

# Grants Committee AGM

11 July 2018: 11:00 am

## Agenda

At London Councils offices, Conference Suite,  
59½ Southwark Street, London SE1 0AL

Refreshments will be provided

London Councils offices are wheelchair accessible

### Labour Group:

(Political Adviser: 07977 401955)      Room 1      10:00 am

### Conservative Group:

(Political Adviser: 07903 492195)      Room 5      10:00 am

### Liberal Democrat Group

(Political Adviser: 07940 502683)      Room 6      10:00 am

### Contact Officer:

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A sandwich lunch will be provided after the meeting in Room 1

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3. Acknowledgement of new members of the Grants Committee	-
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5. Election of Vice-Chairs for the Grants Committee for the 2018/19 Municipal Year	-
6. Election of the Grants Executive for the 2018/19 Municipal Year	-
7. Minutes of the Grants Committee AGM held on 12 <sup>th</sup> July 2017 (for noting – previously agreed)	
8. Minutes of the Grants Committee held on 21 March 2018	

9.	Constitutional Matters
10.	Operation of Grants Committee
11.	Presentations from providers at future meetings
12.	Grants Programme 2017-21: Annual Review Year One 2017-18
13.	Grants Committee Pre-Audited Financial Results 2017-18

### **\*Declarations of Interests**

If you are present at a meeting of London Councils' or any of its associated joint committees or their sub-committees and you have a disclosable pecuniary interest\* relating to any business that is or will be considered at the meeting you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your disclosable pecuniary interest during the meeting, participate further in any discussion of the business, or
- participate in any vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

It is a matter for each member to decide whether they should leave the room while an item that they have an interest in is being discussed. In arriving at a decision as to whether to leave the room they may wish to have regard to their home authority's code of conduct and/or the Seven (Nolan) Principles of Public Life.

\*as defined by the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

**LONDON COUNCILS GRANTS COMMITTEE - AGM**  
**12 July 2017**

Minutes of the Grants Committee AGM held at London Councils, 59½ Southwark Street, London SE1 0AL on Wednesday 12 July 2017

London Borough & Royal Borough:

Representative:

Bexley	Cllr Don Massey
Barnet	Cllr Sury Khatri (sub)
Bexley	Cllr Don Massey
Brent	Cllr Margaret McLennan
Bromley	Cllr Stephen Carr
City of London	Cllr Alison Gowman
Ealing	Cllr Ranjit Dheer
Hackney	Cllr Jonathan McShane
Haringey	Cllr Eugene Ayisi
Harrow	Cllr Sue Anderson
Hillingdon	Cllr Douglas Mills
Hounslow	Cllr Theo Dennison
Islington	Cllr Kaya Comer-Schwartz
Kingston upon Thames	Cllr Hugh Scantlebury
Lambeth	Cllr Paul McGlone (Chair)
Lewisham	Cllr Joan Millbank
Merton	Cllr Edith Macauley
Newham	Cllr Forhad Hussain
Redbridge	Cllr Bob Littlewood
Southwark	Cllr Barrie Hargrove
Sutton	Cllr Simon Wales
Wandsworth	Cllr Paul Ellis
Waltham Forest	Cllr Liaquat Ali
Westminster	Cllr David Harvey

London Councils officers were in attendance.

Frank Smith, Director of Corporate Resources at London Councils chaired items 1-4. Mr Smith was chairing in place of Yolande Burgess, Strategy Director, who was absent because of a family bereavement. Members of the Committee extended their sympathies to her.

### **1. Apologies for Absence and Announcement of Deputies**

1.1 Apologies were received from Cllr Saima Ashraf (Barking and Dagenham), Cllr Richard Cornelius (Barnet), Cllr Jonathan Simpson (Camden), Cllr Denise Scott-McDonald (Greenwich), Cllr Sue Fennimore (Hammersmith & Fulham), Cllr Melvin Wallace (Havering), Cllr Gerard Hargreaves (Kensington & Chelsea) and Cllr Meena Bond (Richmond)

### **2. Declarations of Interest**

2.1 Cllr Alison Gowman (City of London) and Cllr Joan Millbank (Lewisham) both declared an interest in relation to City Bridge Trust, as Chairman and employee respectively.

### **3. Acknowledgement of new members of the Grants Committee**

3.1 New members were welcomed to the Grants Committee, namely Cllr Theo Dennison (Hounslow), Cllr Hugh Scantlebury (Kingston upon Thames), Cllr Abdul Mukit MBE (Tower Hamlets) and Cllr Paul Ellis (Wandsworth)

### **4. Election of Chair of the Grants Committee for the 2017/18 Municipal Year**

4.1 Cllr Paul McGlone was re-elected as Chair of the Grants Committee – nominated by Cllr Stephen Carr (Bromley) and seconded by Cllr Hussain (Newham).

4.2 There being no other nominees for the Chair Mr Smith declared Cllr McGlone Chair of the Grants Committee, and stepped down to allow the elected Chair to preside over the remainder of the meeting.

## **5. Election of Vice-Chairs for the Grants Committee for the 2017/18 Municipal Year**

5.1 The Chair called for nominations for the three Vice Chairs for 2017/18. The following were nominated by Cllr Millbank (Lewisham) and seconded by Cllr Ellis (Wandsworth), namely:

Cllr Forhad Hussain as the Labour Vice-Chair.  
Cllr Stephen Carr as the Conservative Vice-Chair.  
Cllr Simon Wales as the Liberal Democrat Vice-Chair

5.2 There being no other nominees the chair declared Cllrs Hussain, Carr and Wales as the Vice Chairs.

## **6. Election of the Grants Executive for the 2016/17 Municipal Year**

6.1 The following members were appointed to the Grants Executive

- Cllr Paul McGlone
- Cllr Joan Millbank
- Cllr Forhad Hussain
- Cllr Stephen Carr
- Cllr Simon Wales
- Cllr Paul Ellis
- Cllr Don Massey
- Cllr Comer-Schwartz

## **7. Minutes of the Grants Committee AGM held on 13<sup>th</sup> July 2016 (for noting – previously agreed)**

7.1 Members noted the minutes of the July 2016 Grants AGM.

## **8. Minutes of the Grants Committee held on 8<sup>th</sup> February 2017**

8.1 The minutes were agreed as an accurate record of the meeting which took place on 8<sup>th</sup> February 2017.

8.2 Cllr Millbank asked about the progress of item 4.6 regarding a list of borough officers involved in the scoring of grants applications. Katy Makepeace-Gray, Principal Programme Manager, confirmed that this action was still outstanding.

## **9. Constitutional Matters**

9.1 Members noted the changes to the constitutional documents previously agreed at Leaders' Committee on 11 July 2017, namely Standing Orders, Scheme of Delegation to Officers and Financial Regulations.

## **10. Operation of the Grants Committee**

10.1 Grants Committee noted:

- The Terms of Reference for the Grants Committee

- The programme of Grants Committee meetings

<b>Grants Main Meeting</b>		
<b>Date</b>	<b>Time</b>	<b>Main Business</b>
22 November 2017	11.00 am	Grants Committee
21 March 2018	11.00 am	Grants Committee
11 July 2018	11.00am	Grants Committee AGM
<b>Grants Executive</b>		
<b>Date</b>	<b>Time</b>	<b>Main Business</b>
12 September 2017	2:00 pm	Grants Executive
27 February 2018	2:00 pm	Grants Executive

#### 10.2 Grants Committee agreed:

- The Terms of Reference for the Grants Executive
- The Terms of Reference for the Grants Sub Committee: Third Sector Leadership

### 11. Presentation by Priority Two Provider: Asian Women's Resource Centre (AWRC)

11.1 The Principal Programme Manager introduced Sarbjit Ganger, Director of the Asian Women's Resource Centre. The AWRC are funded under Priority 2.6 of the current grants programme (Harmful Practices). Ms Ganger talked about the work of the organisation, and then introduced someone who had benefitted from the project to explain how they had been assisted.

11.2 Cllr Comer-Schwartz asked Ms Ganger whether statistics were available about numbers relating to the various harmful practices? Ms Ganger said that she would be happy to supply information to the Committee, but pointed out that their services were provided because there was a missing link in service provision, so statistics would not necessarily be representative.

11.3 Cllr Millbank asked what challenges were faced in developing the partnership and service, and also what more the Committee could do to assist partnerships? In response to the first question Ms Ganger said that the partnership established to deliver the harmful practices service for London Councils was the first of the six Ascent partnerships. It is now well established and this current London Councils Grants programme is the third that it has been funded under. The partnership experienced some initial issues with finances and power dynamics, but this was dealt with through discussion and debate and the development of an equitable model of working, which had been successful for 12 years. In response to the second question, Ms Ganger hoped that the Committee could help raise the profile of the 'Ascent' project by cascading information about their work and sharing via social media channels. The priority two providers would be holding an event in September to which the Committee would be invited.

11.4 Cllr Hargrove asked about the Partnership's work with West African communities, in particular the issue of Female Genital Mutilation (FGM)?. Ms Ganger mentioned that one of the project's partners, FORWARD, offered a pan London service via workshops, community engagement around the issue of FGM, and work with schools. The FGM work was about mainly about raising consciousness – Ms Ganger agreed to email Cllr Hargrove with more information.

11.5 Cllr Mills asked about the extent of information sharing with the police across London in relation to the fact that the organisation had been involved in the pilot funded by the Mayor's Office for Policing and Crime. Ms Ganger confirmed as part of the pilot a delivery partnership was in place in Kensington & Chelsea with MOPAC. Also in Brent AWRC chair the Domestic

Violence Forum and police were involved. However she agreed that she would raise this with the Partnership to ensure greater awareness.

11.6 Cllr Carr asked how the referral process to the service was publicised, and also in that there were cases of domestic violence against men, how the service dealt with that need? Ms Ganger informed the Committee that the details for the referral process in each borough were contained on their website, and that there was a 24 hour turnaround time in responding to enquiries. In terms of the issue of male domestic violence the RESPECT element of the wider Ascent partnership dealt with male cases and AWRC had a signposting role when dealing with such referrals.

11.7 Cllr Ayisi asked whether the Partnership engaged in work to deal with the behavioural issues leading to harmful practices, and whether that work took place in schools? Ms Ganger confirmed work in schools was taking place through the London Councils funded project led by Tender Education and Arts.. An effective platform for many of these discussions was via programmes like healthy eating. Cllr Dheer confirmed that this was a successful approach – discussions could also take place through community safety partnerships.

11.8 The Committee thanked both Ms Ganger and the recipient of the service for their presentations.

## **12. Leadership in the Third Sector : The Role of London Boroughs and London Councils; Update Report**

12.1 Simon Courage, Head of Grants and Community Services, acknowledged the offer of City Bridge Trust to work with Grants Committee and in particular on 'The Way Ahead' programme. Grants Committee had agreed a workplan for this piece of work in November 2016 and the progress against this was contained in his report.

12.2 The Head of Grants and Community Services reported that the main piece of work done to date was a survey to establish infrastructure details within local authorities, and that 24 responses had been received. A report on the responses was to be made to the first meeting of the Third Sector Leadership Sub Committee. The Chair suggested that a note on those boroughs who had so far responded should be sent round to the Committee to improve response numbers.

12.3 The Chair mentioned that the first meeting of the new Sub Committee was set for 18<sup>th</sup> July, and that nominations for places were being processed through the usual political channels. Cllr Carr stated that he was absolutely supportive, but was disappointed that the date had only been notified to him several days previously and as such he was unable to attend. The Chair felt that, whilst not ideal, the meeting must go ahead, but it was important that future dates be agreed as soon as possible. Hard copies of papers for the Sub Committee were made available at this meeting.

12.4 Cllr Comer-Schwartz asked whether a representative from the London Living Wage Committee could attend a future meeting of the Sub Committee? The Chair suggested that this be discussed at the 18 July meeting.

12.5 The Committee noted the paper.

## **13. Grants Committee 2017-21 Update Report**

13.1 The Principal Programme Manager introduced the report, and provided an update on the grant awards that were made at the February meeting of the Grants Committee. The process to get the 13 projects into grant agreement addressed the issues raised in the Grants Review (2015-16) namely robust outcomes, due diligence, equalities, value for money, borough involvement and pan London approach, recognising the different needs presenting in inner and outer London. She confirmed that all 13 grant agreements had now been signed by the Director

and sent out. Projects had been informed that they could start at their own risk as there had been some delays in the partnership agreements, mainly around the need for increased Data Protection provisions.

13.2 The Committee were informed that the first performance report would be made to the November meeting of Grants Committee. There would be a 4 October launch event to which Grants Committee members would be invited. The Committee endorsed the approach outlined in section four of the report to address the issues raised in the Grants Review during the grant agreement process. The process is in line with the Commissioning Performance Management Framework, agreed by members in February 2017 and focuses on value for money, linking of priorities, pan-London delivery (covering differing issues faced by inner and outer London), borough engagement, robust outcomes and equalities implications.

13.3 The Principal Programme Manager reported the request to Leaders' Committee to administer £100,000 per year for two years on behalf of MOPAC for training on identifying harmful practices. Cllr Comer-Schwarz welcomed this following on from the comments about MOPAC's partnership working earlier in the meeting. The Chair agreed with Cllr Carr's comment that even though the funding was via MOPAC it should still be adopted and monitored in the usual way. Cllr Carr also pointed out that the 4 October date clashed with the Conservative Party conference, although it was pointed out that the date had been set by providers, not London Councils.

#### **14. Commissioning Performance Management Framework; Grants Committee Reporting Plan 2017-18**

14.1 Cllr Hussain introduced the paper. He summarized the work done on performance reporting, including the development of Equality Impact Assessments, and drew Members' attention to Appendix 1 of the report which set out the form of reporting. The reporting would be live from November 2017.

14.2 The Committee was reminded that there had been discussions about No Recourse to Public Funds being the first thematic review at the November meeting of the Grants Committee. Members agreed this, and also to sending suggestions for future reviews via the Chair.

14.3 Members noted the rest of the report and agreed the approach to reporting, which is based on the Commissioning Performance Management Framework (agreed by members in February 2017) and the draft reporting timetable outlined in Appendix One.

#### **15. Grants Committee – Pre Audited Financial results 2016/17**

15.1 The Director of Corporate Resources introduced the report. He confirmed that the surplus position of £517,000 had moved from that of £759,000 reported to the Committee in February; the reason for the reduction was due to the way the ESF payments were treated in the accounts, in that they were considered for accounting purposes to be advance payments and therefore disallowed from the surplus for the year. Borough contributions to fund this deferred expenditure were also disallowed, with both elements to be reflected within the current financial year figures.

15.2 The Director of Corporate Resources commented that the £212,000 relating to Section 48 reserves was lower than the benchmark established by the Grants Committee in 2013. However, due to the likely overstating of liabilities for 2016/17, which will be recycled back into reserves, the benchmark level is likely to be replenished.

15.3 The position on ESF was reported. £1million had been collected from boroughs for the last two financial years, and in the current year and although the programme had been late in

starting, these accumulated funds would be used to fund future ESF activities up until the project end-date of December 2018.

15.4 The liability position of the Committee, in relation to the overall position for London Councils, in respect of the pension deficit, which had been reflected on the face of the balance sheets for the last 10 years, was clarified for Members as set out in sections 13 - 16 of the report.

15.5 Members noted the pre-audited outturn position and the provisional level of reserves in the report.

**The meeting finished at 12:05pm**



# LONDON COUNCILS GRANTS COMMITTEE

21 March 2018

Minutes of the Grants Committee held at London Councils, 59½ Southwark Street, London SE1 0AL on Wednesday 21 March 2018

London Borough & Royal Borough:

Representative:

Barking & Dagenham

Cllr Saima Ashraf

Bexley

Cllr Don Massey

Ealing

Cllr Ranjit Dheer OBE

Greenwich

Cllr Denise Scott-McDonald

Harrow

Cllr Sue Anderson

Havering

Cllr Melvin Wallace

Hounslow

Cllr Candace Atterton

Islington

Cllr Kaya Comer-Schwartz

Kensington & Chelsea

Cllr Mary Weale

Kingston upon Thames

Cllr Hugh Scantlebury

Lambeth

Cllr Paul McGlone (Chair)

Lewisham

Cllr Joan Millbank

Merton

Cllr Edith MacCauley MBE

Newham

Cllr Forhad Hussain

Redbridge

Cllr Bob Littlewood

Richmond

Cllr David Linette

Southwark

Cllr Barrie Hargrove

Sutton

Cllr Simon Wales

Waltham Forest

Cllr Liaquat Ali

Wandsworth

Cllr Paul Ellis

London Councils officers were in attendance.

The Chair congratulated Cllr Dheer on his recent OBE.

The Chair informed the Committee that he would not be standing at the forthcoming elections and therefore would no longer be Chair of Grants Committee. On behalf of the Grants Committee Cllr Massey thanked Cllr McGlone for the non-political way in which he had chaired the Committee. He also thanked other members of the Committee who were no longer to stand at the election.

In terms of the agenda for the meeting, the Chair clarified that item 4 was incorrectly listed as minutes of an AGM. The Chair thanked Cllr Hussain for chairing the previous meeting in his absence.

## 1. Apologies for Absence

- 1.1 Apologies were received from Cllr Margaret McLennan (Brent), Alderman Alison Gowman (City of London), Cllr Sue Fennimore (Hammersmith & Fulham), Cllr Douglas Mills (Hillingdon), Cllr Theo Dennison (Hounslow), Cllr Abdul Mukit MBE (Tower Hamlets) and Cllr Antonia Cox (Westminster).

## 2. Appointment of Deputy for LB Hounslow

- 2.1 The Chair reported that as the Grants Committee member for Hounslow was not able to attend the meeting and Cllr Atterton, in attendance, was not one of the appointed deputies, it was for Grants Committee to agree her as Deputy for Hounslow for the meeting. This was agreed.

### **3. Declarations of Interest**

- 3.1 There were no declarations of interest declared.

### **4. Minutes of the Grants Committee – 22 November 2017**

- 4.1 The minutes were agreed as an accurate record of the meeting, subject to the correction of Councillor Weale's name (spelled 'Wheale' in the minutes). Cllr Comer-Schwartz also mentioned that her name plate had been incorrectly spelled, and the Chair reminded staff to be careful in the correct spelling of members' names.
- 4.2 In response to a question about the 'No Recourse to Public Funds' thematic review and presentation at the previous meeting, Yolande Burgess, Strategy Director (YB) reported that the suggestions for lobbying mentioned were being worked up with Grants and Policy teams within London Councils, with a view to a paper being reported to a future meeting of Leaders' Committee. YB also confirmed that a member briefing on the subject had been distributed.

### **5. Performance of the Grants Programme 2017-21**

- 5.1 The Chair confirmed that the full first year of the programme would be reported to Grants Committee at its AGM in July. He also congratulated those who had contributed to the report and was pleased to see the operation of the performance management framework within it.
- 5.2 Katy Makepeace-Gray, Principal Programme Manager (KM) informed the Committee that Priority 1 outcomes were 15 per cent above profile but Priority 2 were 4.5 per cent below profile for Quarters 1 to 3 of the current financial year. KM also drew members' attention to Appendix 1 of the report and the need to revise the RAG scoring methodology to bring out issues of under delivery.
- 5.3 In relation to Standing Together Against Domestic Violence (STADV) in section 4.2 of the report, members were informed that as the project was currently at amber, monitoring had been stepped up and there was an action plan in place. Members agreed to endorse the approach of officers to review a number of the outcomes that STADV is delivering against, in light of the fact that the project is delivering specific elements of the 1.3 service area specification.
- 5.4 KM pointed out that in Appendix 2 of the report the maps showed areas with more significant gaps between profile and delivery and concentrated on improvements which had taken place.
- 5.5 YB confirmed that in relation to Priority 3 projects, the report confirmed the incentives and approaches being adopted in relation to under performance. A new Quality Assurance officer had been appointed which has been welcomed by partners, the key issues had been identified and London Councils officers continued to work closely with the Priority 3 partners. The impact on partners cashflows had been recognised, and payments to providers continue to be made monthly rather than quarterly, with minimal risk to London Councils due to the robust quality assurance process now in place.
- 5.6 Cllr Littlewood congratulated the team at London Councils on the work done, as he had been concerned that the Priority 3 projects were not recoverable, and recognised the improvement in provider relationships.
- 5.7 Cllr Massey asked what organisational lessons had been learned from the issues in that considerable inputs had been required to deal with the problem? YB responded that the key learning was around how projects were taken on and initiated, and the need to build in proper contingencies.

- 45.8 Cllr Massey also asked, regarding the maps, what steps were being taken to look at the underperformance of the three boroughs, in terms of indicative and actual performance? Cllr Hargrove also wanted to know why only three boroughs were included in the report. KM responded that six boroughs had been identified relating to both Priority 1 and Priority 2 and that the three identified in the report were those that appeared on both lists. Work had been undertaken with borough officers to identify the underlying issues for this under-delivery in the three boroughs and to establish actions to address it. It was planned to roll this work out for the additional boroughs. The July Grants Committee would be presented with four quarters reporting, with borough reports for all boroughs, including some further analysis of under-delivery. The aim was to build on the reporting going forward.
- 5.9 Cllr Scott-McDonald informed the Committee that while it was recognised that engagement with borough officers had improved, there was more to do to improve borough engagement. She highlighted concern that the report noted some projects were green rated, which should not be. KM responded that work was underway with borough officers, including grants officers. She also informed the Councillor that there had been nuanced changes to the performance framework because of weighting changes, and the proposed changes, when modelled over the last two quarters would have changed a maximum of two projects from a green rating to an amber rating; issues relating to these two projects were reported on at the time.
- 5.10 Cllr Comer-Schwartz asked about the seeming randomness of outcomes for those performing well and not well, as she was keen to understand this. KM responded that improvements had been made in Quarter 3, but the results could also be influenced by the frequency of return of evaluation forms and the inputting of service users feedback onto the database. Reference was made to section 4.2 and Appendix five of the report, which provided further detail on this.
- 5.11 Cllr Wales asked about the difference between organisations in Priority 1 and 2, and Priority 3, and also felt that some boroughs seemed to be receiving more than they should in terms of delivery. YB confirmed that Priority 3 was part ESF funded, and that the funding regime and delivery strategy for those projects was different.
- 5.12 The Chair asked for staff to consider and report back to the Committee the lessons learned in respect of the Priority 3 issues, and to agree with boroughs the format and content of borough reports before reporting back to July Grants Committee.
- 5.13 Members took a view on the draft AGM paper attached as Appendix 4 to the report. It was agreed that Item 11, Provider Presentations, should focus on Priority 3, highlighting partnership working and key issues.

The Committee noted:

- a) the priority level outcomes for Priority 1, 2 and 3:
- b) the number of interventions delivered within the three Priority groups in the relevant quarters
- c) the progress of schemes, and outcomes at project level
- d) the progress on the administration of £100,000 per year for two years on behalf of the Mayor's Office for Policing and Crime (MOPAC) to enhance training to front-line professionals on identifying harmful practices, as set out in section three.

And:

- e) Endorsed the approach taken by officers to review outcomes for Standing Together Against Domestic Violence (STADV) to ensure these are more in line with the issues raised in the Grants Review as set out in Section 4.2 of the report

- f) Endorsed the approach taken by officers to review the scoring ranges of the Red, Amber, Green (RAG) performance rating framework, as outlined in Appendix One of the report
- g) Endorsed the communications plan set out in Appendix Three, which has been provided in response to requests at the November meeting of the Grants Committee for additional information on communications strategies, noting the Chair's request to strengthen communications between the Committee and Borough lead officers.
- h) Agreed the format for the first annual report on the 2017-21 Grants Programme as outlined in Section Five of the report and Appendix Four.

## **6. Thematic review: Perpetrators**

- 6.1 The Committee was informed that this was the second of the 'thematic review' papers and would be supplemented by presentations from Sara Kirkpatrick (SK) from Respect, and Susie McDonald (SM) and Kate Lexen (KL) from Tender Education and Arts.
- 6.2 KM hoped that the report and presentations would highlight the role of local authorities in tackling perpetrators, including through funding the Grants Programme. It was also hoped to encourage boroughs, when commissioning services, to consider making the Respect standard a requirement
- 6.3 SK from Respect informed the Committee that the organisation had three areas of specialism: perpetrators of domestic abuse; male victims of abuse; and young people living in abusive situations. They also provided pan London training (which was the core funding) and projects with the Drive and Advance programmes as well as working with Women's Aid.
- 6.4 Members were informed that Respect also worked with Ascent, providing a helpline funded by London Councils (second tier support services) and training in areas like developing confidence. SK confirmed that there were two types of training provided. One focused on those directly delivering perpetrator prevention programmes and one supporting an improved response from other services that deal with perpetrators (such as housing and children's services).
- 6.5 SK confirmed that one to one support was in high demand, including delivery of a specialist package with Women's Aid.
- 6.6 SM and KL presented on the work of Tender Education and Arts, which focused on providing two-day healthy relationship projects for groups of 25 to 30 young people, working with them to share experiences via performance. The organisation was also developing a longer term 'champion school' programme which would last a year, with the aim of challenging social norms and helping young people examine peer and their own behaviors via role play.
- 6.7 Cllr Comer-Schwartz was keen for her borough to do more with perpetrators but was concerned that the work was expensive and took a long time. SK confirmed that while it was the case that such work was not short term, it was important for it to be done effectively and safely.
- 6.8 Cllr Comer-Schwartz was also concerned that, as Islington had 63 schools, what could the impact of the 'champion school' programme be across her borough and asked what more London Boroughs could do to assist. SM and KL agreed that while the work was not reaching as many schools as others would like, it was important for the programme to be run well and not to be a 'box ticking' exercise. It was also noted that some boroughs had been able to provide top up funding in the past to assist such programmes, and schools had been able to access finance through trusts and foundations.

- 6.9 Cllr Dheer asked whether the work of the organisations addressed the issues of the negative pressure of social media. It was confirmed that while issues were addressed, it should be noted that the age group covered by the programmes were 'digital natives' and therefore care had to be taken not to see social media as inherently destructive, although the programmes did challenge abuse within social media platforms as unacceptable.
- 6.10 In response to a question from Cllr Atterton, it was confirmed that the Tender programmes could be adapted and tailored for specific audiences. Cllr Atterton also asked whether boroughs were using public health money to supplement the Respect work. SK thought not, but recognised that this might be because of the lack of contact from commissioning organisations.
- 6.11 Cllr Linette asked whether female perpetrators were also addressed as well as males. SK agreed that although the examples of research provided in the presentation focused on violence from men to women, which made up the vast majority of reported cases, women to male violence was recognised, and was included in the work to enable all people to understand their rights and responsibilities.
- 6.12 Cllr MacCauley asked whether use of social media as a violation of bail conditions would be picked up. SK confirmed that compliance with bail conditions would form part of the work done with perpetrators, although the programme did not engage with the criminal justice system.
- 6.13 The Chair thanked the representatives for their presentations and was pleased to see the work done to address perpetrator issues in addition to supporting victims. The Chair also noted the comments regarding the impact of the Tender programme due to the timescales and would like to see how opportunities could be maximised to boost the programme.
- 6.14 In response to a question from Councillor Comer-Schwartz KM confirmed that the Policy team at London Councils had fed in to the recent GLA consultation on Domestic Violence
- 6.15 The Committee:
- Agreed to send the thematic report to the London Councils Executive member for crime and public protection.
  - Agreed to share the report and the project information in the 2017-21 report on the agenda for this meeting with their local authority to ensure that officers are aware of the activities regarding perpetrators that are commissioned through the programme.
  - Agreed to share information on the Respect Standard (outlined in paragraphs 2.7 and 3.1 to 3.4 of the report) with their local authority and consider making the Standard a requirement (achieved/working towards) when commissioning perpetrator interventions locally.

## **7. Leadership in the Third Sector: Work Plan Progress**

- 7.1 YB informed the Committee that the paper represented the final report from the Third Sector member sub Group, but not the end of the work; work would continue with City Bridge Trust and London Funders to develop The Way Ahead via a pan London Systems Change Group, a new Hub, and the Cornerstone Fund. Councillor Littlewood and the Chair were both thanked for their involvement, and it was hoped to share the work done with the wider membership.
- 7.2 It was reported that the City Bridge Trust would continue to shape 'The Way Ahead' programme of work and were keen that momentum should not be lost and links with members remain established to make the best use of Third Sector resources. It was also reported that YB was now a London Funders trustee, which would assist this work.

- 7.3 The Committee was informed that members of the Hub Steering groups and the System Change group would be reporting back to members, but embedding the work with borough grants officers through, for example, developing commissioning principles, was important.
- 7.4 Cllr Comer-Schwartz informed the Committee that she met with Sharon Long from the Hub, who is keen to develop conversations with members, focusing initially on governance issues.
- 7.5 Cllr Massey questioned how much progress had been made with the programme. He was also concerned that although the objective was to support the voluntary sector across London, the arrangements might favour those boroughs directly supported by the sector, which may hinder identifying the gaps.
- 7.6 Cllr Ellis and Cllr Littlewood asked about the case studies mentioned in the report, expressing their disappointment at the small number of returns, and asked whether those boroughs that had not yet provided responses would be chased. YB mentioned that the responses were provided by the borough Grants Officers, but Cllr Ellis felt that we could improve responses by involving Grants Committee members. It was agreed that YB would talk to the Communications team about publicising these.
- 7.7 Cllr Littlewood also felt that while he enjoyed his involvement in the Systems Change Group which provided good networking opportunities, he was conscious that his role was limited in terms of how much it could reflect the views of the whole Committee. The Chair noted this and felt that officers should get a steer from members as to how they wanted to be involved in this work. He also stated his concerns about the Hub's capacity.
- 7.8 Cllr Millbank felt that although the case studies were useful, they did not provide context as to why boroughs provided services in the way they did. She was pleased however with the work of City Bridge Trust, particularly in organising a round table for other funders.
- 7.9 Members:
- Endorsed the direction of travel against the agreed workplan, noted in section 2 of the report and summarised at Appendix 1, and the draft outcomes of the Cornerstone Fund at Appendix 2.
  - Noted the examples of local practice in commissioning the third sector and funding of civil society infrastructure support in Appendix 3.
  - Endorsed the recommended Principles for Good Commissioning in Appendix 4 (to be taken forward by the Borough Grants Officers group)
  - Noted the Communications Plan, which has been used to disseminate information and learning from the Leadership in the Third Sector workplan in Appendix 5
  - Endorsed the steps which will be taken to continue this work. In particular, that from April 2018, the Strategy Director as a Trustee of London Funders, will maintain a direct link for the role of London Councils going forward.

## **8. Month 9 Revenue Forecast 2017/18**

- 8.1 David Sanni, London Councils Head of Financial Accounting (DS), presented the Forecast report, informing the Committee that it presented income and expenditure to Quarter 3 of the current financial year with a forecast to the end of the year.
- 8.2 DS reported a projected surplus of £755,000 for the year due to slippage on the ESF grants funded programme. The projected level of Committee reserves as at 31 March 2018 was £328,000

- 8.3 Cllr Wallace asked whether the cash amounts spent by borough could be shown? KM responded that it would be possible on a borough basis to show the number of beneficiaries against target, but it would be difficult to show specific spend because different beneficiaries cost different amounts. Cllr Massey agreed with the suggestion, although the Chair emphasised that the Grants programme was a London wide scheme, and that financial analysis at a borough level would be problematic.

The Chair thanked the Committee for its hard work and achievements, and on behalf of the Committee thanked London Councils staff for their support.

**The meeting finished at 12:32pm**

# Grants Committee

## Constitutional Matters - Minor Variations to London Councils Financial Regulations

Item: 9

**Report by:** Christiane Jenkins      **Job title:** Director, Corporate Governance  
**Date:** 11 July 2018  
**Contact Officer:** David Dent  
**Telephone:** 020 7934 9753      **Email:** [david.dent@londoncouncils.gov.uk](mailto:david.dent@londoncouncils.gov.uk)

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**Summary:** This report details a number of variations to the London Councils Financial Regulations, agreed at Leaders Committee at its AGM on 5 June 2018.

**Recommendation:** The Committee is recommended to:

- Note the changes to the London Councils Financial Regulations agreed by London Councils Leaders Committee on 5 June 2018 – attached at Annex One in track change form.





## **1 Introduction**

1.1 London Councils Leaders' Committee agreed a number of changes to the Financial Regulations which have been reviewed during the year at its AGM on 5 June 2018.

The changes comprise:

- An increase in the procurement threshold for public supply and service contracts from €207,000 (£164,176) to €221,000 (£181,302) because of changes to EU Regulations
- An updating of relevant sections on Information Systems and Security (Sections 11 and 19 of the Regulations) to reference the new General Data Protection Regulation (GDPR) and Data Protection Act 2018
- A new section 'Corporate Charge Card' (Section 26) covering the handling, conduct and audit processes for those staff provided with such cards.
- Revisions to the organisation's retention scheme (Appendix 2 of the Regulations)
- Changes to the Authorised Signatories list (Appendix 5 of the regulations) to reflect internal changes within London Councils Corporate Resources team.

1.2 Other minor changes to formatting have also been made.

## **2 Recommendation**

2.1 The Committee is recommended to:

- Note the changes to the London Councils Financial Regulations agreed by London Councils Leaders Committee on 5 June 2018 – attached at Annex One in track change form.

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### **Legal Implications for London Councils**

The review of the Financial Regulations includes updated references to the General Data Protection Regulation and Data Protection Act 2018.

### **Equalities Implications for London Councils**

There are no specific equalities implications for London Councils.

## **Financial Implications for London Councils**

These are outlined in the body of the report.

### **Appendices:**

Annex 1 – Revised Financial Regulations

**Background Documents:** The Financial Regulations and all of the appendices can be viewed on London Councils website: <https://www.londoncouncils.gov.uk/node/4818>

Annex One

July ~~2017~~2018

LONDON COUNCILS<sup>1</sup>

SCHEDULE 7

FINANCIAL REGULATIONS

**Key points/message**

**All Corporate and Programme Directors shall ensure that the Financial Regulations are strictly observed within their Directorates and Divisions and shall arrange for all necessary staff training.**

**Any employee who knowingly or by negligence breaches these regulations may be subject to disciplinary action.**

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<sup>1</sup> The term *London Councils* throughout this document refers only to Leaders' Committee,

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4. Stocktaking Guidelines
5. Authorised Signatories
6. Procurement Toolkit
7. Salaries and Expenses Policy and Procedures
8. New projects approval proforma, including externally funded projects
9. Hospitality Declaration
10. Purchase Order Register
11. Anti Fraud, Bribery and Corruption Strategy

## **1 Definitions**

- 1.1 The Chief Executive means the officer appointed pursuant to Clause 7.4 of the London Councils Agreement or, wherever appropriate, his nominated representative.
- 1.2 The Finance Officer<sup>2</sup> means the officer appointed pursuant to Clause 7.4 who shall be the "Responsible Financial Officer" as defined by Regulation 2(2) of the Accounts and Audit Regulations 1996.
- 1.3 The Organisation means London Councils, any Sectoral joint committees and any associated committees.

## **2 General**

- 2.1 These financial regulations are designed to detail the responsibilities, procedures and working practices adopted under this Agreement and provide essential information in relation to day to day financial administration.
- 2.2 The Chief Executive and the Finance Officer have a responsibility to establish within the Organisation strong internal control procedures so that activities are conducted in an efficient, effective and well-ordered manner. Such procedures should facilitate the detection and prevention of fraud and/or corruption at an early stage (refer Anti Fraud, Bribery and Corruption Strategy - appendix 11).
- 2.3 The Finance Officer shall maintain a register in which officers shall enter each gift, favour, reward or hospitality offered by a person or organisation doing, or seeking to do business with the Organisation (refer Hospitality Declaration- appendix 9).
- 2.4 It is the responsibility of the Chief Executive to ensure that all staff are made aware of these regulations and to make suitable arrangements to ensure adherence. This does not remove the requirement for all staff to make themselves conversant with these regulations and comply with their requirements.
- 2.5 The Organisation shall not consider:-
  - 2.5.1 a new policy, including the management of all externally funded projects, nor
  - 2.5.2 a development or variation of existing policy, nor
  - 2.5.3 a variation in the means or time-scale of implementing existing policy which affects or may affect the Committee's finances, unless there is before it at the same time a full statement of the financial implications by the Finance Officer.
- 2.6 The Chief Executive shall consult the Finance Officer with respect to any matter within his/her purview, which is liable materially to affect the finances of the Organisation before any commitment is incurred or before reporting thereon to any Committee.
- 2.7 Failure to observe these Financial Regulations may, at the discretion of the

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<sup>2</sup> The title Finance Officer refers to the Director of Corporate Resources throughout this document and appendices

Finance Officer, be reported to the Audit Committee.

- 2.8 In relation to externally funded projects:
  - 2.8.1 all requests for government or other grant support must be agreed with the Director of Corporate Resources in advance of any submission to the funding body;
  - 2.8.2 if the estimated lifetime value a grant is equal or greater than £250,000 this must be the subject of a separate detailed report to London Councils Leaders' Committee or any Sectoral joint or associated committee as appropriate.
- 2.9 The Director of Corporate Resources in consultation with the Chief Executive will be responsible for submission of all claims for grant to Government Departments and other outside bodies. All agreements for the receipt of grant by a Committee shall:-
  - 2.9.1 be obtained in writing;
  - 2.9.2 state the amount and conditions relating to the receipt of grant;
  - 2.9.3 be referred to the Director of Corporate Resources for his observations on financial implications prior to signing; and
  - 2.9.4 be reviewed for any legal implications, seeking legal advice as necessary.
- 2.10 The Finance Officer, in consultation with the Chief Executive, has the right to withdraw any Committee report where insufficient notice has been given to allow the provision of adequate financial comment.
- 2.11 The Finance Officer shall be consulted in any cases involving the interpretation of the Financial Regulations and his/her decision as to their meaning, scope and application shall be final providing such decision does not have the effect of altering the meaning of a Standing Order or other regulation or contract approved by a Committee.
- 2.12 The Finance Officer shall annually review the financial threshold figures stated in the Financial Regulations, making any necessary adjustments and then notify the Chief Executive accordingly. However, any proposed increases exceeding the appropriate rate of inflation shall first be referred to London Councils and the relevant Sectoral joint or Associated committee for their approval.
- 2.13 The Finance Officer shall review these Financial Regulations at least every two years in consultation with the Chief Executive and report to London Councils] and the relevant Sectoral joint or Associated committee recommending those changes he/she considers necessary.
- 2.14 A Lead Authority, in its capacity as administrator of an activity delegated by London Councils or a Sectoral joint or Associated committee, shall be deemed to have complied with these Financial Regulations so long as it is in compliance with the applicable Financial Regulations and Standing Orders of that Lead Authority.
- 2.15 Any of these financial regulations may be revoked, varied or suspended in

respect of all or any of the functions referred to in this Agreement by London Councils in accordance with Schedule 6.

### **3 Budgets**

- 3.1 The Finance Officer shall prepare the estimates of revenue income and expenditure in consultation with the Chief Executive, who shall critically scrutinise the draft estimates before their submission to London Councils and any Sectoral joint or Associated committee.
- 3.2 The estimates shall show the latest approved estimates for the current year and the estimated expenditure and income for the ensuing three years. The Finance Officer and Chief Executive shall provide sufficient supporting information as required by London Councils, and any Sectoral joint or Associated committee in order for variations between budget headings to be analysed. The detailed form of the annual budget shall be determined by the Finance Officer and Chief Executive consistent with general directions of London Councils and any Sectoral joint or Associated committee.
- 3.3 The Finance Officer shall make appropriate detailed calculations for each budget head. A working paper showing the basis of each calculation shall be kept for six years or until the final accounts for the year in question have been approved by the external auditor.
- 3.4 Estimates of income and expenditure made in respect of the London Boroughs Grants Scheme (LBGS), shall be prepared in accordance with the timetable contained in the LBGS Regulations as amended by Schedule 4 as follows:
  - 3.4.1 The LBGS draft budget shall be submitted to London Councils and the London Boroughs Grant Committee not later than the end of November each year.
  - 3.4.2 London Councils shall approve the draft budget and the London Boroughs Grants Committee shall recommend to the applicable Constituent Councils an overall level of expenditure on an annual basis and this shall include the amounts to be collected from each Constituent Council as determined by the Regulations.
  - 3.4.3 At least two-thirds of the Constituent Councils must approve the recommended overall level of expenditure each year by not later than the third Friday in January as provided for in the Scheme Regulations.
  - 3.4.4 If at least two thirds of the Constituent Councils have not approved the recommended overall level of expenditure before the 1st February in the year in which that financial year begins, the Constituent Councils shall all be deemed to have given their approval for that financial year to total expenditure of an amount equal to the amount that was approved or as the case may be, deemed to have been approved, for the preceding financial year. Such approval shall be subject to any order which may be made by the Secretary of State under Section 48 (5) of the Local Government Act 1985 and will confer authority on the London Boroughs Grants Committee to incur such expenditure.



- 3.9 If it appears that an overspending is unavoidable, even after making use of the virement provisions, then the approval of London Councils and the relevant Sectoral joint or Associated committee must be sought before application of any supplementary estimate. Any proposal affecting the funds of London Councils or any Sectoral joint or Associated committee shall be submitted to such committee accompanied by a report of the Chief Executive who shall consult the Finance Officer as necessary, indicating the sufficiency or otherwise of the estimate provision.
- 3.10 The conclusion of the Concessionary Fares contract shall be reported to the Transport and Environment Committee no later than the 31st of December each year.

#### **4 Virements**

- 4.1 Virement, or the temporary transfer of resources between budget heads, is allowed where any expenditure budget head will be overspent or income budget head will not be attained, by the end of the financial year, by offsetting the overspending or shortfall of income in respect of any function by the transfer from other budget heads for the same function which would have sufficient provision during the same financial year. Such virement is defined below.
- 4.1.1 The Finance Officer, in consultation with the Chief Executive, is authorised to approve virements up to a maximum of £50,000 in any one instance, provided the total virement to any one budget head in any one financial year does not exceed £50,000 or, either 50% of the receiving budget or, £1,000 if the receiving budget is less than £2,000. This applies to all budget heads.
- 4.1.2 For all such virements, these shall be reported to London Councils, or any Sectoral joint committee or any Associated committee as appropriate, retrospectively on a quarterly basis.
- 4.1.3 All virements over £50,000 must be approved by London Councils, or any Sectoral joint committee or any Associated committee, as appropriate.

#### **5 Accounting and Document Retention**

- 5.1 All accounts, financial records, including computerised records, and financial administration procedures shall be kept or undertaken in a form approved by the Finance Officer who shall also be responsible for keeping the principal accounting records. It is the responsibility of the Chief Executive to retain securely, and in an easily retrievable form, all other information relating to the Organisation's financial and operational activity in support of the accounting and final account process.
- 5.2 In the allocation of accounting duties, the following principles shall be observed:-
- 5.2.1 The duties of providing information regarding sums due to or from London Councils and of calculating, checking and recording these sums, shall be separated as completely as possible from the duty of collecting or disbursing them;

- 5.2.2 Officers charged with the duty of examining and checking the accounts of cash transactions shall not themselves be engaged in any such transactions.
- 5.3 The Chief Executive shall make returns of outstanding expenditure, income and any other relevant information in the form and by the date specified by the Finance Officer for the reporting process detailed in Financial Regulation 9.6 and the closure of the annual accounts.
- 5.4 All computerised financial systems should be capable of producing relevant accounting analysis capable of transfer in a format, level of detail and manner approved by the Finance Officer. The information transfer should include specific types of transaction such as write offs. The Chief Executive shall consult with the Finance Officer before introducing, amending or discontinuing any record or procedure relating to financial transactions or accounting.
- 5.5 All accounting records shall be retained in safe custody for such a period as shall be determined by the Finance Officer and all vouchers must be kept for a period of six years in line with HMRC guidance after the specified accounting period has elapsed. The ultimate disposal of financial records should be arranged by the Chief Executive as “confidential waste” and on no account should sensitive information be disposed of through the normal waste collection process. All such confidential waste disposal arrangements shall be subject to the prior approval of the Finance Officer.
- 5.6 The Finance Officer in consultation with the Chief Executive shall be responsible for the production and publication of the organisation’s final accounts in such a form and in accordance with such a timetable as to make them consistent with any relevant statute and the general directions of London Councils and any Sectoral joint or associated committee.
- 5.7 As soon as practicable after the end of each financial year and before the 30 June, the Finance Officer in consultation with the Chief Executive shall report provisional out-turn figures for income and expenditure to London Councils and any Sectoral joint or Associated committee, comparing these to the approved estimates. The Finance Officer shall present the Statement of Accounts for the year in question to London Council’s External Auditors as early as possible following the presentation of the provisional outturn figures to London Councils Executive.
- 5.8 The Finance Officer shall retain, in safe custody, copies of audited Statements of Accounts including the External Auditor’s opinion and annual report. The Finance Officer shall present the audited Statement of Accounts to London Councils Audit Committee for approval by 30 September. All significant issues raised by the External Auditor’s annual report on the accounts together with any accompanying management letter must be reported to London Councils Audit Committee, including the issues that relate solely to the accounts of any Sectoral joint committee.

