr. Pauline Tunncliffe	Con
LB Camden	Cllr. Richard Olszewski	Lab
LB Croydon	Cllr. Simon Hall	Lab
LB Ealing	Cllr. Jasbir Anand	Lab
LB Enfield	Cllr. Nesil Caliskan	Lab
RB Greenwich	Cllr Christine Grice	Lab
LB Hackney	Cllr. Carole Williams	Lab
LB Hammersmith & Fulham	Cllr. Andrew Jones	Lab
LB Haringey	Cllr. Noah Tucker	Lab
LB Harrow	Cllr. Antonio Weiss	Lab
LB Havering	Cllr. Robert Benham	Con
LB Hillingdon	Cllr. Philip Corthorne	Con
LB Hounslow	Cllr. Katherine Dunne	Lab
LB Islington	Cllr. Tricia Clarke	Lab
RB Kensington & Chelsea	Cllr. David Lindsay	Con
RB Kingston upon Thames	Cllr. Malcolm Self (Vice-Chair)	LD
LB Lambeth	Cllr. Jack Hopkins	Lab
LB Lewisham	Cllr. Joe Droomey	Lab
LB Merton	Cllr. Mark Allison	Lab
LB Newham	Mayor Rokhsana Fiaz	Lab
LB Redbridge	Cllr. Jas Athwal	Lab
LB Richmond upon Thames	Cllr. Geoff Acton	LD
LB Southwark	Cllr. Kieron Williams	Lab
LB Sutton	Cllr. Richard Clifton	LD
LB Tower Hamlets	Mayor John Biggs (Chair)	Lab
LB Waltham Forest	Cllr. Asim Mahmood	Lab
LB Wandsworth	Cllr. Guy Senior	Con
City of Westminster	Cllr. Angela Harvey (Vice-Chair)	Con
City of London	Edward Lord	Ind

## Union Side

The Union Side of the GLEF will comprise 32 representatives apportioned as determined by the Trade Unions GMB, UNISON and Unite

#### 10.4 GLEF Terms of Reference

The GLEF may consider and debate any employment, development, efficiency, performance and improvement related matter affecting the employees of the London authorities which could include:

- pay and conditions of employment including equal pay and the achievement of single status employment
- measures to improve recruitment and retention;
- productivity and performance management;
- measures to improve efficiency, effectiveness and value for money;
- measures to increase the skills and capacity of the workforce;
- equality and diversity in the workplace; employee health, safety and well-being

### 11. Pensions CIV Joint Committee

11.1 The Pensions CIV Joint Committee is a sectoral joint committee operating under the London Councils governance arrangements.

Each London local authority participating in the arrangements shall appoint a representative to the Pensions CIV Joint Committee being either the Leader of the local authority or the elected mayor as applicable or a deputy appointed for these purposes.<sup>1</sup>

The Pensions CIV Joint Committee shall meet at least once each year to act as a forum for the participating authorities to consider and provide guidance on the direction and performance of the CIV, In addition, members of the Pensions CIV Joint Committee shall meet at least once each year at an Annual General Meeting of the ACS Operator in their capacity as representing shareholders of the ACS Operator.

#### 11.2 Quorum

The quorum shall be one third of, or the number nearest to one third.

#### 11.3 Membership 2018/19

Chair and deputies and vice chairs to be checked

Borough	Representative	Party
City of London	Mark Boleat (Chair)	Ind
LB Barking & Dagenham	Cllr. Dominic Twomey	Lab
LB Barnet	Cllr. Mark Shooter (Vice-Chair)	Con
LB Bexley	Cllr. Steve Hall	Con
LB Brent	Cllr. Shafique Choudhary	Lab
LB Bromley	Cllr. Keith Onslow	Con
LB Camden	Cllr. Rishi Madlani	Lab
L B Croydon	Cllr. Simon Hall	Lab
LB Ealing	Cllr. Yvonne Johnson (Vice-Chair)	Lab
LB Enfield	Cllr. Doug Taylor	Lab

<sup>1</sup> Clause 4.5 of the London Councils' Governing Agreement dated 13 December 2001 (as amended).



RB Greenwich	Cllr. Peter Brooks	Lab
LB Hackney	Cllr. Robert Chapman	Lab
LB Hammersmith & Fulham	Cllr. Iain Cassidy	Lab
LB Haringey	Cllr. Matt White	Lab
LB Harrow	Cllr. Nitin Parekh	Lab
LB Havering	Cllr. John Crowder	Con
LB Hounslow	Cllr. Rajinder Bath	Lab
LB Islington	Cllr. Mick O'Sullivan	Lab
RB Kensington & Chelsea	Cllr. Mary Weale	Con
RB Kingston upon Thames	Cllr. Mark Benyon	LD
LB Lambeth	Cllr. Iain Simpson	Lab
LB Lewisham	Cllr. Mark Ingleby	Lab
LB Merton	Cllr. Owen Pritchard	Lab
LB Newham	Cllr. John Gray	Lab
LB Redbridge	Cllr. Elaine Norman	Lab
LB Richmond upon Thames	Cllr. Geoff Acton	LD
LB Southwark	Cllr. Victoria Mills	Lab
LB Sutton	Cllr. Jill Whitehead	LD
LB Tower Hamlets	Cllr. Muhammad Harun	Lab
LB Waltham Forest	Cllr. Paul Douglas	Lab
LB Wandsworth	Cllr. Guy Senior	Con
City of Westminster	Cllr. Antonia Cox	Con

#### 11.4 Terms of Reference

To act as a representative body for those London local authorities that have chosen to take a shareholding in the Authorised Contractual Scheme (ACS) Operator company established for the purposes of a London Pensions Common Investment Vehicle (CIV).