## **6 Imprest Accounts**

- 6.1 The Finance Officer shall provide such imprest accounts as he/she considers appropriate after consultation with the Chief Executive.
- 6.2 The Finance Officer may arrange for bank accounts to be opened for use by holders of imprest accounts. Such bank accounts shall not be overdrawn, and it shall be a standing instruction to the bank concerned that any departure from this regulation is reported immediately to the Finance Officer.
- 6.3 The Chief Executive shall be responsible for the control and operation of the imprest account in accordance with instructions issued by the Finance Officer.
- 6.4 No sums received on behalf of London Councils may be paid into an imprest account, but shall be banked separately or paid to London Councils promptly as may be directed by the Finance Officer.
- 6.5 Payments from imprest accounts shall be limited to minor items, unobtainable through Creditors or Stores and ineligible for reimbursement through Payroll, the maximum value of which shall be £50 (inclusive of VAT), unless specific dispensation has been provided to the Chief Executive by the Finance Officer. All payments shall be supported by vouchers and all receipts where appropriate, relating to expenditure from an imprest must be attached to the relevant voucher.
- 6.6 To satisfy the requirements of external auditors, imprest holders shall provide the Finance Officer with certificates annually to certify the balance held. These certificates must be sent to Finance Officer promptly after the end of the appropriate financial year. (Blank certificates will be provided to the imprest holders for this purpose by the Finance Officer before the end of each financial year).
- 6.7 Claims for the reimbursement of imprest accounts should be made at regular monthly intervals, following a full reconciliation of the account and, in any event, frequently enough for the relevant bank account to remain in credit until the reimbursement is received. Imprest reimbursement forms are to be provided by the Finance Officer.
- 6.8 It shall be the duty of the Chief Executive to notify the Finance Officer sufficiently in advance of the impending resignation or departure of the imprest account holder. When an imprest account holder leaves the service of London Councils, he or she shall account to the Finance Officer for the amount advanced.
- 6.9 The general principle of imprest accounting is that at any time the cash balance, together with the aggregate value of any receipts on hand, unreimbursed claims and cheques not credited, should total the approved imprest account balance. At no stage should the cash balance be allowed to fall below zero. Income and change floats shall be kept separately from the imprest cash at all times, and shall not be used to fund cash expenditure.
- 6.10 If it becomes apparent that the current level of imprest is insufficient, the items on which the imprest is expended shall be reviewed. If it is clear that there is no

reasonable alternative to expenditure through the imprest, a formal request in writing to have it increased shall be made to the Finance Officer. Similarly, if it becomes apparent that exceptional circumstances mean a temporary increase/decrease is required then a formal request is to be submitted to the Finance Officer. Further, sub-floats must not be issued from an imprest without the prior approval of the Finance Officer.

- 6.11 No officer shall authorise his or her own claims from an imprest account. Claims are to be authorised by the Chief Executive. Certification by or on behalf of the Chief Executive shall be taken to mean that the certifying officer is satisfied that the expenses and allowances claimed are properly and necessarily incurred and are properly payable.
- 6.12 Expenditure which should form part of the payroll system, e.g. clothing, car allowances and home to work travel expenses, shall not be processed through imprest accounts.
- 6.13 All non-computerised records relating to imprest accounts should be maintained in ink.
- 6.14 The encashment of personal cheques and the advancing of loans from an imprest is strictly forbidden.
- 6.15 The only bank charges, which should be incurred in respect of imprest accounts operated via a bank account, are those in the normal course of operation of the account. As can be seen from Financial Regulation 6.2, bank charges in respect of overdrawn accounts should not be incurred. If they have been incurred, however, they should be debited to an appropriate expenditure code and reclaimed on the imprest reimbursement form.
- 6.16 All Departments holding petty cash should ensure that, at all times, cash is adequately secured. As a minimum this should be in a cash box within a lockable drawer. Amounts in excess of £50 should be kept overnight in a safe or lockable cupboard with very restricted access.
- 6.17 Whenever any matter arises which involves or may suggest irregularities affecting a petty cash imprest system, the Chief Executive shall notify the Finance Officer forthwith. This Regulation also applies in the event of any loss from the imprest account, identified during reconciliation.

## **7 Banking Arrangements**

- 7.1 The Finance Officer will make arrangements with London Councils bankers for the operation of such accounts as he/she may consider necessary. No other bank accounts will be opened without the permission of the Finance Officer.
- 7.2 All bank accounts shall bear an official title and in no circumstances shall an account be opened in the name of an individual.
- 7.3 The Finance Officer will make appropriate arrangements with London Councils bankers concerning designated signatories of cheques, drafts, promissory notes, acceptances, negotiable instruments, orders and instructions.

- 7.4 The Finance Officer shall be responsible for arranging the temporary investment of monies not immediately required, and the ordering and issue of cheques/giro-cheques, direct debit and credit card facilities.
- 7.5 The Finance Officer will ensure that a register is maintained to record all stocks of cheques held by London Councils.
- 7.6 Stocks of cheques will be held by the Finance Officer in a safe covered by adequate insurance arrangements.
- 7.7 The Finance Officer is responsible for arranging the cancellation and subsequent replacement of specific cheques with London Councils's bankers. All requests in relation to cancellations must be channeled through the Finance Officer.
- 7.8 Corporate and Programme Directors should ensure that all bank accounts under the control of their Directorate or Division are reconciled on a monthly basis and that end of the year accounts closure requirements are adhered to.
- 7.9 The Finance Officer shall arrange such safeguards as necessary and practicable, including the separation of staff duties as far as possible in respect of:-
  - 7.9.1 the checking of creditors accounts;
  - 7.9.2 the control of cheque forms;
  - 7.9.3 the preparation of cheques;
  - 7.9.4 the signature of cheques;
  - 7.9.5 the despatch of cheques;
  - 7.9.6 the entry of the cash accounts; and
  - 7.9.7 the reconciliation of bank accounts.

## 8 Contracts & Procurement

- 8.1 All contracts and procurement that exceed the current EU threshold<sup>3</sup> are regulated by EU Procurement Directives, and UK domestic legislation as defined in the Public Contracts Regulations (PCR) 2015. In addition, each and every contract shall also comply with these Financial Regulations. The EU regulations and UK law take precedence over the Financial Regulations and no deviations or exceptions are permitted for contracts in excess of the threshold. Also, contracts with a full life value between £25,000 and the EU threshold are governed under Part 4 of the PCR 2015.<sup>4</sup>
- 8.2 Contracts may be defined as being agreements for the supply of goods or materials, or the carrying out of works or services. Contracts are also deemed to include the engagement of professional consultants (excluding Counsel).
- 8.3 It is a breach of the Financial Regulations to artificially divide contracts where the effect is to circumvent the regulations concerning the following financial threshold limits.

<sup>3</sup> The current Threshold for public supply and service contracts is ~~€221,207,000~~ / ~~£181,641,763~~ as of January 2018. This is reviewed every two years. ~~the next review is due January 2018~~

<sup>4</sup> Chapter 8 Below Threshold Procurements The obligation to advertise on Contracts Finder – Regulation 110(1), **only applies where the authority has decided to advertise.**

#### 8.4 Financial Thresholds

- 8.4.1 The following minimum number of invitations to tender or quote shall apply, subject to EU procurement rules (including aggregation i.e. the full life value of the contract) and the exemptions, before any order for works, supplies or services is placed:

Procurement Threshold	Procedure
(a) up to £10,000	No formal tender process required. At least one written quotation obtained, duty to secure reasonable value for money
<b>Where a decision has been made <u>NOT</u> to advertise</b>	
(b) between £10,001 and £75,000 <i>if not advertised</i>	Request at least 3 written quotations or a mini-tender exercise must be carried out to establish value for money
<b>Where a decision has been made to advertise</b>	
(c) between £25,001 and EU limit (currently £ <del>181,302</del> <del>164,176</del> ) ( <del>€207,221</del> ,000) <i>if advertised (NB: you MUST advertise above £75,001</i>	If the Opportunity is advertised, the use of the formal tender process is mandatory by tendering the opportunity on Contracts Finder and London Councils website.
(d) over EU limit (currently £ <del>181,302</del> <del>164,176</del> (( <del>€207,221</del> ,000))	The use of the formal EU tender process is mandatory and subject to the EU procurement rules. To note that additionally if the value of procurement is in excess of £250,000 then Committee approval is required prior to formal tender process.

- 8.5 Each proposed contract for works or services, with an estimated value equal or greater than £250,000 must be the subject of a separate detailed report to London Councils Leaders' Committee or any Sectoral joint or associated committee as appropriate, requesting approval to seek tenders for the recommended design solution. This report must state the size of any contingency provision to be included in the tender documents or estimated costs, as well as any prevalent risks to the organisation.

- 8.6 No contract shall be made, nor any tender invited, unless provision has been made in the annual budget for the proposed expenditure or that written confirmation has been received from the appropriate third party that external funding is available to fund the full contract and associated costs.

#### 8.7 Formal Tender Process

- 8.7.1 Competitive tendering will be required where the **opportunity is advertised** and the estimated value of the contract is expected to exceed £25,000 which is split into two categories

- 8.7.2 Below Threshold (£25,000 to less than the EU limit £~~181,302~~ ~~164,176~~)

8.7.2.1 It is now a requirement that for any contracts estimated to be between £25,000 and the EU limit in force at the time (currently

£~~181,302,164,176~~), if the contracting authority advertises it must do so via Contracts Finder.

#### 8.7.3 Above EU Threshold (£~~181,302,164,176~~) where full EU processes apply

8.7.3.1 For above threshold tendering, the choice of procedure is detailed and regulated in the PCR (Chapter 2 Rules on Public Contracts), noting that when awarding public contracts, contracting authorities shall apply procedures that conform to the regulations.

8.7.4 Detailed guidance on procurement procedures is provided in the Procurement Toolkit (Appendix 6), reflecting the PCR and any specific guidance as the Minister for the Cabinet Office may issue.

### 8.8 Contract Advertising

8.8.1 Contracts above the EU financial thresholds prevailing at the time as set out in the Regulations should be advertised in the Official Journal of the European Union (OJEU) and London Councils website.

8.8.2 For below EU threshold procurement i.e. between £25,000 and the EU Limit where a decision has been made to advertise the opportunity, the opportunity must be placed on Contracts Finder and London Councils website with no exceptions. (Ref PCR 2015, Chapter 8 paragraph 110)

8.8.3 8.8.4 After the expiration of the period specified in any notice, invitations to tender for the contract shall conform with Section 5 sub section 7 of the PCR, (paragraphs 65 and 66 refer).

### 8.9 Receipt of Tenders

8.9.1 Every invitation to tender shall state that no hard copy tender will be accepted unless it is received in a plain sealed envelope or package which shall bear the words TENDER - followed by the subject to which the tender relates, and shall not bear any name or mark indicating the sender. Every invitation to tender should also state the deadline date and time (usually 12 noon) for receipt. When received, an entry shall be made upon such envelopes or packages indicating the time and date of receipt and these will then remain in the custody of the Chief Executive or the Director of Corporate Resources until the time appointed for their opening.

8.9.2 Electronic versions of the tender submission will be accepted. Electronic tenders must be received by the deadline date and time, as detailed in the invitation to tender. Electronic tender submissions sent by e-mail should be sent to: tenders@londoncouncils.gov.uk. E-mailed tenders will not be accepted in isolation, if there is a requirement for hard copies.

8.9.3 All tenders received after the deadline date and time shall not be opened and will be disregarded for the purposes of the tender exercise to which they relate.

### 8.10 Opening of Tenders

Tenders shall be opened at one time in the presence of:-

8.10.1 For tenders valued at over £25,000 – in the presence of two officers appointed by the Chief Executive;

#### **8.11 Acceptance of Tenders and Quotations**

8.11.1 Where the value is under £10,000, one of the designated authorised signatories (as outlined in Part C of Appendix 5) , shall be authorised to accept the quotation by signing off the purchase order to place the order with the supplier;

8.11.2 Where the value is between £10,001 and £75,000, one of the designated authorised signatories (as outlined in Part B of Appendix 5) shall be authorised to evaluate and accept the quotation -or tender by signing off the procurement approval form for submission to the Director of Corporate Resources for approval;

8.11.3 Where the value is between the £75,000 and the prevailing EU Limit , one of the designated authorised signatories (as outlined in Part A of Appendix 5) shall be authorised to evaluate and accept the tender by signing the procurement approval form for submission to the Director of Corporate Resources for approval;

8.11.4 Where the tender is above the EU Threshold and below £249,999, the Chief Executive, the Director of Corporate Resources, or in their absence, one of the designated authorised signatories (as outlined in Part A of Appendix 5) in consultation with the Chair(man), Deputy-Chair(man) and one other Member of the appropriate committee shall be authorised to evaluate and accept the tender;

8.11.5 For tenders of £250,000 and over London Councils Leaders' Committee or any Sectoral joint or associated committee as appropriate shall be authorised to evaluate and accept the tender;

8.11.6 A tender which exceeds the approved estimate shall be referred to the appropriate committee for consideration. Where the tender can be amended to fall within the approved budget by a minor adjustment to the approved works, goods or services and otherwise complies with these regulations, the Chief Executive , the Director of Corporate Resources, or in their absence, one of the designated authorised signatories (as outlined in Part A of Appendix 5) in consultation with the Chair(man), Deputy-Chair(man) and one other Member of the appropriate committee shall be authorised to approve the adjustment as provided for in 8.11.4 above.

#### **8.12 Contract Provisions and Payments**

8.12.1 Every contract in writing (unless such contract is let by a Lead Authority in accordance with Schedule 8), shall be signed by the Chief Executive or the Director of Corporate Resources, or in their absence, one of the designated authorised signatories (as outlined in Part A of Appendix 5).

8.12.2 Every contract in writing shall specify:-

8.12.2.1 the work, materials, matters, or things to be furnished, or



done;

8.12.2.2 the price to be paid, with a statement of discounts or other deductions;

8.12.2.3 the payment process, including the process for resolving disputes;

8.12.2.4 the time or time within which the contract is to be performed;

8.12.2.5 insurance, employers liability and professional indemnity;

8.12.2.6 the place or places for delivery of performance.

### 8.13 **Contracts where tenders are not required.**

8.13.1 Contracts or orders which exceed £10,000 and not exceeding £75,000 in value, **if not advertised**, require at least 3 written quotations from suitable suppliers before the contract order is placed

8.13.2 Quotations may be submitted by post, or e-mail.

8.13.3 If the full life value of a contract is below the £75,000 **and not advertised**, it shall not be obligatory to invite formal tenders, nor give public notice of the intention to enter into a contract where:-

- 8.13.3.1 effective competition is prevented by Government control, or
- 8.13.3.2 the special nature of the work to be executed limits the number of contractors capable of undertaking the work to less than 3, or
- 8.13.3.3 the goods, services or materials to be purchased are only available from less than 3 suppliers, or
- 8.13.3.4 the work is a continuation of a previous contract or order, or
- 8.13.3.5 a corporately tendered and managed or framework contract has been established for all officers of the organisation to use:  
e.g. supplies of Stationery, Computers, Office Furniture etc.,  
or
- 8.13.3.6 goods or services are of a proprietary manufacture, including sole distribution or fixed price, or the services to be provided are of a proprietary nature , or
- 8.13.3.7 any repairs or works to be executed or parts, goods or  
or
- Materials to be supplied in connection with existing machinery, vehicles plant or equipment are of a proprietary nature and involve sole distribution or fixed price, or
- 8.13.3.8 urgent supplies necessary for the protection of life

or property.

8.13.4 The Chief Executive shall maintain a record of those contracts let without competitive quotations as detailed in 8.13.3, detailing the reasons why these have not been obtained.

8.13.5 The EU regulations and PCR do not provide for any exemptions from the tendering process for contracts which exceed the EU threshold.

#### **8.14 Withdrawal of Tender**

8.14.1 In the event of any person withdrawing a tender, or not signing the contract after his/her tender has been accepted, or if the Chief Executive or the Committee are satisfied that a Contractor has not carried out a contract in a satisfactory manner, or for any other justified reason, then tenders will not be accepted from such contractors in future, except after specific Committee approval.

#### **8.15 Communications with Tenderers**

8.15.1 Accounting records for all contracts must be maintained as agreed by the Director of Corporate Resources.

8.15.2 No members of the relevant Committee shall have or allow any interview or communications with any person or representative of any person proposing to tender or contract, except by the authority of that Committee. Where such interview or communication does, nevertheless, take place then it is to be reported to the relevant Committee at the first available opportunity.

#### **8.16 Contract Variations**

8.16.1 Subject to the provisions of the contract, every variation shall be instructed in writing and signed by the designated officer prior to the commencement of work on the variation concerned or as soon as possible thereafter. Designated officers may authorise variations which are essential for the completion of a contract, and minor variations of an optional nature, provided the cost remains within the approved estimate. Major variations to contracts shall require the approval of the appropriate committee.

#### **8.17 Contract Payments**

8.17.1 All ex gratia and non-contractual claims from contractors shall be referred to the Director of Corporate Resources and also to the Chief Executive for comments before settlement is reached.

8.17.2 Where contracts valued in excess of £25,000 provide for payments to be made by instalments, all payments to contractors shall be made on a certificate issued and signed by London Councils designated officer. Contracts subject to payment via certificate will primarily relate to construction / building works, which will be for internal / external decorations of London Councils Leased premises.<sup>5</sup> Those contracts not subject to the issue of certificates, may be paid on invoices and/or any

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<sup>5</sup> Any contractors certificates issued, including claims for additional costs and the final account would be assessed by a Project Manager / Quantity Surveyor engaged for their expertise in managing building / construction contracts and then reported to the designated officer.

means allowed by the Director of Corporate Resources.

- 8.17.3 The Director of Corporate Resources shall, to the extent he/she considers necessary, examine the final accounts or interim valuations for contracts and he/she shall be entitled to make all such enquiries and receive such information and explanations as he/she may require in order to be satisfied as to the accuracy of the accounts.
- 8.17.4 The final certificate for the payment of any contract, where the final cost exceeds £25,000, shall not be issued until the Supervising Officer under the contract has produced to the Director of Corporate Resources a detailed statement of account with all relevant documents.<sup>6</sup> Such papers shall be lodged with the Director of Corporate Resources two months prior to the due date of the final certificate or in exceptional circumstances a previously agreed period in order to allow a thorough review of their contents prior to the issue of the final certificate. In addition, all consultants' fee accounts that in total exceed £30,000 in value shall be forwarded to the Director of Corporate Resources for verification prior to the respective final payments being processed. A clause to this effect shall be inserted in the appropriate contract, bills of quantities, or specification.
- 8.17.5 Wherever works or services are let on a day works contract then every payment costing in excess of £100 shall be supported by day work sheets. Such day works sheets shall contain adequate descriptions of the work carried out and the names of the operatives involved, together with details of the times during which the work was performed, the hourly rates applied and any plant or materials used. Day work sheets shall be signed by the designated officer indicating that the amount claimed reasonably reflects the labour and materials content of the works executed.

#### **8.18 Lead Borough Arrangements**

- 8.18.1 Any contract let by a Lead Authority, in its capacity as administrator of an activity delegated by London Councils or any Sectoral joint or associated committee as appropriate, shall be deemed to comply with these Financial Regulations so long as it is in compliance with the Financial Regulations and Standing Orders of that Lead Authority.

#### **8.19 Corrupt Practices**

- 8.19.1 Every written contract shall include the following clauses:

The Service Provider must comply at all times with the provisions of the Bribery Act 2010, in particular Section 7 thereof in relation to the conduct of its employees, or persons associated with it.

The Service Provider warrants that, at all times, it has in place adequate procedures designed to prevent acts of bribery from being committed by its employees or persons associated with it, and must provide to London Councils at its request, within a reasonable time, proof of the existence and implementation of those procedures.

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<sup>6</sup> See footnote 3 above

London Councils will be entitled by notice to the Service Provider to terminate the Service Provider's engagement under this or any other contract with the Service Provider if, in relation to this or any other such contract, the Service Provider or any person employed by it or acting on its behalf has committed an offence in relation to the Bribery Act 2010.

## **8.20 Claims from Contractors**

8.20.1 Claims from contractors in respect of matters not clearly within the terms of any existing contract shall be referred by the Chief Executive to London Councils Legal Adviser for consideration of the Organisation's legal liability and, where necessary, to the Director of Corporate Resources for financial consideration before a settlement is reached. No payment will be made to a contractor without the specific approval of London Councils.

## **8.21 Bonds and Other Security**

8.21.1 Every contract that exceeds £150,000 in value or amount and is for the execution of works or for the supply of goods or materials otherwise than at one time, shall require the contractor to provide sufficient security for the due performance thereof, except where the appropriate service related Director and Director of Corporate Resources consider this to be unnecessary.

## **8.21.22 Use of Consultants**

8.22.1 Consultants shall be engaged only where it is not feasible or cost effective to carry out the work in-house either by using existing staff or by employing new short term or permanent staff.

## **9 Budgetary Control**

9.1 Approval of a revenue expenditure budget by London Councils and the relevant Sectoral joint or associated committee shall confer the authority on the Chief Executive to incur expenditure, except in the case of any item which the relevant committee wishes to have referred to it for further consideration.

9.2 No expenditure may be incurred unless a budget for that purpose has been approved.

9.3 Where the Chief Executive proposes to incur expenditure for which there is no budget head in the annual budget :-

9.3.1 But the expenditure is unlikely to exceed £50,000 by the end of the financial year, the Chief Executive in consultation with the Finance Officer may make arrangements to incur the costs, which must be financed by the virement arrangements under paragraphs 4.1.1 and 4.1.2, and

9.3.2 If the expenditure is likely to exceed £50,000 by the end of the financial year the Chief Executive shall seek approval from London Councils or the relevant Sectoral joint or associated committee, depending on which approved the expenditure. The financing of this

expenditure must be determined in accordance with Financial Regulation 4.1.3.

- 9.4 The Chief Executive may only pay or make provision for payment in respect of goods received or services rendered within each financial year and for which budget provision has been made.
- 9.5 Where London Councils or the relevant Sectoral joint or associated committee has authorised a fund for a particular purpose, under or overspent balances may be carried forward to the following financial year on a one-off basis. All other balances in hand at the end of the financial year shall be reported to the Committee by the Finance Officer. London Councils or the Sectoral Joint Committee shall then determine the use of those balances.
- 9.6 In the light of actual expenditure on administrative costs during the financial year the Finance Officer in consultation with the Chief Executive shall present to London Councils or the relevant Sectoral joint or associated committee, reports showing projected out-turn figures for each budget heading approved by that Committee. This reporting process is to take place between each quarter after the start of that financial year.
- 9.7 During the financial year the Chief Executive in consultation with the Finance Officer, shall present to each meeting of the Grants Committee, reports showing current levels of grant expenditure committed to date.
- 9.8 It is the duty of the Chief Executive to ensure that the budgets under his/her direct control are not overspent.
- 9.9 The Finance Officer shall ensure that there is a financial information system which provides periodic statements of receipts and payments under each head of approved budget and other relevant information, facilitating the reporting of such information to Committee.
- 9.10 Overall annual expenditure of the Grants Committee must be within the level approved by one of the following:-
  - 9.10.1 At least two-thirds of the applicable Constituent Councils under Section 48(3) of the Local Government Act 1985; OR
  - 9.10.2 Deemed by the Secretary of State further to Section 48 (4a) of the Local Government Act 1985; OR
  - 9.10.3 Any order made by the Secretary of State under Section 48(5) of the Local Government Act 1985.

## **10 Audit**

- 10.1 Responsibility for maintaining an adequate and effective system of internal audit rests with London Councils and any Sectoral joint or associated committee, but has been delegated to the Finance Officer who makes arrangements for the examination of all financial and related systems under this Agreement. All significant issues raised by the Finance Officer following this examination, must be reported to London Councils or the relevant Sectoral joint or associated committee. Similarly the External Auditor's annual report on the accounts together with any accompanying management letter must also

be reported to London Councils Audit Committee, as per financial regulation 5.8.

- 10.2 The Finance Officer shall, so far as he/she considers reasonable, arrange for the internal audit of the organisation's activities:-
  - 10.2.1 To review the soundness, adequacy and application of internal controls and, where necessary, make recommendations for the improvement of systems, controls and procedures that affect the finance or assets of the organisation;
  - 10.2.2 To assist in protecting the assets and interests of the organisation by carrying out a continuous examination of activities in order to detect or prevent fraud, misappropriation, irregular expenditure and losses due to waste, extravagance, inefficient administration and improper practices;
  - 10.2.3 To review resources used in pursuit of the organisation's agreed activities and, where necessary, make recommendations for the improvement of value for money; To review, appraise and report upon the reliability of financial and management data;
  - 10.2.4 To report to the Chief Executive on the result of any audit carried out within their unit and to make the necessary recommendations which need to be implemented to eradicate the identified weakness or weaknesses.
- 10.3 The Finance Officer, or any accredited representative shall have authority on production of identification to :-
  - 10.3.1 Enter at all reasonable times on any of the organisation's premises or land;
  - 10.3.2 Have access to all records, documents and correspondence relating to any financial and other transactions of the organisation;
  - 10.3.3 Require and receive such explanations as are necessary concerning any matter under examination; Require any persons holding or controlling cash, stores or any other property to produce such items;
  - 10.3.4 Verify cash and bank balances for which persons are accountable to the organisation.
- 10.4 Immediately an irregularity, or suspicion of an irregularity, arises affecting money or property or any other transaction or aspect of the organisation's business, the Chief Executive concerned shall immediately advise the Finance Officer. The Finance Officer shall investigate and report to the Chief Executive if he/she forms the view that disciplinary or criminal proceedings should be considered. If it is thought appropriate to involve the Police, the Finance Officer will first consult with the Chief Executive. Officers should not notify the police direct except in an emergency in order to prevent further loss, or where it is necessary for the police to examine an area before it is disturbed by staff or members of the public. Except in exceptionally clear cut cases, management should not attempt to interview staff suspected of perpetrating an irregularity as this may prejudice any subsequent police investigation or legal proceedings. Any individual officer with knowledge or suspicion of any losses or irregularities involving staff, cash,

assets or other financial matters has the right to approach the Finance Officer directly should circumstances dictate that this is necessary. Detailed information on London Councils Anti Fraud, Bribery and Corruption policy can be found at appendix 11.

- 10.5 The Chief Executive shall be required to provide a written response to draft audit reports, final audit reports, and management letters within 28 calendar days of their issue. Extensions to this timescale shall be at the discretion of the Finance Officer.
- 10.6 Unless the Finance Officer specifically agrees otherwise, all receipt forms, order books, tickets and other similar items shall be ordered and retained by the Finance Officer prior to their issue to the Chief Executive. Such controlled stationery items shall be supplied, on request only, to those officers who have been authorised to receive them by the Chief Executive. Every issue of any such document shall be acknowledged by the signature of the officer to whom the issue is made. The Chief Executive shall satisfy the Finance Officer as to the safe keeping and control of such documents.

## **11 Information Systems**

- 11.1 The development of Information Technology Systems should conform to the overall strategy as set out and agreed by London Councils.
- 11.2 The Chief Executive shall be responsible for ensuring compliance with any Computer Security Guidelines promulgated by the Finance Officer.
- 11.3 Any development of new systems that involve a financial operation or produce output that may influence the allocation of resources must involve consultation with the Finance Officer regarding mutually acceptable minimum standards of control. The Chief Executive, in consultation with the Finance Officer shall be responsible for the control of the computer systems in the Organisation, and the security and privacy of data contained therein, in accordance with ~~the~~ the General Data Protection Regulation (Regulation (EU) 2016/679) (GDPR) and the Data Protection Act 2018 (DPA 2018). The Chief Executive shall ~~also be~~ responsible for ensuring appropriate controls in accessing those systems which they maintain.
- 11.4 The Chief Executive in consultation with the Finance Officer shall make sound arrangements to ensure the security and continuity of service in the event of a disaster.

## **12 Income**

- 12.1 The systems effecting the collection of all money due to the organisation shall be approved by the Finance Officer. The collection of all money due to the organisation is under the overall supervision of the Finance Officer.
- 12.2 Revenues consisting of income arising from work done, goods supplied or services rendered and not paid for at the time, must be the subject of accounts being rendered and the Chief Executive must facilitate the prompt

issue and rendering of such accounts applicable to their unit. The Chief Executive shall therefore furnish the Finance Officer with details of projects, seminars, rents recoverable, work done, goods supplied, or services rendered and of all other amounts as may be required by him/her to record correctly all sums due to the organisation and to ensure the prompt rendering of accounts due for income.

- 12.3 The Chief Executive shall promptly notify the Finance Officer of all money due to the organisation and of contracts, leases and other agreements and arrangements entered into which involve the receipt of money by London Councils. The Finance Officer has the right to inspect any document or other evidence in this connection as he/she may decide is relevant.
- 12.4 The records kept by the Organisation with regard to items of income shall be in such form as may be agreed from time to time by the Finance Officer. Unless the Finance Officer specifically agrees otherwise, all receipt forms, tickets and other similar items shall be obtained in accordance with financial regulation 10.6. All new types of income due are to be notified to the Finance Officer.
- 12.5 The Finance Officer shall prescribe the accounting arrangements necessary to ensure that all monies due and received are banked promptly.
- 12.6 All debtors shall be invoiced within seven days of full details of the debt being ascertained.
- 12.7 Procedures for accepting cheques or credit card payments tendered in respect of the sale of goods, materials or services shall be agreed by the Finance Officer.
- 12.8 Every sum in cash received by an officer of the Organisation shall be immediately acknowledged by the issue of an official receipt, ticket or voucher except in cases where other arrangements have been approved by the Finance Officer.
- 12.9 All income, whether cheques, notes or coins received by an officer on behalf of the Organisation shall, without delay, be recorded and paid intact either directly to the Finance Officer, or into a designated bank account at regular intervals as directed by him, thereby ensuring the safe keeping of income. Every officer who banks money shall enter on the paying-in slip a reference to the related debt (such as the receipt number or the name of the debtor) or otherwise indicate the origin of the cheque; on the reverse of each cheque the officer shall enter the name of his or her unit.
- 12.10 Money held on behalf of the Organisation shall be kept separately from personal funds and shall not be used to cash personal cheques.
- 12.11 Every transfer of official money from one member of staff to another will be evidenced in the records of the unit concerned by the signature of the receiving officer.
- 12.12 The Finance Officer shall make safe and efficient arrangements for the recording of income received by direct debiting of debtors accounts.



- 12.13 Scales of charges for services, with any variations, shall be reviewed at regular intervals, together with any new charges, by the Finance Officer after consultation with the Chief Executive, prior to submission to London Councils or the relevant Sectoral joint or associated committee for approval.

### **13 Disposal of Assets**

- 13.1 Sales of surplus equipment, plant and stores will be at market value.
- 13.2 The Chief Executive has authority to approve the disposal of all goods or equipment under his control which by reason of damage, wear or obsolescence, are no longer required, and the book value, or estimated value, does not exceed £5,000. The disposal of such goods or equipment valued above £5,000 but not exceeding £10,000 shall require the prior written approval of the Finance Officer. Disposal of such goods or equipment valued above £10,000 shall require the prior approval of London Councils or the relevant Sectoral joint or associated committee.
- 13.3 Before disposal of any leased asset, the Chief Executive shall notify the Finance Officer in writing so that the terms of the lease may be examined and advice provided.
- 13.4 Salvageable items shall be sold in the best available market subject to the following:-
- 13.4.1 No single item with a book value, or estimated value, exceeding £500 shall be disposed of without quotations first being invited (unless disposed of by public auction, if appropriate).
- 13.4.2 No item will be disposed of to a member of staff without the direct approval in writing of the Finance Officer. Where approval is given, detailed documentation of the transaction shall be retained by the applicable Corporate Director.
- 13.5 Under the 1989 Local Government and Housing Act, capital receipts are defined as the income from the disposal of any interest in an asset if, at the time of disposal, expenditure on the acquisition of an asset would be expenditure for capital purposes. Where the anticipated capital receipt is £10,000 or less, then the arrangements for disposal shall be subject to the agreement of the Chief Executive, where a value exceeds £10,000 then the arrangements for such disposal shall be subject to the prior agreement of the Finance Officer.
- 13.6 The Chief Executive will be responsible for maintaining all records and documentation relating to any disposal.
- 13.7 All proceeds from the disposal of assets will be subject to the addition of Value Added Tax, except in respect of the disposal of property or certain transfers involving statutory undertakings. In respect of these exemptions advice should be sought from the Finance Officer before the conclusion of a transaction.

- 13.8 The Chief Executive will notify the Finance Officer of the disposal of any items which are specifically listed on the organisation's Insurance Policy.

#### **14 Control of Assets**

- 14.1 The Chief Executive is responsible for ensuring arrangements are in place to physically control all of the Organisation's assets for which her/his department has management responsibilities.
- 14.2 The Local Government and Housing Act 1989 requires adherence to the Accounting Codes of Practice approved by the Accounting Standards Board. One such Code of Practice concerns the subject of capital accounting and suggests the creation and maintenance of registers for all assets. The asset registers form the basis by which the Organisation meets the capital accounting requirements in the raising of capital charges for the use of assets such as buildings, land and vehicles.
- 14.3 The asset registers are required to itemise all assets which cost in excess of £1,000 while recording the date and cost of their acquisition.
- 14.4 The Chief Executive shall allocate responsibility for the maintenance of individual registers as appropriate.
- 14.5 The Chief Executive shall ensure that any information requested by the above registrars, for the purposes of maintaining the asset registers, is provided rapidly and freely. Any acquisitions or disposals of assets should be notified to the relevant registrar at the appropriate time.
- 14.6 The Chief Executive shall nominate one officer to be responsible for the safe custody of all deeds and lease agreements in respect of all properties owned or leased by the Organisation. This responsible officer shall :-
- 14.6.1 Make arrangements for such documents to be inspected when required;  
and
- 14.6.2 Provide copies of any relevant documents on request.
- 14.7 Inventories of all furniture, fittings, equipment, plant, and machinery shall be maintained by the Chief Executive. Items that are being rented or leased on a long term basis, or such that the responsibilities of stewardship lie with the Organisation, should also be included in the inventory. Generally, items with a life-span longer than one year should be included, unless they are already recorded on a formal stock record system
- 14.8 The inventory should be in the form of a permanent document. It is important to ensure that the inventory is complete and that all parts of it are kept together. The inventory can be in any media. A suggested format of an inventory is provided at appendix 3.
- 14.9 The inventory should provide the following information for each item:
- 14.9.1 Location, but if the item is moved between locations, note the general

- area. (A separate record of location may well be necessary);
- 14.9.2 Full description;
- 14.9.3 Serial and Code numbers, if relevant;
- 14.9.4 Date of purchase and cost of acquisition;
- 14.9.5 Estimated current replacement value (for insurance purposes), which should be reviewed annually; and
- 14.9.6 Date of disposal and the proceeds.
- 14.10 The total of all the estimated current replacement values should be shown, so that the information is readily available for insurance purposes.
- 14.11 Where practical, the inventory should be updated each time there is an acquisition or disposal. This will produce a more accurate record than if all the amendments are done at the end of the year.
- 14.12 The Chief Executive is responsible for ensuring that an annual check is carried out, in March, of all items on the inventory and for taking action in relation to surpluses and deficiencies. The date of the check and the name(s) of the officer(s) carrying it out should be recorded. When carrying out this check, the current inventory should be used as a starting point. The procedure should be that each location is checked in a methodical manner.
- 14.13 If any discrepancies are found when checking the inventory, these should be followed up until reasons have been found. If it is not possible to find reasons and the amount involved is significant (e.g. more than £100 in value), the Finance Officer should be informed. If the result of these findings is that an item has to be removed from the inventory, then the appropriate authorisation for such write-off should be sought in accordance with Financial Regulation 15.1.
- 14.14 It is important that at least one copy of the inventory is held separately from the assets that it lists, so that if a disaster occurs to the Organisation or its buildings, then all information is protected for insurance purposes, in the event that items need replacement. For inventories that are kept on computer disk, back up copies should be kept in a fire proof cabinet in a separate location to the computer.
- 14.15 For the purposes of capital accounting, the Finance Officer may require all registrars and inventory holders to provide asset registers and inventories reflecting assets held as at the 31st March of each year.

## **15 Write Offs**

- 15.1 No debt, asset, or benefit due to London Councils, including Liquidated Damages, shall be written off without first obtaining the approval of the Finance Officer. The Chief Executive shall submit a list of such items to be written off, together with details of the reasons. The writing off of any such item valued in excess of £1,000 must also be subject to the prior approval of London Councils or the relevant Sectoral joint or associated committee. Any report seeking such approval must detail the actions taken to recover these debts, assets or benefits.
- 15.2 The Chief Executive shall maintain a file for each debt to be written-off, containing relevant documentation to support the validity of the write-off. The file should also identify whether appropriate actions have been taken to recover or

mitigate the loss.

## **16 Orders for Work, Goods and Services**

- 16.1 No officer shall commit the organisation to expenditure in excess of any approved estimate without first seeking the appropriate approval. This Financial Regulation may be waived in cases of emergencies where delays in obtaining approval for excess expenditure would cause loss to London Councils or endanger public health and safety. In such cases the approval for such expenditure must be sought as soon as possible after the event concerned.
- 16.2 Official or purchase orders, including those within a computerised ordering system, shall be in a form approved by the Finance Officer and are only to be authorised by the Chief Executive or his/her nominee. These authorised officers shall then be responsible for the issue of official orders. The names of the authorised officers shall be sent to the Finance Officer together with specimen signatures. Changes shall be notified to the Finance Officer as they occur. Additional guidance on the completion of purchase orders can be found at appendix 10.
- 16.3 In cases where goods, materials, works or services are required urgently and where delay would cause either loss to the organisation or endanger public health or safety then the requisite orders may be placed verbally. However, such verbal orders must be followed by an official written order within two working days and marked "Confirmation Order".
- 16.4 Official orders shall be issued for all work, goods or services to be supplied to the organisation except for public utility services, petty cash purchases or other exceptions approved by the Finance Officer and copies, or full details, of each order shall be retained in the unit where issue has taken place.
- 16.5 No order should be issued unpriced. In those circumstances where a definite price cannot be ascertained at the time of issue, then the order concerned must either be endorsed "price not to exceed" and a value given, or its copy endorsed with an estimated figure.
- 16.6 When an order is amended or varied, a note of the amendment or variation shall be made on the copy order, together with a reference to the authority for such amendment or variation which shall be confirmed in writing to the supplier.
- 16.7 Care shall be taken in the signing of goods received notes, where parcels etc. are unable to be inspected. In such cases the signature should be accompanied by the comment "not inspected" to safeguard the organisation against unseen breakages or shortages at the time of delivery.
- 16.8 The return of all goods to suppliers shall be authorised by the Chief Executive or his or her authorised representative. In each instance officers are only to release such goods when they are certain that the return has been properly authorised,

satisfied that the collection company has been previously notified to them, and that they are in receipt of appropriate return note documentation.

## **17 Payments**

- 17.1 Apart from petty cash and other payments from the imprest account (see Financial Regulation 6) and payments by corporate charge cards (see Financial Regulation 26), the normal method of payment shall be by cheque or other instrument drawn on the bank account operated for the Organisation by the Finance Officer.
- 17.2 The Finance Officer has authority to pay all amounts to which the Organisation is legally committed, after authorisation by the Chief Executive or nominated officer.
- 17.3 The Chief Executive having issued an order is responsible for examining, verifying and authorising the related invoice. It shall be the duty of the Chief Executive to ensure that all goods, materials and services received are as ordered in respect of price, quantity and quality.
- 17.4 Before certifying an account, the authorising officer shall, save to the extent that the Finance Officer may otherwise determine, be satisfied that:-
  - 17.4.1 The works, goods or services to which the account relates have been received, examined, approved, are fit for purpose and, where appropriate, comply with pre-determined standards. This includes all grant payments for commissioned services;
  - 17.4.2 The expenditure is within an approved estimate, or is covered by special financial provision authorised by London Councils or the relevant committee;
  - 17.4.3 The proper entries have been made in the asset registers, inventories, or store records where appropriate;
  - 17.4.4 The price charged is correct and any trade discounts receivable have been deducted;
  - 17.4.5 The invoice or payment certificate is arithmetically correct both in the extensions and the total and that the allowances, credits and tax are correct;
  - 17.4.6 Any copy orders are duly endorsed as paid and brief details of the payment are marked thereon;
  - 17.4.7 The invoice or payment certificate has not previously been passed for payment and is a proper liability of the Organisation;
  - 17.4.8 The appropriate expenditure code numbers are entered on the document for payment and that no payment is made on duplicate or photocopy invoices unless the Chief Executive certifies in writing that the amounts have not been previously passed for payment;
  - 17.4.9 In the case of charges for utilities including gas, electricity and water, any standing charges are correct, and that consumption is charged on the most advantageous tariff and is otherwise reasonable;

17.4.10 In the case of grants payments for commissioned services, reference must be made to the monthly status reports received by the appropriate Directorate management team which considers the progress of each commission against a 'red', 'amber' or 'green' marking in measuring:

- Contract performance (delivery against target outcomes);
- Quality (provider self-assessment and client satisfaction); and
- Contract compliance (timeliness and accuracy of claims and reporting responsiveness and the proactive management of risk); and

17.4.11 Where the analysis of the data highlighted in clause 17.4.10 above results in a specific report being made against a commission to the effect that the commission is considered to be a risk, no further payments should be made to the commission until the appropriate Directorate management team considers further evidence to satisfy itself that the commission no longer represents a risk.

17.5 Any amendment required of a VAT invoice shall be effected through the application of a credit note from the applicable Creditor. Any amendment to a non VAT invoice shall be made in permanent ink and initialed by the officer making it, stating briefly the reasons where they are not self-evident.

17.6 The Finance Officer and the Chief Executive shall, between them, arrange a suitable division of staff duties within the Organisation so that the officer who authorises the invoice as correct shall not be the person who either placed the order, or has certified the receipt of the goods or completion of the work concerned.

17.7 An invoice for goods supplied to the Organisation shall not be prepared by an officer of London Councils, but by the creditor. In certain circumstances invoices for services rendered to London Councils may be prepared, but always in a form approved by the Finance Officer, and the officer preparing the invoice must not authorise it for payment.

17.8 As soon as possible after the 31st March, all outstanding expenditure relating to the previous financial year shall be identified by the Finance Officer.

## **18 Salaries, Wages and Pensions**

18.1 The payment of all salaries, wages, pensions, compensation and other emoluments to all employees and pensioners of the Organisation shall be made by the Finance Officer or under arrangements approved by him.

18.2 The Chief Executive or his authorised representatives, shall notify the Finance Officer as soon as possible, and in the prescribed form, of all matters affecting the payment of such emoluments, and in particular;-

18.2.1 Appointments, resignations, dismissals, suspensions, secondments, transfers and deaths, and for pensions, changes in marital status and deaths;

- 18.2.2 Absences from duty for sickness or other reason, apart from approved leave;
- 18.2.3 Changes in remuneration, and pay awards and agreements of general application;
- 18.2.4 Information necessary to maintain records of service for superannuation, national insurance, income tax, etc.
- 18.3 All pay documents and time records shall be in a form approved by the Finance Officer and shall either be certified in manuscript by or on behalf of the Chief Executive, or in such form as the Finance Officer may direct. The names of the officers authorised to sign such records shall be sent to the Finance Officer together with specimen signatures. Changes shall be notified to the Finance Officer as they occur.
- 18.4 All payments to individuals who are considered to be self employed, in respect of services provided to the Organisation, shall be processed through the Payroll System unless the status of the individual has been confirmed as self employed in accordance with the latest HMRC Guidelines.
- 18.5 All pay documents shall be submitted to the Finance Officer in accordance with the timetables and deadlines determined by the Finance Officer, as detailed in Appendix 7.

## **19 Security**

- 19.1 The Chief Executive shall be responsible for introducing and maintaining adequate arrangements for all aspects of security throughout the Organisation including personnel, buildings, land, stores, equipment, cash, computers, records, and confidential information. The Finance Officer's advice should be sought upon the adequacy of arrangements relating to cash, stores and valuable and attractive items of equipment as well as in those instances where security is thought to be defective. Maximum limits for cash holdings shall be agreed with the Finance Officer and shall not be exceeded without his/her express permission.
- 19.2 Keys to safes and similar receptacles are to be the responsibility of designated officers and are to be kept secure at all times. Loss of any such keys must be reported to the Finance Officer forthwith. Duplicate keys to all safes are to be held in a place approved by the Finance Officer and locked away for use in the case of emergency only.
- 19.3 The Finance Officer shall be responsible for ensuring that secure arrangements are made for the preparation and holding of pre-printed pre-signed cheques, stock certificates, bonds and other financial documents.
- 19.4 Whenever breaking and entering, burglary or criminal damage occurs the matter must be reported immediately by the Chief Executive to the Finance Officer in accordance with Financial Regulation 10.4.
- 19.5 The Chief Executive shall designate one officer as having responsibility for the co-ordination of computer data security issues. This designated officer shall agree with the Chief Executive the degree of privacy of the information put into computer systems used by the Organisation. The designated officer shall then

be responsible for its intended use in the computer installation and for the ability of designed controls to comply with GDPR and DPA 2018.

- 19.6 To comply fully with the requirements of GDPR and DPA 2018 the Chief Executive shall be responsible for maintaining proper security and the appropriate degree of privacy of information held within the Organisation either electronically or in other formats e.g. microfiche, paper output etc. All staff are responsible for ensuring that their use of personal data is consistent with the Organisation's registrations under the Act.
- 19.7 The Chief Executive should ensure that all staff who use information technology adhere to any guidelines on data security issued from time to time by the designated officer. All new employees should be briefed as to the security policies and procedures applicable, including the implications of relevant legislation.
- 19.8 In order to comply with the requirements of the 1988 Copyright, Design and Patents Act, the Chief Executive shall ensure that all staff only use software that is properly licensed.
- 19.9 The 1990 Computer Misuse Act introduced powers to prosecute those who deliberately and without authorisation misuse computer systems belonging to their employers. The Chief Executive should ensure that staff within the Organisation are aware of this legislation and ensure that their use of computers is for authorised purposes only and that no action, such as the running of unauthorised programs or games, corrupts data or introduces a virus to the system.
- 19.10 The Chief Executive should ensure that all staff are aware that information concerning secret and confidential matters, particularly those involving cash or cash deliveries, must not be disclosed in any way except to persons entitled to receive such information.

## **20 Stocks and Stores**

- 20.1 The Chief Executive shall be responsible for the proper custody of stocks and stores held by the Organisation and shall see that all stocks and stores under his/her supervision are subject to an effective system of stock recording and control as well as stocktaking.
- 20.2 It is the duty of the Chief Executive to maintain a continuous stock-check of all stocks and stores held by the Organisation.
- 20.3 Stocks and stores must not be held in excess of what is considered by the Organisation to constitute normal requirements.
- 20.4 All goods received should be checked against quantity/ quality at the time of delivery. Delivery notes should be retained with the original order and invoice and signed by the officer accepting receipt of the goods.



- 20.5 The Chief Executive should ensure that a count and valuation of all stocks and stores held in the Organisation is carried out on a date to be stipulated by the Finance Officer each year. In this respect, reference should be made to the stocktaking guidelines contained at appendix 4. The Finance Officer, however, may dispense with this requirement in cases where the total value of the items held in a store is considered to be too small to justify such activities.

## **21 Travelling and Subsistence Claims**

- 21.1 Claims for travelling, subsistence and minor expenses other than those reimbursed via the imprest accounts, are to be reimbursed via the payroll system. Each claim shall be promptly submitted to the Finance Officer for payment and shall be presented on an approved form clearly detailing the expenditure incurred, supported by receipts where applicable, dated, coded, signed by the claimant and counter-signed by the appropriate authorising officer. Claims with a total value of less than £50 (inclusive of VAT) may be met from an imprest account.
- 21.2 Every officer who receives a car loan or car allowance, whether casual or essential, must produce to the Chief Executive the registration document of the car, a valid and adequate certificate of insurance and an assurance to take all reasonable steps to maintain the car in an efficient and roadworthy condition. This is to take place on a yearly basis, but the Chief Executive shall be promptly informed of any subsequent changes to the above details.
- 21.3 All car allowances are to be paid through the payroll system.
- 21.4 The Chief Executive shall supply the Finance Officer with specimen signatures of all persons in the Organisation who are authorised to certify travelling and subsistence claims and the Finance Officer shall be notified of any changes as they occur.
- 21.5 The certification by or on behalf of the Chief Executive shall be taken to mean that the certifying officer is satisfied that the journeys were authorised, the expenses properly and necessarily incurred and all the requirements of the appropriate approved scheme have been observed.

## **22 Insurance**

- 22.1 The Finance Officer in consultation with the Chief Executive shall ensure that adequate insurance cover is maintained for all the Organisation's assets. The Finance Officer shall also ensure that suitable cover exists to meet any losses or claims which may arise in connection with the provision of the Organisation's services, or from its legal liabilities as an employer, or to third parties.
- 22.2 The Finance Officer shall negotiate annually renewal terms for all the Organisation's insurances at least every five years and the Chief Executive shall provide such information as is necessary to facilitate these negotiations.
- 22.3 The Finance Officer will advise the Chief Executive on all necessary arrangements and information required in respect of insurance cover for the acquisition of property or goods which may necessitate notice to the organisation's insurers.

- 22.4 The Chief Executive shall give prompt notification to the Finance Officer of all new insurable risks and shall provide the Finance Officer with a copy of any indemnity which the Organisation is expected to give. The Chief Executive shall not enter into any such indemnity unless the terms thereof have been approved by the Finance Officer.
- 22.5 The Chief Executive shall notify promptly the Finance Officer of anything likely to give rise to a claim and shall provide such information as is necessary to negotiate claims. Where appropriate, and not in conflict with Financial Regulation 10.4, the Chief Executive in consultation with the Finance Officer should inform the Police.
- 22.6 The Finance Officer may establish such funds as are necessary to meet the uninsured losses of London Councils. Where such losses relate to a Sectoral joint committee then the prior agreement of the appropriate Sectoral joint committee must be obtained. In all other instances the prior agreement of London Councils is to be obtained. Such funds will be operated in accordance with a scheme drawn up by the Finance Officer.
- 22.7 The Finance Officer shall maintain a register of all insurances and the property or risks covered. The Finance Officer shall be notified immediately that any valuables belonging to a private individual are taken into the Organisation's possession so that directions may be given as to their recording and safe keeping. For the purposes of this Financial Regulation the term "valuables" shall include watches, jewelry, cash, documents, goods, chattels or any other items of intrinsic value. This Financial Regulation does not apply to "lost property" of a low value.
- 22.8 Prompt notification shall be given to the Finance Officer following any alteration to the Organisation's insurance status resulting from the award or completion of any contract.

## **23 Treasury Management and Investments**

- 23.1 London Councils has adopted the "Code of Practice for Treasury Management in Local Authorities" as published by the Chartered Institute of Public Finance and Accountancy (CIPFA). This will include its reporting requirements. The CIPFA Code defines "Treasury Management" as "The management of all money and capital market transactions in connection with cash and funding resources of the local authority". Unless decided otherwise by London Councils, this does not include management of Pension Fund money.
- 23.2 The Finance Officer shall be responsible for all borrowing and investment of London Councils, subject to the approval of London Councils or the relevant Sectoral joint committee.
- 23.3 In order to minimise the extent of temporarily surplus funds the Finance Officer shall make such arrangements (including direct payment by the Participating Councils in the TEC Agreement to the Operators) as are reasonable and practical to match the timing of those Councils' contributions to the Concessionary Fares scheme with payments due to the various

#### Transport Operators

- 23.4 All investments shall be made by the Finance Officer on behalf of London Councils and shall be noted as being for the purposes of the relevant Committee.
- 23.5 All executive decisions on borrowing, investment or financing shall be delegated to the Finance Officer or through him/her to his staff, who shall be required to act in accordance with CIPFA's "Code of Practice for Treasury Management in Local Authorities".
- 23.6 Income received from investments shall be reported annually to London Councils and any Sectoral joint or associated committee by the Finance Officer, as part of the close down of accounts procedure. The Finance Officer shall submit reports on policy, sales and purchases for consideration by London Councils to at least four meetings each year.
- 23.7 The investment of funds included within Pension Funds may be carried out by one or more firms of Fund Managers with the concurrence of London Councils.

#### **24 Unofficial Funds**

- 24.1 An "unofficial fund" is any fund where the income and expenditure does not form part of the Organisation's accounts, but which is controlled wholly or in part by an officer on behalf of London Councils.
- 24.2 The Finance Officer shall be informed of the existence of all unofficial funds, and will issue and update accounting instructions for them where necessary.

#### **25 Taxation Requirements**

- 25.1 The Finance Officer has overall responsibility for dealing with all statutory requirements concerning the collection, payment and accounting for Value Added Tax (VAT), Pay As You Earn (PAYE) and Construction Industry Scheme (CIS).
- 25.2 The Finance Officer will from time to time issue to the Chief Executive guidance and advice on VAT, PAYE and CIS arrangements arising from such issues as changes in legislation. It is the responsibility of the Chief Executive to make arrangements in the Organisation to ensure that the advised regulations and procedures are implemented.
- 25.3 The Chief Executive must ensure that procedures are in place in the Organisation to provide evidence that all VAT, PAYE and CIS transactions are supported by the correct documentation.
- 25.4 The Chief Executive will consult with the Finance Officer with regard to any issue on VAT, PAYE and CIS that requires advice or clarification.

#### **26 Corporate Charge Card**

- 26.1 The Finance Officer will nominate holders of corporate charge cards to facilitate the payment of online, advance or emergency purchases.
- 26.2 The Finance Officer will be responsible for setting the transaction limits on the corporate charge cards which should be taken into account when raising orders for goods or services to be purchased using corporate charge cards. An official purchase order must be prepared and authorised in accordance with Financial Regulation 16 prior to the procurement of goods or services using the charge card.
- 26.3 Corporate charge cards should only be used on official business and not for personal use.
- 26.4 Corporate charge cards must not be used to withdraw cash.
- 26.5 Corporate charge cards must be stored in a safe place when not in use.
- 26.7 Card holders must retain invoices, vouchers, receipts, online booking documents or other supporting documentation. Card holders must reconcile their card statements to the supporting documentation and submit it to their line manager for review and approval each month.
- 26.8 The Finance Officer will carry out such inquiries and checks on the corporate charge card reconciliations submitted, as he deems necessary. In the event of misuse or failure to follow established procedures, the card may be revoked or other appropriate disciplinary action taken.
- 26.9 Where any fraudulent misuse of the card is identified it should be investigated in accordance with London Councils' Anti-Fraud, Bribery and Corruption Strategy (see Appendix 11).

## APPENDIX 2

## RETENTION OF DOCUMENTS – Reviewed 1/7/2017

Item	Minimum Period of Retention
<b>Expenditure records:</b>	
Register of Tenders & Quotations	Currency of records, or 6 years for dead cases
Contract Documents (where contract is under seal or by hand)	12 Years
Unsuccessful quotations & tenders	After External Audit
Contract register	Indefinitely
Contractors Final Account Documents	12 Years
Requisition for supplies/works	After External Audit
Official purchase orders	After External Audit
Delivery notes	After External Audit
Paid Accounts (Suppliers invoices)	6 Years <u>after end of financial year that transactions occur</u>
Paid Cheques including Giro cheques(presented)	After External Audit
<b>Costing Documents</b>	
Postage Returns	After External Audit
Inter-departmental account transfer	After External Audit
Petty Cash Records	After External Audit
Credit card purchases register	After External Audit
Year end costing and financial tabulations	3 Years
<b>Payroll</b>	
Timesheets	After Audit, but minimum of 2 Years
Car Allowance Claims	After Audit, but minimum of 2 Years
Other staff returns (e.g. overtime claims)	After Audit, but minimum of 2 Years
Payrolls (in whatever final form)	3 Years
P11 & P35 returns	3 Years
Individual pensioners files	Currency of record, 12 months after case has been closed after death
<b>Superannuation</b>	
Register of Contributors and Contributions	Indefinitely
Transfer Value Documents	Indefinitely
Register of Pensioners	Indefinitely
Triennial Valuations – all papers and records	Indefinitely
Half-Year tabulations of employees pensionable pay and contributions	6 Years <u>after end of financial year that transaction occurs</u>
<b>General Accounting Records:</b>	
Bank Pass Book Sheets	6 Years <u>after end of financial year that transactions occur</u>
Receivership Records	<u>6 Years after end of financial year that transactions occur</u> 6-Years
Cashiers Collection & Deposit Book	<u>6 Years after end of financial year that transactions occur</u> 6-Years
Cashiers Petty Cash	<u>6 Years after end of financial year that</u>

	<del>transactions occur</del> <u>6 Years</u>
Imprest Account	<u>6 Years after end of financial year that transactions occur</u> <del>6 Years</del>
Post-dated cheques register	<u>6 Years after end of financial year that transactions occur</u> <del>6 Years</del>
RD Cheques Register	<u>6 Years after end of financial year that transactions occur</u> <del>6 Years</del>
Deposit books	<u>6 Years after end of financial year that transactions occur</u> <del>6 Years</del>
<b>Insurance</b>	
Register of Insurances	Indefinitely
Insurance Policies(discontinued)	Indefinitely
<b>Other</b>	
Financial statements	<del>6 Years</del> <u>Indefinitely</u>
Final accounts working files	<u>6 Years after end of financial year that transactions occur</u> <del>6 Years</del>
Register of accounts written off	<u>6 Years after end of financial year that transactions occur</u> <del>6 Years</del>
Controlled Stationery Register	Indefinitely
All Records relating to V.A.T.	<u>6 Years after end of financial year that transactions occur</u> <del>6 Years</del>
<b>General Income</b>	
Primary Periodical Income	3 Years
Primary debtors record	Currency of record or 6 years, whichever is the longer
Supporting documents to the above	3 Years

## LONDON COUNCILS FINANCIAL REGULATIONS - APPENDIX 5

**AUTHORISED SIGNATORIES**  
 (Updated ~~10 July 2017~~ 5 June 2018)

**PART A:**

**All Tenders, quotations, deeds\* and contracts;**

<b><i>DIRECTORATE</i></b>	<b><i>TITLE</i></b>
Chief Executive's	Chief Executive
Chief Executive's	Director of Corporate Governance
Chief Executive's	Director of Corporate Resources
	<del>Head of Budgetary Control &amp; Procurement</del> <u>Chief Accountant</u>
Chief Executive's	<del>Head of Financial Accounting</del>
<del>Chief Executive's</del>	
PaPA	Corporate Director
Services	Director, Transport & Mobility
Services	Strategy & Planning Director

\*Deeds must be signed by one authorised signatory and witnessed by another.  
 Any of the persons authorised above are authorised to sign, or witness the signing of a deed. No-one else is authorised to witness the signing of a deed which binds London Councils.

**PART B:**

**Tenders and quotations not exceeding £75,000:**

<b><i>DIRECTORATE</i></b>	<b><i>TITLE</i></b>
Chief Executive's	Chief Executive
Chief Executive's	Director of Corporate Governance
Chief Executive's	Head of London Regional Employers Organisation
Chief Executive's	Director of Corporate Resources (Finance Officer)
Chief Executive's	<del>Head of Budgetary Control &amp; Procurement</del> <u>Chief Accountant</u>
<del>Chief Executive's</del>	<del>Head of Financial Accounting</del>
Policy & Public Affairs	Corporate Director
Policy & Public Affairs	Director of Communications
Policy & Public Affairs	Head of Strategic Policy
Policy & Public Affairs	Head of Children and Young People Services
Policy & Public Affairs	Interim Director of Finance, Performance & Procurement
Policy & Public Affairs	Strategic Lead for Finance, Performance & Procurement
Policy & Public Affairs	Head of Economy, Culture & Tourism

<b>DIRECTORATE</b>	<b>TITLE</b>
Policy & Public Affairs	Strategic Lead for Health & Adult Social Care
Policy & Public Affairs	Head of Transport & Environment
Policy & Public Affairs	Head of Housing & Planning
Services	Director, Transport & Mobility
Services	Chief Contracts Officer
Services	Head of Community Services & Grants
Services	Strategy & Planning Director

In addition, the Director of Corporate Governance is authorised to sign all contracts of employment, once the appropriate post approval form (PAF) has been signed by two of the relevant office holders (1) the Finance Officer and one of (2) the Chief Executive; Corporate Director PaPA; Director, Transport & Mobility; Strategy & Planning Director, including secondment agreements into/out of the organisation.

## **PART C:**

### **Orders for Works, Goods and Services (FR para 16.2)**

Official orders, including those within a computerised ordering system, shall be in a form approved by the Finance Officer and are only to be authorised by the Chief Executive or his/her nominated deputy as set out below. These authorised officers shall then be responsible for the issue of official orders. The names of the authorised officers shall be sent to the Finance Officer together with specimen signatures. Changes shall be notified to the Finance Officer as they occur. Additional guidance on the completion of official orders can be found at appendix 10.

The schedule of authorised Purchase Order signatories by Job/post from ~~14 July 2017~~ 5 June 2018 is shown below.

<b>DIRECTORATE</b>	<b>TITLE</b>
Chief Executive's	Chief Executive
Chief Executive's	Head of Chief Executive's office
Chief Executive's	Secretary to Head of Office
Chief Executive's	Director of Corporate Governance
Chief Executive's	Head of Governance
Chief Executive's	Head of London Regional Employers Organisation
Chief Executive's	Director of Corporate Resources (Finance Officer)
	<del>Head of Budgetary Control &amp; Procurement</del> <u>Chief</u>
Chief Executive's	<u>Accountant</u>
Chief Executive's	<del>Head of Financial Accounting</del> <u>Management Accountant</u>
Chief Executive's	ICT & Facilities Manager
Chief Executive's	Governance Manager
Policy & Public Affairs	Corporate Director



**DIRECTORATE****TITLE**

Policy & Public Affairs	Director of Communications
Policy & Public Affairs	Head of Strategic Policy
Policy & Public Affairs	Head of Children and Young People Services
Policy & Public Affairs	Interim Director of Finance, Performance & Procurement
Policy & Public Affairs	Strategic Lead for Finance, Performance & Procurement
Policy & Public Affairs	Head of Economy, Culture & Tourism
Policy & Public Affairs	Strategic Lead for Health & Adult Social Care
Policy & Public Affairs	Head of Transport & Environment
Policy & Public Affairs	Head of Housing & Planning
Policy & Public Affairs	Promotions Manager
Policy & Public Affairs	E-communications Manager
Policy & Public Affairs	Publishing Manager
Policy & Public Affairs	Media Manager; Head of Capital Ambition; Programme Manager – Capital Ambition

Services

Director, Transport &amp; Mobility

Services

Chief Contracts Officer

~~Services~~~~Head of Community Services & Grants~~

Services

Head of Support Services

ServicesTransport ManagerServicesMobility Services ManagerServicesStrategy & Planning Director -ServicesESF Technical Adviser

Services

Principal Programme Manager (Operations)

Services

Principal Programme Manager (Quality)

~~Services~~~~London Care Services Manager~~~~Services~~~~Strategy & Planning Director~~

Services

Regional Commissioning Manager – YPES

Services

Executive Assistant – YPES

Any new requests / amendments agreed by completion of the “Authorised Signatory Form” and signed by the Chief Executive, Corporate Director PaPA, Director, Transport & Mobility or Strategy & Planning Director  
(See below)

Those signatories listed in PART C can also accept tenders and quotations where the value is under £10,000.

## AUTHORISED SIGNATORY FORM

<b>Name of signatory</b>	
<b>Job Title</b>	
<b>Division/Section</b>	
<b>Start Date</b>	
<b>Specimen signature</b>	

	<b>Contracts</b>	<input style="width: 80px; height: 30px; border: 1px solid black;" type="checkbox"/>
Authorised to sign (Please tick the relevant box)	<b>Purchase Orders Only</b>	<input style="width: 80px; height: 30px; border: 1px solid black;" type="checkbox"/>
	<b>Invoices Only</b>	<input style="width: 80px; height: 30px; border: 1px solid black;" type="checkbox"/>
	<b>Both Purchase Orders &amp; Invoices</b>	<input style="width: 80px; height: 30px; border: 1px solid black;" type="checkbox"/>

Approved by (to be completed by signatory's Chief Executive/Corporate Director  
PaPA/Director, Transport & Mobility/Strategy & Planning Director)

<b>Name</b>	
<b>Job Title</b>	
<b>Division</b>	
<b>Signature</b>	
<b>Date</b>	

# Grants Committee (AGM)

## Operation of the Grants Committee 2018/19

Item: 10

**Report by:** Yolande Burgess      **Job title:** Strategy Director  
**Date:** 11 July 2018  
**Contact Officer:** Yolande Burgess  
**Telephone:** 020 7934 9739      **Email:** [yolande.burgess@londoncouncils.gov.uk](mailto:yolande.burgess@londoncouncils.gov.uk)

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**Summary**      This report informs Members of the Terms of Reference for the Grants Committee and Grants Executive, and dates set for meetings for the municipal year 2018/19.

**Recommendations**      The Committee is recommended to:

- Note the Terms of Reference for the Grants Committee (paragraph 1.2) and Grants Executive (Appendix 1).
- Note the programme of meetings (paragraph 3.1)



## **1 Operation of the Grants Committee 2018/19**

- 1.1 The Grants Committee has been established further to the London Grants Scheme (made under section 48 of the Local Government Act 1985 and the London Councils Governing Agreement, as amended).
- 1.2 In summary the Grants Committee's Terms of Reference as provided in that Scheme are:
  - 1.2.1 to ensure the proper operation of the Grants Scheme for the making of grants to eligible voluntary organisations in Greater London;
  - 1.2.2 to have due regard to the needs of Greater London in operating the Scheme and to keep those needs periodically under review;
  - 1.2.3 to make recommendations to Leaders' Committee on overall policies, strategy and priorities;
  - 1.2.4 to make recommendations to Leaders' Committee, and the constituent authorities, on the annual budget for the Grants Scheme;
  - 1.2.5 to consider grant applications and make grants to eligible voluntary organisations;
  - 1.2.6 to establish any sub-committees and other groups of Members it considers appropriate.
- 1.3 The Scheme requires that London Councils Officers will:
  - 1.3.1 keep under review the needs of Greater London and report to the Grants Committee and Leaders' Committee from time to time on a strategy for collective grant giving devised with due regard to those needs;
  - 1.3.2 draw up and submit for consideration and approval by the Grants Committee detailed criteria and policies for grant giving in the light of the agreed strategy;
  - 1.3.3 prepare and submit an annual budget for consideration by the Grants Committee and Leaders Committee by the end of November each year for the financial year commencing the following April. This budget shall include the costs of staffing, office and support services considered necessary to facilitate the effective and efficient operation of the Scheme, as well as expenditure

proposals for grant aid to eligible voluntary organisations, and any contingency provision;

1.3.4 receive, assess and process grant applications from eligible voluntary organisations and report on them and make recommendations to the Grants Committee and/or any sub-committees it may establish;

1.3.5 administer the payment of approved grants to eligible voluntary organisations and monitor the use made of such funding;

1.3.6 convene and service meetings of the Grants Committee, its sub-committees and any other bodies established by it.

## **2 Commissioning Performance Management**

2.1 Members are asked to note that the performance management arrangements for the current commissions being funded under the Scheme were agreed at the 8 February 2017 Grants Committee.

2.2 The Chair of the Grants Committee is keen to maximise the contribution of committee members through engagement with projects. This can be achieved through:

2.2.1 a tour of a selection of specialist services across London Councils

2.2.2 regularly scheduled visits throughout the year

2.2.3 a 'provider fair' scheduled alongside a main Committee meeting.

2.3 The Chair would welcome committee member's thoughts on how best to achieve strong and regular engagement with Grant funded projects.

## **3 Programme of Meetings: 2018/19**

3.1 The programme of London Councils Grants Committee meetings for the coming year is set out below.

<b>Grants Main Meeting</b>	<b>Time (Pre-meetings 10:00)</b>
11 July 2018 (AGM)	11:00
21 November 2018	11:00
20 March 2019	11:00
10 July 2019 (AGM)	11:00
13 November 2019	11:00

<b>Grants Executive</b>	<b>Time</b>
18 September 2018	14:00
7 February 2019	14:00
17 September 2019	14:00

## **4 Recommendations**

4.1 The Committee is recommended to:

4.1.1 Note the Terms of Reference for the Grants Committee (paragraph 1.2) and Grants Executive (Appendix 1).

4.1.2 Note the programme of meetings (paragraph 3.1)

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### **Financial Implications**

There are no direct financial implications.

### **Equalities Considerations**

There are no direct equalities considerations.

### **Legal Implications**

The London Councils Grants Scheme is funded and governed by the constituent councils, being the 32 London Boroughs and the City of London Corporation. Leaders' Committee sets the overall funding strategies, policies and priorities for grants to voluntary organisations on the recommendation of the Grants Committee. Decisions on individual commissions, funding of applications and operation are made by the Grants Committee.

There are no direct legal implications although the delegation of the exercise of functions by the Grants Committee to its sub-committee(s) should be consistent with the functions that the Grants Committee may exercise under the Grants Scheme 2001 (as amended) (and the terms of that Scheme), and should be clear to ensure that decisions by the sub-committee(s) are made with appropriate authority.

### **Background Documents**

- London Councils Governing Agreement (as amended)
- Grants Scheme
- London Councils Standing Orders

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## Purpose

The Grants Committee is empowered to establish sub-committees to ensure that its business is efficiently and effectively conducted. The Grants Executive is one such sub-committee.

The sub-committee shall have delegated authority to exercise all of the executive functions of the Grants Committee (including the power to take decisions) with the exception of the following:

- Election of committee officers;
- Election of members of the sub-committee;
- Agreement of the budget;
- Agreement of the work programme.

The aim of the Grants Executive is to allow greater scrutiny of the current grants programme by a smaller group of members appointed by the Grants Committee, to provide comfort to the overall Grants Committee members where the amount of business does not permit this level of detailed discussion. This function also aims to minimise the total amount of detailed reporting reported to Grants Committee.

The Grants Executive will:

- Closely monitor the progress of the current grants scheme by reference to:
  - Financial and budgetary information
  - Progress of the programme via regular performance reporting
- Recommend to Grants Committee any changes to the present grants programme to maintain the overall integrity of the scheme objectives
- Review criteria and policies for grant giving in line with agreed strategy for approval by the Grants Committee
- Consider grants scheme thematic priority reports to allow members to more closely scrutinise grants priorities.



## Grants Committee

# Presentations from providers at future meetings

Item 11

**Report by:** Yolande Burgess **Job title:** Strategy Director  
**Date:** 11 July 2018  
**Contact Officer:** Katy Makepeace-Gray  
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### Summary

To enable the Grants Committee to examine issues that impact on the London Councils Grants priorities (combatting homelessness; tackling sexual and domestic violence; tackling poverty through employment) thematic reviews form part of the reporting timetable. To bring these reviews to life, providers attend Committee meetings to discuss the theme and the impact it has on the programme and on beneficiaries.

This paper notes the thematic reviews undertaken during 2017-18 and sets out a brief proposal for Grants Committee members to consider for thematic reviews in 2018-19.

### Recommendations

The Grants Committee is asked to:

- **note** the thematic reviews undertaken in 2017-18 (section 2);
- **agree** the Priority 3 thematic review for the November 2018 Grants Committee meeting (paragraph 3.1);
- **discuss** a forward schedule of thematic reviews/provider presentations for 2018-19.

## **1 Background**

- 1.1 Thematic reviews - short, deep-dives into issues that impact one of the Grants programme priorities (combatting homelessness; tackling sexual and domestic violence; tackling poverty through employment) - form part of the commissioning performance management framework agreed by members of the Grants Committee in February 2017.

## **2 Thematic reviews in 2017-18**

- 2.1 Two thematic reviews were received by the Grants Committee in November 2017 and March 2018.
- 2.2 Representatives from Ashiana (delivering against Priority 2, tackling sexual and domestic violence) spoke about the specialist refuge provision that they are funded to provide to women affected by domestic violence with No Recourse to Public Funds (NRPF). A beneficiary also gave a presentation on how she had been supported by the project.
- 2.3 The second thematic review focused on tackling perpetrators of domestic violence. Representatives from Tender Education and Arts gave a presentation on their work in schools and youth settings to challenge myths around sexual and domestic violence, address gender stereotypes and the acceptability/condoning of sexual and domestic violence. A representative from Respect gave a presentation about The Respect Standard, the bench mark for the provision of safe and effective interventions with domestic violence perpetrators.

## **3 Proposals for 2018-19**

- 3.1 The issues that Priority 3 partners have worked to address due to the requirements of European Social Funding have been discussed at previous Grants Committee meetings and are featured in Item 12 of this meeting's agenda. It is proposed that a Priority 3 partner is invited to attend the November 2018 meeting to offer a provider perspective on this matter.
- 3.2 Grants Committee members are asked to consider and discuss other topics for thematic reviews across the priority areas where they would welcome a provider perspective.

## **4 Recommendations**

4.1 The Grants Committee is asked to:

4.1.1 **note** the thematic reviews undertaken in 2017-18(section 2);

4.1.2 **agree** the Priority 3 thematic review for the November 2018 Grants Committee meeting (paragraph 3.1);

4.1.3 **discuss** a forward schedule of thematic reviews/provider presentations for 2018-19.

## **Financial Implications for London Councils**

Funding for commissions was agreed at the meeting of the Grants Committee in February 2017, within the budget envelope agreed at London Councils Leaders' Committee in November 2016.

## **Legal Implications for London Councils**

None

## **Equalities Implications for London Councils**

London Councils' funded services provide support to people within all the protected characteristics (Equality Act 2010), and in particular targets groups highlighted as particularly hard to reach or more affected by the issues being tackled. Funded organisations are also required to submit equalities monitoring data, which can be collated across the grants scheme to provide data on the take up of services and gaps in provision to be addressed. The grants team reviews this annually. Beneficiaries with no recourse to public funds, in particular those trapped in a situation of violence typically are representative of a number of characteristics under the Equality Act 2010, making the focus on this very vulnerable group very important.

## **Background Documents**

London Councils Grants Programme 2017-21, Item 4, London Councils Grants Committee, 8 February 2017

Commissioning Performance Management Framework 2017-21, Item 5 London Councils Grants Committee, 8 February 2017

# Grants Committee

## Performance of Grants Programme 2017-21

April 2017-March 2018 (Year one, Quarters one to four)

Item: 12

**Report by:** Katy Makepeace-Gray    **Job title:** Principal Programme Manager  
**Date:** 11 July 2018  
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### Summary

At its meeting of 8 February 2017 Grants Committee agreed funding for 13 commissions under the following two priorities:

Priority 1 Combatting Homelessness

Priority 2 Tackling Sexual and Domestic Violence

Commissions were agreed for the period 2017-21, subject to delivery, compliance to grant conditions and continued availability of resources. The commissions followed an extensive Grants Review process which concluded in March 2016 and a robust application process. Both the Grants Review and application and award processes were in line with the Commissioning Performance Management Framework, of which the revised version was agreed by members of Grants Committee at their February 2017 meeting.

At its meeting 6 July 2016 members of the Grants Committee agreed funding to six commissions under the following priority:

Priority 3 Tackling Poverty Through Employment.

This Priority is half funded by boroughs' contributions to the Grants Programme (£3 million), matched by £3 million from London Councils European Social Fund (ESF) Programme under an agreement with the Greater London Authority (GLA). These commissions were agreed in 2016 as the ESF timeframe is not aligned with that of the Grants Programme.

This report provides members with an update on the three priorities of the Grants Programme.

For Priority 1 and 2 this represents an update at the end of the first year of funding, April 2017 to March 2018. For Priority 3 this represents an update on delivery from October 2016 to March 2018.

## Recommendations

The Grants Committee is asked to:

**Note** that:

- a) At priority level, the outcomes for:
  - i) Priority 1 (combatting homelessness) overall were 11 per cent above profile in 2017-18 (Year 1, Q1-4)
  - ii) Priority 2 (tackling sexual and domestic violence) overall were -5 per cent below profile in 2017-18 (Year 1, Q1-4)
  - iii) Priority 3 (tackling poverty through employment overall were -42 per cent below profile in 2017-18 (October 2016-March 2018).
- b) The number of interventions delivered in the relevant quarters is as follows:
  - i) Priority 1 (combatting homelessness) – 21,811
  - ii) Priority 2 (tackling sexual and domestic violence) – 130,031
  - iii) Priority 3 (ESF tackling poverty through employment) – 2,187
- c) At project level:
  - i) Priority 1&2: In the red, amber, green (RAG) system, 12 projects are green and one is amber.
  - ii) Priority 1&2: The direction-of-travel arrows show that the performance of all projects is level or upwards. Further information is provided in Section 4.2 on the project rated amber and four other projects with particular issues. More detailed information on the performance of all commissions is provided in **Appendix Seven**.
  - iii) Priority 1&2: Officers propose to concentrate performance management effort on the project that is rated amber, and those reported under the project issues Section 4.2.
  - iv) Priority 3: Following a re-basing exercise to address performance issues, all projects remain rated red. Performance management actions, both taken and planned, to support improved delivery are outlined in Section 3.3 of this report.
- d) **Note** the progress on the administration of £100,000 per year for two years on behalf of the Mayor's Office for Policing and Crime (MOPAC) to enhance training to front-line professionals

on identifying harmful practices, as set out in Section Three.

- e) **Endorse** the approach outlined in Section 4.2 in relation to the removing an outcome target for the Shelter STAR project regarding rough sleeper reconnections following consultation with key stakeholders and a review of recent data.
- f) **Note** the update on issues raised in the 2015-16 Grants Review (Sections Two, Five, Six and Seven), in particular the focus on borough engagement through the borough officer survey report (**Appendix Two**).
- g) **Note** the equalities audit report included at **Appendix Three** and **endorse** officers' approach to addressing issues identified as outlined in Section Six of this report.
- h) **Note** the annual performance report provided by London Funders included at **Appendix Four**. **Agree** that London Councils officers share this report with relevant borough officers to ensure they are aware of the activities provided (boroughs pay a reduced subscription to London Funders via London Councils, which is considered in the November budget setting process).
- i) **Note** the borough maps (**Appendix Five**), annual individual borough reports (**Appendix Six**), and updates on actions to address issues with borough level delivery outlined in Section Five.
- j) **Agree** to share **Appendix Seven** with their local authority officers encourage greater awareness about referral pathways.

Appendix 1 RAG Rating Methodology

Appendix 2 Survey of Borough Officers Results

Appendix 3 Annual Equalities Audit

Appendix 4 London Funders Annual Report

Appendix 5 Priority Level Borough Maps

Appendix 6 Borough Reports

Appendix 7 Project Delivery Information and Contact Details

## 1 Background

- 1.1 Following recommendations from Grants Committee, Leaders' Committee considered a report on the future of the London Councils Grants Programme at its meeting on 22 March 2016 and agreed that there should be a Grants Programme from April 2017 to March 2021, operating in accordance with the current principles and focused on the following priorities:

**Priority 1** - Combatting Homelessness

**Priority 2** - Tackling Sexual and Domestic Violence

**Priority 3** - Tackling Poverty through Employment (ESF match funded).

- 1.2 Following this an application and award process was undertaken for Priority 1 and 2, with the involvement of borough officers and members of the Grants Committee at key stages, as well as other key stakeholders. At its meeting 8 February 2017 Grants Committee agreed funding to 13 commissions for the period 2017-21, subject to delivery, compliance to grant conditions and continued availability of resources. These awards are summarised in Table One below.

*Table One: London Councils Grants Programme 2017-21 (Priority 1 and 2)*

Service Area	ID	Organisation	Annual Grant Amount
1.1	8252	Shelter - London Advice Services	£1,003,495
	8254	St Mungo Community Housing Association	£251,378
1.2	8259	New Horizon Youth Centre	£1,008,338
1.3	8257	Homeless Link	£120,239
	8258	Standing Together Against Domestic Violence	£88,977
<b>Priority 1: Combatting Homelessness</b>			<b>£2,472,427</b>
2.1	8262	Tender Education and Arts	£265,000
2.2	8269	Solace Women's Aid	£1,425,238
	8266	Galop	£146,318
	8268	SignHealth	£148,444
2.3	8275	Women's Aid Federation of England (Women's Aid)	£314,922
2.4	8245	Ashiana Network	£840,000
2.5	8271	Women's Resource Centre	£240,783
2.6	8276	Asian Women's Resource Centre (AWRC)	£320,000
<b>Priority 2: Tackling Sexual and Domestic Violence</b>			<b>£3,700,705</b>
<b>Total</b>			<b>£6,173,132</b>



- 1.3 Priority 3 commissions were agreed by Grants Committee on 6 July 2016. This Priority is half funded by boroughs' contributions to the Grants Programme (£3 million), matched by £3 million from London Councils European Social Fund (ESF) Programme under an agreement with the Greater London Authority (GLA). These commissions, summarised in Table Two below, were agreed in 2016 as the ESF timeframe is not aligned with that of the Grants Programme:

*Table Two: London Councils Grants Programme 2017-2021 (Priority 3)*

<b>ID</b>	<b>Organisation and Cluster</b>	<b>Grant Amount</b>
8224	Citizens Trust Brent, Ealing, Hillingdon, Hounslow, Richmond-upon-Thames	£448,114
8229	London Training and Employment Network Croydon, Kingston-upon-Thames, Lambeth, Merton, Sutton, Wandsworth	£483,211
8231	MI ComputSolutions Bexley, Bromley, Greenwich, Lewisham, Southwark	£463,156
8233	Paddington Development Trust Barnet, Hammersmith & Fulham, Haringey, Harrow, Kensington & Chelsea, Westminster	£464,409
8235	Redbridge Council for Voluntary Service Enfield, City of London, Hackney, Islington, Tower Hamlets, Camden	£469,423
8236	Redbridge Council for Voluntary Service Barking & Dagenham, Havering, Newham, Redbridge, Waltham Forest	£491,985
<b>Priority 3: Tackling Poverty through Employment Total Programme</b>		<b>£5,640,601</b>
	London Councils Management and Administration (6 percent)	£359,399
<b>Priority 3: Grant Funding</b>		<b>£3,000,000</b>
<b>Priority 3: European Social Funding</b>		<b>£3,000,000</b>
<b>Total</b>		<b>£6,000,000</b>

- 1.4 The London Councils Grants Programme enables boroughs to tackle high-priority social need where this is better done at pan-London level. The programme commissions third sector organisations to work with disadvantaged Londoners to make real improvements in their lives. This is the third report covering the performance of the 2017-21 Grants Programme.
- 1.5 **Appendix Seven**, which sets out each projects delivery information, key outcomes and contact details for lead partners, is designed to act as an ongoing resource for members.

## **2 Addressing issues raised in the Grants Review**

- 2.1 London Councils undertook a review of the Grants Programme in 2015-16 seeking the views of borough officers, members, voluntary organisations and other stakeholders such as funders, the Mayor's Office for Policing and Crime (MOPAC) and the Greater London Authority (GLA). The review concluded with agreement at Grants and Leaders' Committee to have a programme going forward focused on tackling homelessness, poverty and sexual and domestic violence. A number of areas were highlighted in the review as areas that could be strengthened including, robust outcomes, linking of priorities, value for money, pan-London delivery (including issues relating to inner v outer London, complementing local delivery and borough engagement) and equalities.
- 2.2 These themes were addressed in the design, application and award stages through the service specifications (co-produced with boroughs), applications and specific conditions of grant. In November 2017, members endorsed the approach being taken by officers to embed these themes into the new programme during the delivery phase, and this approach has continued. Further information is provided regarding borough engagement (Section Five), equalities (Section Six) and value for money (Section Seven). Performance management has been undertaken in line with the revised Commissioning Performance Management Framework, agreed by members of the Grants Committee at their meeting, 8 February 2017.

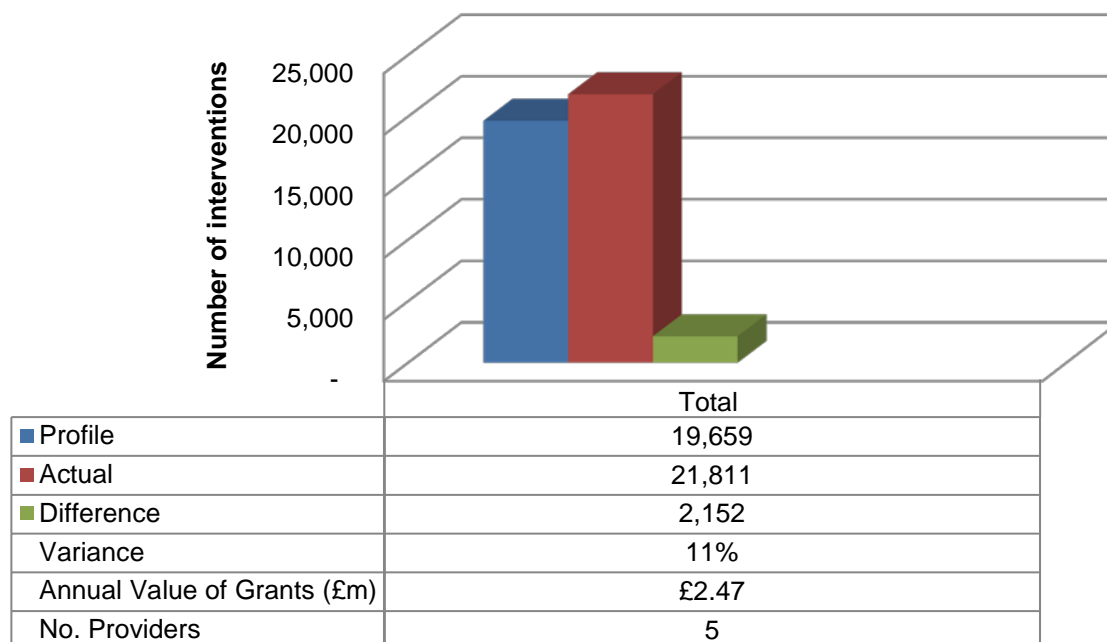
## **3 Priority level delivery**

### **3.1 Priority 1: Homelessness**

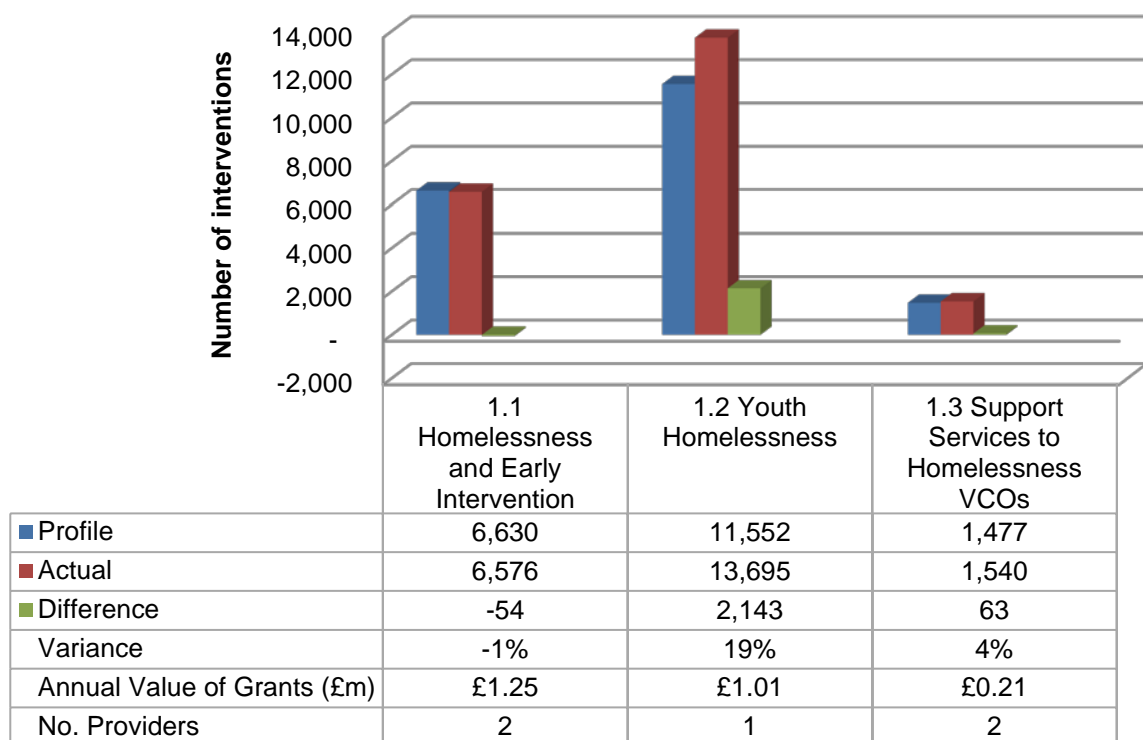
- 3.1.1 The Committee has allocated £2.47 million per year to five projects to Priority 1: Combatting Homelessness for 2017-21. Of these five:
- Two (with a total value of £1.25 million per year) are delivering against specification 1.1: Prevention and Targeted Intervention
  - One (value of £1 million per year) is delivering against specification 1.2: Youth Homelessness
  - Two (value of £0.2 million per year) are delivering against specification 1.3: Supporting the Response to Homelessness in London through Support to Voluntary Sector Organisations.
- 3.1.2 Figure 1 shows the performance of the priority in 2017-18, quarters one to four. Over these four quarters, performance was 11 per cent above profile. Figure 2 provides further detail across the service specifications. Specific information on

achievement against outcomes at project level is available in **Appendix Seven.** Officers have highlighted issues relating to projects which have caused concern in Section 4.2.

**Figure 1:** Priority 1 Delivery against Profile Aggregate Outcomes 2017-18 Q1 - Q4



**Figure 2:** Priority 1 Delivery against Profile Aggregate Outcomes per service area 2017-18 Q1-Q4



- 3.1.3 As shown in Figures 1 and 2, performance is above profile or within the permitted variance levels (+/-15 per cent) across all service areas in the first four quarters combined.

#### **Priority 1 – Wider Environment issues impacting on the Programme**

- 3.1.4 Government statistics show 16,160 households in London were accepted as being owed a main homelessness duty in the 12 months to December 2017, 15 per cent lower than in 2016. London boroughs still see a disproportionate number of homelessness acceptances, compared to the rest of England. Over the last 12 months, 28 per cent of homelessness acceptances in England were made by London boroughs; almost double the proportion of households in London (16 per cent). The number of people sleeping rough in England has increased by 15 per cent compared to 2016, with 4,751 people sleeping rough on any given night in 2017.
- 3.1.5 The Department for Work and Pensions (DWP) announced that it was reinstating the automatic housing support element for 18 to 21-year-olds under Universal Credit.
- 3.1.6 The Public Accounts Committee published its inquiry into homeless households in December. The report concluded that the Ministry of Housing, Communities and Local Government (MHCLG) (formerly the Department for Communities and Local Government) has not shown enough urgency in tackling homelessness and recommended a cross-government strategy should be published by June 2018.

#### **Service Area Issues**

- 3.1.7 Commissions report a temporary reduction in direct work with boroughs officers in this quarter while they focus on the introduction and roll out of the Homelessness Reduction Act (HRA).
- 3.1.8 *Service area 1.1* – Shelter has seen an increase in local authorities seeking support in delivering Personal Housing Plans in line with HRA obligations, particularly around debt issues. St Mungo reports that, as Universal Credit is rolled-out to more areas, clients in need of housing benefit face a lengthy application process and many landlords refuse to work with clients who are on this benefit.

- 3.1.9 *Service area 1.2* – New Horizon Youth Centre (NHYC) hosted a visit by the Home Secretary Amber Rudd. Young people took the opportunity to discuss their experiences of, and solutions for, serious youth violence. London Youth Gateway (LYG), the partnership led by NHYC, report a marked trend of young people with complex needs as well as presenting at high risk (e.g. of serious youth violence) requiring their services.
- 3.1.10 *Service area 1.3* – Service area 1.3 and service area 2.5 provide specialist second tier support to frontline charities that operate in the areas of homelessness and sexual and domestic violence. In the first year, the three second tier projects supported over 800 organisations, of which 18 per cent of them support residents in more than 20 boroughs. Homeless Link has completed a Young and Homeless survey and their Annual Review: Support for Single Homeless People in England 2017 which identifies trends in current homelessness provision. Survey findings and the report can be found on the Homeless Link website (<https://www.homeless.org.uk/>).

## 3.2 **Priority 2: Sexual and domestic violence**

- 3.2.1 The Committee has allocated £3.7 million per year to eight projects to Priority 2: Tackling Sexual and Domestic Violence for 2017-21.
- One (value of £0.26 million per year) is delivering against specification 2.1: Prevention (working with children and young people).
  - Three (total value of £1.72 million per year) are delivering against specification 2.2: Advice, counselling and support to access services (for medium risk post-IDVA<sup>1</sup> and target groups not accessing generalist provision).
  - One (value of £0.31 million per year) is delivering against specification 2.3: Helpline, access to refuge provision, support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.
  - One (value of £0.84 million per year) is delivering against specification 2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups.