To exercise functions of the participating London local authorities involving the exercise of sections 1 and 4 of the Localism Act 2011 where that relates to the actions of the participating London local authorities as shareholders of the ACS Operator company.

To act as a forum for the participating authorities to consider and provide guidance on the direction and performance of the CIV and, in particular, to receive and consider reports and information from the ACS Operator particularly performance information and to provide comment and guidance in response (in so far as required and permitted by Companies Act 2006 requirements and FCA regulations).

In addition, members of the Pensions CIV Joint Committee will meet at least once each year at an Annual General Meeting of the ACS Operator to take decisions on behalf of the participating London local authorities in their capacity as shareholders exercising the shareholder rights in relation to the Pensions CIV Authorised Contractual Scheme operator (as provided in the Companies Act 2006 and the Articles of Association of the ACS Operator company) and to communicate these decisions to the Board of the ACS Operator company. These include:

- the appointment of directors to the ACS Operator board of directors;
- the appointment and removal of auditors of the company;
- agreeing the Articles of Association of the company and consenting to any amendments to these;
- receiving the Accounts and Annual Report of the company;

- exercising rights to require the directors of the ACS Operator company to call a general meeting of the company.

## **12. Young People's Education and Skills Board (YPES)**

**12.1** The role of the London Councils Young People's Education and Skills Board is to provide pan-London leadership for 14 to 19 education and training provision in relation to the current and future needs of learners and employers, support local authorities in undertaking their statutory functions, and assist other stakeholders in planning, policy and provision.

### **12.2 Quorum**

The quorum shall be one third or the number nearest to one third of the voting members of London Councils Young People's Education and Skills Board. If, within half an hour of the time appointed for the meeting to commence, a quorum is not present, the meeting shall dissolve.

### **12.3 Membership 2018/19**

London Local Authority Members comprising one Councillor nominated by each of the party groups.

London Local Authority Officers comprising two Directors of Children's Services to be nominated by ALDCS and one Chief Executive to be nominated by CELC.

London Enterprise Panel comprising one co-chair and one employer from the Skills and Employment Working Group.

London Strategic Partners comprising one nomination from each from an employer representative body and the Greater London Authority.

Providers of education services comprising three representatives to be nominated by the AoC in consultation with the Sixth Form College Forum and NATSPEC (one shall be a General Further Education College; one shall be a Sixth Form College, and one shall represent learners with special educational needs and disabilities); one representative from a school, Academy or Free School sixth form nominated by ASCL; and one representative to be nominated by the LWBLA. Each of these representatives shall be a direct provider in their own right.

### **12.4 Terms of Reference**

The key tasks of the London Councils Young People's Education and Skills Board are to:

- develop the strategic vision of the market for 14 to 19 provision in London, influencing and shaping sufficient diversity and specialism to promote full participation;
- lobby for the best resources for London's young learners;
- in partnership with the LEAP:
  - develop a clear picture of the changing jobs landscape and skills needs in London to help shape the development of provision;
  - support stakeholders with the provision of high-quality impartial information for all London's young people;
  - alert London providers to known regionally unmet needs and gaps in the

market;

- contribute to the production and analysis of data, including demographic data, to inform planning at a provider level;
- promote consistent scrutiny of 16 to 18 provision, challenging poor quality and championing excellence across the capital;
- support local authorities and providers to operate in the collective interest of London, particularly in addressing the needs of vulnerable learners;
- co-ordinate the development of specialist education and training across London – including both provision for learners with learning difficulties and disabilities and specialist vocational provision; and
- undertake any other tasks as directed by Leaders' Committee.

In pursuing these ambitions it is recognised that there may be the need to undertake specific commissioning activities at a regional level on behalf of local authorities, based on clear business cases.

### **13. Fire Safety Members Group**

- 13.1 The Fire Safety Members' Group is a sub-Committee of Leaders' Committee, formed to consider the emerging pan-London response to developing fire safety, reporting back to Leaders' Committee.

#### **13.2 Quorum**

The quorum shall be one third of, or the number nearest to one third, but not less than three members.

#### **13.3 Membership 2018/19**

To follow.

#### **13.3 Terms of Reference**

1. Provide a dedicated Leader level forum for discussion of fire safety issues and to offer advice on any pan-London response to Leaders' Committee working together through London Councils decision making machinery including Executive and Leaders' Committee on associated policy and practical issues arising. The Members' Group will also receive reports from the work of the London Housing Directors' Fire Safety Sub Group. These reports would include but not be limited to:
2. Taking an overview of considerations on management and remediation where fire safety issues are found in borough stock and sharing information and learning.
3. Taking an overview of developing practice of managing fire safety issues in privately owned stock, including considering where changes to current guidance could make it easier for boroughs to ensure the safety of residents.
4. Considering any appropriate pan-London responses to fire safety aspects of upcoming reports (including but not limited to the Hackitt review and aspects of the Grenfell Inquiry).

The Fire Safety Members' Group will report back to Executive and Leaders' Committee, having no delegated authority of its own.