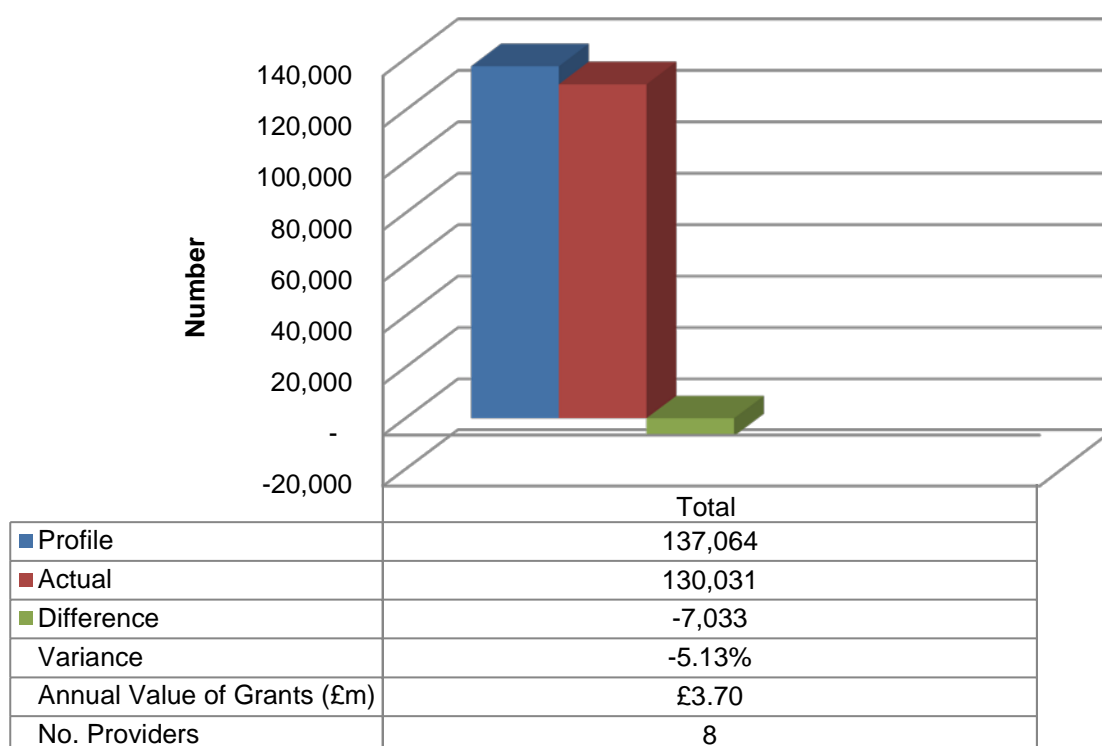
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<sup>1</sup> IDVA – independent domestic violence advocate

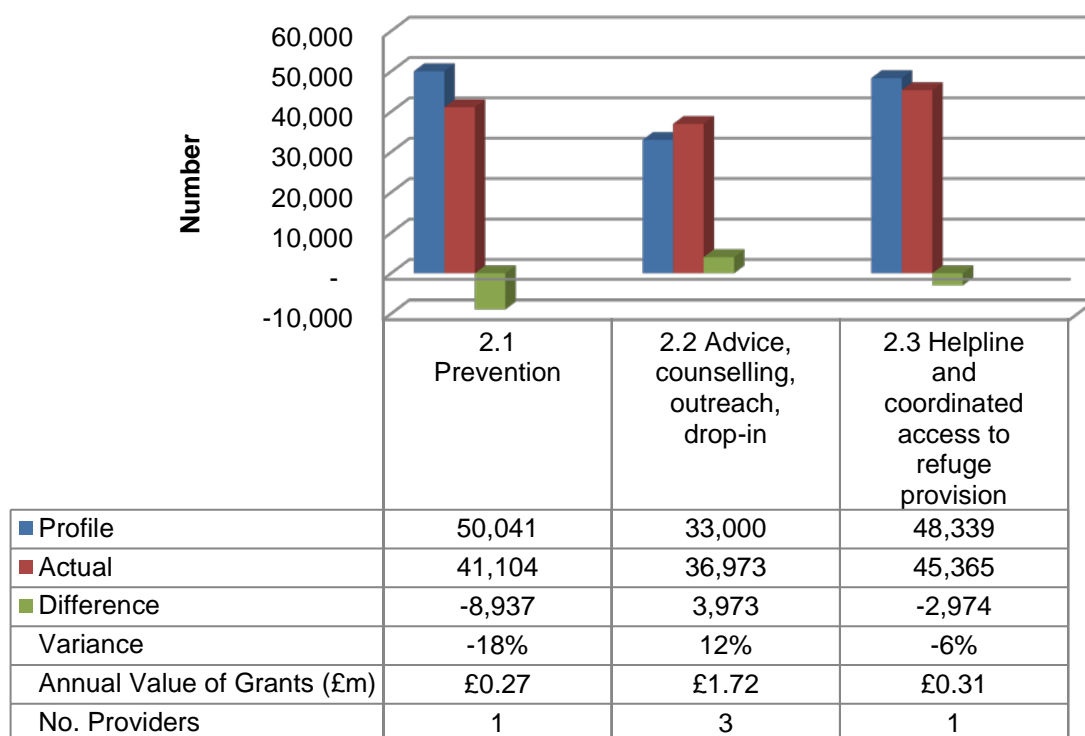
- One (value of £0.24 million per year) is delivering against specification 2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies).
- One (value of £0.32 million per year) is delivering against specification 2.6: Specifically targeted services for those affected by harmful practices (female genital mutilation (FGM), Honour based violence (HBV), forced marriage and other harmful practices).

3.2.2 Figure 3 shows the performance of Priority 2 in 2017-18 quarters one to four. Over the year, the total performance was -5 per cent below profile. Figures 4 and 5 provide further information at a service area level. These show that outcomes targets have been met or achieved in three out of the six service areas. There are three service areas (2.1, 2.3 and 2.4) which have performed below target. However, two of these areas (2.3 and 2.4) are within the -/+15 per cent tolerance. Further information is provided in Section 4.2 on the commission that makes up the service area 2.1 (delivery has breached the tolerance).

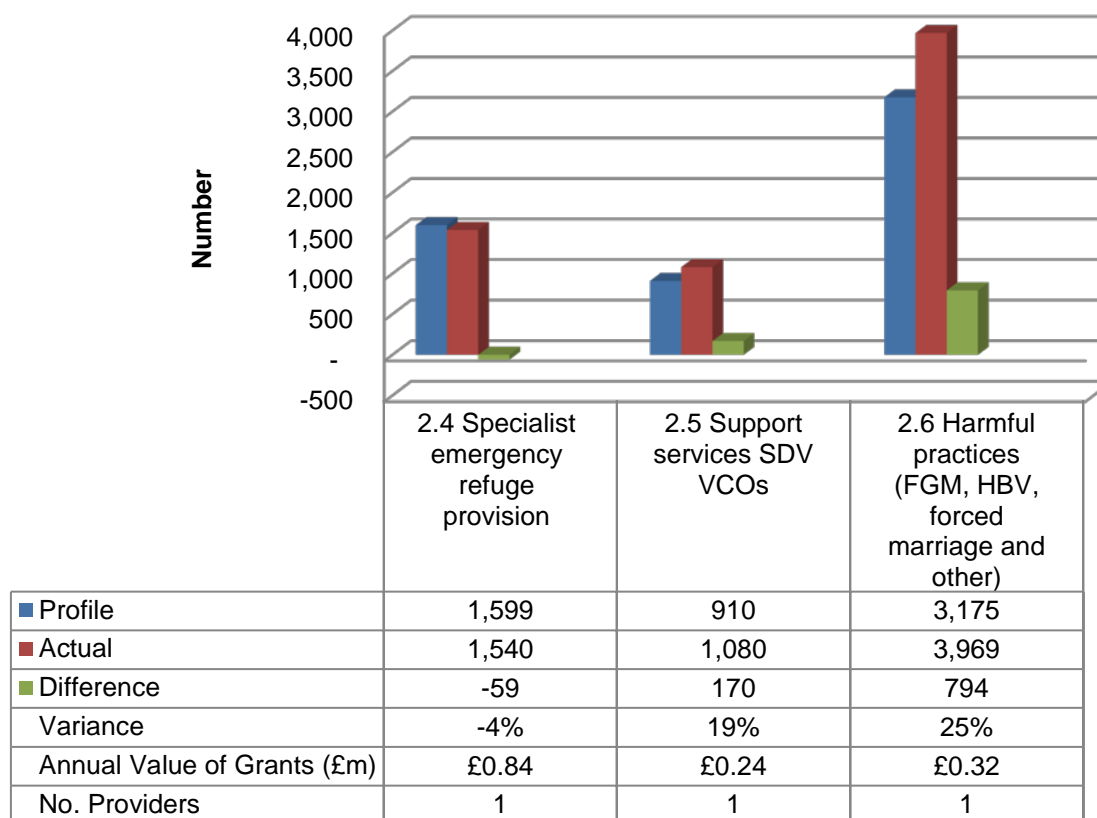
**Figure 3:** Priority 2: Delivery against Profile Aggregate Outcomes 2017-18 Q1 - Q4



**Figure 4:** Priority 2 Delivery against Profile Aggregate Outcomes per service area (2.1, 2.2, 2.3) 2017-18 Q1- Q4



**Figure 5:** Priority 2 Delivery against Profile Aggregate Outcomes per service area (2.4,2.5, 2.6) 2017-18 Q1-Q3



## **Priority 2 – Wider Environment issues impacting on the Programme**

- 3.2.3 The government's consultation on the Domestic Abuse Bill closed on 31 May 2018. London Councils submitted a response, accompanied by a letter from Cllr Peck, as Executive Member for Crime and Public Protection, to the Home Secretary and Justice Secretary. The letter raised concerns about refuges, funding for perpetrator interventions, and the issue of No Recourse to Public Funds and domestic abuse victims. A government response is expected in the autumn, along with draft legislation.
- 3.2.4 The MHCLG is undertaking a review of domestic abuse services commissioned by local authorities across England, including refuge provision. The audit will map service provision with the aim of informing the government's work on refuges and future funding streams. London Councils is in contact with MHCLG to ensure the work of the Grants Programme is included in the review.
- 3.2.5 The government is expected to publish a full response on its proposed reforms to supported housing funding in the coming months. Proposed reforms would see funding of short-term supported accommodation brought into a ring-fenced grant, including domestic abuse refuges. London Councils will be working with boroughs to understand the potential implications for local authorities and refuge provision in London.

### **Service Area Issues**

- 3.2.6 *Service Area 2.5* – As noted at paragraph 3.1.10, service area 2.5 provides specialist second tier support to frontline charities that operate in the area of sexual and domestic violence. Women's Resource Centre (WRC) states that frontline organisations supported by the project have noted an increase in clients presenting with multiple disadvantages, high risk and an extensive history of gender based violence. Clients are also presenting with more acute and enduring mental health issues, but are unable to access traditional statutory services for support and there is not capacity within their communities. The increase in clients with multiple, high risk and/or complex needs has also been reported by New Horizon Youth Centre.
- 3.2.7 *Service Area 2.2* - SignHealth reported that the London Councils funding helped to leverage £200,000 over two years from the Department for Digital, Culture, Media and Sport (DCMS), to set up a similar service in Greater Manchester.



3.2.8 GALOP reported that, because of the lack of refuge accommodation for lesbian, gay, bisexual, and transgender (LGBT) victims, an independent group of concerned activists formed the Outside Project in 2017 and managed to crowdsource an independent LGBT winter shelter over the winter months. This was an old coach based in Barking and Dagenham, with qualified housing support workers who gave their time voluntarily to manage the project. The project proved a success and attracted people from across London in need of emergency short term accommodation

**Mayor's Office for Policing and Crime (MOPAC) funding opportunity: tackling harmful practices**

3.2.9 London Councils has worked closely with MOPAC on the development of Priority 2 in the design and award stages. Following the award of grants to Priority 2 commissions in February 2017, MOPAC approached London Councils to discuss additional funding to enhance London Councils service area 2.6 which focuses on harmful practices. This follows the MOPAC 2015-17 Harmful Practices Pilot that aimed to improve the way agencies identify and respond to a series of harmful practices against women and girls.

3.2.10 MOPAC is keen to avoid duplication of support and ensure complementarity with the London Councils Grants Programme. Consequently, MOPAC has asked that funds available to them are managed under a partnership arrangement with London Councils to complement the Grants Programme, and provide additional resources for training front-line staff in statutory and voluntary services to identify harmful practices and take appropriate action. Following the endorsement by the Chair and Vice Chairs of this committee, Leaders' Committee agreed to administer £100,000 per year for two years on behalf of MOPAC. A Tripartite Agreement was signed between London Councils, MOPAC and AWRC in May 2018. Officers have met with AWRC and MOPAC to plan the first three months of delivery. A further update on the progress of the project will be provided to the November meeting of the Grants Committee.

**3.3 Priority 3: ESF tackling poverty through employment**

3.3.1 Grants Committee agreed funding for the Poverty Programme under Priority 3, Tackling Poverty through Employment, at its meeting on 13 July 2016. The Poverty Programme is half funded by boroughs' contributions to the Grants Programme (£3 million). This is 50 per cent matched through the European

Social Fund (ESF) Programme. London Councils receives European funding through the GLA which operates within a framework set by the DWP and the London Economic Action Partnership. London Councils has a funding agreement with the GLA to provide services.

3.3.2 The London Councils ESF Poverty Programme aims to support long-term unemployed and economically inactive people from specific disadvantaged target groups. All projects work in partnership with projects that London Councils funds under Priority 1 Homelessness.

3.3.3 Payments can only be made following rigorous quality assurance of all participant documentation to ensure a) eligibility against strict ESF criteria and b) evidence of activity and results is available.

3.3.4 From October 2016 to March 2018, the following activity has been undertaken and results achieved:

- Enrolments – 1,010
- Personalised support and advice – 869
- Volunteering/work experience - 61
- Progressed into education/training - 68
- Progressed into employment - 145
- Sustained in employment 26 weeks - 34

3.3.5 Providers continue to attract and support disadvantaged residents. Of the participants engaged and enrolled onto the programme:

- 57 per cent were long term unemployed
- 43 per cent were economically inactive
- 57 per cent were inactive or unemployed for more than three years
- 31 per cent were over 50
- 35 per cent did not have basic skills
- 66 per cent were ethnic minorities
- 53 per cent were from a jobless household
- 21 per cent were from a single adult household with dependent children
- 18 per cent declared a disability
- 20 per cent declared they had a health condition that limits work
- 14 per cent declared a mental health condition.

## **Wider Service Area Issues**

- 3.3.6 At the November 2017 and March 2018 Grants Committee meeting, the Director responsible for the borough grants programme reported significant under-performance across the whole of Priority 3 (the programme was -70 per cent below profile at that time); described the reasons for this underperformance, including initial poor administration of the programme; and outlined a series of corrective actions to support programme improvement.
- 3.3.7 A key service issue for providers is the strict ESF eligibility requirements, particularly for potential participants with multiple or complex barriers to employment, who are unemployed for less than 12 months. A request has been made to the GLA to provide some flexibility to the long-term unemployed target to enable delivery partners to enrol participants with multiple or complex needs, regardless of length of unemployment. This will significantly increase enrolments, and will better support the programmes aim to support the most vulnerable into, or closer to, employment.
- 3.3.8 Due to ESF compliance requirements, the administrative burden on both delivery partners and London Councils remains high. Three Quality Assurance Administrators now provide support directly to partners to help with compliance. Additionally, the Director is considering options to increase the funding of the first paid element of the programme - personalised support and advice - to acknowledge the additional work that partners need to undertake in the early stages of delivery (the overall funding for the programme will not increase).
- 3.3.9 London Councils continues to pay partners on a monthly rather than quarterly basis to address cash flow issues that have affected partner organisations whilst we continue to take corrective action to ensure the programme is compliant with ESF regulations (with the introduction of a robust quality assurance process, a monthly payment model is low risk).
- 3.3.10 Whilst performance has improved, clearly more needs to be done to ensure the programme fully recovers. Priority 3 partners are subject to a monthly 100 per cent check of activity and evidence to mitigate the risk of non-compliance with ESF and to closely monitor performance. This is the highest level of risk intervention. This level of monitoring is not a statement about the confidence (or otherwise) London Councils has in its partners. It is in response to the risks

associated with delivering a part-European funded programme and the need to closely monitor performance to support the programme's recovery.

## **4 Project-level performance**

### **4.1 RAG rating**

- 4.1.1 Project performance is measured using the programme-wide red-amber-green (RAG) rating system. The RAG rating system was introduced by the Committee in February 2013 as part of the new monitoring policy and was amended in the revised Commissioning Performance Management Framework agreed by members in February 2017<sup>2</sup>. The methodology behind the system is set out in **Appendix One** of this report. The rating system shows whether each project's performance is going up, going down or is steady in that quarter.
- 4.1.2 At the March 2018 Grants Committee, members agreed to revise the scoring ranges for the RAG ratings to increase the score needed to achieve a Green rating. Officers have also adjusted the weighting criteria behind the RAG score to place greater emphasis on delivery of outcomes against targets, to ensure that underperformance is effectively captured.
- 4.1.3 The RAG ratings for quarter three (October to December 2017) and quarter four (January to March 2018) are set out in the table below. For Priorities 1 and 2 the Committee will note that of the 13 projects, in quarter four, 12 are rated green and one is rated amber. The direction-of-travel arrows show that the performance of all projects is steady or improved. Further information is provided in Section 4.2 on the project rated amber and four other projects with particular issues. More detailed information on the performance of all commissions is provided in **Appendix Seven**.
- 4.1.4 Officers propose to concentrate performance management effort on the project that is rated amber, and those reported under Section 4.2, which focuses on project level issues.
- 4.1.5 As noted above (3.3.10) intervention, support and challenge are at the highest level (red) to ensure robust performance management actions continue to be taken across Priority 3.

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<sup>2</sup> Commissioning Performance Management Framework, Item 5, Grants Committee, meeting on 8 February 2017

**Table Three:** RAG Results October 2017 – March 2018

Service area	Organisation (lead)	Project	Partners	RAG Rating Oct - Dec 2017	RAG Rating Jan – Mar 2018
1.1	Shelter	STAR Partnership (Supporting Tenancies, Accommodation and Reconnections)	Thames Reach, Stonewall Housing, St Mungo's	Green ↘	Green ↗
1.1	St Mungo Community Housing Association	Housing Advice, Resettlement and Prevention Connect (HARP)	n/a	Green ↔	Green ↗
1.2	New Horizon Youth Centre	London Youth Gateway	Depaul UK, Stonewall Housing, Galop, Albert Kennedy Trust and Shelter	Green ↔	Green ↔
1.3	Homeless Link	PLUS Project	Shelter	Green ↓	Green ↑
1.3	Standing Together Against Domestic Violence	Domestic Abuse Housing Alliance (DAHA)	n/a	Amber ↔	Amber ↑
2.1	Tender Education and Arts	London Councils pan-London VAWG Consortium Prevention Project	IMECE, Women and Girls' Network (WGN), The Nia Project, Solace Women's Aid, Latin American Women's Rights Service (LAWRS), FORWARD, Ashiana Network and Iranian and Kurdish Women's Rights Organisation (IKWRO)	Green ↗	Green ↑
2.2	Solace Women's Aid	Ascent: Advice and Counselling	ASHIANA Network, Asian Women's Resource Centre (AWRC), Chinese Information & Advice Centre (CIAC), Ethnic Alcohol Counselling in Hounslow (EACH), Iranian and Kurdish Women Rights Organisation (IKWRO), IMECE Turkish Speaking Women's Group, Jewish Women's Aid (JWA) Latin American Women's Rights Service (LAWRS), The Nia project, Rape and Sexual Abuse Support Centre (RASAC), Rights of Women (ROW), Southall Black Sisters (SBS), Women and Girls Network (WGN)	Green ↔	Green ↔

Service area	Organisation (lead)	Project	Partners	RAG Rating Oct - Dec 2017	RAG Rating Jan – Mar 2018
2.2	Galop	The LGBT DAP (Domestic Abuse Partnership)	Stonewall Housing, London Friend and Switchboard	Green ↔	Green ↔
2.2	SignHealth	DeafHope London	n/a	Green ↗	Green ↔
2.3	Women's Aid	Pan-London Domestic and Sexual Violence Helplines and Data Collection Project	Refuge, Women and Girls Network (WGN), Rape and Sexual Abuse Support Centre (RASASC) and Respect	Green ↗	Green ↔
2.4	Ashiana Network	Specialist Refuge Network	Ashiana Network, Solace Women's Aid, Nia project, IKWRO and Iranian & Kurdish Women's Rights Organisation	Green ↔	Green ↔
2.5	Women's Resource Centre	The ASCENT project	RESPECT (perpetrators), Imkaan, Rights of Women, Against Violence and Abuse and Women and Girls Network	Green ↑	Green ↑
2.6	Asian Women's Resource Centre	Ascent Ending Harmful Practices project	Ashiana Network, Latin American Women's Rights Service, IKWRO, IMECE Women's Centre, Southall Black Sisters Trust, Women and Girls Network, FORWARD and Domestic Violence Intervention Project (DVIP)	Green ↔	Green ↔
3	Disability Times Trust	Directions West London	ACDA, New Challenge & Action West London	RE-BASED	Red
3	London Training and Employment Network	Steps into Work	Breaking Barriers, Centrepont Soho, HCT Group, Latin America Women Rights Service (LAWRS), Refugee Action Kingston (RAK), Skillsland Ltd & Storm Family Centre		Red
3	MI ComputSolutions	Community Life Change	Successful Mums, Royal Mencap, Resource Plus, Centre Point & Train 2 Work.		Red
3	Paddington Development Trust	Gold	Urban Partnership Group, Equi-vision, Get Set, Westminster and Wandsworth Mind, (St Mungo's & CITE).		Red/Amber
3	Redbridge CVS	Aim Higher	Bromley by Bow Centre, HCT, LTEN, Osmani Trust & Volunteer Centre Hackney		Red
3	Redbridge CVS	Outreach East	ATN, DABD, East Thames, Ellingham, Harmony House, Hope 4 Havering & MADAS		Red

## 4.2 **Project issues**

The following section provides further detail about specific projects.

### **Priority 1**

#### 4.2.1 **Standing Together Against Domestic Violence (STADV)**

RAG rated Amber: Delivery has fallen below the 85 per cent tolerance for three consecutive quarters; however, officers can report a significant improvement in performance against targets in this period. The groundwork undertaken to develop contacts and links from local authorities has enabled over-delivery on workshops which STADV anticipate continuing throughout 2018-19.

Following officer recommendations to improve data recording systems, satisfactory systems are now in place to monitor and verify information submitted to London Councils. STADV reports it will additionally be implementing a new system to link outcome monitoring with progress against four accreditation standards.

STADV is currently working to an action plan to address under-delivery and officers met with them to discuss implementation and reporting requirements. STADV has further developed its engagement and work plans, and planned four extra workshops per quarter to ensure continued over-delivery to catch up on under-performance. STADV has also adopted its own RAG rating system for providers signing up to accreditation. Two housing providers have been accredited to-date and seven more have signed up to be accredited through 2018/19. Sign-ups to the online accreditation toolkit have proved popular and a new method to upload documents will be trialled to improve document submission and progress monitoring.

Members endorsed officers' approach to replace some standard outcomes not adding value for boroughs, with more bespoke accreditation related outcomes at the March 2018 meeting. Two new outcomes will be introduced from quarter 5 and STADV is pro-actively reviewing and developing evaluation methods to ensure robust data is captured.

Officers are confident that if similar progress and over-delivery is seen in the next quarters to address the year one shortfall, the RAG rating should move into green. A further update will be provided at the next Committee meeting.

#### 4.2.2 Shelter

London Councils reported significant under-delivery related to reconnections of rough sleepers outside the UK at the March 2018 meeting. A large underspend was also expected, now confirmed as £44,918, which arose partly due to the wider service level issues related to changes in the number of encampments, and the impact of a recent judicial review changing the position on rough sleeping related to EU free movement rights, leading to fewer referrals to the project.

Officers continued to monitor this changing situation and consulted with sub-regional leads, a borough representative and the GLA's housing section. These stakeholders also observed a reduction in large scale encampments and felt they would be unlikely to return to their former levels. In addition, they report a decrease in CEE<sup>3</sup> rough sleepers (supported by the latest CHAIN<sup>4</sup> data), but particularly among those usually affected by drug, alcohol or mental health issues who would wish to reconnect to services in their home country. Figures have started to rise slightly and Shelter report a small increase in encampments in this quarter, but not to the same levels previously seen.

Reconnections work is part of a wider range of activities that Thames Reach delivers to meet commissioned outcomes. In quarter four this included receiving hotspot referrals leading to multiple street outreach visits to meet and assess rough sleepers and help them find solutions, helping people into winter shelters, supporting people off the street into No Second Night Out (NSNO)<sup>5</sup> and hostel accommodation, securing long term accommodation with boroughs, facilitating access to local mental health teams as well as work around general health, financial hardship issues, tenancy sustainment, and access to employment, training and education services.

Officers conclude that a need for this work remains, but at a much lower level than envisaged at application stage. Officers therefore propose re-profiling to remove this outcome as part of the reporting requirement but to maintain the activity where relevant. Thames Reach should continue to promote this work

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<sup>3</sup> CEE is Central and Eastern European – represent high levels of rough sleepers in London (Bulgaria, Poland, Hungary, Latvia, Estonia, Lithuania, Czech Republic, Romania, Slovenia and Slovakia)

<sup>4</sup> CHAIN reports present information about people rough sleeping reported by outreach teams in London.

Combined Homelessness and Information Network (CHAIN) is a multi-agency database recording information about rough sleepers and the wider street population in London

<sup>5</sup> NSNO provides a rapid response to new rough sleeping in London



with CEE clients and other outreach teams and agencies working with this group, providing support where appropriate. Quarterly updates will be requested to ensure there is an ongoing review of the issue. The London Councils service specification contains a number of standard outcomes, of which commissions are required to deliver a minimum of ten. The Shelter Commission exceeds this number and with the removal of this outcome will continue to deliver against 13 of the standard outcomes.

#### **4.2.3 Homeless Link**

RAG rated Green: This commission was reported to the last Grants Committee meeting as cumulative outcomes and new users figure had breached the 15 per cent tolerance. This quarter's performance has significantly improved with delivery relating to the two under-performing outcomes now comfortably within the 15 per cent tolerance for quarter four (and cumulatively against the annual target). The new users profile has been adjusted to reflect the pattern of delivery undertaken by a second tier project.

### **Priority 2**

#### **4.2.4 Tender Education and Arts**

RAG rated Green: This commission's RAG and delivery has risen from quarter three as the commission delivered additional Healthy Relationship projects to make up for those that were delayed in quarter three. However, the commission remains affected by circumstances within the schools which lead to school assemblies having to be rescheduled. At the end of quarter four, the commission had some Healthy Relationship assemblies that were scheduled to be delivered in quarter four, but were unable to due to unforeseen issues in two schools. The commission provided additional activities to address the issues that arose and have scheduled the outstanding sessions to be held at the beginning of quarter five.

## **5 Communications and borough engagement**

- 5.1 At the March Grants Committee, members endorsed a Communications Plan for the Grants Programme. Officers have implemented the actions set out in the plan including, reports to the relevant borough officer networks (VAWG Coordinators Network and Housing Needs and Homelessness Group), creating an online directory

with information on referral pathways, and supported commissions to raise the profile of their activities using social media.

- 5.2 A key audience in the communications plan is relevant borough officers, as many of the referrals to the programme come from them (the 2015-16 Grants Review concluded that an enhanced role for boroughs in the programme was essential to ensure the programme complemented local provision). To increase referrals, the following providers have presented at key borough officers networks<sup>6</sup> since the start of the programme: Standing Together Against Domestic Violence, Homeless Link, Galop, Solace Women's Aid, New Horizon Youth Centre and Women's Aid.
- 5.3 Maps setting out the profiled levels of need against actual delivery are provided in **Appendix Five**. At the March meeting of the Grants Committee officers identified three boroughs - Barking and Dagenham, Barnet and Wandsworth - as boroughs with the greatest difference between the profiled levels of need and actual delivery. Officers have worked with the borough grants officers, and providers have focused their efforts on raising awareness and promoting referral mechanisms. Each of the boroughs has seen an improvement in delivery against profile, which is outlined in figure 6 below.

**Figure 6**

	Quarter 3 (Oct-Dec 2017)		Quarter 4 (Jan - Mar 2018)	
	Target	Actual	Target	Actual
<b>Priority 1</b>				
Barking and Dagenham	3.02%	1.96%	3.00%	2.22%
Barnet	3.86%	2.58%	3.86%	2.62%
Wandsworth	3.11%	2.09%	3.10%	2.26%
<b>Priority 2</b>				
Barking and Dagenham	4.31%	2.09%	4.55%	3.82%
Barnet	4.71%	3.01%	4.57%	3.21%
Wandsworth	4.69%	3.04%	4.54%	3.85%

- 5.4 At quarter four, officers identified five boroughs that to-date have received a lower level of service than profiled, in comparison to other boroughs under both Priority 1 and Priority 2. These boroughs are Barnet, Bexley, Harrow, Kensington and Chelsea and Southwark. Officers will contact the borough grants officer in these five boroughs to coordinate a response and will provide an update to the next meeting of the Grants Committee in November.

<sup>6</sup> Housing Directors, Housing Needs and Homelessness Network and Violence Against Women and Girls Coordinators

- 5.5 As part of maintaining accountability to the boroughs over the four year delivery cycle, officers sent out a survey to borough officers at the end of the first year of the programme to capture information on how successfully grants projects across Priority 1 and 2 are integrating with local services (the results of this survey are presented in **Appendix Two**). Both priorities scored highly for awareness among borough officers, however, a number of borough officers were unclear about some of the commissions and how their work compliments borough's service provision. A reminder will be sent to commissions regarding the grant conditions on making contact with borough officers. It is important to note that for some smaller organisations, borough engagement can present capacity issues, which diverts resources from delivery. Commissions have shown some creative ways of supporting each other, and the team will support this where possible.
- 5.6 Officers undertake a quarterly update of the borough officer contact lists. It is important that boroughs support this process by keeping the members of the team at London Councils informed of changes in personnel. The majority of officers found that the information from London Councils about the commissions has improved significantly from the 2013-17 grants programme. Officers will continue to implement the communications plan agreed by the Grants Committee to make further improvements to levels of awareness.

## **6 Equalities Audit Report**

- 6.1 The London Councils Grants Programme enables boroughs to tackle high-priority social need where this is better done at pan-London level. The principles of the Grants Programme were agreed in 2012 and re-affirmed in 2016. Of the five programme principals, one is focused on contributing to the objectives of the 2010 Equality Act. Service specifications highlight particular equalities groups to target based on evidence of disproportionate impact, or because they are groups that do not typically go through the local authority route (or need support to do so). The equalities audit report contained at **Appendix Three** provides summary information relating to equalities monitoring information provided by commissions covering the period 2017/18.
- 6.2 The equalities audit demonstrates that the programme has a strong focus on equalities groups that are disproportionately affected by homelessness, sexual and domestic violence and poverty, in particular, equalities groups that present in small numbers at a borough level that can be supported by specialist pan-London services (for example SignHealth, which supports deaf and hearing impaired people affected by domestic

violence). Where gaps have been identified, commissions will be encouraged to make contact with relevant specialist organisations to increase take up from people with the particular equalities characteristics, or review service delivery to ensure that services are accessible and relevant.

## **7 Value for Money**

7.1 London Councils Grants Programme administers public money on behalf of, and with, the London boroughs and therefore must ensure value for money. Value for money is deemed as the optimal use of resources to achieve the intended outcomes. The National Audit Office model focuses on three E's outlined below.

- **Economy:** minimising the cost of resources used or required (inputs);
- **Efficiency:** the relationship between the output from goods or services and the resources to produce them; and
- **Effectiveness:** the relationship between the intended and actual results of public spending (outcomes)

7.2 The Commissioning Performance Management Framework, agreed by members in February 2017 sets out the controls used to ensure value for money for the programme. This includes checks on audited accounts, which were undertaken by officers in the last quarter, designed to safeguard public money through early identification of financial viability issues. Officers have also reviewed the annual budgets of the commissions and where underspend has been identified this has been deducted from their 2018-19 payments. A 15 per cent cap is in place with regards to projects' overhead costs.

7.3 Commissions were also asked to identify how their project offered value for money in their annual returns. Commissions have reported that they were able to leverage in additional resources as a result of receiving London Councils funding. Six commissions reported being awarded a total of over £2 million additional funding as a result of receiving London Councils funding. Women's Aid has stated that the cost of phone calls to the Domestic Violence Helpline - £14 per call - when compared to the cost of domestic violence and homicide statutory services, represents a significant saving. The specialist nature of service delivery has associated savings, for example the DeafHope project avoids the use of British Sign Language interpreters, saving a reported £3,000 per beneficiary. Commissions have reported ways in which they have kept costs down by sharing management costs across partnerships, lower rental costs through co-

locations and community hosting, appropriate use of volunteers and use of pro bono legal support.

- 7.4 Value for money has also been demonstrated through the effectiveness of projects. The majority of commissions have performed well against targets. Where issues with delivery have arisen officers have worked closely with the providers to ensure these were addressed. The increase in partnership working, and cross priority working has led to better outcomes for service users. Where relevant, commissions are required to work towards certain quality standards and commissions report on service user involvement in the design and adaptation of the projects. Additionally, information and data provided by the programme has been used by the policy team at London Councils and by other stakeholders to inform the strategic response to these priority areas.

## **8 London Funders**

- 8.1 London Funders activities are paid for by a subscription from the 33 London local authorities and London Councils. An annual progress report on the performance of London Funders is included at **Appendix Four**. Members are asked to note the report and agree that London Councils officers share this report with relevant borough officers to ensure they are aware of the activities provided. Boroughs pay a reduced subscription to London Funders via London Councils, which is considered in the November budget setting process.

## Recommendations

The Grants Committee is asked to:

**Note** that:

- a) At priority level, the outcomes for:
  - i) Priority 1 (combatting homelessness) overall were 11 per cent above profile in 2017-18 (Year 1, Q1-4)
  - ii) Priority 2 (tackling sexual and domestic violence) overall were -5 per cent below profile in 2017-18 (Year 1, Q1-4)
  - iii) Priority 3 (tackling poverty through employment overall were -42 per cent below profile in 2017-18 (October 2016- March 2018).
- b) The number of interventions delivered in the relevant quarters is as follows:
  - i) Priority 1 (combatting homelessness) – 21,811
  - ii) Priority 2 (tackling sexual and domestic violence) – 130,031
  - iii) Priority 3 (ESF tackling poverty through employment) – 2,187
- c) At project level:
  - i) Priority 1&2: In the red, amber, green (RAG) system, 12 projects are green and one is amber.
  - ii) Priority 1&2: The direction-of-travel arrows show that the performance of all projects is level or upwards. Further information is provided in Section 4.2 on the project rated amber and four other projects with particular issues. More detailed information on the performance of all commissions is provided in **Appendix Seven**.
  - iii) Priority 1&2: Officers propose to concentrate performance management effort on the project that is rated amber, and those reported under the project issues Section 4.2.
  - iv) Priority 3: Following a re-basing exercise to address performance issues, all projects remain rated red. Performance management actions, both taken and planned, to support improved delivery are outlined in Section 3.3 of this report.
- d) **Note** the progress on the administration of £100,000 per year for two years on behalf of the Mayor's Office for Policing and Crime (MOPAC) to enhance training to front-line professionals on identifying harmful practices, as set out in Section Three.
- e) **Endorse** the approach outlined in Section 4.2 in relation to the removing an outcome target for the Shelter STAR project regarding rough sleeper reconnections following consultation with key stakeholders and a review of recent data.
- f) **Note** the update on issues raised in the 2015-16 Grants Review (Sections Two, Five, Six and Seven), in particular the focus on borough engagement through the borough officer survey report (**Appendix Two**).

- g) **Note** the equalities audit report included at **Appendix Three** and **endorse** officers' approach to addressing issues identified as outlined in Section Six of this report.
- h) **Note** the annual performance report provided by London Funders included at **Appendix Four**. **Agree** that London Councils officers share this report with relevant borough officers to ensure they are aware of the activities provided (boroughs pay a reduced subscription to London Funders via London Councils, which is considered in the November budget setting process).
- i) **Note** the borough maps (**Appendix Five**), annual individual borough reports (**Appendix Six**), and updates on actions to address issues with borough level delivery outlined in Section Five.
- j) **Agree** to share **Appendix Seven** with their local authority officers encourage greater awareness about referral pathways.

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Appendix 1 RAG Rating Methodology

Appendix 2 Survey of Borough Officers Results

Appendix 3 Annual Equalities Audit

Appendix 4 London Funders Annual Report

Appendix 5 Priority Level Borough Maps

Appendix 6 Borough Reports

Appendix 7 Project Delivery Information and Contact Details

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### **Financial Implications for London Councils**

Funding for commissions was agreed at the meeting of the Grants Committee in February 2017, within the budget envelope agreed at London Councils Leaders' Committee in November 2016. The London Councils Grants Committee considered proposals for expenditure in 2018/19 at its meeting on 22 November 2017. The Leaders' Committee agreed a budget at its meeting on 5 December 2017.

### **Legal Implications for London Councils**

None

## **Equalities Implications for London Councils**

London Councils' funded services provide support to people within all the protected characteristics (Equality Act 2010), and in particular targets groups highlighted as particularly hard to reach or more affected by the issues being tackled. Funded organisations are also required to submit equalities monitoring data, which can be collated across the grants scheme to provide data on the take up of services and gaps in provision to be addressed. The grants team reviews this annually.

## **Background Documents**

*Performance of Grants Programme 2017-21, Item 5, 21 March 2018*

*Performance of Grants Programme 2017-21, Item 5, 22 November 2017*

*Grants Programme 2017-21 Update Report, Item 13, 12 July 2017*

*Commissioning Performance Management Framework: Grants Committee Reporting Plan 2017-18 – Grants Committee, Item 14 12 July 2017*

*London Councils Grants Programme 2017-21, Item 4, London Councils Grants Committee, 8 February 2017*

*Commissioning Performance Management Framework 2017-21, Item 5 London Councils Grants Committee, 8 February 2017*



London Councils officers report quarterly to the Grants Committee on the performance of the grants programme, based on the Commissioning Performance Management Framework agreed by Grants Committee in February 2017.

The cornerstone of this at project level is a red, amber or green (RAG) rating of all projects. Projects that score (out of 100 points):

- 80 or more are rated green
- From 55 to 79.99 are rated amber
- Less than 55 are rated red.

The RAG rating is made up of:

- Performance - delivery of outcomes: 70 per cent
- Quality - provider self-assessment and beneficiary satisfaction: 10 per cent
- Compliance - timeliness and accuracy of reporting, responsiveness and risk management: 20 per cent.

The framework also sets out a risk based approach to monitoring in which levels of monitoring are varied dependent on the RAG score of the project.

The Grants Review 2015-16<sup>7</sup> highlighted a need to adjust the programme to place a greater emphasis on measurement of robust outcomes. In response to this officers adjusted the weighting of the performance category (delivery of outcomes) to increase the emphasis on delivery of robust outcomes (from 60 per cent to 70 per cent).<sup>8</sup> Following this change, officers presented members with proposal to adjust the scoring ranges to ensure they are accurately demonstrating performance and risk, following the changes to the weighting of these in the new programme. The proposal increased the score needed to achieve a green rating from 75 to 80. Members endorsed this approach in March 2018.

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<sup>7</sup> The Grants Review 2015- 16 was a fundamental review of the 2013-17 Grants Programme principles and priorities and included two large public consultations with responses from all 33 boroughs and other key stakeholders

<sup>8</sup> Outcomes and new users are measured at a cumulative level and there is a 15 per cent +/- tolerance on the targets to allow for wider environmental factors affecting delivery

**London Councils Grants Programme 2017-21: Survey of Borough Officers****1 Background**

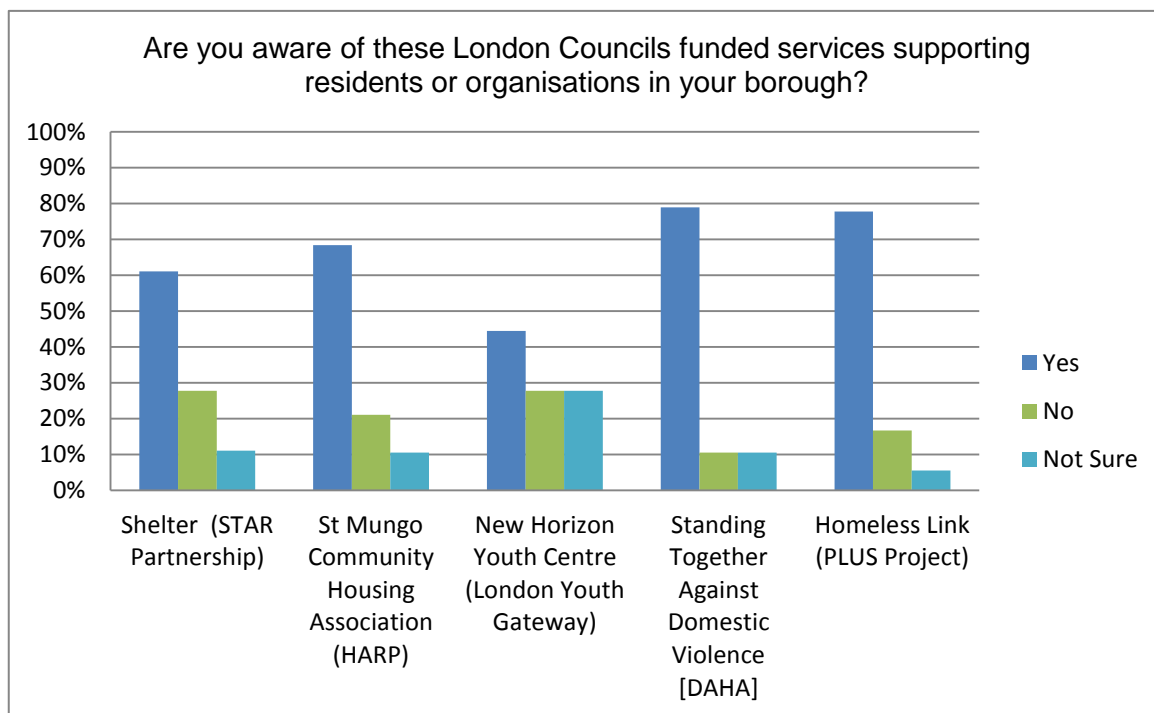
- 1.1 London Councils, on behalf of London's local authorities, provides £6.1 million per annum to thirteen organisations tackling homelessness, sexual violence and domestic abuse across London. The Commissioning Performance Management Framework (CPMF), approved by the Grants Committee February 2017, sets out a revised model of how London Councils monitors and manages the performance of commissioned projects. Revisions to the framework were informed by the 2015-2016 Grants Review. Under the framework, London Councils officers agreed to undertake an annual survey of borough officers to ensure the services are working well with local provision.
- 1.2 At the end of the first year of the 2017-2021 programme, the Grants team sought the views of borough officers on their awareness and opinions of the Priority 1 and 2 funded commissions. Officers' views were also sought on the steps taken by the Grants team to increase borough engagement in the programme. This report provides a summary of the results of the two surveys.

**2 Survey preparation and launch**

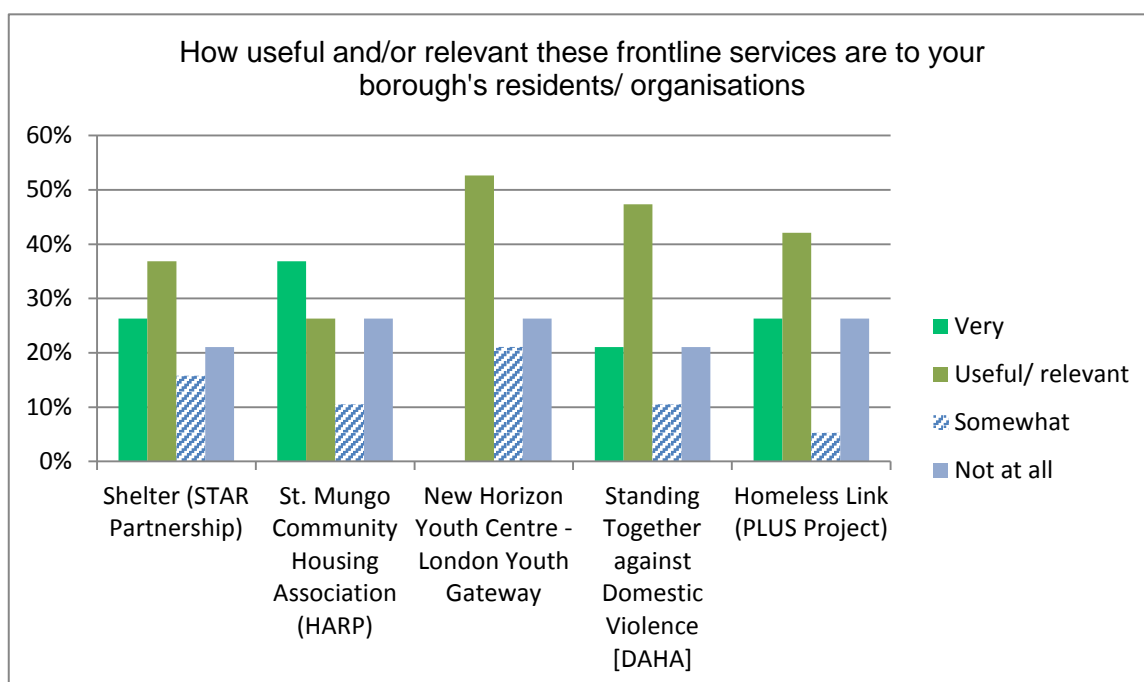
- 2.1. London Councils drafted a survey for each priority. For the Priority 2 survey, officers also consulted with Policy and Public Affairs colleagues at London Councils to ensure relevant questions about proposed changes to the funding of supported housing, which will affect refugees, were included in the survey.
- 2.2. The Priority 1 survey was sent to members of the Housing Needs and Homelessness and Housing Network. The Priority 2 survey was sent to members of the VAWG Coordinators Network. In addition surveys were also sent to Borough Grants Officers and any other borough contacts named by the 13 commissions in their quarterly monitoring reports. The surveys were open from 26 April 2018 to 23 May 2018 with an email sent to at least one officer in each local authority. This report summarises the main responses.

**3 Priority 1 (Combatting Homelessness)**

- 3.1. Nineteen replies were received, including more than two responses each from Southwark, Redbridge and Waltham Forest.

**Figure one**

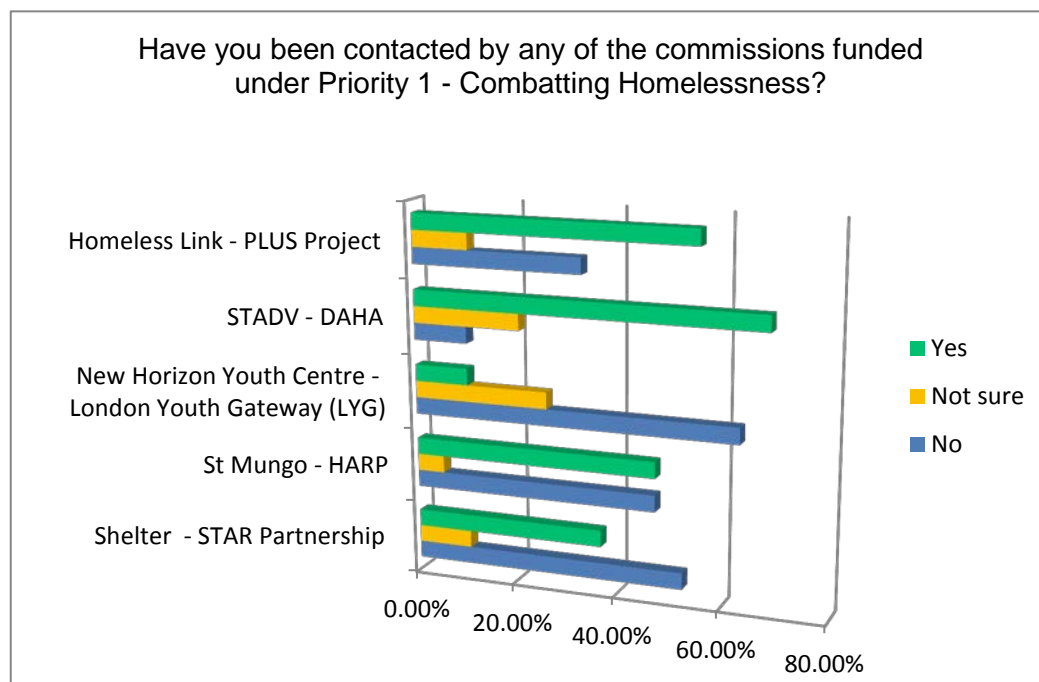
- 3.2. The majority of responding borough officers were aware of the five commissions. Standing Together Against Domestic Violence's DAHA project and Homeless Link's Plus Project had the highest awareness scores; New Horizon Centre's London Youth Gateway project had the lowest at 44 per cent.

**Figure two**

Boroughs were then asked how useful and/or relevant the services were to their residents. In contrast to the first question, New Horizon Youth Centre scored the highest of all the commissions. Borough officers felt all the commissions were relevant/useful, with 22 per cent of all the responses rating the commissions as “very useful”.

- 3.3. Comments were sought from officers on the usefulness of the commissions. Homeless Link, Shelter and STADV in particular, were mentioned by several boroughs as being proactive. Homeless Link's PLUS project has been helping boroughs prepare for the Homelessness Reduction Act.
- 3.4. Homeless Link and St Mungo's scored highly on how well their services integrated with existing borough provision. Shelter received a mixed response and New Horizon Youth Centre received the highest number of “don't know” responses.

**Figure three**



- 3.5. 44 per cent of respondents had been contacted by one of the commissions; 15 per cent were not sure if they had been contacted. STADV scored highest for contacting officers, New Horizon Youth Centre scored the lowest (commissions have reported challenges in contacting relevant staff in boroughs due to turnover and general movement of staff to other areas of work).
- 3.6. Only 10 per cent of respondents did not take up the service after being contacted. However, a significant number reported that they were not contacted by a commission (36 per cent). This figure corresponds with the responses on awareness of the commissions and how well they are integrating with existing borough provision.

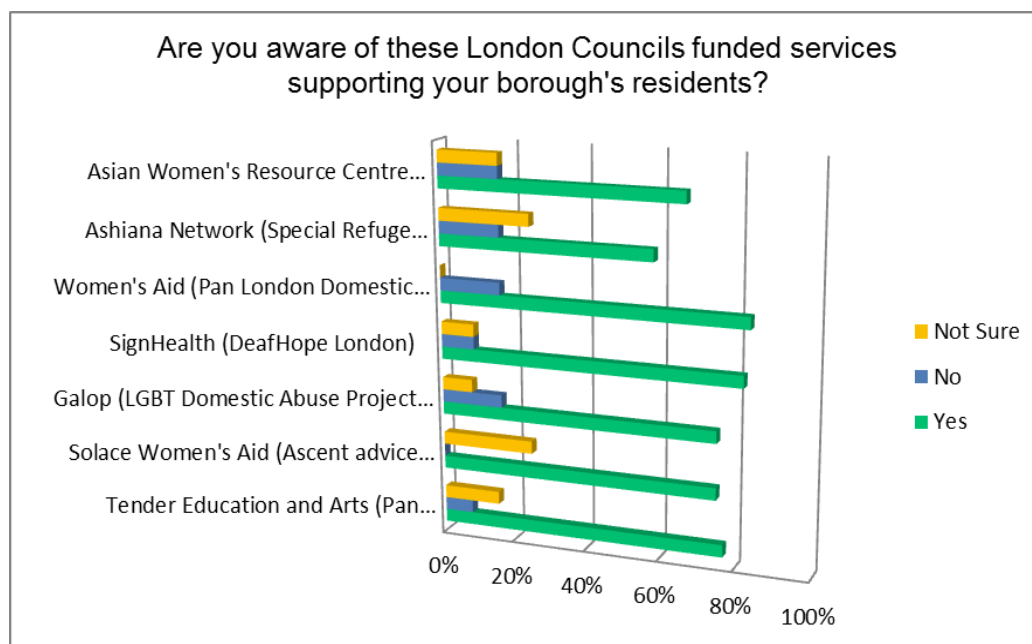
- 3.7. The survey asked a series of questions about the awareness and quality of communications from the Grants team. 14 out of the 19 respondents answered these questions. 49 per cent of officers had seen, or were aware of, at least one of the communications. The written reports (by officers) and presentations (by providers) to the Homelessness and Housing Needs Network were the most widely utilised and useful of the listed methods of communications (seen by 67 per cent of respondents). 43 per cent attended the Priority 1 launch event in October 2017. The Employment and Inclusion Update<sup>9</sup> was seen by 21 per cent.
- 3.8. Only one of the 14 boroughs that replied to the Priority 1 survey linked their website to the London Councils' grants pages, which have information on the commissions and referral pathways.
- 3.9. In total 35 per cent of respondents thought the information from London Councils about the commissioned services had improved "a lot" from the 2013-17 grants programme. No boroughs thought it had worsened. The majority of officers felt "somewhat informed", but only a third felt "very informed".

#### **4 Priority 2 (Tackling Sexual and Domestic Violence)**

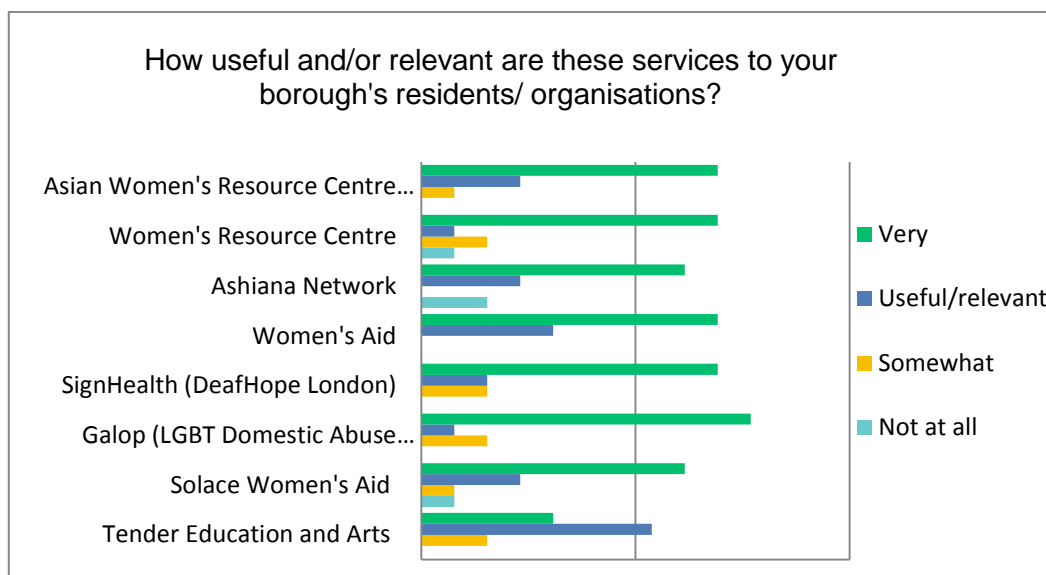
- 4.1. Thirteen replies were received, including one joint response from the Royal Borough of Kensington and Chelsea, Hammersmith and Fulham, and the City of Westminster, and two responses from London Borough of Greenwich (two different departments).
- 4.2. The majority of responding borough officers were aware of the eight commissions funded under Priority 2. The responses are shown in Figure four below. Most commissions received awareness scores of at least 75 per cent. SignHealth and Women's Aid received the highest; Ashiana had the lowest at 58 per cent.

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<sup>9</sup> An email briefing about the commissions was sent bi-monthly to the various borough officer network members until November 2017 and is currently being reviewed.

**Figure four**

- 4.3. The survey revealed that 98 per cent of respondents thought the services were very useful and/or relevant. Ashiana, Women's Resource Centre (WRC) and Solace Women's Aid were perceived as not useful by a small number of borough officers. The results are shown in Figure five below.

**Figure five**

Asian Women's Resource Centre (AWRC), Solace and GALOP in particular were mentioned by officers for being most useful in their boroughs. In particular, officers highlighted the specialist nature of many of the commissions and their partners such as IMECE and IKWRO.

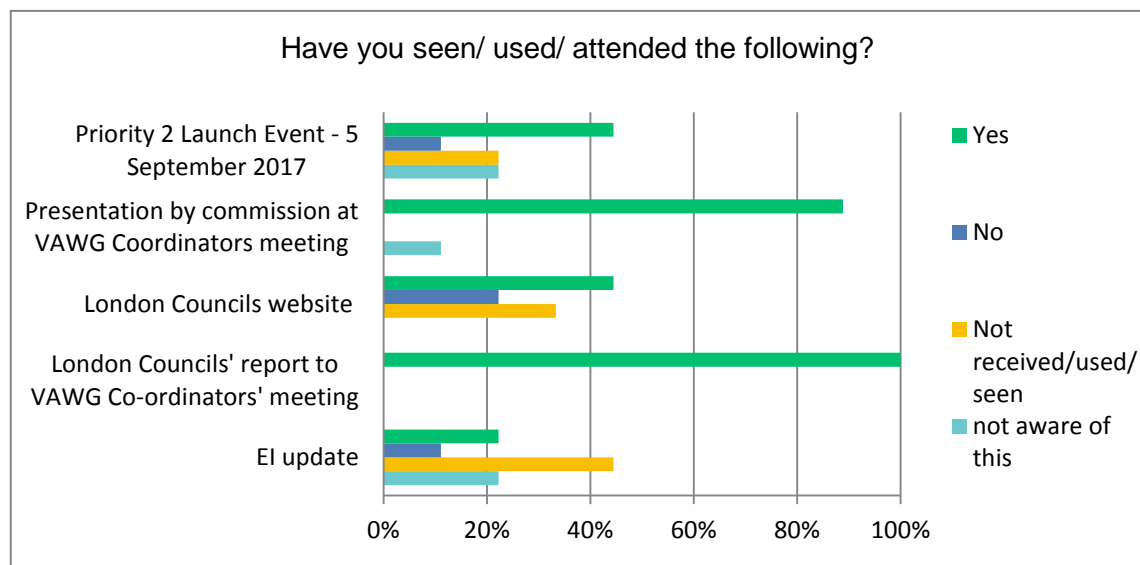
- 4.4. Comments were sought from officers on the usefulness of the commissions:

*“Solace Women’s Aid who have been working in partnership with our own commissioned services to support women. Outcomes are very good and partnership working is faultless”*

*“GALOP - we do not have a specialist LGBT service in borough, so the support on offer to our residents is very useful”*

*“We have had little/no contact from most of the services, and I don't know if they are actually operating in the borough or to what extent. Unfortunately[sic] we don't have the capacity to be proactive in building relationships with them all”.*

- 4.5. There appears to be some lack of awareness or confusion around Tender and Ashiana’s commissions. Tender has a phased cycle of delivery, where only a selection of boroughs receives service at any one time, which may not be understood. Ashiana’s service is very specialist with a small number of bed spaces, but this commission also includes outreach support and training for professionals so boroughs may not be sure if, or how they can use the service.
- 4.6. Officers were asked how well the services enhanced or integrated with their existing borough provision. 58 per cent of respondents thought they integrated well or very well. GALOP, SignHealth, Women’s Aid and AWRC scored very highly. A number said they did not know how well Tender integrated with their exiting provision.
- 4.7. Most respondents reported that they had been contacted by a commission, with SignHealth and GALOP receiving the highest scores. 60 per cent of the respondents stated that they had not been contacted by Tender. This is likely due to the fact that Tender delivers a rolling programme of prevention work in schools in 16 boroughs per year.
- 4.8. The survey then asked a series of questions about the awareness and quality of a number of communications from the Grants team. Nine out of the 13 respondents answered these questions. The reports (by officers) and presentations (by providers) to the VAWG Coordinators group were the most widely utilised and useful of the listed methods of communication. Half of the respondents attended the Priority 2 launch event in September 2017 and 22 per cent had seen or used the Employment and Inclusion update. The response to this question can be seen in Figure six below.

**Figure six**

- 4.9. Nine boroughs out of thirteen have a link on their borough's website to London Councils' grant pages which have information about the commissions and referral routes. 56 per cent of respondents thought the information from London Councils about the commissioned services had improved "a lot" from the 2013-17 grants programme. No boroughs thought it had worsened. 66 per cent of officers felt "somewhat informed" and a third said they felt very informed. There was a 56/44 per cent split between those who felt they did not receive enough information and those who felt they had the right amount.
- 4.10. The survey also asked for suggestions on how the Grants team could improve the way information was provided to the boroughs. The following are a selection of the comments received.

*"It would be very helpful to know the actual activity in individual boroughs as it is not clear what outcomes or services are being delivered or whether boroughs are getting an equal share in service provision."*

*"Regular email communications would help improve information provision."*

*"A newsletter/leaflet through VAWG coordinators -The WRC one is very good - Communication at local level VAWG forum and Delivery Board -It would be more useful if more delivery partners reach out local council VAWG coordinators".*

## 5 Conclusions

- 5.1. Both surveys show that there is high awareness of most of the commissions, however, there is a small number of commissions that are less familiar to borough officers, with less understanding of what they are offering and how they can integrate into local



provision. The low scores for integration and relevance often correlated with awareness of the commission. It is clear that some commissions have been very successful in engaging boroughs and they will be encouraged to share their methods with the other commissions.

- 5.2. It is clear that a significant amount of correspondence is not being seen or used by the relevant borough officers. Over the past year, the Grants team has endeavoured to keep the contact lists up to date but more needs to be done to stay on top of staffing changes.
- 5.3. The surveys have shown the broad range of borough officers that the funded commissions have made links with. In addition to VAWG coordinators, borough grants officers and housing leads, the commissions have also named officers from community safety, public health, neighbourhoods and growth, strategic commissioning departments and stakeholder engagement teams.

## **6 Next Steps**

- 6.1. The results of the two surveys will be shared with borough officers through the relevant borough officer networks i.e. Borough Grants Officers, Housing Needs and Homelessness, Housing Directors and VAWG Coordinators Networks. Where boroughs have raised specific issues, grants officers will contact them to discuss these further.
- 6.2. Borough Officers will be encouraged to keep the Grants team informed of staff changes so that communications can be sent to the relevant person(s); the grants team will also continue to cross-check borough officer lists with the officer network and send these out to the commissions to ensure they have the correct contacts. Borough officers will be encouraged to circulate information about the commissions within their teams and boroughs will be encouraged to link their website to the London Councils' Grants Programme pages, which contain information on the commissions and referral pathways.
- 6.3. The Grants team is reviewing the format and frequency of information sent to boroughs. The intelligence gathered through the surveys will inform this work.
- 6.4. Feedback from the findings of the surveys will be given to the lead partners as part of continuing performance management. Where commissions have received lower ratings for contact and awareness they will be reminded of their conditions of grant and encouraged to contact boroughs again.

## London Councils Grants Programme 2017-21 Annual Equalities Audit

### 1 Background

- 1.1 The London Councils Grants Programme enables boroughs to tackle high-priority social need where this is better done at pan-London level. The principles of the Grants Programme (re-affirmed in 2016) include contributing to the objectives of the 2010 Equality Act. The priorities of the Grants Programme agreed by Leaders' Committee (combatting homelessness, sexual and domestic violence and poverty) have a strong equalities focus due to the fact they affect the most disadvantaged in society and they are areas that are over-represented by particular equalities groups. In addition, the priorities focus on issues that can be difficult for boroughs to address at a local level due to the need for specialist provision or they relate to people moving across London to flee violence associated with their equalities characteristic (e.g. LGBT hate crime, domestic violence). Equalities considerations are integrated within the design, delivery and review stages of the commissioning cycle, including the service specifications, co-produced with boroughs and key stakeholders, highlighting particular equalities groups in need of the service.

### 2 Protected Equalities Groups Quarters 1-4 (2017/18) (Year 1)

- 2.1 The following paragraphs compare the equalities monitoring information provided by the funded commissions for 2017/18 against London wide data sourced from the GLA London Datastore and Office of National Statistics census data. The categories cover the protected characteristics outlined in the Equality Act 2010.

### 3 Priority 1: Combatting Homelessness: (2017/18 Delivery period) Comparison with London wide protected equalities group percentage figures

#### 3.1 Age

**Figure one**

Age categories	Priority 1 and 2	London data
16 – 24 years	46.23%	10.62%
55 – 64 years	4.94%	9.48%
65+ years	1.91%	11.74%

3.2 The percentage take-up of Priority 1 services for the age group 16 to 24 of 46.23 per cent far outstrips the London wide percentage average for this age group<sup>10</sup>. This demonstrates the growing need for youth homelessness services in London and reflects the Grants Committee decision to refocus the programme more on youth homelessness to respond to increasing need. There is a marked difference in the percentage take up of homelessness services for age group 55 to 64, where the service take-up is 4.94 per cent, which is below the London wide percentage figure. For the age group 65+ the difference in percentage take up, at 1.91 per cent, and the London wide percentage of 11.74 per cent is significant. Further targeted support to older age groups may be needed to address this difference.

### 3.3 Disabled

*Figure two*

Protected Characteristic	Priority 1	London data
Disabled	24%	14.15%

3.4 Twenty four per cent of beneficiaries of funded homelessness services have a disability compared to a London average of 14.15 per cent<sup>11</sup>. This largely reflects the high levels of mental health issues affecting homeless people receiving support. There is low take up of services by people who are deaf (31 people) or who are blind or visually impaired (28 people). Commissions may need to further explore links with specialised disabled organisations working with people with sensory impairments to ensure their homelessness support is fully accessible.

3.5 **Ethnic Background:** The over representation of ethnic groups Black, African, Black British, Caribbean and Black other is consistent with the prevalence of homelessness amongst Black communities as reflected in the service specifications. There is 'marginal underrepresentation' of people from ethnic groups Chinese, Latin American, White Irish and White European, against the London wide percentage. This is particularly noted for White Europeans as CEE nationals are a particular service user target for the homelessness prevention and intervention priority. Issues relating to the recent decrease in CEE nationals in rough sleeper statistics and the available options for CEE nationals, following a recent High Court Ruling are highlighted in the main report. Officers will work with providers to monitor this.

<sup>10</sup> London Datastore Projections, 2018

<sup>11</sup> ONS Census 2011, long term health problem or disability

3.6 **Sexual Orientation/Sex/Identity:** The actual numbers for people with gender identity intersex, non-binary, transgender or unsure/questioning appears to be relatively low (146) from an average surveyed total of 15,300 service users (0.95 per cent of service users supported). Annual monitoring and increased work with specialist gender/identity organisations may be required to remedy any gaps in service take up. London data for these equalities characteristics were not available for comparison.

3.7 **Religion:** Support for people with Christian religion, at 28.41 per cent, is considerably lower than the London wide percentage figure of 48.42 per cent<sup>12</sup>. This may be reflective of the diversity of ethnic groups supported, with a diverse range of religion/belief.

#### 4 **Priority 2: Sexual and Domestic Violence: (2017/18 Delivery period): Comparison with London wide protected equalities group percentage figures**

##### 4.1 **Age**

*Figure three*

Age categories	Priority 2	London data
45-54 years	7.46%	12.85%
65+ years	0.96%	11.74%

4.2 There is marked lower percentage take up of services by persons in the older age groups when compared against London wide percentages. Annual monitoring and increased work with specialist organisations for older people may be required to reduce any underrepresentation in service take up.

##### 4.3 **Disabled**

*Figure four*

Protected Characteristic	Priority 2	London data
Disabled	16.3%	14.15%

4.4 Service take-up as a cumulative percentage for disabled groups is 16.3 per cent, which is greater than the London figure of 14.15 per cent<sup>13</sup>. This reflects the specialist services provided by the sexual and domestic violence commissions, which includes a specialist service for deaf and hearing impaired service users.

<sup>12</sup> ONS Census 2011

<sup>13</sup> ONS Census 2011, long term health problem or disability

- 4.5 **Ethnic Background:** The table highlights categories in which there was a significant difference between the Grants Programme and the London averages.

**Figure five**

<b>Protected Characteristic</b>	<b>Priority 2</b>	<b>London data</b>
Asian Indian	3.50%	7.04%
Black African	5.70%	7.22%
White British	17.21%	39.43%
White European	4.82%	8.98%
White Other	2.98%	15.40%

- 4.6 There is a marked difference in service take up for ethnic group Asian Indian, with take up of 3.50 per cent, against a London wide percentage 7.04 per cent. This is similar for the ethnic group Black African with take up being 5.70 per cent, against a London wide percentage of 7.22 per cent. There is a wider margin for take up of services for the ethnic groups White British, White European and White Other. However, commissions have been funded to target specialist needs, particularly within Black and minority ethnic communities. This reflects the nature of the pan-London Grants Programme which focuses on the needs faced by particularly vulnerable groups that are difficult to service at a local level due to small numbers. This includes supporting people affected by issues of FGM, 'honour' based violence and forced marriage and the need to receive services in community languages and by specialist providers.
- 4.7 **Sex/Sexual Orientation/Gender Identity:** The percentage take up of services by women is higher than the London percentage at 82.10 per cent. This is not surprising, as the incidence of sexual and domestic violence is higher for women and girls as well as the increased rate of serious violence and repeat victimisation. The commissions have also supported 14.44 per cent of male service users (5,471). The combined percentage for take up of services (5.7 per cent) by people with Sexual Orientation Bisexual, Gay Men, Lesbian and other, exceeds the percentage figure for London (2.7 per cent<sup>14</sup>). This reflects the nature of the pan-London programme which focuses on need that is difficult to address at a local level in a specialised way, given the small numbers. Again, there are no London wide figures for gender/identity, intersex, non-binary, trans, other and unsure/questioning. Support was provided to 1,312 people within these protected equalities groups; with a cumulative percentage of at 3.46 per cent.

<sup>14</sup> ONS, 2016

- 4.8 **Pregnancy or Maternity:** Although London wide figures for pregnancy and maternity could not be secured, the take up of services by 1,025 women with pregnancy or maternity protected equalities characteristic may appear low. There may be a need for annual monitoring or further information from commissions to address any potential barriers to service take up by women with pregnancy and maternity responsibilities.
- 4.9 **Religion:** There are relatively larger margins of underrepresentation in the take up of services (against the London wide percentage figures) for religions Christian, Hindu, Jewish and Sikh. Within the partnerships there are specialised partners focusing on particular groups such as Jewish Women's Aid. However, this may require further exploration with commissions to address any potential barriers to service take up for service users with the above religions.

## 5 **Priority 3: Poverty: (2016/18) Comparison with London wide protected equalities group percentage figures**

- 5.1 The commissions funded under Priority 3: Poverty have agreed targets for the support of protected equalities groups: *Ethnic Minorities; Age group: (those aged 50 and over); male and female; and for Disabled persons.*

### 5.2 **Age**

**Figure Six**

Age categories	Priority 3	London data
19-24 years	5.83%	6.94%
25-34	23.02%	9.48%
35-44	27.96%	15.97%
45-54	25.79%	12.85%
55-64	16.80%	15.97%

- 5.3 There is a slight under representation of age group 19 to 24 against the London wide percentage average for age. This is in line with the Poverty Programme target, where there is a central focus on age group 50 and over. There is a significant level of service take up for age group 25 to 34, 23.02 per cent, against the London wide percentage average of 9.48 per cent. There is similar over representation in take up of services for age group 35 to 44 and 45 to 54. The service take up for age group 55 to 64 is slightly above the London wide average percentage. Although there is over representation of service take up in the age groups 19 to 44, it does not appear to be impacting negatively on the average percentage take up of service for age group including 50 and above.

## 5.4 Disabled

**Figure seven**

Protected Characteristic	Priority 3	London data
Disabled	17.69%	14.15%

5.5 The percentage take up of services for participants with a declared disability is 17.69 per cent, and for participants with a mental health condition, 14.43 per cent. This exceeds or is in line with the London wide averages. This reflects the target group that the Poverty Programme seeks to support and seeks to address the discrimination faced by disabled people in regard to access to employment<sup>15</sup>.

## 5.6 Ethnic Background

**Figure eight**

Protected Characteristic	Priority 3	London data
BAME	65.91%	47.02%

5.7 The Poverty Programme has been successful in achieving service take up percentage figure of 65.91 per cent for protected equalities group Black and minority ethnic (BAME). This far exceeds the London wide average percentage figure of 47.02 for presence of Black and minority ethnic (BAME) persons in London. This again is attributable to the focus and targeted support to BAME participants, who are impacted disproportionately by poverty and unemployment.

## 5.8 Sex and Gender Identity

**Figure nine**

Protected Characteristic	Priority 3	London data
Women	65.91%	50.04%

5.9 The Poverty Programme is particularly focussed on engaging women in employment support services. The Programme strives to reduce the gender gap in female participation in the English labour market. This is in recognition that of the gender gap in employment of 11.7 per cent. The percentage service user take up of 65.91 per cent for women on the Poverty Programme (2017/18) is above the London wide percentage average of 50.04 per cent. This again reflects the objective to increase parity between male and female participant levels in the work place.

<sup>15</sup> Office for Disability Issues: Official Statistics: Disability facts and figures:  
<https://www.gov.uk/government/publications/disability-facts-and-figures/disability-facts-and-figures>



## London Funders Annual Report to London Councils – April 2018

### April 2017 to March 2018

The London Councils Grants Committee pays £60,000 in subscriptions on behalf of all London Boroughs. As well as providing a £14,800 saving to local government in London, the subscriptions pay for a range of services open to local authority members and staff.

Further, having all 33 London Local Authorities and London Councils within the membership of London Funders enables us to leverage additional funding to undertake pan-London initiatives. In 2017-18 this totalled just over £100,000 of additional investment.

### Summary of Outputs

Activity	Total	Boroughs Covered	Boroughs - Individuals
Events – Networks, Funder Forums & Roundtables  Secretariat to Borough Grants Officer Forum	<ul style="list-style-type: none"> <li>• 13 Network Events</li> <li>• 49 Funder Forums &amp; Roundtables</li> <li>• 4 Forum Meetings</li> <li>• 3 Meetings to support the Leadership in the Third Sector sub-group for The Way Ahead</li> </ul>	32 & London Councils	196
Meetings – Bespoke support for London Councils and borough members*	<ul style="list-style-type: none"> <li>• 2 Lambeth Funder Forums</li> <li>• Contributing feedback to a London Community Resilience meeting between several London boroughs, London Councils, the GLA and other stakeholders</li> <li>• Speaking and engaging with elected members at the ‘Innovating Redbridge’ conference</li> <li>• Supporting the developing funding partnership between Islington Council and Cripplegate Foundation</li> <li>• Providing expertise on social infrastructure to the London Borough of Barking and Dagenham and its Participatory City Initiative</li> <li>• Briefing the Corporation of London’s new Head of Philanthropy Strategy</li> <li>• Sharing expertise with London Councils and Ernst and Young on the London Ventures programme</li> <li>• One-off meetings and catch ups with London Councils staff</li> </ul>	9 & London Councils	50



Activity	Total	Boroughs Covered	Boroughs - Individuals
E-bulletin	12	33 & London Councils	450
Publications	<ul style="list-style-type: none"> <li>15 Meeting Reports</li> <li>12 Research papers/ Reports/blogs</li> </ul>	33 & London Councils	450

*\*Excluding the Royal Borough of Kensington and Chelsea and the ongoing support which London Funders has provided to the borough following the Grenfell Tower Fire.*

London Funders has also engaged with borough members at various meetings and events outside of regular networks and forums. These include:

- Member visits to the London Boroughs of Ealing and Merton to discuss the London funders draft 2018-21 strategy.
- Speaking at the annual Richmond voluntary sector conference alongside the Cabinet Member from the London Borough of Richmond.
- Speaking and being on the judging panel of Voluntary Action Islington's annual volunteer awards, along with officers from the London Borough of Islington.
- Speaking at Greater London Volunteering's AGM to support the adoption of a new governing document to create the 'Hub for London' for civil society support.
- Speaking at the APPG for London on the value of the third sector in the capital and the role of funders, local authorities and others in enabling communities to thrive.
- Speaking at the Superhighways' Impact Aloud event.
- Sitting on Centre for London's 'Giving in London' Advisory Group.
- Sitting on the Thrive London steering group.
- Participating in the Corporation of London's event on the Role of Philanthropy in London's Civic Identity.
- Participating in the launch of 'Bite Size' – a report by Guys and St Thomas's Charity examining the causes of childhood obesity in Lambeth and Southwark.
- Participating in the New Local Government Association's annual conference - 'Changemakers Assemble'.
- Participating in the Corporation of London's annual Local Government Dinner.
- Participating in the City Bridge Trust's annual dinner, alongside London Councils and other local government stakeholders.
- Participating in the Islington Giving annual celebration.
- Participating in the launch of the Young Westminster Foundation.
- Participating in the NPC events including its annual conference, the State of the Sector Launch and a 'Should Charities Step in for Public Services' roundtable
- Participating in the launch of the 'Power of Place' – A conference hosted by Collaborate, Lankelly Chase Foundation, Local Trust, Locality and Power to Change bringing together individuals from across civil society to share their experiences, learning and think creatively to achieve better outcomes for our communities.
- Participating in youth provision roundtables at the GLA.

## About London Funders

London Funders is the membership network for funders and investors in London's civil society. We provide a safe place to think, share, learn and act together to meet the needs of Londoners.

The formal objects of London Funders are for the benefit of the public and particularly to improve the conditions of life of people who live and work in Greater London.

This is through:

- The advancement of citizenship and community development, particularly by: promoting the voluntary and community sector; providing advice and information particularly on funding and social investment opportunities to facilitate co-operation and collaboration between the voluntary and community sector and funding organisations; providing resources and funding to the voluntary and community sector.
- The advancement of education, particularly by: providing training and information to the voluntary and community sector and funding organisations; facilitating the exchange of information, knowledge and experience between the voluntary and community sector and funding organisations; to enable funding organisations to provide support and funding to the voluntary and community sector more effectively.

With 125 members London Funders is unique in bringing together public sector funders and commissioners, with Independent Foundations, Social and Corporate Investors, Lottery Funders and others. Since April 2017 to the present day, we have had 13 members join London Funders. These range from trusts and foundations (e.g. Woodroffe Benton Foundation), corporate foundations (e.g. Blackbaud, Wellington Management) Livery Companies (The Leathersellers Company) and housing associations (The L&Q group).

Borough involvement in London Funders:

- 32 Boroughs participated in one or more London Funders Networks, Funder Forums or Roundtables during the year;
- 196 individuals participated in one or more London Funders Networks, Funder Forums or Roundtables during the year;
- 450 borough Members and Officers receive our monthly e-bulletin;
- A co-opted Officer from London Councils and Officers from three boroughs (Barking & Dagenham, Hounslow and Southwark) are members of the Board of London Funders.
- Representatives from London Boroughs have also been sitting on the Way Ahead Systems Change Group, including a borough officer from Camden, an elected member from Redbridge, and an officer rep from London Councils.

*NB A borough by borough list of engagement is attached as Annex 1*

## Purpose of the Subscription

The London Councils subscription provides Borough members and staff with access to the following activities and services:

### ***Learning development networks for all local authority members and officers.***

We have facilitated 13 learning development network events:

- Unlocking Assets Network (1): presenting findings on the Young People's Foundations venue bank portal
- Children's & Young People's Network (3), covering: the theme of domestic violence and young children; young people's development (specifically early years); looking at issues surrounding Gypsy, Traveller and Roma children.

- Research & Evaluation Network (5), covering: learning from TSIP's work on supporting grantee measurement for funders; learning from the Lloyds Bank Foundation about how evidence and research can be used not only to improve the foundation's work and better support small and medium-sized charities across their portfolio; learning from Citizens Advice and Big Lottery Fund about how to work with large and complex data sets; a meeting for attendees to discuss the findings of the Research and Evaluation Network survey; a presentation from the Local Trust looking at Big Local's evaluation plan.
- Healthy London Network (2), covering: place-based support collaboratively in south London between the Battersea Power Station Foundation and the Hyde Housing Group; the GLA consulting with the group on its draft Health Inequality Strategy; presentations from London Sport reflecting on their Social Prescription Survey for Grantees; an initial meeting scoping out the funding landscape of London and what more could be done collaboratively.
- London's Giving Masterclasses (2), including covering the basics about monitoring and evaluation for measuring impact and change and connecting with local businesses.

#### ***Annual programme of Funder Forums and Roundtables for all local authority members and officers***

We have convened, hosted and run 49 Funder Forums, roundtables and project meetings. These provide a space for members to be briefed on significant issues facing London, and to contribute to long term thinking on the sustainability of civil society in London. Our meetings from 2017-18 have covered:

#### Future of support for civil society in London at a local and regional level

- 4 meetings of the Way Ahead systems Change Group.
- An away day of the Systems Change Group analyzing the first draft of The Way Ahead's change plan.
- A multi-stakeholder conference where the Way Ahead Change Plan was shared with stakeholders, setting out practical actions for the coming year and beyond.
- A meeting with business broker organisations about how to align the recommendations of The Way Ahead with businesses.
- A sub-group meeting on the communications strategy for The Way Ahead.
- A cross-sector consultation meeting discussing the social infrastructure element of the GLA's draft London Plan.
- Our annual AGM on the theme of 'A New Term'. Following the business part of the meeting, Matthew Ryder (Deputy Mayor for Social Integration, Social Mobility and Community Engagement) reflected on his first year in the role and how the GLA can work with the independent funding community to create change.

#### Increasing cross-sector working to better resource the sector

- A leadership transition event, providing the opportunity for London Funders members from across its membership to engage (or re-engage) with the organisation.
- 2 London's Giving Reference Group Meetings.
- 3 London's Giving Project Group Meetings.
- 3 Development Leads sessions for key workers in London's Giving boroughs.
- The launch of 'A Place to Give' – a how to guide on setting up a borough-based giving scheme.

#### Specialist services to meet the needs of London's diverse communities

- 4 meetings facilitating aligned funding for London's Deaf and Disabled People's Organisations.

- A meeting co-hosted with the GLA's social policy team on generating and sharing data on migrants and refugees.
- A meeting between London Funders members and the Migration Exchange funder network on social integration, in partnership with the Greater London Authority.

#### Ensuring London is a resilient city

- A Universal Credit Breakfast Briefing, with a speaker from the London Borough of Southwark discussing how the implementation of Universal Credit has affected the borough.
- A Lunch and Learn Session on Trust for London's London Poverty Profile.
- Supporting 6 Board meetings of the London Emergencies Trust.

#### *Meetings relating to the Grenfell Tower fire*

- An Anchor Core Costs Fund meeting for funders to discuss funding allocation for local organisations that provide community spaces and key services for residents or support smaller community groups to work effectively and in a co-ordinated way.
- 8 decision making meetings of the Community Core Costs Fund, providing almost immediate financial relief to frontline and grassroots organisations in North Kensington in the summer of 2018.
- A wrap-up meeting of funders following the conclusion of funding programmes that ran in the immediate aftermath of the Grenfell Tower fire.
- A meeting between funders and the Kensington and Chelsea Social Council, feeding back the needs of the community in north Kensington 6 months on from the Grenfell Tower fire.
- A 'What Next' meeting for funders seeking to provide longer-term support for communities in North Kensington, discussing various funding approaches.
- 4 Steering Groups for the 'Possible not the perfect' report.

#### **Reports, research and publications**

We have published:

- 15 meeting reports
- 12 monthly e-bulletins
- 12 research and other papers covering:
  - A Place to Give - London's Place-Based Giving Movement in the Spotlight
  - Building Bridges – Bringing Local Authorities and Independent Funders into Dialogue.
  - The Way Ahead Change Plan
  - A cross-sector consultation response to the social infrastructure element of the Draft London Plan
  - London Funders 2017 Annual Report
  - A review of London Funders' Governance structure with board commentary
  - A blog by John Griffiths (Director, Rocket Science) for The Way Ahead – "2017 Rich List . . . some challenges and opportunities for London"
  - A blog by Rachel Rank (Director, 360 Giving) for London's Giving – "Lifting the Lid on London"
  - A blog by David Warner – 'So if London Funders is one of the best jobs in London, why am I leaving it?'
  - A blog by David Warner in response to the Collaborate Report 'a Whole New World' – "It's a Whole New World?"
  - A blog by David Warner - Striving Towards Excellence – a few thoughts on progress (?) towards people-centred services

- A blog by David Warner - Inspired. Humbled. Angry. - Initial personal reflections from the Grenfell Tower Funding Response
- A blog by David Warner - Are we (collectively) brave enough? - Collaborative Funding Infrastructure

### ***Secretariat to the Borough Grants Officers Forum***

We provide the secretariat to the group that brings together the officers from all boroughs and London Councils which has met three times during the year. These meetings are open to all 33 of London's local authorities and regularly attract over half of London boroughs, with a spread of representatives from both inner and outer London. In addition to servicing the actual meetings, preparing the agenda and papers, London Funders also maintains the database of Borough Grants Officers, and works between meetings in supporting boroughs with information, sharing innovation, good practice and connecting borough officers with colleagues in different authorities who are working on similar issues and challenges.

Additionally in the last 12 months we have held a number of meetings for London Councils relating to The Way Ahead, and have provided bespoke support to the London Borough of Lambeth by facilitating a funder forum. More information can be found in the above tables.

### ***Studies and projects looking at major, strategic issues facing civil society in London (with other funders)***

We have taken the lead on a number of studies and projects looking at major, strategic issues facing civil society in London. These include:

#### **London's Giving**

London's Giving is a project of London Funders, inspired by the work of Islington Giving and funded by the Corporation of London's charity City Bridge Trust, established in 2014 to provide practical support to place based giving schemes. The London's Giving initiative has now moved from a 'support phase' towards embedding a 'giving movement'. The objectives of the project from 2017-2020 are to:

- Provide tailored support for local giving schemes
- Maintain and extend the Learning Network
- Developing a knowledge hub on place-based giving
- Establishing a sustainable future for place-based giving in London

The current status of place based giving is:

- 10 schemes are established
  - 2 are operational but not yet launched
  - 5 are in development with London's Giving staff time allocated
  - 11 have expressed an interest and met with the London's Giving team
- =28 total

In July 2017, the London's Giving team published ['A Place to Give'](#), a report examining the learning from the first phase of the London's Giving initiative, alongside a short film, demonstrating how

Islington Giving is mobilising and connecting, residents, businesses, third and public sector organisations in the London Borough of Islington.

During 2017, London Funders commissioned the development of a place based giving metrics framework which will help local schemes to articulate their outcomes, and enable London Funders to aggregate the impact of this approach across London. The framework seeks to measure the value of funds raised and distributed and the volunteer hours contributed, alongside the wider changes secured as a result of the collaborations. The first metrics report will be published in summer 2018.

We also commissioned a scoping study on a shared giving portal. Our conclusions are that the schemes are sufficiently different not to need this, and that there are a number of giving portals already on the market. However, as a result of this review, we have now commissioned a stand-alone London's Giving website which will promote the concept of local giving, link people to local schemes, and connect people to data about needs in their local area.

Looking ahead, London Funders will be embedding London's Giving as a member service and sharing learning through networks. We will also continue to contribute to wider debates about place based giving and the impact of funder collaboration.

### **The Way Ahead**

In April 2016 we launched the final report of our collaboration with London Voluntary Services Council and Greater London Volunteering on the future of civil society in London. [‘The Way Ahead – Civil Society at the Heart of London’](#) mapped out a bold new vision for how civil society support can be reorganised to better support London's communities. The vision starts with co-producing an understanding of need and how to tackle it with communities, through to better sharing of intelligence and data across sectors, to making sure that community voices are heard in decision-making at a strategic level.

London Funders chairs and services the Systems Change Group, which oversees the implementation of the Way Ahead vision. The Systems Change Group was refreshed in December 2017. It includes members from the ten identified ‘stakeholder groups’ and will meet quarterly over the next two years to oversee the implementation of the Change Plan, ensuring progress is made on all fronts. In addition, a new set of Task and Finish Groups have been established which will report to the SCG. These will include an Equalities Review Group which advises on how to improve the equalities impact of the Way Ahead; the Cornerstone Fund Reference Group; the London Hub Advisory Group; and a ‘data group’ which includes data specialist organisations like 360 Giving and Tech for Good, as well as the GLA's Data Store and the borough data partnership group. An immediate action being taken forward by this cross sector partnership is to develop standardised data collection on equalities issues, and pilot it locally. Both Local Authority members and officers are involved in the groups identified above.

Since the publication of the Way Ahead Systems Change Plan, there have been lots of tangible changes, including:

- The new Hub for London has been established as an organisation, and is currently recruiting for a permanent staff team. The Hub will offer three key functions: information (data and intelligence on civil society across London), networking (supporting civil society engagement and

collaboration) and voice and influence (increasing the influence and representation of civil society in policy and regional planning). It will work in partnership with specialist and local support organisations to ensure that appropriate and high quality capacity building support is available to civil society.

- The City Bridge Trust has launched its new Bridging Divides strategy which includes a commitment to funding civil society support organisations, along with a new Cornerstone Fund, which will support collaborations that bring about [systems change](#) in line with the Way Ahead vision. Other funders including the Big Lottery, Trust for London and John Lyon's Charity will take part in a joint assessment of stage one expressions of interest, and identify ideas which fit with their interests.
- The GLA has appointed a new community engagement team which includes a data post who will lead on data from, for and of interest to civil society. This post will also link to the review of the London Data Store to include more intelligence about Londoners generated by civil society organisations, and more data on civil society itself. The team are reviewing their draft Civil Society Strategy following consultation with the sector.
- London Funders and other members of the Systems Change Group have worked closely with London Councils 'Leadership in the Third Sector' project, which has resulted in a map of current Local Authority funding of civil society support, examples of good practice at a local level and a set of 'principles for commissioning support'.

London Funders will continue over the next year to chair and service the Systems Change Group, and hold others to account for the delivery of the Change Plan. We will also convene activities and meetings to maintain member's engagement in the Way Ahead approach.

### **London Emergencies Trust**

Following the terrorist attack in Westminster in March 2017, we mobilised the London Emergencies Trust (LET). The LET was established in December 2015 as a company with charitable purposes, ready to be deployed to coordinate and support the response of London's funders to a major incident in the London area in which people are killed or injured. London Funders holds the Secretariat for the London Emergencies Trust. The LET was modelled on the London Bombings Relief Charitable Fund (LBRCF) that operated between 2005 and 2008. The Trust is an independent body with a board of trustees but works closely with many public, private and charitable sector bodies to receive funds and distribute them effectively to individuals.

LET has distributed funding to Grenfell and all terrorist attack sites in London, and that we've been using this experience to inform national developments with the Charity Commission on how emergencies can be responded to, based on our experiences in London.

### **Enabling cross-sector funder collaboration and conversations with local communities following the Grenfell Tower Fire**

London Funders was well-positioned as a vehicle for coordination between funders after the Grenfell Tower fire. This was predominantly due to our cross-sector membership base, and our trusted and strong relationships with our members. In the three months following the fire, the London Funders team predominantly focused on facilitating collaborations both within the membership, but also with the Ministry of Housing, Communities and Local Government.

From June to Dec 2017, London Funders supported five collaborative funding programmes which made a combined total of 226 grants worth £4.5m:

- Community Core Costs: for frontline and grassroots organisations – a total of £1,148,789 was distributed during July 2017 to 100 groups
- Children & Young People #1(Summer Holidays): a total of £1,078,656 was awarded to 61 local organisations to provide summer holiday activities
- Advice & Information: A total of £292,257 was given to organisations providing legal and financial advice to survivors and local residents.
- The Infrastructure and Anchor Core Costs Fund: grants totalling £880,000 were agreed to 13 organisations.
- Children & Young People #2 (Well-being/families): grants totalling £1.128m were made to 52 organisations to deliver emotional wellbeing and mental health initiatives for children, young people and families.

In February 2018, we presented the results of a listening exercise to the funders who had been part of the collaborations, identifying the need for long term investment in the local sector to enable them to respond to changing local needs, to underpin organisation's stability and independence, and to maximise the opportunity to shift the dial on community engagement in North Kensington.

Whilst many funders continue to have strong relationships locally, there was little appetite for a further collaborative programme at this time focused on core costs. London Funders will not at this time pursue a further collaboration, but we will:

- ensure information about individual funder programmes is available locally (through the CVS)
- continue to monitor and share local needs through our engagement with the anchor and infrastructure organisations including Grenfell United
- provide support as required to other collaborations that emerge
- develop engagement between RBKC and funders (post local elections) which seeks to maintain and enhance their existing £2.3m community grants programme through sharing intelligence and aligning priorities

London Funders commissioned research to capture and share the learning from funder responses to emergencies including the Grenfell Tower fire, the Manchester Arena bomb and the London Bridge terror attack. This was carried out by IVAR and published in April 2018 as [The Possible not the Perfect](#). This report has recommendations for how funders respond to emergencies, but more importantly, for every day funding practice. This report has been shared with local authorities, and the Royal Borough of Kensington and Chelsea and the wider membership of London Funders. Attendees from Local Authorities were at the launch and a part of the conversation about how we can help implement this learning across "business as usual" grant-making.

### **New Local Government Network Research - Building Bridges**

London Funders worked closely with New Local Government Network on what was to become [Building Bridges](#) which was launched in July 2017. To provide context, a healthy civil society has always been critical to resilient communities. However, as cuts to local government budgets have altered local landscapes of service delivery – with many places now characterised by growing need and shrinking provision – the importance of civil society to securing the wellbeing of communities has dramatically increased.



*Building Bridges* found that councils need to work more closely with other funders of civil society, and communities, to enable change. The report recommended that local authorities should ensure there is a senior officer responsible for developing funding; and elected members should see their role as key to building bridges between the council and independent funders.

#### Other Cross Sector Initiatives

- London Funders facilitated meetings between members from independent foundations, local authorities, London Councils and officers from the GLA to ensure that the newly announced Young Londoners Fund has a clear vision, and is accessible to applicants from both small and large voluntary organisations.
- London Funders co-facilitated a London Plan Consultation response (specifically to the social infrastructure element) with Greater London Volunteering. This provided an opportunity for stakeholders to inform both this section as well as the wider plan and what means for civil society and communities across London.
- London Funders has been enabling and facilitating funder collaboration and aligned funding to sustain and develop London's deaf and disabled people's organisations (DDPOs). The aim of this funding is to allow services for disabled people to be ran by disabled people, as well as to allow DDPOs to play a more active role in their wider sub region by creating new partnership working opportunities; build the next generation of Disabled leaders and pilot a range of innovative pan-London capacity building projects that will strengthen the sector as a whole.

#### Finance April 2017 to March 2018\*

##### *Incoming Resources*

London Councils	60,000
Other Membership Subscriptions	59,950
City Bridge Trust	50,000
London's Giving	100,000
Gifts In Kind	15,000
Emergency response grants	282,160
<b>Total Incoming Resources</b>	<b>567,110</b>

##### *Resources Expended*

Networks, Forums, Projects & Development	148,186
Information & Communication	9,920
London's Giving	100,000
Emergency response work	282,160
Governance	1,773
<b>Total Resources Expended</b>	<b>542,039</b>
<b>Surplus/(deficit)</b>	<b>25,071</b>

\* These figures are subject to an upcoming audit, and full accounts will be made available later in the year.

**Plans for 2017/18**

We will:

- Run 16 learning and development networks covering: Children & Young People; Research & Evaluation; Assets and Investments; Healthy London;
- Convene, host and run 12 other events, being a combination of Funder Forums and Roundtables in response to the needs and interests of borough representatives;
- Publish 12 editions of our e-bulletin and reports from all of our meetings;
- Publish at least three additional reports;
- Provide the Secretariat to the Borough Grants Officers Forum;
- Continue to deliver the London's Giving project working with boroughs;
- Continue to convene conversations and facilitate the recommendation of 'The Way Ahead' - Civil Society at the Heart of London;
- Work alongside London Councils and other stakeholders to begin to implement our 2018-21 strategy;
- Work closely with London Councils and the GLA to support the needs of Londoners.

**Closing remarks: introducing our new Director, James Banks**

Through the closing months of the 2017/18 year we conducted an extensive consultation exercise with members, including colleagues in London Councils and local authorities, about our recent work and our shared ambitions for the coming years. We were pleased to hear the value that members place on our work, bringing together funders across sectors to work together on the issues we face. From the hands-on work in response to emergencies, enabling funder collaborations in relation to the communities affected by the Grenfell Tower fire, to facilitating conversations at a borough level about cooperation based on the assets and interests of local communities across London, people were keen to see us build on these firm foundations in the years ahead.

We've used this feedback; together with survey responses from local authority grants officers and colleagues in funders across London, to shape our new strategy for 2018 to 2021. This has led to us articulating our ambitions for the period from now to 2021. We will enable the funding community in London to support communities to face the challenges, and seize the opportunities, of the changing environment in the coming years by focusing on:

- setting out practically how funders can work differently so that the issues facing Londoners are addressed more effectively;
- playing a key role in creating new frameworks for civil society which enable a more resilient and sustainable London where individuals and communities thrive; and
- working across the funding community to redefine the relationships between the public, private and charitable sectors to support a fairer and more cohesive London.

Whilst working towards our ambitions we will also maintain our agility – responding to events and developments as they arise in London, to ensure we are effective at addressing emerging needs.

Our plans are shaped by our agreed purpose and aims. We've defined our role as: "We're here to strengthen civil society and create a better London, through enabling funders from all sectors to be effective. We're focused on collaboration – convening funders to connect, contribute and cooperate together, to help people across London's communities to live better lives." Our aims are, that:

- We **convene**, creating the space for productive conversations and collaborations. Our aim is to use the space we create for cross-sector dialogue as a vehicle for: sharing information, approaches and ideas; developing a shared understanding of need; collaboration; and trust-building.
- We **connect**, bringing people and organisations together with the ideas and tools they need to be effective. Our aim is to develop and showcase practical ways for doing things differently and in such a way as to strengthen civil society and create a better London.
- We **contribute**, shaping policies that affect Londoners through our informed voice. Our aim is to play a constructive role in policy development and to ensure that the combined intelligence, experience and views of our members are represented to strengthen civil society in London.
- We **cooperate**, enabling funders to commit to working together to tackle the issues facing London. Our aim is to strengthen practice, increase the impact of assets and resources through aligning these effectively across funders, and create the mechanisms that enable collaboration to work.

We will do all this whilst aiming to be an exemplar organisation ourselves – with a focus on ensuring our own ways of working are effective and efficient, and that we celebrate the diversity of the funding community and of the city we love in all that we do.

We look forward to working with London Councils and colleagues across all local authorities in London as we implement our new strategy and strive to continue to add value to your work in the years ahead.

## Borough engagement with London Funders April 2017 to March 2018 (Annex 1)

Authority	Number Events Attended	Number Attendees
LB Barking & Dagenham	11	13
LB Barnet	5	5
LB Bexley	2	2
LB Brent	7	10
LB Bromley	1	1
LB Camden	12	13
Corporation of London	1	1
LB Croydon	1	1
LB Ealing	4	4
LB Enfield	1	1
RB Greenwich	3	3
LB Hackney	7	7
LB Hammersmith & Fulham	2	2
LB Haringey	2	2
LB Harrow	2	2
LB Havering	9	9
LB Hillingdon	3	3
LB Hounslow	9	9
LB Islington	3	3
RB Kensington & Chelsea	8	8
RB Kingston upon Thames	1	1
LB Lambeth	5	9
LB Lewisham	9	10
LB Merton	3	3
LB Newham	5	5
LB Redbridge	10	12
LB Richmond upon Thames	1	1
LB Southwark	16	18
LB Sutton	6	6
LB Tower Hamlets	3	3
LB Waltham Forest	0	0
LB Wandsworth*	0	0
City of Westminster	7	8
London Councils	16	21
<b>Total</b>	<b>175</b>	<b>196</b>

\*London Borough of Wandsworth shares grant making staff with the London Borough of Richmond

Priority 1: Combatting Homelessness indicative level of distribution based on need



**Legend**

Equal ranges	Low ( $\geq$ )	(<) High	Occurrences	
1	0%	2%	(8)	
2	2%	3%	(7)	
3	3%	4%	(14)	
4	4%	5%	(3)	
5	5%	8%	(1)	

## Priority 1: Combatting Homelessness actual distribution April 2017 – March 2018

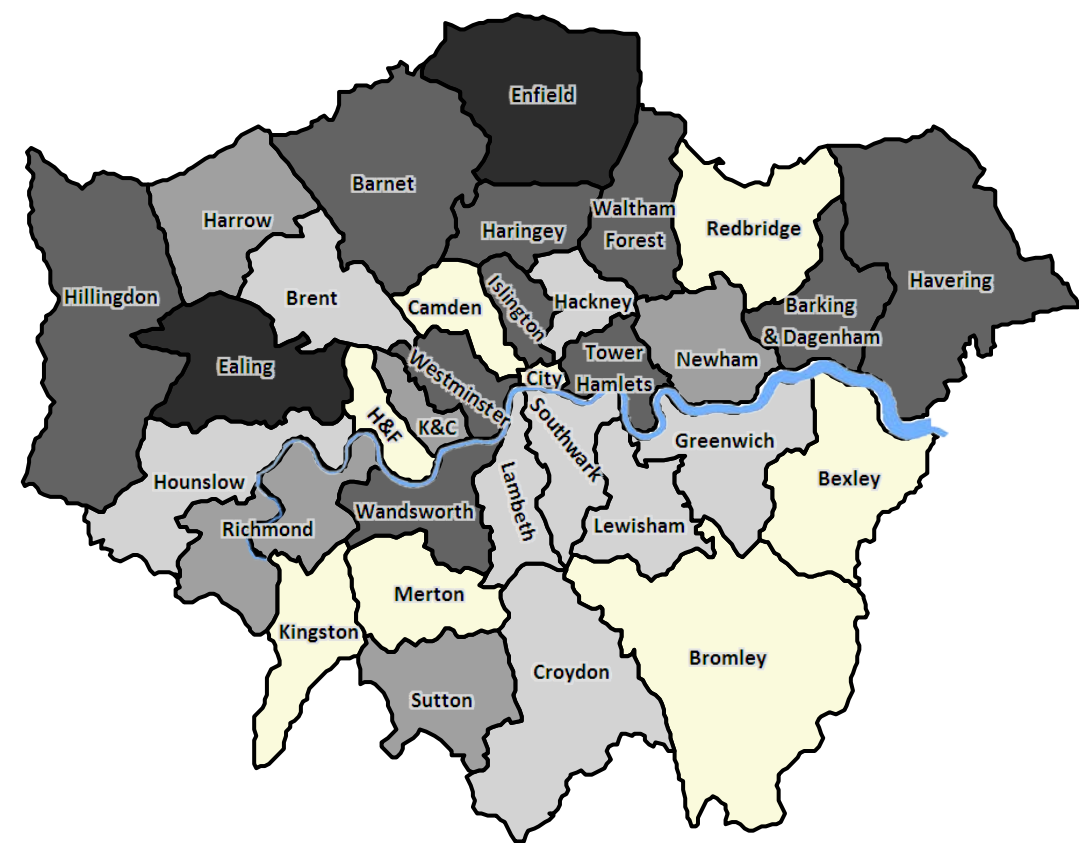


## Legend

	Low (>=)	(<) High	Occurrences	
1	0%	2%	(10)	
2	2%	3%	(7)	
3	3%	4%	(8)	
4	4%	5%	(2)	
5	5%	8%	(6)	

Boroughs	Indicative	Actual
Barking and Dagenham	3.00%	2.22%
Barnet	3.86%	2.62%
Bexley	2.12%	0.83%
Brent	3.96%	3.01%
Bromley	2.61%	2.09%
Camden	3.63%	4.23%
City of London	0.27%	0.27%
Croydon	3.78%	3.23%
Ealing	3.73%	3.45%
Enfield	3.53%	3.41%
Greenwich	2.60%	1.53%
Hackney	4.81%	6.73%
Hammersmith and Fulham	3.22%	3.90%
Haringey	3.88%	6.70%
Harrow	1.74%	1.17%
Havering	1.73%	1.16%
Hillingdon	2.72%	3.85%
Hounslow	2.64%	2.19%
Islington	3.35%	5.55%
Kensington and Chelsea	1.92%	2.34%
Kingston upon Thames	1.64%	1.02%
Lambeth	3.78%	4.40%
Lewisham	3.62%	3.26%
Merton	1.47%	0.99%
Newham	5.89%	6.55%
Redbridge	2.52%	1.66%
Richmond upon Thames	1.33%	0.58%
Southwark	4.38%	3.10%
Sutton	1.43%	0.51%
Tower Hamlets	3.92%	5.17%
Waltham Forest	4.06%	5.73%
Wandsworth	3.10%	2.26%
Westminster	3.74%	2.96%

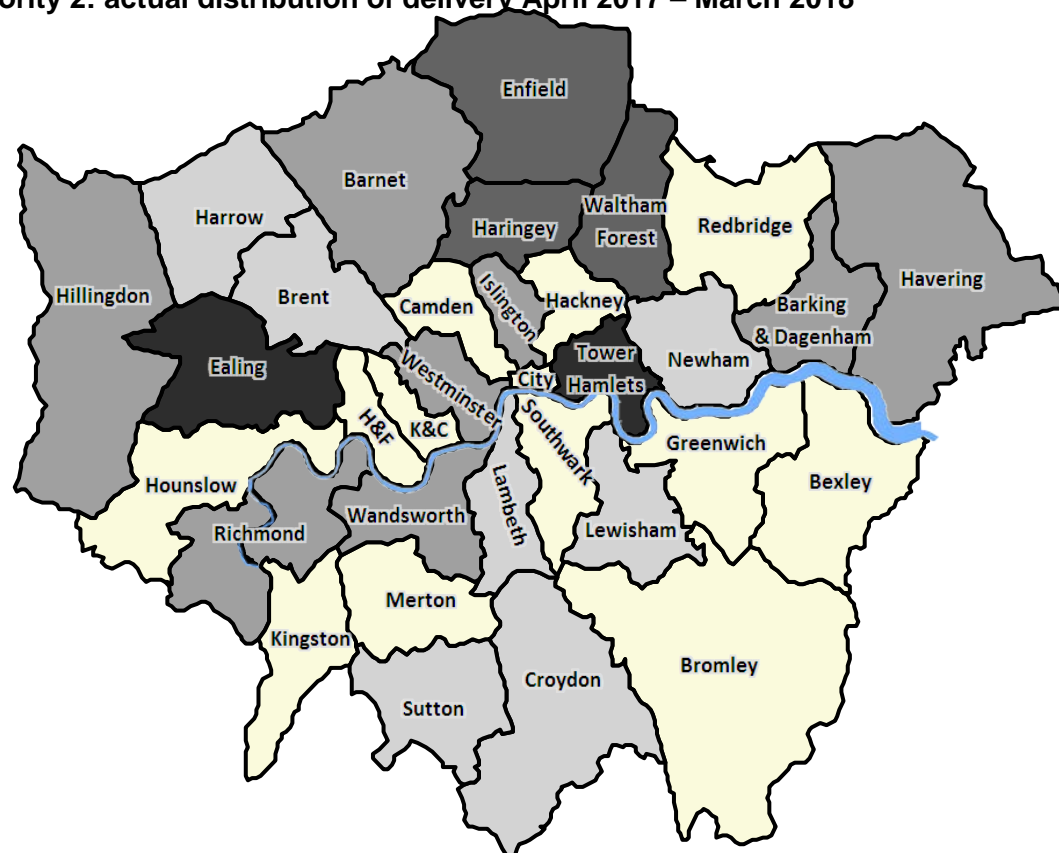
Priority 2: Tackling Sexual and Domestic Violence - indicative level of distribution based on need



**Legend**

	Low (>=)	(<) High	Occurrences	
1	0%	2%	(8)	
2	2%	3%	(8)	
3	3%	4%	(5)	
4	4%	5%	(10)	
5	5%	8%	(2)	

## Priority 2: actual distribution of delivery April 2017 – March 2018



## Legend

	Low (>=)	High (<)	Occurrences	
1	0%	2%	(13)	
2	2%	3%	(7)	
3	3%	4%	(8)	
4	4%	5%	(3)	
5	5%	8%	(2)	

Boroughs	Indicative	Actual
Barking and Dagenham	4.55%	3.82%
Barnet	4.57%	3.21%
Bexley	1.29%	0.79%
Brent	2.10%	2.08%
Bromley	1.63%	1.50%
Camden	1.52%	1.47%
City of London	0.16%	0.15%
Croydon	2.71%	2.25%
Ealing	5.16%	7.05%
Enfield	5.02%	4.86%
Greenwich	2.04%	1.51%
Hackney	2.16%	1.76%
Hammersmith and Fulham	1.43%	1.42%
Haringey	4.66%	4.35%
Harrow	3.66%	2.20%
Havering	4.01%	3.35%
Hillingdon	4.52%	3.57%
Hounslow	2.01%	1.77%
Islington	4.19%	3.12%
Kensington and Chelsea	3.09%	1.71%
Kingston upon Thames	0.74%	0.69%
Lambeth	2.73%	2.74%
Lewisham	2.55%	2.58%
Merton	0.80%	0.93%
Newham	3.09%	2.44%
Redbridge	1.96%	1.42%
Richmond upon Thames	3.33%	3.68%
Southwark	2.62%	1.92%
Sutton	3.43%	2.58%
Tower Hamlets	4.87%	5.32%
Waltham Forest	4.61%	4.24%
Wandsworth	4.54%	3.85%
Westminster	4.23%	3.23%



**London Councils  
Grants Programme 2017 – 21  
Borough Reports  
April 2017 – March 2018**

## Introduction

The London Councils Grants Programme, overseen by the Grants Committee, enables boroughs to tackle high-priority social need where this is better done through commissions at a pan-London level. In April 2017 London Councils launched the new 2017-21 Grants Programme following co-design of services with boroughs and key stakeholders.

### Priorities 1 and 2:

Commissions were awarded to 13 organisations to deliver services to combat homelessness and tackle sexual and domestic violence. For the majority of service areas borough targets were agreed with commissions based on needs datasets (for example domestic violence crime statistics) as agreed by Grants Committee in the service specifications. Where relevant datasets were not available, targets are based on spread across the 33 boroughs and the projects' experience of need.

### Note:

1. \* Figures represent the number of organisations based in the respective borough that have been supported.
2. The grants programme operates across London as needs dictate, with projects supporting highly vulnerable people. Borough data is gathered through individuals self-declaring their borough of residence; therefore, borough level information should be treated with caution.
3. For further data on outcomes delivered at a borough level please see the London Councils website.

### Priority 3:

ESF match funded under the Priority 1.1 Access to Employment for Job-Seekers and Inactive People, the programme aims to improve the employability and skills of long-term unemployed (35%) and economically inactive (65%) residents so they can compete effectively in the labour market by:

- Improving access to employment for individuals who are far from the labour market and need assistance to overcome barriers
- Providing tailored support to improve job readiness and sustainability in employment
- Encouraging inactive residents to participate in the labour market and improve employability
- Tackling poverty through employment and contribute to reducing child poverty in London by raising family income and skills.



**Barking & Dagenham**

Priority	Service Area	Number of people (target)	Number of people (actual)	Per cent of total pan-London (target)	Per cent of total pan-London (actual)
<b>Combatting Homelessness</b>	1.1 Prevention and targeted intervention	232	187	3.69%	2.42%
	1.2 Youth homelessness	163	145	2.42%	2.01%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	10	11*	2.05%	2.12%
<b>Tackling Sexual and Domestic Violence</b>	2.1 Prevention (working with children and young people)	1,305	1,263	6.25%	6.86%
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	213	179	3.08%	2.06%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	706	373	3.44%	1.82%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	30	25	3.77%	4.25%
	2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies)	4	11*	1.29%	3.24%
	2.6: Specifically targeted services for those affected by harmful practices (FGM, Honour based violence (HBV), forced marriage and other harmful practices)	19	23	3.05%	3.92%

Priority	Output/Result	Cluster delivery (volume)	Borough delivery (residents)	Percentage of cluster delivery
<b>Tackling poverty through employment</b>	Enrolments (target 18.98%)	154	12	7.79%
	Participants receiving support (IAG, work experience, voluntary work)	133	6	4.51%
	Participants progressing into further education and training	6	0	0.00%
	Participants progressing into employment	20	1	5.00%
	Participants progressing onto sustained employment for 26 weeks	3	0	0.00%

Projects delivering in Barking & Dagenham		
Priority	Project	Examples of activities undertaken
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>STADV<sup>1</sup> has worked with the domestic violence lead at LBBD where the project has now delivered two workshops for housing management, housing options staff and local specialist services, to improve the response to domestic violence.</li> <li>Stonewall Housing<sup>2</sup> conduct a weekly drop-in alongside The Outside Project in LBBD and provide support to young people through the London Youth Gateway (LYG) Project<sup>3</sup>. A service user drop-in has been set up alongside The Outside Project for the STAR Partnership. Shelter holds a monthly appointment only outreach at Barking &amp; Dagenham Learning Centre.</li> <li>St Mungo's delivered surgeries and attended Community Rehabilitation Company (CRC) meetings as part of its work to support people leaving prison at risk of homelessness.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>Galop attended the steering group for the LGBT Needs Assessment, delivered LGBT DV awareness training and attended a meeting at Barking Town Hall on the LGBT needs assessment. Galop also conducted a number of visits to a pilot LGBT winter shelter, called The Outside Project based at LBBD CVS.</li> <li>Ashiana delivered training to professionals from LBBD and provided one to ones, outreach support to four service users. Nia will follow up on previous links made in Q3 with the Domestic Abuse Commissioner to see whether there could be an opportunity to provide some professional training in year two.</li> <li>Tender Education and Arts has delivered its Healthy Relationships project at VIBE Youth Centre, Riverside School, All Saints School and Manor Junior School. Riverside School received additional activities as part of the Champion School project.</li> <li>Expert led training sessions were delivered by the Ascent project<sup>4</sup> to one or more borough organisations.</li> <li>The Ascent Advice and Counselling project<sup>5</sup> delivered counselling services from Beacontree Children's Centre and the Huggett Women's Centre and a drop-in at the latter.</li> </ul>
	Solace Women's Aid	
	Galop	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
	Asian Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	Redbridge CVS (Outreach East)	<ul style="list-style-type: none"> <li>Harmony House – Specialist support through the provision of basic skills, ESOL and vocational training, including work trials and paid part-time employment (In-house nursery, kitchen and gardening services).</li> <li>DABD – Specialist support through the provision of pre-employment courses, including supported recruitment and paid part time employment (In-house care, travel training and apprenticeship opportunities).</li> <li>RedbridgeCVS – Specialist support through the provision of benefits and childcare advice, financial capability, digital, soft skills, mindfulness and employability training, including signposting to support with housing issues through Thames Reach, Single Homeless Project and Shelter.</li> </ul>

<sup>1</sup> STADV supports the housing sector to improve its response to domestic violence

<sup>2</sup> Stonewall Housing is a partner under the STAR Partnership, led by Shelter

<sup>3</sup> The London Youth Gateway Project is led by New Horizon Youth Centre

<sup>4</sup> The Ascent second tier project is led by Women's Resource Centre

<sup>5</sup> The Ascent: Advice and Counselling project is led by Solace Women's Aid

<b>Barnet</b>					
<b>Priority</b>	<b>Service Area</b>	<b>Number of people (target)</b>	<b>Number of people (actual)</b>	<b>Per cent of total pan-London (target)</b>	<b>Per cent of total pan-London (actual)</b>
<b>Combatting Homelessness</b>	1.1 Prevention and targeted intervention	243	239	3.87%	3.09%
	1.2 Youth homelessness	269	158	3.99%	2.19%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	9	9	1.85%	1.73%
<b>Tackling Sexual and Domestic Violence</b>	2.1 Prevention (working with children and young people)	1,305	739	6.25%	4.01%
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	208	335	3.00%	3.86%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	711	435	3.47%	2.12%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	25	27	3.14%	4.59%
	2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies)*	17	13	5.50%	3.83%
	2.6: Specifically targeted services for those affected by harmful practices (FGM, Honour based violence (HBV), forced marriage and other harmful practices)	21	24	3.37%	4.10%
<b>Priority</b>	<b>Output/Result</b>	<b>Cluster delivery (volume)</b>	<b>Borough delivery (residents)</b>	<b>Percentage of cluster delivery</b>	
<b>Tackling poverty through employment</b>	Enrolments (target 25.51%)	339	35	10.32%	
	Participants receiving support (IAG, work experience, voluntary work)	329	33	10.03%	
	Participants progressing into further education and training	18	1	5.56%	
	Participants progressing into employment	63	5	7.94%	
	Participants progressing onto sustained employment for 26 weeks	17	0	0.00%	

Projects delivering in Barnet		
Priority	Project	Examples of activities undertaken
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>Shelter conduct fortnightly outreach at Hendon CAB and is co-located in the Customer Service Centre. They are also working closely with a new Thames Reach pilot project (partner in the STAR Partnership) working in the borough to support CEE<sup>6</sup> nationals into work or accommodation.</li> <li>Galop is a member of the Barnet Hate Crime Forum, where the project raised issues relating to LGBT hate crime.</li> <li>New Horizon has contacted borough leads to promote the London Youth Gateway but had not received a direct response by Q3 so focused on developing local VCS networks in Q4. The project will make direct borough links in the next quarter.</li> <li>Barnet's VAWG lead set up a meeting between STADV and Barnet Homes. They are attending workshops and have implemented recommendations such as introducing a housing abuse lead in the Homeless Options Department. STADV also work intensively with Optivo, Genesis and Metropolitan RSLs<sup>7</sup>.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>Ashiana delivered outreach to professionals on Honour Based Violence.</li> <li>Solace Women's Aid<sup>8</sup> will network with contacts in the borough for year two. In addition to this, borough links made with Barnet mental health complex care team and Barnet Homes.</li> <li>Tender delivered its Healthy Relationships project in Dollis Junior School, The Compton School and Pavilion Pupil Referral Unit and Champion Schools project delivered at Whitefield School.</li> <li>The EHP project<sup>9</sup> delivered weekly outreach surgeries at Barnet 'One Stop Shop'. Imkaan<sup>10</sup> has promoted the service to borough leads, local commissioners, VAWG leads and expert led training sessions delivered by the Ascent project were oversubscribed by borough organisations.</li> <li>The Ascent: Advice and Counselling project<sup>11</sup> deliver counselling and a moving Forward group at Solace's offices, a one to one DV surgery at the One Stop Shop and advice at Hyde URC Church.</li> </ul>
	Solace Women's Aid	
	Galop	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
	Asian Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	Paddington Development Trust	<ul style="list-style-type: none"> <li>Paddington Development Trust - Outreach and specialist support including the provision of information, advice and guidance, sector-focused training, work experience placements, job search, job brokerage service and employment opportunities. – Collaborative and partnership working with Barnet Homes.</li> <li>MIND Outreach and specialist support to residents with mental health needs.</li> </ul>

<sup>6</sup> Central and Eastern European countries

<sup>7</sup> Registered Social Landlord

<sup>8</sup> Solace Women's Aid is a partner under the he Specialist Refuge Network Project led by Ashiana

<sup>9</sup> The Ending Harmful Practices (EHP) project is led by Asian Women's Resource Centre

<sup>10</sup> Imkaan is a partner in the Ascent Project led by Women's Resource Centre

<sup>11</sup> The Ascent: Advice and Counselling project is led by Solace Women's Aid

<b>Bexley</b>					
<b>Priority</b>	<b>Service Area</b>	<b>Number of people (target)</b>	<b>Number of people (actual)</b>	<b>Per cent of total pan-London (target)</b>	<b>Per cent of total pan-London (actual)</b>
<b>Combatting Homelessness</b>	1.1 Prevention and targeted intervention	106	98	1.69%	1.27%
	1.2 Youth homelessness	176	28	2.61%	0.39%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	4	3	0.82%	0.58%
<b>Tackling Sexual and Domestic Violence</b>	2.1 Prevention (working with children and young people)**	-	-	-	-
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	144	103	2.08%	1.19%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	476	265	2.32%	1.29%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	15	16	1.89%	2.72%
	2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies)*	2	3	0.65%	0.88%
	2.6: Specifically targeted services for those affected by harmful practices (FGM, Honour based violence (HBV), forced marriage and other harmful practices)	10	0	1.61%	0.00%
<b>Priority</b>	<b>Output/Result</b>	<b>Cluster delivery (volume)</b>	<b>Borough delivery (residents)</b>	<b>Percentage of cluster delivery</b>	
<b>Tackling poverty through employment</b>	Enrolments (target 17.46%)	132	15	11.36%	
	Participants receiving support (IAG, work experience, voluntary work)	138	15	10.87%	
	Participants progressing into further education and training	9	0	0.00%	
	Participants progressing into employment	21	3	14.29%	
	Participants progressing onto sustained employment for 26 weeks	9	2	22.22%	



Projects delivering in Bexley		
Priority	Project	Examples of activities undertaken
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>St Mungo's delivered surgeries and attended Community Rehabilitation Company (CRC) meetings as part its work to support people leaving prison at risk of homelessness.</li> <li>STADV will be targeting Bexley to set up meetings, improve workshop and events attendance in Q5.</li> <li>The STAR Partnership (led by Shelter) has placed print ads in the local press to promote its services, has scheduled meetings with borough leads in Bexley to discuss their services and the Homelessness Reduction Act and been invited to be part of the Councils' Property and Licensing Scheme Panel.</li> <li>New Horizon has contacted borough leads to promote the London Youth Gateway (LYG) but had not received a direct response by Q3 so focused on developing local VCS networks in Q4. They will be re-prioritising making direct borough links in the next quarter.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>Ashiana were due to attend a domestic violence conference to raise awareness of the services but were unable to attend due to hazardous weather. The project is looking to attend the same conference when it is rescheduled and also other events to generate more referrals.</li> <li>Tender will be delivering its schools prevention projects in Bexley in year two. The Ascent Ending Harmful Practices (EHP) project, led by AWRC, has been raising the profile of the project in Bexley through attending meetings, outreach and publicity.</li> <li>The Ascent Advice and Counselling project<sup>12</sup>, delivered one to one counselling sessions held at Nexus drug and alcohol service and St Augustine's Children and Family Centre</li> <li>Expert led training sessions were delivered by the Ascent project, led by the Women's Resource Centre to one or more borough organisations.</li> <li>The partnership led by Women's Aid offered free helplines (including National Domestic Violence Helpline, rape and sexual violence helplines and Respect Men's Advice Line) in all London boroughs and updates were sent quarterly to all borough officers.</li> </ul>
	Solace Women's Aid	
	GALOP	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
	Asian Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	MI ComputSolutions	<ul style="list-style-type: none"> <li>Centrepoint – Outreach and specialist support for homeless, people with mental health needs, drug and/or alcohol addiction/recovery and ex-offenders.</li> <li>Successful Mums – Specialist training and support to help mums return to work, change career or start a business to suit their work-life balance.</li> <li>Resource Plus – A borough service, providing specialist support to residents through their job club service, including employability skills workshops, work placements, pre-employment and vocational training.</li> </ul>

<sup>12</sup> The Ascent Advice and Counselling project is led by Solace Women's Aid

<b>Brent</b>					
<b>Priority</b>	<b>Service Area</b>	<b>Number of people (target)</b>	<b>Number of people (actual)</b>	<b>Per cent of total pan-London (target)</b>	<b>Per cent of total pan-London (actual)</b>
<b>Combatting Homelessness</b>	1.1 Prevention and targeted intervention	278	218	4.42%	2.82%
	1.2 Youth homelessness	247	237	3.67%	3.28%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	10	10	2.05%	1.92%
<b>Tackling Sexual and Domestic Violence</b>	2.1 Prevention (working with children and young people)**	-	-	-	-
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	245	315	3.54%	3.63%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	723	655	3.53%	3.20%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	20	11	2.52%	1.87%
	2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies)*	18	8	5.83%	2.36%
	2.6: Specifically targeted services for those affected by harmful practices (FGM, Honour based violence (HBV), forced marriage and other harmful practices)	43	30	6.90%	5.12%
<b>Priority</b>	<b>Output/Result</b>	<b>Cluster delivery (volume)</b>	<b>Borough delivery (residents)</b>	<b>Percentage of cluster delivery</b>	
<b>Tackling poverty through employment</b>	Enrolments (target 24.20%)	171	57	33.33%	
	Participants receiving support (IAG, work experience, voluntary work)	169	53	31.36%	
	Participants progressing into further education and training	27	6	22.22%	
	Participants progressing into employment	27	7	25.93%	
	Participants progressing onto sustained employment for 26 weeks	4	0	0.00%	

Projects delivering in Brent		
Priority	Project	Examples of activities undertaken
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>Shelter's STAR Partnership has undertaken awareness raising with Brent including advertising in the Brent &amp; Kilburn Times to increase awareness. The project targeted local community agencies including Brent Citizens Advice and Brent Housing Resource Centre to promote the service and set up weekly satellite outreach sessions (delivered by partner Thames Reach), co-located with Livingstone House and Poundlane hostels. This has resulted in an increase in take up of services.</li> <li>Following recruitment issues, St Mungo's (HARP Connect), now have a full time worker covering the North West region to improve borough coverage.</li> <li>STADV delivered a one to one with Brent's Transformation, Housing &amp; Community Safety teams who have signed up for accreditation with the project, to improve their response to domestic violence. Brent has set up a steering group and has written DAHA accreditation into their wider transformation plan for the borough.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>Ashiana provided one to one support to women from Brent under the Specialist Refuge Network<sup>13</sup>, IKWRO and Nia have delivered outreach support and emergency refuge accommodation to women affected by domestic violence from Brent.</li> <li>Tender will be delivering its schools prevention projects in Brent in year two.</li> <li>The Ascent Ending Harmful Practices<sup>14</sup> project includes agencies delivering one to one advocacy support services to those in Brent affected by FGM, HBV and FM. AWRC and one of the partners, FORWARD are based in Brent. Training was provided to 60 professionals from Curzon Crescent Children's Centre and FORWARD provided one to one advice on de-infibulation.</li> <li>Expert led training sessions were delivered by the Ascent project<sup>15</sup> to organisations in the borough.</li> <li>SignHealth ran a healthy relationship workshop at the Jewish Deaf Association</li> <li>EACH (partner in the Ascent: Advice and Counselling project led by Solace) delivered counselling and group work from AWRC's location.</li> </ul>
	Solace Women's Aid	
	GALOP	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
	Asian Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	Citizens Trust	<ul style="list-style-type: none"> <li>New Challenge – Working in the heart of the local community providing specialist information, advice and guidance, employment and skills support, including a job brokerage and sector-focused training.</li> </ul>

<sup>13</sup> The Ascent Specialist Refuge Network is led by Ashiana

<sup>14</sup> The Ending Harmful Practices (EHP) project is led by Asian Women's Resource Centre

<sup>15</sup> The ASCENT 2<sup>nd</sup> Tier Project led by the Women's Resource Centre

<b>Bromley</b>					
<b>Priority</b>	<b>Service Area</b>	<b>Number of people (target)</b>	<b>Number of people (actual)</b>	<b>Per cent of total pan-London (target)</b>	<b>Per cent of total pan-London (actual)</b>
<b>Combatting Homelessness</b>	1.1 Prevention and targeted intervention	146	141	2.32%	1.82%
	1.2 Youth homelessness	197	172	2.92%	2.38%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	10	10	2.05%	1.92%
<b>Tackling Sexual and Domestic Violence</b>	2.1 Prevention (working with children and young people)**	-	-	-	-
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	201	247	2.90%	2.85%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	574	457	2.80%	2.23%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	26	29	3.27%	4.93%
	2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies)*	7	4	2.27%	1.18%
	2.6: Specifically targeted services for those affected by harmful practices (FGM, Honour based violence (HBV), forced marriage and other harmful practices)	7	1	1.12%	0.17%
<b>Priority</b>	<b>Output/Result</b>	<b>Cluster delivery (volume)</b>	<b>Borough delivery (residents)</b>	<b>Percentage of cluster delivery</b>	
<b>Tackling poverty through employment</b>	Enrolments (target 20.97%)	132	50	37.88%	
	Participants receiving support (IAG, work experience, voluntary work)	138	49	35.51%	
	Participants progressing into further education and training	9	3	33.33%	
	Participants progressing into employment	21	8	38.10%	
	Participants progressing onto sustained employment for 26 weeks	9	4	44.44%	

<b>Projects delivering in Bromley</b>		
<b>Priority</b>	<b>Project</b>	<b>Examples of activities undertaken</b>
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>Shelter conduct monthly appointment only outreach sessions at Bromley Citizens Advice Bureau and partner Thames Reach met with Bromley officers to plan the implementation of No First Night Out in South-East London.</li> <li>St Mungo's attended Community Rehabilitation Company (CRC) meetings as part its work to support people leaving prison at risk of homelessness.</li> <li>New Horizon and partner Alone in London provide early homelessness prevention support and have been active in contacting Bromley Colleges as well as discussing wider services with relevant officers in the borough.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>Nia (a sub-partner of the Ashiana project) delivered outreach to professionals on honour based violence in December 2017 and in relation to supporting homeless women with multiple disadvantages in March 2018. Nia has identified Bromley as a borough that they have received less referrals from and will be increasing awareness raising with this borough.</li> <li>Tender will be delivering its schools prevention projects in Bromley in year two. The Ascent Ending Harmful Practices (EHP) project, led by AWRC delivered one to one specialist counselling at the Burnt Ash Children's Centre.</li> <li>Galop has had contact with Bromley's LGBT liaison officers regarding client referrals from the police. The project has also delivered training to Bromley and Croydon Women's Aid in February. Following discussions with VAWG leads and a number of presentations to the borough, referrals from the borough increased.</li> <li>AVA (partner in the Ascent Project led by Women's Resource Centre) has been in contact with the borough and Bromley Women's Aid to find out about their training needs to organise local accessible training. Expert Led Training sessions were delivered by the Ascent project to one or more borough organisations.</li> <li>The Ascent: Advice and Counselling project led by Solace delivered counselling at Burnt ash Children Centre and advice from Holy Trinity Church.</li> </ul>
	Solace Women's Aid	
	GALOP	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
	Asian Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	MI ComputSolutions	<ul style="list-style-type: none"> <li>MI ComputSolutions – Outreach and specialist support, providing information, advice and guidance, employability support, sector-focused training, work experience placements, job search and job brokerage service.</li> <li>Centrepont – Outreach and specialist support for homeless, people with mental health needs, drug and/or alcohol addiction/recovery and ex-offenders.</li> <li>The Royal Mencap Society – Specialist support to residents with long-term health conditions, through the provision of employability and in work support.</li> <li>Successful Mums – Specialist training and support to help mums return to work, change career or start a business to suit their work-life balance.</li> </ul>

<b>Camden</b>					
<b>Priority</b>	<b>Service Area</b>	<b>Number of people (target)</b>	<b>Number of people (actual)</b>	<b>Per cent of total pan-London (target)</b>	<b>Per cent of total pan-London (actual)</b>
<b>Combatting Homelessness</b>	1.1 Prevention and targeted intervention	215	293	3.42%	3.79%
	1.2 Youth homelessness	244	326	3.62%	4.52%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	32	35	6.57%	6.73%
<b>Tackling Sexual and Domestic Violence</b>	2.1 Prevention (working with children and young people)**	-	-	-	-
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	199	331	2.87%	3.82%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	482	326	2.35%	1.59%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	30	15	3.77%	2.55%
	2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies)*	28	29	9.06%	8.55%
	2.6: Specifically targeted services for those affected by harmful practices (FGM, Honour based violence (HBV), forced marriage and other harmful practices)	21	18	3.37%	3.07%
<b>Priority</b>	<b>Output/Result</b>	<b>Cluster delivery (volume)</b>	<b>Borough delivery (residents)</b>	<b>Percentage of cluster delivery</b>	
<b>Tackling poverty through employment</b>	Enrolments (target 15.09%)	111	5	4.50%	
	Participants receiving support (IAG, work experience, voluntary work)	77	3	3.90%	
	Participants progressing into further education and training	3	0	0.00%	
	Participants progressing into employment	12	1	8.33%	
	Participants progressing onto sustained employment for 26 weeks	1	0	0.00%	



<b>Projects delivering in Camden</b>		
<b>Priority</b>	<b>Project</b>	<b>Examples of activities undertaken</b>
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>Shelter conduct fortnightly appointment only outreaches on Friday afternoons at the London Irish Centre in Camden and have been invited to be part of the Councils Health and Housing Network.</li> <li>Thames Reach as partners in the STAR project led by Shelter, have set up weekly satellite sessions at Camden Spectrum Centre and Stonewall Housing operate weekly drop in services on Wednesday at Origin Housing. Shelter staff provided emergency response drop-ins to the Chalcott Estate residents evacuated as a result of fire concerns in June.</li> <li>London Youth Gateway (LYG) partners attend the Serious Youth Violence Panel and discussed LYG services with officers in the North London Housing Partnership. One Housing is engaged and progressing in the individual standards run by STADV and are expected to gain accreditation in the next year.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>Ashiana delivered outreach to professionals and one to one support to women from Camden.</li> <li>Tender will be delivering its schools prevention projects in Camden in year two.</li> <li>Galop attended the MARAC<sup>16</sup> and delivered a presentation to Camden police, CSU and other staff. Galop did a session for the Victim Support DV event at Friends House in Euston, Camden.</li> <li>The Ascent: Advice and Counselling project led by Solace Women's Aid delivered one to one counselling and its Moving Forward group from their head office in Camden. The project delivered counselling from 3 local libraries and their head office. In addition, specialist one to one advice, counselling and group work was delivered from the offices of their partner, IMECE. The project also delivered training on domestic violence injunctions: non-molestation and occupation order and an awareness talk to City University Students. A regular surgery was held at Holborn police station and the project provided advice and briefing sessions to staff.</li> <li>Expert Led Training sessions were delivered by the Ascent project (led by the Women's Resource Centre) to one or more borough organisations. SignHealth ran a Healthy Relationship work shop delivered in Remark (a training provider).</li> </ul>
	Solace Women's Aid	
	GALOP	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
	Asian Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	Redbridge CVS (Aim Higher)	<ul style="list-style-type: none"> <li>London Training and Employment Network– Outreach and partnership work with JCP and the provision of enterprise and self-employment training, including mentoring and pre-employment training for construction, care and retail sector</li> <li>RedbridgeCVS - New specialist support for Homeless people, specifically employability/job club in Conway House Hostel</li> <li>St Giles Trust - New specialist support for ex-offenders and homeless people</li> </ul>

<sup>16</sup> Multi-Agency Risk Assessment Conference

City Of London					
Priority	Service Area	Number of people (target)	Number of people (actual)	Per cent of total pan-London (target)	Per cent of total pan-London (actual)
<b>Combatting Homelessness</b>	1.1 Prevention and targeted intervention	22	20	0.35%	0.26%
	1.2 Youth homelessness	7	14	0.10%	0.19%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	7	7	1.44%	1.35%
<b>Tackling Sexual and Domestic Violence</b>	2.1 Prevention (working with children and young people)**	-	-	-	-
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	20	39	0.29%	0.45%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	23	22	0.11%	0.11%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	25	0	3.14%	0.00%
	2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies)*	0	7	0.00%	2.06%
	2.6: Specifically targeted services for those affected by harmful practices (FGM, Honour based violence (HBV), forced marriage and other harmful practices)	12	8	1.93%	1.37%
Priority	Output/Result	Cluster delivery (volume)	Borough delivery (residents)	Percentage of cluster delivery	
<b>Tackling poverty through employment</b>	Enrolments	-	-	-	
	Participants receiving support (IAG, work experience, voluntary work)	-	-	-	
	Participants progressing into further education and training	-	-	-	
	Participants progressing into employment	-	-	-	
	Participants progressing onto sustained employment for 26 weeks	-	-	-	



Projects delivering in City Of London		
Priority	Project	Examples of activities undertaken
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>St Mungo's attended meetings with housing options managers, Community Rehabilitation Company (CRC) and worked closely with City Police department as part its work to support people leaving prison at risk of homelessness. A VAWG and Housing group event on partnership working within the context of the Homelessness Reduction Act and domestic abuse was organised in the borough.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>As part of the Ashiana Specialist Refuge Network, Solace Women's Aid is aiming to build on links and deliver training to professionals in year two. Solace also delivers the VAWG and Housing group meeting coordinated with Safer London.</li> <li>The Ascent Ending Harmful Practices (EHP) project, led by AWRC, has delivered a weekly surgery at ST Bart's Sexual Health clinic.</li> <li>In June, Galop delivered a session on LGBT DV and hate crime to HSBC Bank Pride and Diversity Network, this presentation went out to approximately 300 attendees. The project also liaised with Lloyds TSB regarding their forthcoming guidance to staff on tackling domestic abuse.</li> <li>Expert led training sessions were delivered by the Ascent project (led by the Women's Resource Centre) to one or more borough organisations.</li> <li>Ascent: Advice and Counselling project led by Solace Women's Aid, delivered one to one counselling from partner IKWRO's City offices. The project also delivered training on domestic violence injunctions: non-molestation and occupation orders and held a meeting with City police regarding data collection and outcomes of the Ascent project.</li> <li>The partnership led by Women's Aid offered free helplines (including National Domestic Violence Helpline, rape and sexual violence helplines and Respect Men's Advice Line) in all London boroughs and updates were sent quarterly to all borough officers.</li> </ul>
	Solace Women's Aid	
	GALOP	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
	Asian Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	Redbridge CVS (Aim Higher)	<ul style="list-style-type: none"> <li>Osmani Trust – Specialist support for BME communities including soft skills, ESOL and job brokerage</li> </ul>

<b>Croydon</b>					
<b>Priority</b>	<b>Service Area</b>	<b>Number of people (target)</b>	<b>Number of people (actual)</b>	<b>Per cent of total pan-London (target)</b>	<b>Per cent of total pan-London (actual)</b>
<b>Combatting Homelessness</b>	1.1 Prevention and targeted intervention	247	244	3.93%	3.16%
	1.2 Youth homelessness	256	248	3.80%	3.44%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	8	8	1.64%	1.54%
<b>Tackling Sexual and Domestic Violence</b>	2.1 Prevention (working with children and young people)**	-	-	-	-
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	337	253	4.87%	2.92%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	964	820	4.70%	4.00%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	20	3	2.52%	0.51%
	2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies)*	15	6	4.85%	1.77%
	2.6: Specifically targeted services for those affected by harmful practices (FGM, Honour based violence (HBV), forced marriage and other harmful practices)	19	21	3.05%	3.58%
<b>Priority</b>	<b>Output/Result</b>	<b>Cluster delivery (volume)</b>	<b>Borough delivery (residents)</b>	<b>Percentage of cluster delivery</b>	
<b>Tackling poverty through employment</b>	Enrolments (target 25.03%)	103	29	28.16%	
	Participants receiving support (IAG, work experience, voluntary work)	84	24	28.57%	
	Participants progressing into further education and training	5	0	0.00%	
	Participants progressing into employment	2	2	100.00%	
	Participants progressing onto sustained employment for 26 weeks	0	0	0.00%	

Projects delivering in Croydon		
Priority	Project	Examples of activities undertaken
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>St Mungo's has worked with the Croydon Support Needs Assessment &amp; Placement Team (SNAP) to support people leaving prison at risk of homelessness.</li> <li>A VAWG and Housing group event on partnership working within the context of the Homelessness Reduction Act and domestic abuse was organised in the borough.</li> <li>Croydon has expressed an interest in hosting an accreditation workshop run by STADV who be delivering a presentation to the housing forum in Q5. The STAR Partnership were invited to share information and provide further details on services and met with borough leads to encourage referrals.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>The Ascent Ending Harmful Practices (EHP) project<sup>17</sup>, delivered workshops to women affected by FGM in Croydon.</li> <li>Ashiana has faced challenges in making links to borough services and will continue to work on this in year two.</li> <li>Tender will be delivering its schools prevention projects in Croydon in year two.</li> <li>Galop met with borough domestic violence lead and the Family Justice Centre.</li> <li>The Ascent: Advice and Counselling project<sup>18</sup> delivered one to one counselling at the Family Justice Centre and one to one counselling sessions and group work held at the offices of their partner, RASASC. The project also provided training on domestic violence injunctions: non-molestation and occupation orders. The project also attended the local MARAC<sup>19</sup> and undertakes outreach at various children's centres.</li> <li>AVA<sup>20</sup> has contacted the borough to find out about local training. Expert led training sessions were delivered by the Ascent project to one or more borough organisations.</li> <li>The partnership led by Women's Aid offered free helplines (including National Domestic Violence Helpline, rape and sexual violence helplines and Respect Men's Advice Line) in all London boroughs and updates were sent quarterly to all borough officers.</li> </ul>
	Solace Women's Aid	
	GALOP	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
	Asian Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	London Training and Employment Training Network	<ul style="list-style-type: none"> <li>Status Employment - specialist support for residents with mental health and or long term limiting health conditions, supported by NHS mental health services.</li> <li>HCT Group – A community transport organisation and training provider providing outreach and specialist support, vocational training and employment opportunities in Minibus Driver Awareness Scheme, Passenger assistance training and Bus driver.</li> <li>Skillsland – specialist support through the provision of range of work-based learning, accredited short courses and a job brokerage service (care homes).</li> <li>Successful Mums – Specialist training and support to help mums return to work, change career or start a business to suit their work-life balance.</li> </ul>

<sup>17</sup> Ascent Ending Harmful Practices (EHP) project is led by Asian Women's Resource Centre (AWRC)

<sup>18</sup> The Ascent Advice and Counselling Project is led by Solace Women's Aid

<sup>19</sup> Multi-Agency Risk Assessment Conference

<sup>20</sup> AVA is a partner in the Ascent Project led by Women's Resource Centre

<b>Ealing</b>					
<b>Priority</b>	<b>Service Area</b>	<b>Number of people (target)</b>	<b>Number of people (actual)</b>	<b>Per cent of total pan-London (target)</b>	<b>Per cent of total pan-London (actual)</b>
<b>Combatting Homelessness</b>	1.1 Prevention and targeted intervention	238	232	3.79%	3.00%
	1.2 Youth homelessness	254	289	3.77%	4.01%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	12	12	2.46%	2.31%
<b>Tackling Sexual and Domestic Violence</b>	2.1 Prevention (working with children and young people)	1,510	2,296	7.23%	12.47%
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	259	416	3.74%	4.80%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	746	693	3.64%	3.38%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	15	15	1.89%	2.55%
	2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies)*	13	8	4.21%	2.36%
	2.6: Specifically targeted services for those affected by harmful practices (FGM, Honour based violence (HBV), forced marriage and other harmful practices)	37	34	5.94%	5.80%
<b>Priority</b>	<b>Output/Result</b>	<b>Cluster delivery (volume)</b>	<b>Borough delivery (residents)</b>	<b>Percentage of cluster delivery</b>	
<b>Tackling poverty through employment</b>	Enrolments (26.15%)	171	58	33.92%	
	Participants receiving support (IAG, work experience, voluntary work)	169	58	34.32%	
	Participants progressing into further education and training	27	14	51.85%	
	Participants progressing into employment	27	13	48.15%	
	Participants progressing onto sustained employment for 26 weeks	4	3	75.00%	

<b>Projects delivering in Ealing</b>		
<b>Priority</b>	<b>Project</b>	<b>Examples of activities undertaken</b>
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>Shelter conduct monthly outreach sessions at Southall Black Sisters and fortnightly co-located outreach in partnership with Ealing in the Housing Options service.</li> <li>St Mungo's delivered surgeries and attended Community Rehabilitation Company (CRC) meetings as part its work to support people leaving prison at risk of homelessness.</li> <li>Galop's young people's worker has worked closely with the MARAC (Multi-Agency Risk Assessment Conference) as part of its activities supporting LGBT people affected by sexual and domestic violence.</li> <li>New Horizon met with the West London Housing Partnership to share information on London Youth Gateway services.</li> <li>Ealing has expressed an interest in hosting an accreditation workshop run by STADV who be delivering a presentation to the housing forum in Q5.</li> <li>Ealing will be one of Homeless Link's three outer London priority boroughs receiving enhanced support in 2018/19.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>Ashiana delivered outreach to professionals and provided one to one support to women.</li> <li>Tender delivered its Healthy Relationships Project in Featherstone Primary School, Dormers Wells and its Champion Schools project at Ellen Wilkinson School.</li> <li>Galop's Young People's Worker has worked closely with the Ealing MARAC.</li> <li>The Ascent Ending Harmful Practices (EHP) project, led by AWRC, delivered one-to-one safety planning, advocacy and emotional support phone/face-to-face sessions, weekly support group, outreach activities and attended four MARAC meetings.</li> <li>The partnership led by Women's Aid offered free helplines (including National Domestic Violence Helpline, rape and sexual violence helplines and Respect Men's Advice Line) in all London boroughs and updates were sent quarterly to all borough officers.</li> <li>The Ascent: Advice and Counselling project <sup>21</sup>delivered one to one counselling at the West London Rape Crisis Centre and services at Southall Black Sisters including advice surgeries with Shelter and solicitors.</li> </ul>
	Solace Women's Aid	
	GALOP	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
	Asian Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	Citizens Trust	<ul style="list-style-type: none"> <li>The Citizens Trust – Outreach and specialist support including information, advice and guidance, employability support, sector-focused training, work experience placements, job search and job brokerage service.</li> </ul>

<sup>21</sup> The Ascent Advice and Counselling Project is led by Solace Women's Aid

<b>Enfield</b>					
<b>Priority</b>	<b>Service Area</b>	<b>Number of people (target)</b>	<b>Number of people (actual)</b>	<b>Per cent of total pan-London (target)</b>	<b>Per cent of total pan-London (actual)</b>
<b>Combatting Homelessness</b>	1.1 Prevention and targeted intervention	209	257	3.33%	3.32%
	1.2 Youth homelessness	261	265	3.87%	3.67%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	7	6	1.44%	1.15%
<b>Tackling Sexual and Domestic Violence</b>	2.1 Prevention (working with children and young people)	1,510	1,246	7.23%	6.77%
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	235	562	3.39%	6.48%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	717	519	3.50%	2.53%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	20	5	2.52%	0.85%
	2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies)*	3	8	0.97%	2.36%
	2.6: Specifically targeted services for those affected by harmful practices (FGM, Honour based violence (HBV), forced marriage and other harmful practices)	25	47	4.01%	8.02%
<b>Priority</b>	<b>Output/Result</b>	<b>Cluster delivery (volume)</b>	<b>Borough delivery (residents)</b>	<b>Percentage of cluster delivery</b>	
<b>Tackling poverty through employment</b>	Enrolments (target 24.57%)	111	22	19.82%	
	Participants receiving support (IAG, work experience, voluntary work)	77	19	24.68%	
	Participants progressing into further education and training	3	0	0.00%	
	Participants progressing into employment	12	1	8.33%	
	Participants progressing onto sustained employment for 26 weeks	1	0	0.00%	



Projects delivering in Enfield		
Priority	Project	Examples of activities undertaken
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>The STAR partnership met with the anti-social behaviour team at Enfield, All People All Places<sup>22</sup>, police and the security operations supervisor at the North Middlesex University Hospital NHS trust to promote the partnership. They are also working closely with a new Thames Reach pilot project working in the borough to support CEE<sup>23</sup> nationals into work or accommodation.</li> <li>St Mungo's delivered surgeries and attended Community Rehabilitation Company meetings as part its work to support people leaving prison at risk of homelessness.</li> <li>New Horizon met with the North London Housing Partnership to share information on London Youth Gateway (LYG) services.</li> <li>STADV work intensively with main RSL<sup>24</sup>s in the borough - St Mungo's, Gateway Housing Association and Arhag Housing to improve their response to domestic violence.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>Ashiana delivered outreach to professionals.</li> <li>The Ascent: Advice and Counselling project<sup>25</sup> delivered one to one counselling at Craig Park Youth Centre and Advice, counselling and specialist groupwork at partner's IMECE's offices.</li> <li>Tender delivered its Healthy Relationships project at St Ignatius College, Aylward Academy and Brimsdown Primary School and its Champion Schools project at Heron Hall Academy. Students from Heron Hall Academy presented at the Enfield White Ribbon Day Conference.</li> <li>AWRC's Ending Harmful Practices project, provides an advice surgery from Enfield Women Centre.</li> <li>Galop met with borough, police and probation representatives from Enfield to discuss the services the project provides.</li> <li>Women's Resource Centre's Ascent Project has shared their schedule of free services available with borough VAWG leads. Expert Led Training sessions were delivered by the Ascent project to one or more borough organisations.</li> <li>SignHealth ran an assertiveness workshop.</li> </ul>
	Solace Women's Aid	
	GALOP	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
	Asian Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	Redbridge CVS (Aim Higher)	<ul style="list-style-type: none"> <li>Work Works Training Solutions – outreach and specialist support through partnership working with JCP/Crown Social Care; provision of recruitment events and employability sessions at Jobcentres linked to live vacancies. Retail sector based work academy including retail work trials.</li> <li>Faith Regen Foundation - A multi faith charity embedded in the local community providing outreach and specialist support, including IT courses, Basic skills and employability workshops.</li> </ul>

<sup>22</sup> a small homeless charity which takes referrals from agencies in Enfield

<sup>23</sup> Central and Eastern Europe

<sup>24</sup> Registered Social Landlords

<sup>25</sup> The Ascent Advice and Counselling Project is led by Solace Women's Aid

**Greenwich**

Priority	Service Area	Number of people (target)	Number of people (actual)	Per cent of total pan-London (target)	Per cent of total pan-London (actual)
Combatting Homelessness	1.1 Prevention and targeted intervention	119	131	1.89%	1.69%
	1.2 Youth homelessness	222	96	3.30%	1.33%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	10	10	2.05%	1.92%
Tackling Sexual and Domestic Violence	2.1 Prevention (working with children and young people)**	-	-	-	-
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	245	201	3.54%	2.32%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	711	488	3.47%	2.38%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	26	23	3.27%	3.91%
	2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies)*	11	4	3.56%	1.18%
	2.6: Specifically targeted services for those affected by harmful practices (FGM, Honour based violence (HBV), forced marriage and other harmful practices)	27	23	4.33%	3.92%
Priority	Output/Result	Cluster delivery (volume)	Borough delivery (residents)	Percentage of cluster delivery	
Tackling poverty through employment	Enrolments (target 19.89%)	132	15	11.36%	
	Participants receiving support (IAG, work experience, voluntary work)	138	14	10.14%	
	Participants progressing into further education and training	9	0	0.00%	
	Participants progressing into employment	21	2	9.52%	
	Participants progressing onto sustained employment for 26 weeks	9	0	0.00%	



Projects delivering in Greenwich		
Priority	Project	Examples of activities undertaken
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>Standing Together Against Domestic Violence has been working intensively with the main RSL<sup>26</sup>s in the borough: Wandle &amp; Optivo to improve their response to domestic violence. Greenwich has expressed an interest in hosting an accreditation workshop.</li> <li>St Mungo's delivered a surgery as part of its work to support people leaving prison at risk of homelessness.</li> <li>New Horizon has contacted borough leads to promote the London Youth Gateway but had not received a direct response by Q3 so focused on developing local VCS networks in Q4. They will be re-prioritising making direct borough links in the next quarter.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>The Ascent: Advice and Counselling project<sup>27</sup> delivered one to one counselling at the Rachel McMillan Children's Centre and Greenwich Hub and a Moving Forward group at Cardwell Children's Centre.</li> <li>The Specialist Refuge Project<sup>28</sup> provided one to one support and emergency refuge accommodation to women from the borough and Nia, a sub-partner has delivered training to professionals in the borough.</li> <li>Tender will be delivering its schools prevention projects in Greenwich in year two.</li> <li>AWRC's Ending Harmful Practices project, delivered FGM and HBV workshops at the Greenwich safeguarding conference, as well as delivering one to one support and advice to GPs and social workers in the borough.</li> <li>Galop presented at the Greenwich DV Forum on experiences of older LGBT people and made contact with the new LBT women's project worker (who covers Lewisham, Greenwich and Merton).</li> <li>Expert led training sessions were delivered by the Ascent project (led by the Women's Resource Centre) to one or more borough organisations</li> </ul>
	Solace Women's Aid	
	GALOP	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
	Asian Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	MI ComputSolutions	<ul style="list-style-type: none"> <li>Centrepont – Outreach and specialist support for homeless, people with mental health needs, drug and/or alcohol addiction/recovery and ex-offenders.</li> <li>MI ComputSolutions – Outreach and specialist support through information, advice and guidance, employability support, sector-focused training, work experience placements, active job search and job brokerage service.</li> <li>Train 2 Work – Outreach and specialist information, advice and guidance, employability support, sector-focused training (CSCS, Health &amp; Safety, SIA Security, and Food Safety), work experience placements, active job search and job brokerage service.</li> </ul>

<sup>26</sup> Registered Social landlords

<sup>27</sup> The Ascent Advice and Counselling Project is led by Solace Women's Aid

<sup>28</sup> The Specialist Refuge Project is led by Ashiana

<b>Hackney</b>					
<b>Priority</b>	<b>Service Area</b>	<b>Number of people (target)</b>	<b>Number of people (actual)</b>	<b>Per cent of total pan-London (target)</b>	<b>Per cent of total pan-London (actual)</b>
<b>Combatting Homelessness</b>	1.1 Prevention and targeted intervention	395	605	6.28%	7.82%
	1.2 Youth homelessness	232	410	3.44%	5.68%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	23	26	4.72%	5.00%
<b>Tackling Sexual and Domestic Violence</b>	2.1 Prevention (working with children and young people)**	-	-	-	-
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	268	298	3.87%	3.44%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	769	493	3.75%	2.41%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	26	30	3.27%	5.10%
	2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies)*	7	20	2.27%	5.90%
	2.6: Specifically targeted services for those affected by harmful practices (FGM, Honour based violence (HBV), forced marriage and other harmful practices)	12	23	1.93%	3.92%
<b>Priority</b>	<b>Output/Result</b>	<b>Cluster delivery (volume)</b>	<b>Borough delivery (residents)</b>	<b>Percentage of cluster delivery</b>	
<b>Tackling poverty through employment</b>	Enrolments (target 20.43%)	111	20	18.02%	
	Participants receiving support (IAG, work experience, voluntary work)	77	15	19.48%	
	Participants progressing into further education and training	3	0	0.00%	
	Participants progressing into employment	12	5	41.67%	
	Participants progressing onto sustained employment for 26 weeks	1	1	100.00%	

Projects delivering in Hackney		
Priority	Project	Examples of activities undertaken
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>Shelter's information Resource Centre holds weekly appointment only outreach sessions at their Hackney hub. They also host a domestic violence support outreach session at the hub with Solace Women's Aid so that service users from the STAR Partnership/ London Youth Gateway (LYG) can access that support.</li> <li>Homeless Link presented at the Hackney Council Grants Programme Launch on London Councils Grants Programme (June 2017).</li> <li>STADV work intensively with main RSLs in the borough Guinness Gateway and Peabody, and ISHA<sup>29</sup> and will be running an accreditation workshop for the East London Housing Partnership in June to improve their response to domestic violence.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>Ashiana delivered outreach to professionals on: Links between Male Violence and Problematic Substance Use.</li> <li>Tender will be delivering its schools prevention projects in Hackney in year two.</li> <li>AWRC's Ending Harmful Practices project delivered training to frontline practitioners at Homerton Hospital, as well as one to one advice and counselling.</li> <li>Galop delivered LGBT domestic violence awareness training in the borough as part of the UN 16 days of action. Also had extensive contact with the new LGBT Forum in Hackney.</li> <li>Expert led training sessions were delivered in the borough by the Ascent project (led by the Women's Resource Centre).</li> <li>The Ascent: Advice and Counselling project<sup>30</sup> delivered one to one counselling and a Moving Forward Group at the Linden Children's Centre, Centre and Jewish specific advice at The Bremner and Norwood Children's Centres.</li> </ul>
	Solace Women's Aid	
	GALOP	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
	Asian Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	Redbridge CVS (Aim Higher)	<ul style="list-style-type: none"> <li>Bromley by Bow Centre – A community and health centre providing specialist support to residents facing barriers to employment, particularly women, those with mental health needs, parents with a work limiting health condition/ disability, includes IT, ESOL, employability and job brokerage.</li> <li>HCT Group – A community transport organisation and training provider providing outreach and specialist vocational training and employment opportunities in Minibus Driver Awareness Scheme (MiDAS), Passenger assistance training and Bus driving.</li> <li>Hackney Volunteer Centre – Specialist support including soft skills, employability and job brokerage.</li> <li>St Giles Trust - New specialist support for ex-offenders and homeless people.</li> <li>RedbridgeCVS – Specialist support through the provision of benefits and childcare advice, financial capability, digital, soft skills, mindfulness and employability training including signposting to support with housing issues through Thames Reach, Single Homeless Project and Shelter.</li> </ul>

<sup>29</sup> ISHA, Islington and Shoreditch Housing Association

<sup>30</sup> The Ascent Advice and Counselling Project is led by Solace Women's Aid

**Hammersmith and Fulham**

Priority	Service Area	Number of people (target)	Number of people (actual)	Per cent of total pan-London (target)	Per cent of total pan-London (actual)
<b>Combatting Homelessness</b>	1.1 Prevention and targeted intervention	265	392	4.22%	5.07%
	1.2 Youth homelessness	153	197	2.27%	2.73%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	17	14	3.49%	2.69%
<b>Tackling Sexual and Domestic Violence</b>	2.1 Prevention (working with children and young people)**	-	-	-	-
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	161	253	2.33%	2.92%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	482	375	2.35%	1.83%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	30	25	3.77%	4.25%
	2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies)*	23	12	7.44%	3.54%
	2.6: Specifically targeted services for those affected by harmful practices (FGM, Honour based violence (HBV), forced marriage and other harmful practices)	21	30	3.37%	5.12%
Priority	Output/Result	Cluster delivery (volume)	Borough delivery (residents)	Percentage of cluster delivery	
<b>Tackling poverty through employment</b>	Enrolments (target 12.42%)	339	89	26.25%	
	Participants receiving support (IAG, work experience, voluntary work)	329	88	26.75%	
	Participants progressing into further education and training	18	3	16.67%	
	Participants progressing into employment	63	16	25.40%	
	Participants progressing onto sustained employment for 26 weeks	17	7	41.18%	

<b>Projects delivering in Hammersmith and Fulham</b>		
<b>Priority</b>	<b>Project</b>	<b>Examples of activities undertaken</b>
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>Shelter conduct weekly drop-in sessions every Tuesday at Shelter in the borough and have set up a referral partnership with Shepherd's Bush Families Project.</li> <li>St Mungo's deliver weekly housing advice surgeries at Wormwood Scrubs Prison and attended Community Rehabilitation Company meetings as part of its work to support people leaving prison at risk of homelessness.</li> <li>The borough is engaged and progressing in the individual standards run by STADV and are expected to gain accreditation in the next year.</li> <li>Promotion of London Youth Gateway services to the West London Housing Partnership and borough Homelessness Forum has resulted in sustained improved service delivery to young people in the borough.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>Ashiana delivered training to professionals on Links between Male Violence and Problematic Substance Use and Working to Support Homeless Women with Multiple Disadvantages.</li> <li>Tender will be delivering its schools prevention projects in Hammersmith and Fulham in year two.</li> <li>AWRC's Ascent Ending Harmful Practices project delivered one-to-one safety planning, advocacy and emotional support, weekly support group, outreach activities in the borough.</li> <li>Galop has maintained continued contact with Standing Together regarding MARAC referrals (LGBT) and are part of the Angelou DV/VAWG partnership.</li> <li>Imkaan<sup>31</sup> has liaised with local commissioners and VAWG leads. Expert led training sessions were delivered by the Ascent project to one or more borough organisations.</li> <li>The Ascent: Advice and Counselling project<sup>32</sup> delivered one to one counselling and Moving Forward groupwork at partner's Women and Girls Network offices.</li> </ul>
	Solace Women's Aid	
	GALOP	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
	Asian Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	Paddington Development Trust	<ul style="list-style-type: none"> <li>MIND Outreach and specialist support to residents with mental health needs.</li> <li>Equivision Limited - Outreach and specialist support working closely with local communities to support people into employment.</li> <li>Urban Partnership Group - Outreach and specialist support providing a holistic and integrated employment service.</li> <li>Get Set - Outreach and specialist support to residents and homeless people and those in substance recovery. Support is given with training opportunities, job search, CVs, employment workshops and access to employment and work placement opportunities.</li> </ul>

<sup>31</sup> Imkaan is a partner in the Ascent 2<sup>nd</sup> Tier Project led by Women's Resource Centre

<sup>32</sup> The Ascent Advice and Counselling Project is led by Solace Women's Aid

<b>Haringey</b>					
<b>Priority</b>	<b>Service Area</b>	<b>Number of people (target)</b>	<b>Number of people (actual)</b>	<b>Per cent of total pan-London (target)</b>	<b>Per cent of total pan-London (actual)</b>
<b>Combatting Homelessness</b>	1.1 Prevention and targeted intervention	296	450	4.71%	5.82%
	1.2 Youth homelessness	204	560	3.03%	7.76%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	24	26	4.93%	5.00%
<b>Tackling Sexual and Domestic Violence</b>	2.1 Prevention (working with children and young people)	1,305	1,391	6.25%	7.56%
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	245	379	3.54%	4.37%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	711	313	3.47%	1.53%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	30	13	3.77%	2.21%
	2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies)*	14	11	4.53%	3.24%
	2.6: Specifically targeted services for those affected by harmful practices (FGM, Honour based violence (HBV), forced marriage and other harmful practices)	25	27	4.01%	4.61%
<b>Priority</b>	<b>Output/Result</b>	<b>Cluster delivery (volume)</b>	<b>Borough delivery (residents)</b>	<b>Percentage of cluster delivery</b>	
<b>Tackling poverty through employment</b>	Enrolments (target 19.30%)	339	30	8.85%	
	Participants receiving support (IAG, work experience, voluntary work)	329	26	7.90%	
	Participants progressing into further education and training	18	0	0.00%	
	Participants progressing into employment	63	5	7.94%	
	Participants progressing onto sustained employment for 26 weeks	17	0	0.00%	



<b>Projects delivering in Haringey</b>		
<b>Priority</b>	<b>Project</b>	<b>Examples of activities undertaken</b>
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>Shelter is co-located with Haringey in the Customer Service Centre and conduct weekly appointment only sessions at Marcus Garvey House. They are also working closely with a new Thames Reach pilot project (partner in the STAR Partnership) working in the borough to support CEE nationals into work or accommodation.</li> <li>Thames Reach have also been supporting residents of St Ignatius based in Haringey towards prevention of eviction a St Mungo's delivered a surgery as part of its work to support people leaving prison at risk of homelessness.</li> <li>The borough is progressing with the individual standards run by STADV and are expected to gain accreditation in the next year. STADV have held a one to one meeting with senior housing staff at Homes for Haringey.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>Ashiana delivered outreach to professionals (Links between Male Violence and Problematic Substance Use July 2017).</li> <li>The Ascent: Advice and Counselling project <sup>33</sup>delivered one to one counselling and a Moving Forward group at Solace's Hornsey Road office.</li> <li>Tender delivered its Healthy Relationships project in Lordship Primary, Northumberland Park Community School and The Vale School and its Champion Schools project at Alexandra Park School.</li> <li>Galop met with Haringey to discuss integrated referral pathways, attended a 16 days of action White Ribbon Event in the borough</li> <li>The Ascent Project led by Women's Resource Centre) is in regular contact with the VAWG team Expert Led Training and sustainability sessions delivered were well attended by borough based organisations.</li> </ul>
	Solace Women's Aid	
	GALOP	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
	Asian Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	Paddington Development Trust	<ul style="list-style-type: none"> <li>MIND Outreach and specialist support to residents with mental health needs.</li> <li>Paddington Development Trust - Outreach and specialist support including the provision of information, advice and guidance, sector-focused training, work experience placements, active job search, job brokerage service and employment opportunities.</li> </ul>

<sup>33</sup> The Ascent Advice and Counselling Project is led by Solace Women's Aid

<b>Harrow</b>					
<b>Priority</b>	<b>Service Area</b>	<b>Number of people (target)</b>	<b>Number of people (actual)</b>	<b>Per cent of total pan-London (target)</b>	<b>Per cent of total pan-London (actual)</b>
<b>Combatting Homelessness</b>	1.1 Prevention and targeted intervention	63	90	1.00%	1.16%
	1.2 Youth homelessness	162	76	2.40%	1.05%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	10	15	2.05%	2.88%
<b>Tackling Sexual and Domestic Violence</b>	2.1 Prevention (working with children and young people)	1,305	570	6.25%	3.10%
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	134	187	1.94%	2.16%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	344	304	1.68%	1.48%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	25	0	3.14%	0.00%
	2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies)*	11	2	3.56%	0.59%
	2.6: Specifically targeted services for those affected by harmful practices (FGM, Honour based violence (HBV), forced marriage and other harmful practices)	13	16	2.09%	2.73%
<b>Priority</b>	<b>Output/Result</b>	<b>Cluster delivery (volume)</b>	<b>Borough delivery (residents)</b>	<b>Percentage of cluster delivery</b>	
<b>Tackling poverty through employment</b>	Enrolments (target 15.38%)	339	17	5.01%	
	Participants receiving support (IAG, work experience, voluntary work)	329	21	6.38%	
	Participants progressing into further education and training	18	1	5.56%	
	Participants progressing into employment	63	4	6.35%	
	Participants progressing onto sustained employment for 26 weeks	17	1	5.88%	



<b>Projects delivering in Harrow</b>		
<b>Priority</b>	<b>Project</b>	<b>Examples of activities undertaken</b>
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>As part of the STAR partnership, Stonewall Housing met with the West London LGBT Forum which covers seven boroughs including Harrow.</li> <li>STADV work intensively with main RSLs in the borough - Hyde and Peabody.</li> <li>Harrow was one of Homeless Link's priority boroughs in year one and received enhanced support including in-house and multi-agency training on the Homelessness Reduction Act, DV and Housing.</li> <li>New Horizon and partners liaised with the West London Housing Partnership, Youth Offending Services and North West Healthcare to share information on London Youth Gateway. Partner, Depaul met with Harrow Youth Stop; and Alone in London, together with New Horizon, are in contact with Stanmore College to provide early homelessness prevention support and information.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>As part of the Specialist Refuge Network, led by Ashiana, Solace Women's Aid aims to increase work with service users and delivery of professional training in Harrow in year two, building on contacts made in year one.</li> <li>Tender delivered its Healthy Relationships Project in at Krishna Avanti Primary, Red Balloon Learner Centre and Whitmore High School and its Champion Schools project at Park High School.</li> <li>AWRC's Ascent Ending Harmful Practices project, delivered fortnightly outreach surgery at Harrow Civic Centre.</li> <li>Galop have liaised with the local domestic violence lead to update the Harrow DV website to include info about the DAP<sup>34</sup> project.</li> <li>Respect (partner in the Ascent Project led by Women's Resource Centre) has been in contact with VAWG leads with options for support available from the project.</li> <li>The Ascent: Advice and Counselling project<sup>35</sup> delivered one to one counselling at The Bridge and advice at Harrow Civic Centre and Mosaic Synagogue. Partner AWRC works closely with Harrow Social Services on cases.</li> </ul>
	Solace Women's Aid	
	GALOP	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
	Asian Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	Paddington Development Trust	<ul style="list-style-type: none"> <li>MIND Outreach and specialist support to residents with mental health needs.</li> <li>Equivision Limited - Outreach and specialist support working closely with local communities to support people into employment.</li> <li>Urban Partnership Group - Outreach and specialist support providing a holistic and integrated employment service.</li> <li>Get Set - Outreach and specialist support to residents and homeless people and those in substance recovery. Support is given with training opportunities, job search, CVs, employment workshops and access to employment and work placement opportunities.</li> </ul>

<sup>34</sup> DAP, Domestic Abuse Project, led by GALOP

<sup>35</sup> The Ascent Advice and Counselling Project is led by Solace Women's Aid

<b>Havering</b>					
<b>Priority</b>	<b>Service Area</b>	<b>Number of people (target)</b>	<b>Number of people (actual)</b>	<b>Per cent of total pan-London (target)</b>	<b>Per cent of total pan-London (actual)</b>
<b>Combatting Homelessness</b>	1.1 Prevention and targeted intervention	53	89	0.84%	1.15%
	1.2 Youth homelessness	170	77	2.52%	1.07%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	11	13	2.26%	2.50%
<b>Tackling Sexual and Domestic Violence</b>	2.1 Prevention (working with children and young people)	1,305	1211	6.25%	6.58%
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	184	167	2.66%	1.93%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	482	233	2.35%	1.14%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	30	26	3.77%	4.42%
	2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies)*	2	3	0.65%	0.88%
	2.6: Specifically targeted services for those affected by harmful practices (FGM, Honour based violence (HBV), forced marriage and other harmful practices)	4	4	0.64%	0.68%
<b>Priority</b>	<b>Output/Result</b>	<b>Cluster delivery (volume)</b>	<b>Borough delivery (residents)</b>	<b>Percentage of cluster delivery</b>	
<b>Tackling poverty through employment</b>	Enrolments (target 16.69%)	154	5	3.25%	
	Participants receiving support (IAG, work experience, voluntary work)	133	2	1.50%	
	Participants progressing into further education and training	6	0	0.00%	
	Participants progressing into employment	20	0	0.00%	
	Participants progressing onto sustained employment for 26 weeks	3	0	0.00%	

Projects delivering in Havering		
Priority	Project	Examples of activities undertaken
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>The STAR Partnership<sup>36</sup> delivers a surgery every month at the Learning Resource Centre. Stonewall Housing<sup>37</sup> has been part of The Outside Project offering advocacy and advice. Shelter placed a targeted print advertisement in the local press in Q4 to promote the project more widely across the borough and increase the number of new users approaching the project for advice, support &amp; guidance.</li> <li>New Horizon<sup>38</sup> met with borough leads and the East London Housing Partnership (ELHP) to share information on services and partners liaised with Youth Offending Services.</li> <li>STADV work intensively with the main RSLs<sup>39</sup> in the borough Swan, Hanover and Hyde to improve their response to domestic violence and will run an accreditation workshop for the ELHP in June.</li> <li>Havering was one of Homeless Link's priority boroughs in 2017/18 and received enhanced support including in-house and multi-agency training on the Homelessness reduction act, DV and Housing.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>Nia<sup>40</sup> delivered training to professionals during Q4 (Links between Male Violence and Problematic Substance Use in November 2017, working to support homeless women with multiple disadvantages in March 2018).</li> <li>Tender delivered its Healthy Relationships project at Sanders School, Broadmead Primary School and Koru Pupil Referral Unit. Marshals Park received the Champion School project activities.</li> <li>Expert led training sessions were delivered by the Ascent project<sup>41</sup> to one or more borough organisations.</li> <li>The Ascent: Advice and Counselling project<sup>42</sup> delivered one to one counselling and a Moving Forward group at the Elm Park Children's Centre and counselling only at MIND Havering.</li> </ul>
	Solace Women's Aid	
	GALOP	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
	Asian Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	Redbridge CVS (Outreach East)	<ul style="list-style-type: none"> <li>RedbridgeCVS – Targeted support to the homeless through the provision of benefits and childcare advice financial capability, digital, soft skills, mindfulness and employability training including signposting to Hope 4 Havering for support with housing, housing applications and drug and alcohol support.</li> </ul>

<sup>36</sup> The STAR Partnership Project is led by Shelter.

<sup>37</sup> Stonewall Housing is a partner under the STAR Partnership Project led by Shelter.

<sup>38</sup> The London Youth Gateway Project is led by New Horizon Youth Centre.

<sup>39</sup> Registered Social Landlords

<sup>40</sup> NIA is a partner under the Ashiana Project

<sup>41</sup> The Ascent second tier project is led by the Women's Resource Centre

<sup>42</sup> The Ascent Advice and Counselling Project is led by Solace Women's Aid

<b>Hillingdon</b>					
<b>Priority</b>	<b>Service Area</b>	<b>Number of people (target)</b>	<b>Number of people (actual)</b>	<b>Per cent of total pan-London (target)</b>	<b>Per cent of total pan-London (actual)</b>
<b>Combatting Homelessness</b>	1.1 Prevention and targeted intervention	99	102	1.58%	1.32%
	1.2 Youth homelessness	263	488	3.90%	6.76%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	6	5	1.23%	0.96%
<b>Tackling Sexual and Domestic Violence</b>	2.1 Prevention (working with children and young people)	1,305	901	6.25%	4.90%
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	215	261	3.11%	3.01%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	706	555	3.44%	2.71%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	15	16	1.89%	2.72%
	2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies)*	4	2	1.29%	0.59%
	2.6: Specifically targeted services for those affected by harmful practices (FGM, Honour based violence (HBV), forced marriage and other harmful practices)	18	16	2.89%	2.73%
<b>Priority</b>	<b>Output/Result</b>	<b>Cluster delivery (volume)</b>	<b>Borough delivery (residents)</b>	<b>Percentage of cluster delivery</b>	
<b>Tackling poverty through employment</b>	Enrolments (target 20.28%)	171	14	8.19%	
	Participants receiving support (IAG, work experience, voluntary work)	169	13	7.69%	
	Participants progressing into further education and training	27	2	7.41%	
	Participants progressing into employment	27	3	11.11%	
	Participants progressing onto sustained employment for 26 weeks	4	1	25.00%	

Projects delivering in Hillingdon		
Priority	Project	Examples of activities undertaken
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>Stonewall Housing<sup>43</sup> have met the West London LGBT Forum which covers seven boroughs including Hillingdon.</li> <li>STADV<sup>44</sup> work intensively with the main RSLs<sup>45</sup> in the borough Hanover, Peabody and Notting Hill, and will run an accreditation workshop for the East London Housing Partnership in June to be attended by a senior manager from the borough.</li> <li>New Horizon<sup>46</sup> has discussed project services (LYG) with Hillingdon Hospital to address the needs of homeless young people.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>Ashiana<sup>47</sup> delivered outreach to professionals, and the Immigration Service.</li> <li>Tender delivered its Healthy Relationships project in Harefield Academy, The Skills Hub and Ruislip Gardens Primary and its Champion Schools project at Douay Martyrs School.</li> <li>The Ascent Ending Harmful Practices (EHP) project<sup>48</sup> delivered one to one casework support to women affected by honour based violence and forced marriage.</li> <li>Galop attended a domestic violence event in September on Hillingdon mapping of services, gave input on LGBT provision and presented to at the Hillingdon Civic Centre DVA learning event for professionals.</li> <li>Respect<sup>49</sup> has been in contact with VAWG leads with options for support available from the project. WGN have received a request for the development and delivery of bespoke training for staff in Hillingdon. Expert led training sessions were delivered by the Ascent Project to one or more borough organisations.</li> <li>The Ascent: Advice and Counselling project<sup>50</sup> delivered one to one counselling at Hillingdon Women's Centre, and counselling and a specialist group at REAP.</li> </ul>
	Solace Women's Aid	
	GALOP	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
	Asian Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	Citizens Trust	<ul style="list-style-type: none"> <li>The Citizens Trust – Outreach and specialist support including information, advice and guidance, employability support, sector-focused training, work experience placements, job search and job brokerage service.</li> </ul>

<sup>43</sup> Stonewall Housing is a partner under the STAR Partnership Project led by Shelter.

<sup>44</sup> STADV supports the housing sector to improve its response to domestic violence.

<sup>45</sup> Registered Social Landlords

<sup>46</sup> The London Youth Gateway Project is led by New Horizon Youth Centre.

<sup>47</sup> The Specialist Network Project is led by Ashiana.

<sup>48</sup> The Ascent Ending Harmful Practices (EHP) Project is led by AWRC.

<sup>49</sup> Respect and Women's and Girls Network (WGN) are partners under the Ascent second tier project is led by the Women's Resource Centre.

<sup>50</sup> The Ascent Advice and Counselling Project is led by Solace Women's Aid

<b>Hounslow</b>					
<b>Priority</b>	<b>Service Area</b>	<b>Number of people (target)</b>	<b>Number of people (actual)</b>	<b>Per cent of total pan-London (target)</b>	<b>Per cent of total pan-London (actual)</b>
<b>Combatting Homelessness</b>	1.1 Prevention and targeted intervention	151	132	2.40%	1.71%
	1.2 Youth homelessness	198	199	2.94%	2.76%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	8	7	1.64%	1.35%
<b>Tackling Sexual and Domestic Violence</b>	2.1 Prevention (working with children and young people)**	-	-	-	-
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	240	312	3.47%	3.60%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	723	534	3.53%	2.61%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	20	2	2.52%	0.34%
	2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies)*	5	4	1.62%	1.18%
	2.6: Specifically targeted services for those affected by harmful practices (FGM, Honour based violence (HBV), forced marriage and other harmful practices)	17	17	2.73%	2.90%
<b>Priority</b>	<b>Output/Result</b>	<b>Cluster delivery (volume)</b>	<b>Borough delivery (residents)</b>	<b>Percentage of cluster delivery</b>	
<b>Tackling poverty through employment</b>	Enrolments (target 17.48%)	171	39	22.81%	
	Participants receiving support (IAG, work experience, voluntary work)	169	39	23.08%	
	Participants progressing into further education and training	27	5	18.52%	
	Participants progressing into employment	27	4	14.81%	
	Participants progressing onto sustained employment for 26 weeks	4	0	0.00%	



Projects delivering in Hounslow		
Priority	Project	Examples of activities undertaken
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>Shelter attended the West London homelessness group meeting and presented information about the STAR project. The partnership has placed print ads in the local press to promote its services.</li> <li>St Mungo's delivered surgeries and attended Community Rehabilitation Company (CRC) meetings as part its work to support people leaving prison at risk of homelessness.</li> <li>New Horizon has contacted borough leads to promote the London Youth Gateway (LYG) and met with the West London Housing Partnership to share information on services; delivery remains on track in the borough.</li> <li>STADV work closely with the VAWG lead and Shepherd's Bush Housing Group, who attend their quarterly housing operational group and took part in an accreditation process workshop.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>The EHP project<sup>51</sup>, delivered one to one sessions via the Civic Centre and Treaty Centre.</li> <li>Tender will be delivering its schools prevention projects in Hounslow in year two.</li> <li>Galop attended the Hounslow Hate Crime forum and presented service information.</li> <li>The Ascent Advice and Counselling project<sup>52</sup>, delivered support to victims of domestic and sexual violence at the One Stop Shop, attended Hounslow VAWG Strategy Meeting, Hounslow MARAC and delivered training on domestic violence injunctions: non-molestation and occupation orders.</li> <li>Expert Led Training sessions were delivered by the Ascent project<sup>53</sup> to one or more borough organisations where there is a significant uptake.</li> <li>The Women's Aid partnership<sup>54</sup> offered free helplines (including National Domestic Violence Helpline, rape and sexual violence helplines and Respect Men's Advice Line) in all London boroughs and updates were sent quarterly to all borough officers.</li> <li>AWRC<sup>55</sup> provide one to one services at the One Stop Shop, every last Wednesday of the month.</li> </ul>
	Solace Women's Aid	
	GALOP	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
	Asian Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	Citizens Trust	<ul style="list-style-type: none"> <li>The Citizens Trust – Outreach and specialist support including information, advice and guidance, employability support, sector-focused training, work experience placements, job search and job brokerage service.</li> <li>ACDA - Outreach and specialist support for homeless, people with mental health needs, drug and/or alcohol addiction/recovery and ex-offenders.</li> <li>Action West London – Outreach and specialist integrated employment and pastoral support, including sector-focused training.</li> </ul>

<sup>51</sup> The Ascent Ending Harmful Practices (EHP) Project is led by AWRC.

<sup>52</sup> The Ascent Advice and Counselling Project is led by Solace Women's Aid.

<sup>53</sup> The Ascent second tier project is led by the Women's Resource Centre.

<sup>54</sup> The Pan-London Domestic Violence Helplines and Domestic Violence Project is led by Women's Aid.

<sup>55</sup> AWRC is a partner under the Ascent Advice and Counselling Project is led by Solace Women's Aid

<b>Islington</b>					
<b>Priority</b>	<b>Service Area</b>	<b>Number of people (target)</b>	<b>Number of people (actual)</b>	<b>Per cent of total pan-London (target)</b>	<b>Per cent of total pan-London (actual)</b>
<b>Combatting Homelessness</b>	1.1 Prevention and targeted intervention	168	279	2.67%	3.61%
	1.2 Youth homelessness	238	527	3.53%	7.30%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	46	52	9.45%	10.00%
<b>Tackling Sexual and Domestic Violence</b>	2.1 Prevention (working with children and young people)	1,100	582	5.27%	3.16%
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	214	538	3.09%	6.20%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	711	337	3.47%	1.65%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	30	11	3.77%	1.87%
	2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies)*	23	39	7.44%	11.50%
	2.6: Specifically targeted services for those affected by harmful practices (FGM, Honour based violence (HBV), forced marriage and other harmful practices)	20	26	3.21%	4.44%
<b>Priority</b>	<b>Output/Result</b>	<b>Cluster delivery (volume)</b>	<b>Borough delivery (residents)</b>	<b>Percentage of cluster delivery</b>	
<b>Tackling poverty through employment</b>	Enrolments (target 16.15%)	111	9	8.11%	
	Participants receiving support (IAG, work experience, voluntary work)	77	7	9.09%	
	Participants progressing into further education and training	3	0	0.00%	
	Participants progressing into employment	12	1	8.33%	
	Participants progressing onto sustained employment for 26 weeks	1	0	0.00%	



Projects delivering in Islington		
Priority	Project	Examples of activities undertaken
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>St Mungo's<sup>56</sup> delivered weekly housing advice surgeries held at Pentonville Prison as part of its work to support people leaving prison at risk of homelessness.</li> <li>Stonewall Housing<sup>57</sup> run weekly drop-in services on Fridays at London Friend.</li> <li>Islington have incorporated DAHA<sup>58</sup> accreditation into their wider borough transformation plans following meetings and engagement with STADV.</li> <li>London Youth Gateway<sup>59</sup> have promoted services to the North London Housing Partnership, borough Youth Offending Services and attended the Serious Youth Violence Panel.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>Tender delivered its Healthy Relationships project in Drayton Park Primary, Highbury Roundhouse and its Champion Schools project at Holloway School.</li> <li>The EHP<sup>60</sup> project, delivered one to one support to women at IMECE's<sup>61</sup> offices, Holborn Police Station, Whittington Hospital and Islington College and delivered a VAWG and harmful practices awareness session to parents and guardians at Conewood Children's Centre.</li> <li>Expert led training sessions were delivered by the Ascent project<sup>62</sup> (led by the Women's Resource Centre) to one or more borough organisations.</li> <li>The Women's Aid partnership offered free helplines (including National Domestic Violence Helpline, rape and sexual violence helplines and Respect Men's Advice Line) in all London boroughs and updates were sent quarterly to all borough officers.</li> <li>The Ascent: Advice and Counselling project<sup>63</sup> delivered one to one counselling at Solace's office and counselling, advice and specialist group work at partner's IMECE's offices.</li> </ul>
	Solace Women's Aid	
	GALOP	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
	Asian Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	Redbridge CVS (Aim Higher)	<ul style="list-style-type: none"> <li>London Training and Employment Network– Outreach and partnership work with JCP and the provision of enterprise and self-employment training, including mentoring and pre-employment training for construction, care and retail sector.</li> <li>St Giles Trust - New specialist support for ex-offenders and homeless people.</li> <li>Redbridge CVS – Specialist support through the provision of benefits and childcare advice, financial capability, digital, soft skills, mindfulness and employability training including signposting to support with housing issues through Thames Reach, Single Homeless Project and Shelter.</li> </ul>

<sup>56</sup> St Mungo's run the HARP Connect Project.

<sup>57</sup> Stonewall Housing is a partner under the STAR Partnership Project led by Shelter.

<sup>58</sup> STADV runs the Domestic Abuse Housing Alliance (DAHA) project which supports the housing sector to improve its response to domestic violence.

<sup>59</sup> The London Youth Gateway Project is led by New Horizon Youth Centre.

<sup>60</sup> The Ascent Ending Harmful Practices (EHP) Project is led by AWRC.

<sup>61</sup> IMECE is a partner under the Ascent Ending Harmful Practices (EHP) Project.

<sup>62</sup> The Ascent second tier project is led by the Women's Resource Centre.

<sup>63</sup> The Ascent Advice and Counselling Project is led by Solace Women's Aid

**Kensington And Chelsea**

Priority	Service Area	Number of people (target)	Number of people (actual)	Per cent of total pan-London (target)	Per cent of total pan-London (actual)
<b>Combatting Homelessness</b>	1.1 Prevention and targeted intervention	146	231	2.32%	2.99%
	1.2 Youth homelessness	96	113	1.43%	1.57%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	17	18	3.49%	3.46%
<b>Tackling Sexual and Domestic Violence</b>	2.1 Prevention (working with children and young people)	1,100	344	5.27%	1.87%
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	115	164	1.66%	1.89%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	293	300	1.43%	1.46%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	20	13	2.52%	2.21%
	2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies)*	5	5	1.62%	1.47%
	2.6: Specifically targeted services for those affected by harmful practices (FGM, Honour based violence (HBV), forced marriage and other harmful practices)	12	12	1.93%	2.05%

Priority	Output/Result	Cluster delivery (volume)	Borough delivery (residents)	Percentage of cluster delivery
<b>Tackling poverty through employment</b>	Enrolments (target 10.39%)	339	72	21.24%
	Participants receiving support (IAG, work experience, voluntary work)	329	69	20.97%
	Participants progressing into further education and training	18	3	16.67%
	Participants progressing into employment	63	17	26.98%
	Participants progressing onto sustained employment for 26 weeks	17	5	29.41%

Projects delivering in Kensington And Chelsea		
Priority	Project	Examples of activities undertaken
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>The STAR Partnership<sup>64</sup> provided rapid response to the tragedy at Grenfell and continues to do so. Shelter staff have had a permanent presence at the Westway Centre and in the community. The project is working closely with North Kensington Law Centre, Kensington CAB. The project has set up drop-in outreaches at key community locations e.g.: Latymer Christian Centre, Tabernacle Centre and the Midaye Somali development network. Shelter also established drop in and outreach sessions in North Kensington with partners including CAB and the Westway Trust.</li> <li>The borough is engaged and progressing in the individual standards run by STADV<sup>65</sup> and are expected to gain accreditation in the next year.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>Galop liaised around a client who lived in Grenfell Tower and attended the LGBT forum and MPS Gold Group. They delivered training on LGBT DVA to healthcare professionals at the Chelsea &amp; Westminster hospital.</li> <li>Ashiana<sup>66</sup> delivered harmful practices training to professionals and provided one to one support to women from the borough. The project will be building on links made in Q4 with Kalayaan, Homeless Hostel and Advance Advocacy Project.</li> <li>Tender delivered its Healthy Relationships project in Epic CIC and Bevington Primary and its Champion Schools project at Kensington Aldridge Academy.</li> <li>The EHP<sup>67</sup> project, delivered one to one advice services to women at the Civic Centre and Al Manaar Community Centre.</li> <li>The Ascent: Advice and Counselling project<sup>68</sup> is developing a Moving Forward Group with community champions at the Edwards Wood Centre.</li> </ul>
	Solace Women's Aid	
	GALOP	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
	Asian Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	Paddington Development Trust	<ul style="list-style-type: none"> <li>MIND Outreach and specialist support to residents with mental health needs.</li> <li>Paddington Development Trust - Outreach and specialist support including the provision of information, advice and guidance, sector-focused training, work experience placements, job search, job brokerage service and employment opportunities.</li> <li>Equivision Limited - Outreach and specialist support working closely with local communities to support people into employment.</li> <li>Urban Partnership Group - Outreach and specialist support providing a holistic and integrated employment service.</li> <li>Get Set - Outreach and specialist support to residents and homeless people and those in substance recovery. Support is given with training opportunities, job search, CVs, employment workshops and access to employment and work placement opportunities.</li> </ul>

<sup>64</sup> The STAR Partnership Project is led by Shelter.

<sup>65</sup> STADV runs the Domestic Abuse Housing Alliance (DAHA) project which supports the housing sector to improve its response to domestic violence.

<sup>66</sup> The Specialist Refugee Network Project is led by Ashiana.

<sup>67</sup> The Ascent Ending Harmful Practices (EHP) Project is led by AWRC.

<sup>68</sup> The Ascent Advice and Counselling Project is led by Solace Women's Aid

**Kingston Upon Thames**

Priority	Service Area	Number of people (target)	Number of people (actual)	Per cent of total pan-London (target)	Per cent of total pan-London (actual)
<b>Combatting Homelessness</b>	1.1 Prevention and targeted intervention	65	81	1.03%	1.05%
	1.2 Youth homelessness	147	67	2.18%	0.93%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	10	9	2.05%	1.73%
<b>Tackling Sexual and Domestic Violence</b>	2.1 Prevention (working with children and young people)**	-	-	-	-
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	105	106	1.52%	1.22%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	241	217	1.18%	1.06%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	22	12	2.77%	2.04%
	2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies)*	2	1	0.65%	0.29%
	2.6: Specifically targeted services for those affected by harmful practices (FGM, Honour based violence (HBV), forced marriage and other harmful practices)	2	2	0.32%	0.34%

Priority	Output/Result	Cluster delivery (volume)	Borough delivery (residents)	Percentage of cluster delivery
<b>Tackling poverty through employment</b>	Enrolments (target 10.12%)	103	8	7.77%
	Participants receiving support (IAG, work experience, voluntary work)	84	9	10.71%
	Participants progressing into further education and training	5	0	0.00%
	Participants progressing into employment	2	0	0.00%
	Participants progressing onto sustained employment for 26 weeks	0	0	0.00%

Projects delivering in Kingston Upon Thames		
Priority	Project	Examples of activities undertaken
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>• SPEAR has referred rough sleeping hotspots to the STAR Partnership<sup>69</sup>.</li> <li>• Kingston was one of Homeless Link's priority boroughs in 2017/18 and received enhanced support including in-house and multi-agency training on the Homelessness reduction act, DV and an Introduction to Trauma and Trauma Informed Care.</li> <li>• St Mungo's<sup>70</sup> delivered a surgery as part of its work to support people leaving prison at risk of homelessness and worked closely with Kingston Churches to signpost people on.</li> <li>• New Horizon<sup>71</sup> contacted borough leads to promote the London Youth Gateway but had not received a direct response by Quarter 3 (Q3) so focused on developing local VCS networks in Q4. They will be re-prioritising making direct borough links in the next quarter.</li> <li>• Alone in London<sup>72</sup> with New Horizon is in contact with Kingston College to provide early homelessness prevention support and information.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>• Tender will be delivering its schools prevention projects in RB Kingston upon Thames in year two.</li> <li>• The Ascent Advice and Counselling project<sup>73</sup> delivers fortnightly advice surgery from Milaap Centre and counselling and group support at Kingston Children's Centre. The project also delivered a course on domestic violence injunctions: non-molestation and occupation orders.</li> <li>• Expert Led Training sessions were delivered by the Ascent project<sup>74</sup> to one or more borough organisations and one to one support provided to the Met Police on their Integrated Offender Management pilot project</li> </ul>
	Solace Women's Aid	
	GALOP	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
	Asian Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	London Training and Employment Network	<ul style="list-style-type: none"> <li>• Refugee Action Kingston - specialist support for adults and families who have been granted refugee or asylum status. Support includes basic skills, pre-employability training and vocational training, support with the International English Language Testing System (IELTS), volunteering and job opportunities.</li> </ul>

<sup>69</sup> The STAR Partnership Project is led by Shelter.

<sup>70</sup> St Mungo's run the HARP Connect Project.

<sup>71</sup> The London Youth Gateway Project is led by New Horizon Youth Centre.

<sup>72</sup> Alone in London is a partner in the London Youth Gateway project.

<sup>73</sup> The Ascent Advice and Counselling Project is led by Solace Women's Aid.

<sup>74</sup> The Ascent second tier project is led by the Women's Resource Centre.

<b>Lambeth</b>					
<b>Priority</b>	<b>Service Area</b>	<b>Number of people (target)</b>	<b>Number of people (actual)</b>	<b>Per cent of total pan-London (target)</b>	<b>Per cent of total pan-London (actual)</b>
<b>Combatting Homelessness</b>	1.1 Prevention and targeted intervention	239	404	3.80%	5.23%
	1.2 Youth homelessness	243	248	3.61%	3.44%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	28	28	5.75%	5.38%
<b>Tackling Sexual and Domestic Violence</b>	2.1 Prevention (working with children and young people)**	-	-	-	-
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	337	400	4.87%	4.61%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	958	844	4.67%	4.12%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	30	36	3.77%	6.12%
	2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies)*	6	38	1.94%	11.21%
	2.6: Specifically targeted services for those affected by harmful practices (FGM, Honour based violence (HBV), forced marriage and other harmful practices)	35	26	5.62%	4.44%
<b>Priority</b>	<b>Output/Result</b>	<b>Cluster delivery (volume)</b>	<b>Borough delivery (residents)</b>	<b>Percentage of cluster delivery</b>	
<b>Tackling poverty through employment</b>	Enrolments (target 19.46%)	103	21	20.39%	
	Participants receiving support (IAG, work experience, voluntary work)	84	19	22.62%	
	Participants progressing into further education and training	5	0	0.00%	
	Participants progressing into employment	2	0	0.00%	
	Participants progressing onto sustained employment for 26 weeks	0	0	0.00%	



Projects delivering in Lambeth		
Priority	Project	Examples of activities undertaken
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>Shelter<sup>75</sup> holds fortnightly appointment only outreach sessions at Lambeth Citizens Advice Bureau. Thames Reach<sup>76</sup> started regular weekly satellite sessions at Webber Street on the border of Lambeth and Southwark.</li> <li>Stonewall Housing<sup>77</sup> facilitated a webinar on housing, health inequalities and LGBT+ communities for the borough and LYG partners maintain close links with Lambeth Law Centre to improve outcomes for young people who require specialist help around their migration status.</li> <li>St Mungo's<sup>78</sup> attended weekly housing advice surgeries at HMP Brixton, as part of its work to support people leaving prison at risk of homelessness.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>Galop delivered a domestic violence workshop for gay and bi men's groups at the Metro Centre and training to the Gaia Centre.</li> <li>Ashiana provided one to one support and emergency refuge accommodation to women. Solace Women's Aid<sup>79</sup> delivered training to a group of professionals focused on Trauma Informed Housing Options for Women with Complex Needs.</li> <li>Tender will be delivering its schools prevention projects in Lambeth in year two.</li> <li>The EHP project<sup>80</sup>, delivered a support group at GAIA. The Gaia Centre also spoke at seminars run by AVA<sup>81</sup>.</li> <li>SignHealth provided deaf awareness training at the GAIA Centre and presented to Lambeth VAWG meeting</li> <li>The Ascent: Advice and Counselling project<sup>82</sup> delivered one to one counselling at the Baytree Centre, advice and a Moving Forward group at the Gaia Centre.</li> </ul>
	Solace Women's Aid	
	GALOP	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
	Asian Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	London Training and Employment Network	<ul style="list-style-type: none"> <li>Centrepont - Outreach and specialist support for homeless, drug and/or alcohol addiction/recovery and ex-offenders (HESTIA Homeless Hostel and Brixton Soup Kitchen).</li> <li>High Trees Community Trust - specialist support for BME, over 50s, and lone parents through volunteering, employability skills, enterprise start up and vocational training.</li> <li>HCT Group - Community transport organisation and training provider: outreach and specialist support, vocational training and employment opportunities in Minibus Driver Awareness Scheme, passenger assistance training and bus driver.</li> <li>Skillsland - specialist support through the provision of range of work-based learning subjects and accredited short courses and a job brokerage service (care homes).</li> <li>Successful Mums - Specialist training and support to help mums return to work, change career or start a business to suit their work-life balance.</li> <li>STORM - Specialist support targeting Lone parents who are trapped by poverty, domestic violence, and sustained unemployment with referrals from JCP. Provision of training, employability skills, job shop, volunteering and job opportunities.</li> </ul>

<sup>75</sup> The STAR Partnership Project is led by Shelter.

<sup>76</sup> Thames Reach is a partner under the STAR Partnership Project led by Shelter.

<sup>77</sup> Stonewall Housing is a partner under the London Youth Gateway Project (LYG) is led by New Horizon Youth Centre.

<sup>78</sup> St Mungo's run the HARP Connect Project.

<sup>79</sup> Solace Women's Aid is a partner under the Specialist Refuge Network Project led by Ashiana

<sup>80</sup> The Ascent Ending Harmful Practices (EHP) Project is led by AWRC.

<sup>81</sup> AVA is a partner under the Ascent second tier project led by the Women's Resource Centre.

<sup>82</sup> The Ascent Advice and Counselling Project is led by Solace Women's Aid

<b>Lewisham</b>					
<b>Priority</b>	<b>Service Area</b>	<b>Number of people (target)</b>	<b>Number of people (actual)</b>	<b>Per cent of total pan-London (target)</b>	<b>Per cent of total pan-London (actual)</b>
<b>Combatting Homelessness</b>	1.1 Prevention and targeted intervention	235	293	3.74%	3.79%
	1.2 Youth homelessness	243	198	3.61%	2.74%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	11	13	2.26%	2.50%
<b>Tackling Sexual and Domestic Violence</b>	2.1 Prevention (working with children and young people)**	-	-	-	-
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	276	362	3.99%	4.17%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	941	854	4.59%	4.17%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	12	17	1.51%	2.89%
	2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies)*	24	10	7.77%	2.95%
	2.6: Specifically targeted services for those affected by harmful practices (FGM, Honour based violence (HBV), forced marriage and other harmful practices)	25	22	4.01%	3.75%
<b>Priority</b>	<b>Output/Result</b>	<b>Cluster delivery (volume)</b>	<b>Borough delivery (residents)</b>	<b>Percentage of cluster delivery</b>	
<b>Tackling poverty through employment</b>	Enrolments (target 19.08%)	132	33	25.00%	
	Participants receiving support (IAG, work experience, voluntary work)	138	40	28.99%	
	Participants progressing into further education and training	9	0	0.00%	
	Participants progressing into employment	21	6	28.57%	
	Participants progressing onto sustained employment for 26 weeks	9	3	33.33%	



Projects delivering in Lewisham		
Priority	Project	Examples of activities undertaken
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>Shelter<sup>83</sup> conduct fortnightly outreaches at Lewisham Central Community HUB and used the local press to promote its services and address low take up. Thames Reach<sup>84</sup> (STAR Partnership partner) met with the borough to plan the implementation of No First Night Out in South-East London.</li> <li>Lewisham has expressed an interest in hosting an accreditation workshop run by STADV<sup>85</sup> who will be delivering a presentation to the housing forum in Q5. STADV also held a one to one meeting with Lewisham Homes.</li> <li>New Horizon<sup>86</sup> attended the borough Homelessness Forum to discuss services and Depaul<sup>87</sup> met with Lewisham Winter Shelter. New Horizon has promoted the service with borough leads, the East London Housing Partnership and Youth Offending Services.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>Ashiana<sup>88</sup> delivered Harmful Practices outreach to professionals and provided one to one support to women.</li> <li>Tender will be delivering its schools prevention projects in Lewisham in year two.</li> <li>The EHP<sup>89</sup> project, led by AWRC delivered in conjunction with the LRNM centre women's project offering specialist one to one advice and support with the women's group activities.</li> <li>Galop made contact with the new LBT women's project worker (who covers Lewisham, Greenwich and Merton).</li> <li>The Ascent: Advice and Counselling project<sup>90</sup> delivered one to one counselling at the Elliot Bank Children's Centre and specialist advice at Lewisham Refugee &amp; Migrant Network Centre.</li> <li>The partnership led by Women's Aid offered free helplines (including National Domestic Violence Helpline, rape and sexual violence helplines and Respect Men's Advice Line) in all London boroughs.</li> </ul>
	Solace Women's Aid	
	GALOP	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
	Asian Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	MI ComputSolutions	<ul style="list-style-type: none"> <li>Centrepont – Outreach and specialist support for homeless, people with mental health needs, drug and/or alcohol addiction/recovery and ex-offenders.</li> <li>MI ComputSolutions – Outreach and specialist including information, advice and guidance, employability support, sector-focused training, work experience placements, job search and job brokerage service.</li> <li>Train 2 Work – Outreach and specialist information, advice and guidance, employability support, sector-focused training (CSCS, Health &amp; Safety, SIA Security, Food Safety), work experience placements, job search and job brokerage service.</li> </ul>

<sup>83</sup> The STAR Partnership Project is led by Shelter.

<sup>84</sup> Thames Reach is a partner under the STAR Partnership<sup>47</sup>

<sup>85</sup> STADV runs the Domestic Abuse Housing Alliance (DAHA) project which supports the housing sector to improve its response to domestic violence.

<sup>86</sup> The London Youth Gateway (LYG) Project is led by New Horizon Youth Centre.

<sup>87</sup> Depaul is a partner under 50 above.

<sup>88</sup> The Specialist Refugee Network Project is led by Ashiana.

<sup>89</sup> The Ascent Ending Harmful Practices (EHP) Project is led by AWRC.

<sup>90</sup> The Ascent Advice and Counselling Project is led by Solace Women's Aid

<b>Merton</b>					
<b>Priority</b>	<b>Service Area</b>	<b>Number of people (target)</b>	<b>Number of people (actual)</b>	<b>Per cent of total pan-London (target)</b>	<b>Per cent of total pan-London (actual)</b>
<b>Combatting Homelessness</b>	1.1 Prevention and targeted intervention	66	101	1.05%	1.31%
	1.2 Youth homelessness	125	45	1.86%	0.62%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	8	7	1.64%	1.35%
<b>Tackling Sexual and Domestic Violence</b>	2.1 Prevention (working with children and young people)**	-	-	-	-
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	118	111	1.70%	1.28%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	252	333	1.23%	1.63%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	20	1	2.52%	0.17%
	2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies)*	3	5	0.97%	1.47%
	2.6: Specifically targeted services for those affected by harmful practices (FGM, Honour based violence (HBV), forced marriage and other harmful practices)	7	4	1.12%	0.68%
<b>Priority</b>	<b>Output/Result</b>	<b>Cluster delivery (volume)</b>	<b>Borough delivery (residents)</b>	<b>Percentage of cluster delivery</b>	
<b>Tackling poverty through employment</b>	Enrolments (target 12.58%)	103	3	2.91%	
	Participants receiving support (IAG, work experience, voluntary work)	84	2	2.38%	
	Participants progressing into further education and training	5	2	40.00%	
	Participants progressing into employment	2	0	0.00%	
	Participants progressing onto sustained employment for 26 weeks	0	0	0.00%	

Projects delivering in Merton		
Priority	Project	Examples of activities undertaken
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>• SPEAR has referred rough sleeping hotspots to the STAR Partnership led by Shelter. Shelter holds fortnightly appointment only outreach sessions at Merton Citizens Advice Bureau.</li> <li>• STADV work intensively with main RSLs in the borough Optivo and Wandle to improve their response to domestic violence and will be meeting with Evolve housing in Q5.</li> <li>• New Horizon has contacted borough leads to promote the London Youth Gateway (LYG) but had not received a direct response by Q3 so focused on developing local VCS networks in Q4. They will be re-prioritising making direct borough links in the next quarter. They have also liaised with Youth Offending Services.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>• Ashiana are planning to concentrate on building links with Merton in year two to increase referrals from this borough.</li> <li>• Tender will be delivering its schools prevention projects in Merton in year two.</li> <li>• The Ascent Ending Harmful Practices<sup>91</sup> project, delivered one to one advice on FGM.</li> <li>• Galop did some outreach in the Merton as part of hate crime week and made contact with the new LBT women's project worker (who covers Lewisham, Greenwich and Merton).</li> <li>• The Ascent: Advice and Counselling project delivered one to one counselling at Riverside Community Centre and training on domestic violence injunctions: non-molestation and occupation orders<sup>92</sup>.</li> <li>• SignHealth did a presentation about their service at Merton CVS and at a social services Domestic Abuse event.</li> </ul>
	Solace Women's Aid	
	GALOP	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
	Asian Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	London Employment and Training Network	<ul style="list-style-type: none"> <li>• Successful Mums – Specialist training and support to help mums return to work, change career or start a business to suit their work-life balance.</li> <li>• Skillsland – specialist support through the provision of range of work-based learning, accredited short courses and a job brokerage service (care homes).</li> </ul>

<sup>91</sup> This project is led by AWRC

<sup>92</sup> The Ascent Advice and Counselling Project is led by Solace Women's Aid

<b>Newham</b>					
<b>Priority</b>	<b>Service Area</b>	<b>Number of people (target)</b>	<b>Number of people (actual)</b>	<b>Per cent of total pan-London (target)</b>	<b>Per cent of total pan-London (actual)</b>
<b>Combatting Homelessness</b>	1.1 Prevention and targeted intervention	426	740	6.78%	9.57%
	1.2 Youth homelessness	351	254	5.21%	3.52%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	19	19	3.90%	3.65%
<b>Tackling Sexual and Domestic Violence</b>	2.1 Prevention (working with children and young people)	205	197	0.98%	1.07%
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	309	259	4.46%	2.99%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	941	664	4.59%	3.24%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	35	41	4.40%	6.97%
	2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies)*	20	8	6.47%	2.36%
	2.6: Specifically targeted services for those affected by harmful practices (FGM, Honour based violence (HBV), forced marriage and other harmful practices)	34	28	5.46%	4.78%
<b>Priority</b>	<b>Output/Result</b>	<b>Cluster delivery (volume)</b>	<b>Borough delivery (residents)</b>	<b>Percentage of cluster delivery</b>	
<b>Tackling poverty through employment</b>	Enrolments (target 23.31%)	154	15	9.74%	
	Participants receiving support (IAG, work experience, voluntary work)	133	9	6.77%	
	Participants progressing into further education and training	6	0	0.00%	
	Participants progressing into employment	20	2	10.00%	
	Participants progressing onto sustained employment for 26 weeks	3	1	33.33%	

Projects delivering in Newham		
Priority	Project	Examples of activities undertaken
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>St Mungo's delivered fortnightly meetings with clients in the Community Rehabilitation Company as part its work to support people leaving prison at risk of homelessness. The borough has expressed an interest in working closely with St Mungo's on the Homelessness Reduction Act and works closely with the team to identify borough referrals.</li> <li>Shelter<sup>93</sup> delivers co-located outreach services within Children's Services and partner Thames Reach provided intensive support in Stratford Shopping Centre to support people into short term accommodation.</li> <li>STADV<sup>94</sup> worked intensively with main RSLs in the borough SWAN, Gateway HA Guinness and Clarion. Senior housing management staff are due to attend an accreditation workshop.</li> <li>Newham will be one of Homeless Link's<sup>95</sup> three outer London priority boroughs to receive enhanced support in 2018/19.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>Nia<sup>96</sup> delivered training to professionals and emergency refuge provision was also provided.</li> <li>Tender delivered its Healthy Relationships project at Plashet School.</li> <li>The Ascent EHP project<sup>97</sup> delivered one to one support.</li> <li>Galop met with the commissioner for DV services to discuss LGBT representation with MARAC.</li> <li>Rights of Women<sup>98</sup> ran an Equality Act workshop at the Trinity Centre to increase local engagement. One to one support was delivered to develop a perpetrator service based in Children's Services.</li> <li>Ascent Advice and Counselling project<sup>99</sup> delivered counselling at the Sheringham Children's Centre and the One Stop Shop.</li> </ul>
	Solace Women's Aid	
	GALOP	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
	Asian Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	Redbridge CVS (Outreach East)	<ul style="list-style-type: none"> <li>Ellingham - Specialist support for residents with health conditions and disabilities.</li> <li>L&amp;Q (formerly East Thames) – A registered social landlord providing vocational training CSCS, Building Craft Multi skills, Health and Safety training including access to their supply chain's vacancies.</li> </ul>

<sup>93</sup> The STAR Partnership Project is led by Shelter.

<sup>94</sup> STADV runs the Domestic Abuse Housing Alliance (DAHA) project which supports the housing sector to improve its response to domestic violence.

<sup>95</sup> Homeless link run the PLUS Project.

<sup>96</sup> NIA is a partner under the Specialist Refuge Network Project led by Ashiana.

<sup>97</sup> The Ascent Ending Harmful Practices (EHP) Project is led by AWRC.

<sup>98</sup> Rights of Women is a partner under the Ascent second tier project is led by the Women's Resource Centre.

<sup>99</sup> The Ascent Advice and Counselling Project is led by Solace Women's Aid.

<b>Redbridge</b>					
<b>Priority</b>	<b>Service Area</b>	<b>Number of people (target)</b>	<b>Number of people (actual)</b>	<b>Per cent of total pan-London (target)</b>	<b>Per cent of total pan-London (actual)</b>
<b>Combatting Homelessness</b>	1.1 Prevention and targeted intervention	122	145	1.94%	1.88%
	1.2 Youth homelessness	210	102	3.12%	1.41%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	9	10	1.85%	1.92%
<b>Tackling Sexual and Domestic Violence</b>	2.1 Prevention (working with children and young people)**	-	-	-	-
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	219	211	3.16%	2.43%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	711	440	3.47%	2.15%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	30	30	3.77%	5.10%
	2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies)*	10	5	3.24%	1.47%
	2.6: Specifically targeted services for those affected by harmful practices (FGM, Honour based violence (HBV), forced marriage and other harmful practices)	13	12	2.09%	2.05%
<b>Priority</b>	<b>Output/Result</b>	<b>Cluster delivery (volume)</b>	<b>Borough delivery (residents)</b>	<b>Percentage of cluster delivery</b>	
<b>Tackling poverty through employment</b>	Enrolments (target 20.13%)	154	80	51.95%	
	Participants receiving support (IAG, work experience, voluntary work)	133	67	50.38%	
	Participants progressing into further education and training	6	2	33.33%	
	Participants progressing into employment	20	11	55.00%	
	Participants progressing onto sustained employment for 26 weeks	3	2	66.67%	



Projects delivering in Redbridge		
Priority	Project	Examples of activities undertaken
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>New Horizon (London Youth Gateway) and Homeless Link (PLUS Project) and Shelter (STAR Partnership) agreed a joint approach to improve delivery in the borough and met with Redbridge CVS to identify ways of working together with their priority three commissions.</li> <li>STADV will run an accreditation workshop for the East London Housing Partnership.</li> <li>Redbridge will be one of Homeless Link's three outer London priority boroughs receiving enhanced support in 2018/19. The project delivered training on the facilitation of peer support networks in the borough.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>Ashiana delivered outreach to professionals (No Recourse work/immigration service/into Ashiana). Ashiana are planning to concentrate on building links with LB Redbridge in year two to increase referrals from this borough.</li> <li>Tender will be delivering its schools prevention projects in LB Redbridge in year two.</li> <li>Under the DAP project, led by Galop, Stonewall Housing had contact with Rainbow Redbridge Coordinator, an LGBT organisation in Redbridge.</li> <li>Rights of Women<sup>100</sup> ran an Equality Act workshop at the Trinity Centre in neighbouring Newham to increase engagement with the borough and have contacted borough officers and a range of local agencies about available services.</li> <li>Expert Led Training sessions were also delivered by the Ascent project to one or more borough organisations.</li> <li>The Ascent: Advice and Counselling project<sup>101</sup> and partner Ashiana delivered counselling at the Albert Road Family Centre and advice from Norwood Children's Service and Sinclair House.</li> </ul>
	Solace Women's Aid	
	GALOP	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
	Asian Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	Redbridge CVS (Outreach East)	<ul style="list-style-type: none"> <li>Redbridge CVS – Specialist support through the provision of benefits and childcare advice, financial capability, digital, soft skills, mindfulness and employability training, including signposting to support with housing issues through Thames Reach, Single Homeless Project and Shelter.</li> <li>Ellingham - Specialist support for residents with health conditions and disabilities.</li> </ul>

<sup>100</sup> Rights of Women is a partner in the Ascent 2<sup>nd</sup> Tier Project led by Women's Resource Centre

<sup>101</sup> The Ascent Advice and Counselling Project is led by Solace Women's Aid

**Richmond Upon Thames**

Priority	Service Area	Number of people (target)	Number of people (actual)	Per cent of total pan-London (target)	Per cent of total pan-London (actual)
<b>Combatting Homelessness</b>	1.1 Prevention and targeted intervention	76	54	1.21%	0.70%
	1.2 Youth homelessness	100	32	1.48%	0.44%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	4	3	0.82%	0.58%
<b>Tackling Sexual and Domestic Violence</b>	2.1 Prevention (working with children and young people)	1,305	1,386	6.25%	7.53%
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	95	114	1.37%	1.31%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	252	277	1.23%	1.35%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	12	22	1.51%	3.74%
	2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies)*	2	3	0.65%	0.88%
	2.6: Specifically targeted services for those affected by harmful practices (FGM, Honour based violence (HBV), forced marriage and other harmful practices)	2	2	0.32%	0.34%

Priority	Output/Result	Cluster delivery (volume)	Borough delivery (residents)	Percentage of cluster delivery
<b>Tackling poverty through employment</b>	Enrolments (target 11.89%)	171	5	2.92%
	Participants receiving support (IAG, work experience, voluntary work)	169	8	4.73%
	Participants progressing into further education and training	27	0	0.00%
	Participants progressing into employment	27	0	0.00%
	Participants progressing onto sustained employment for 26 weeks	4	0	0.00%



Projects delivering in Richmond Upon Thames		
Priority	Project	Examples of activities undertaken
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>Homeless Link attended the borough homelessness forum and provided an update on homelessness issues.</li> <li>The STAR Partnership<sup>102</sup> has used the local press to promote its services and address low take up. The project met the Head of Housing to discuss closer working, and agreed referral mechanisms to the service. Referral partnerships have also been set up with Richmond Well-being Service, Richmond Carers and Vineyard Community.</li> <li>The London Youth Gateway (LYG)<sup>103</sup> has contacted borough leads but had not received a direct response by Q3 so focused on local VCS networks in Q4. They will be making direct borough links in the next quarter. Alone in London<sup>104</sup> is in contact with Roehampton College to provide early homelessness prevention support and information.</li> <li>STADV work intensively with main RSLs<sup>105</sup> in the borough Optivo and Wandle and will hold a borough meeting to discuss accreditation in Q5.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>Ashiana delivered outreach to professionals</li> <li>Tender delivered its Healthy Relationships project at Darell Primary School, Orleans Park School and Powerstation Youth Centre and its Champion Schools project at Grey Court School.</li> <li>The EHP project<sup>106</sup> delivered training on harmful practices through the safeguarding hub.</li> <li>The Ascent Advice and Counselling project<sup>107</sup>, delivered one to one counselling and moving forward group work at Heathfield Children's Centre. The project also provided training domestic violence injunctions: non-molestation and occupation orders.</li> <li>Expert led training sessions were delivered by the Ascent project to one or more borough organisation and one to one support for police in the borough developing Integrated Offender Management model for perpetrators of domestic violence and abuse.</li> <li>SignHealth did a presentation about their service at Richmond MARAC.</li> </ul>
	Solace Women's Aid	
	GALOP	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
	Asian Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	Citizens Trust	<ul style="list-style-type: none"> <li>Action West London – Outreach and specialist integrated employment and pastoral support, including sector-focused training.</li> <li>ACDA – Outreach and specialist support for the homeless, people with mental health needs, drug and/or alcohol addiction/recovery and ex-offenders.</li> </ul>

<sup>102</sup> The STAR project is led by Shelter.

<sup>103</sup> The London Youth Gateway (LYG) is led by New Horizon Youth Centre

<sup>104</sup> Alone in London is a partner in the London Youth Gateway project

<sup>105</sup> Registered Social Landlords

<sup>106</sup> The Ascent Ending Harmful Practices (EHP) project is led by Asian Women's Resource Centre (AWRC)

<sup>107</sup> The Ascent Advice and Counselling project is led by Solace Women's Aid.

<b>Southwark</b>					
<b>Priority</b>	<b>Service Area</b>	<b>Number of people (target)</b>	<b>Number of people (actual)</b>	<b>Per cent of total pan-London (target)</b>	<b>Per cent of total pan-London (actual)</b>
<b>Combatting Homelessness</b>	1.1 Prevention and targeted intervention	277	256	4.41%	3.31%
	1.2 Youth homelessness	279	181	4.14%	2.51%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	36	42	7.39%	8.08%
<b>Tackling Sexual and Domestic Violence</b>	2.1 Prevention (working with children and young people)**	-	-	-	-
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	294	400	4.25%	4.61%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	941	468	4.59%	2.28%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	25	32	3.14%	5.44%
	2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies)*	3	16	0.97%	4.72%
	2.6: Specifically targeted services for those affected by harmful practices (FGM, Honour based violence (HBV), forced marriage and other harmful practices)	49	28	7.87%	4.78%
<b>Priority</b>	<b>Output/Result</b>	<b>Cluster delivery (volume)</b>	<b>Borough delivery (residents)</b>	<b>Percentage of cluster delivery</b>	
<b>Tackling poverty through employment</b>	Enrolments (target 22.60%)	132	19	14.39%	
	Participants receiving support (IAG, work experience, voluntary work)	138	20	14.49%	
	Participants progressing into further education and training	9	6	66.67%	
	Participants progressing into employment	21	2	9.52%	
	Participants progressing onto sustained employment for 26 weeks	9	0	0.00%	

Projects delivering in Southwark		
Priority	Project	Examples of activities undertaken
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>STADV delivered a one to one with Southwark Housing Options who signed up for the DAHA accreditation and convened a steering group to improve their response to domestic violence.</li> <li>Shelter (PLUS Partnership<sup>108</sup>) launched its new Trailblazer service in Southwark in Q3. Homeless Link ran a series of events on implementing the Homelessness Reduction Act (HRA) in London and the Southwark spoke at all events about their HRA implementation journey and the culture change in the local authority.</li> <li>New Horizon (London Youth Gateway) has met with borough leads, attended the Homelessness Forum and liaised with Youth Offending Services to promote services.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>Ashiana delivered outreach to professionals (Links between Male Violence and Problematic Substance Use, Trauma Informed support for women with Multiple Needs).</li> <li>Solace has a strong community based presence in this borough including co-location with the housing department and will continue to build on these links. Solace has delivered training to housing officers in Southwark.</li> <li>Tender will be delivering its schools prevention projects in LB Southwark in year two.</li> <li>A partner in the Ascent EHP project<sup>109</sup> is a member of FGM safeguarding board which has translated into referrals.</li> <li>Galop has been in contact with the local community safety officer and attended Southwark DV/VAWG forum and distributed information about the DAP project.</li> <li>Expert led training sessions were delivered by the Ascent project<sup>110</sup> to one or more borough organisations and were oversubscribed.</li> <li>The Ascent: Advice and Counselling project delivered one to one counselling with Southwark SASS at Coin Street and a Moving Forward group and worked with the Housing Solutions manager to deliver events on partnership, the Homelessness Reduction Act and domestic abuse.</li> </ul>
	Solace Women's Aid	
	GALOP	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
	Asian Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	MI ComputSolutions	<ul style="list-style-type: none"> <li>Centrepont – Outreach and specialist support for homeless, people with mental health needs, drug and/or alcohol addiction/recovery and ex-offenders.</li> <li>Successful Mums – Specialist training and support to help mums return to work, change career or start a business to suit their work-life balance.</li> <li>MI ComputSolutions – Outreach and specialist support provided through information, advice and guidance, employability support, sector-focused training, work experience placements, active job search and job brokerage service.</li> <li>Train 2 Work – Outreach and specialist information, advice and guidance, employability support, sector-focused training (CSCS, Health &amp; Safety, SIA Security, and Food Safety), work experience placements, active job search and job brokerage service.</li> </ul>

<sup>108</sup> The Plus Project is led by Homeless Link

<sup>109</sup> Ending Harmful Practices Project is led by Asian Women's Resource Centre

<sup>110</sup> The Ascent second tier project is led by the Women's Resource Centre

<b>Sutton</b>					
<b>Priority</b>	<b>Service Area</b>	<b>Number of people (target)</b>	<b>Number of people (actual)</b>	<b>Per cent of total pan-London (target)</b>	<b>Per cent of total pan-London (actual)</b>
<b>Combatting Homelessness</b>	1.1 Prevention and targeted intervention	66	56	1.05%	0.72%
	1.2 Youth homelessness	121	16	1.80%	0.22%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	6	7	1.23%	1.35%
<b>Tackling Sexual and Domestic Violence</b>	2.1 Prevention (working with children and young people)	1,305	952	6.25%	5.17%
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	121	93	1.75%	1.07%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	275	203	1.34%	0.99%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	11	11	1.38%	1.87%
	2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies)*	2	4	0.65%	1.18%
	2.6: Specifically targeted services for those affected by harmful practices (FGM, Honour based violence (HBV), forced marriage and other harmful practices)	3	2	0.48%	0.34%
<b>Priority</b>	<b>Output/Result</b>	<b>Cluster delivery (volume)</b>	<b>Borough delivery (residents)</b>	<b>Percentage of cluster delivery</b>	
<b>Tackling poverty through employment</b>	Enrolments (target 12.32%)	103	19	18.45%	
	Participants receiving support (IAG, work experience, voluntary work)	84	14	16.67%	
	Participants progressing into further education and training	5	0	0.00%	
	Participants progressing into employment	2	0	0.00%	
	Participants progressing onto sustained employment for 26 weeks	0	0	0.00%	

Projects delivering in Sutton		
Priority	Project	Examples of activities undertaken
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>Shelter<sup>111</sup> has set up a referral pathway with SPEAR and have used the local press to promote its services and address low take up. A targeted marketing strategy will continue in Q5. N</li> <li>New Horizon Youth Centre has contacted borough leads to promote the London Youth Gateway (LYG) but had not received a direct response by Q3 so focused on developing local VCS networks in Q4. They will be making direct borough links in the next quarter. Partner Depaul met with Sutton Endeavour Youth Club and Encompass Housing.</li> <li>Sutton Housing has commissioned training in preparation for Standing Together against Domestic Violence's (STADV) DAHA accreditation and written this into their transformation plan for the borough.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>IKWRO<sup>112</sup> delivered training to professionals (Harmful Practices) in LB Sutton.</li> <li>Tender delivered its Healthy Relationships project in Hackbridge Primary School, Carshalton High School and Limes College PRU and its Champion Schools project at Wallington County Grammar.</li> <li>The EHP<sup>113</sup> project delivered one to one FGM services.</li> <li>The Ascent Advice and Counselling project<sup>114</sup> held one to one sessions in Riverside Community. The project also attended the Women's Hub and co-commissioning event with a VAWG commissioner. Training was provided by the project on domestic violence injunctions: non-molestation and occupation orders. Further borough links will be developed in Q5.</li> <li>Expert led training sessions were delivered by the Ascent project<sup>115</sup> to one or more borough organisations.</li> </ul>
	Solace Women's Aid	
	GALOP	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
	Asian Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	London Training and Employment Network	<ul style="list-style-type: none"> <li>Skillsland – specialist support through the provision of range of work-based learning, accredited short courses and a job brokerage service (care homes).</li> <li>Refugee Action Kingston - specialist support for adults and families who have been granted Refugee or asylum Status. Support includes basic skills, pre-employability training and vocational training, support with IELTS and volunteering and job opportunities.</li> <li>Successful Mums – Specialist training and support to help mums return to work, change career or start a business to suit their work-life balance.</li> </ul>

<sup>111</sup> Shelter leads the STAR partnership

<sup>112</sup> IKWRO is a partner under the Specialist Refuge Network project led by Ashiana

<sup>113</sup> The Ascent Ending Harmful Practices (EHP) project is led by AWRC.

<sup>114</sup> The Ascent Advice and Counselling project is led by Solace Women's Aid

<sup>115</sup> The Ascent second tier project is led by Women's Resource Centre

<b>Tower Hamlets</b>					
<b>Priority</b>	<b>Service Area</b>	<b>Number of people (target)</b>	<b>Number of people (actual)</b>	<b>Per cent of total pan-London (target)</b>	<b>Per cent of total pan-London (actual)</b>
<b>Combatting Homelessness</b>	1.1 Prevention and targeted intervention	208	277	3.31%	3.58%
	1.2 Youth homelessness	292	488	4.33%	6.76%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	29	35	5.95%	6.73%
<b>Tackling Sexual and Domestic Violence</b>	2.1 Prevention (working with children and young people)	1,305	1,897	6.25%	10.31%
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	271	225	3.92%	2.59%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	803	425	3.92%	2.07%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	35	37	4.40%	6.29%
	2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies)*	7	14	2.27%	4.13%
	2.6: Specifically targeted services for those affected by harmful practices (FGM, Honour based violence (HBV), forced marriage and other harmful practices)	17	14	2.73%	2.39%
<b>Priority</b>	<b>Output/Result</b>	<b>Cluster delivery (volume)</b>	<b>Borough delivery (residents)</b>	<b>Percentage of cluster delivery</b>	
<b>Tackling poverty through employment</b>	Enrolments (target 23.36%)	111	55	49.55%	
	Participants receiving support (IAG, work experience, voluntary work)	77	33	42.86%	
	Participants progressing into further education and training	3	3	100.00%	
	Participants progressing into employment	12	5	41.67%	
	Participants progressing onto sustained employment for 26 weeks	1	0	0.00%	



Projects delivering in Tower Hamlets		
Priority	Project	Examples of activities undertaken
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>Shelter delivered an advice drop-in and workshop for residents in partnership with LB Tower Hamlets environmental health team and a local councillor and were invited to be part of borough's Private Renters Charter Forum.</li> <li>Tower Hamlet Homes is engaged and progressing in the individual standards run by Standing Together Against Domestic Violence (STADV) and are expected to gain accreditation in the next year. The local authority has expressed interest in hosting an accreditation workshop.</li> <li>The London Youth Gateway (LYG) project<sup>116</sup> has promoted services to borough leads, the East London Housing Partnership and attends forums such as No First Night out meetings in the borough.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>Tender delivered its Healthy Relationships project in Mulberry UTC, Spotlight and Hague Primary, and its Champion Schools project at George Greens School.</li> <li>Galop attended the Tower Hamlets LGBT Forum has been in contact with borough and MARAC<sup>117</sup> leads as well as the police. Galop attended an LGBT housing event in Lime Wharf.</li> <li>Expert led training sessions were delivered by the Ascent project<sup>118</sup> to one or more borough organisations.</li> <li>The Ascent: Advice and Counselling project<sup>119</sup> delivered one to one counselling at the Poplar Children's Centre. The borough's Homelessness team has invited Solace to attend their team meeting.</li> </ul>
	Solace Women's Aid	
	GALOP	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
	Asian Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	Redbridge CVS (Aim Higher)	<ul style="list-style-type: none"> <li>Bromley by Bow Centre – A community and health centre providing specialist support residents facing barriers to employment, particularly women, those with mental health needs, parents with a work limiting health condition/disability. Provision includes IT, ESOL, employability and job brokerage.</li> <li>HCT Group – A community transport organisation and training provider providing outreach and specialist support, vocational training and employment opportunities in Minibus Driver Awareness Scheme (MiDAS), Passenger assistance training and Bus driving.</li> <li>Osmani Trust – Specialist support for BME communities including soft skills, ESOL and job brokerage.</li> <li>Faith Regen Foundation - A multi faith charity embedded in the local community providing outreach and specialist support, including IT courses, English and employability workshops.</li> </ul>

<sup>116</sup> The London Youth Gateway (LYG) project is led by New Horizon Youth Centre

<sup>117</sup> Multi-Agency Risk Assessment Conference

<sup>118</sup> The Ascent second tier project is led by Women's Resource Centre

<sup>119</sup> The Ascent Advice and Counselling Project is led by Solace Women's Aid

**Waltham Forest**

Priority	Service Area	Number of people (target)	Number of people (actual)	Per cent of total pan-London (target)	Per cent of total pan-London (actual)
<b>Combatting Homelessness</b>	1.1 Prevention and targeted intervention	316	373	5.03%	4.82%
	1.2 Youth homelessness	224	505	3.33%	7.00%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	9	8	1.85%	1.54%
<b>Tackling Sexual and Domestic Violence</b>	2.1 Prevention (working with children and young people)	1,305	1,383	6.25%	7.51%
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	235	264	3.39%	3.04%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	711	370	3.47%	1.81%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	35	41	4.40%	6.97%
	2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies)*	5	5	1.62%	1.47%
	2.6: Specifically targeted services for those affected by harmful practices (FGM, Honour based violence (HBV), forced marriage and other harmful practices)	16	17	2.57%	2.90%

Priority	Output/Result	Cluster delivery (volume)	Borough delivery (residents)	Percentage of cluster delivery
<b>Tackling poverty through employment</b>	Enrolments (target 20.89%)	154	42	27.27%
	Participants receiving support (IAG, work experience, voluntary work)	133	49	36.84%
	Participants progressing into further education and training	6	4	66.67%
	Participants progressing into employment	20	6	30.00%
	Participants progressing onto sustained employment for 26 weeks	3	0	0.00%



Projects delivering in Waltham Forest		
Priority	Project	Examples of activities undertaken
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>Homeless Link chaired the Waltham Forest homelessness forum meeting and undertook a mapping exercise with forum members to clarify rough sleeping hotspots.</li> <li>Shelter<sup>120</sup> and New Horizon Youth Centre<sup>121</sup> continue to promote services and meet with the homelessness leads for the East London Partnership to embed complementary services.</li> <li>STADV has engaged with the Housing Options Team and local specialist advisers and the borough has expressed an interest in hosting an accreditation workshop. The project will be presenting to the East London Partnership in Q5 and works intensively with main RSL<sup>122</sup>s in the borough Catalyst and Hanover HA to improve their response to domestic violence.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>Ashiana delivered outreach to professionals (DDV concession) and emergency refuge accommodation to women from LB Waltham Forest.</li> <li>Tender delivered its Healthy Relationships project in George Mitchell Primary School, Willowfield School, Hornbeam Academy Trust and its Champion Schools project at Holy Family Catholic School.</li> <li>Galop is a member of the Waltham Forest LGBT Forum, (chaired by Community Safety Partnership) and has been in contact with the Community Safety Officer and met with the LGBT group ELOP.</li> <li>Advice, one to one counselling and group work all work delivered from the Ashiana head office as part of the Ascent Advice and Counselling project<sup>123</sup>. VAWG<sup>124</sup> Network advice surgeries were also delivered at One Stop Shop and Frederick Bremer School. The project delivered training on domestic violence injunctions: non-molestation and occupation orders.</li> <li>Expert led training sessions were delivered by the Ascent project (led by the Women's Resource Centre) to one or more borough organisations.</li> </ul>
	Solace Women's Aid	
	GALOP	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
	Asian Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	Redbridge CVS (Outreach East)	<ul style="list-style-type: none"> <li>RedbridgeCVS – Specialist support through the provision of benefits and childcare advice, financial capability, digital, soft skills, mindfulness and employability training including, signposting to support with housing issues through Thames Reach, Single Homeless Project (SHP) and Shelter.</li> <li>Ellingham - Specialist support for residents with health conditions and disabilities.</li> <li>DABD - Specialist support through the provision of pre-employment courses including supported recruitment and paid part time employment in in house care, travel training and apprenticeships.</li> </ul>

<sup>120</sup> Shelter leads the STAR partnership

<sup>121</sup> New Horizon Youth Centre leads the London Youth Gateway project.

<sup>122</sup> Registered Social Landlords

<sup>123</sup> Ascent Advice and Counselling project is led by Solace Women's Aid

<sup>124</sup> VAWG – Violence Against Women and Girls

<b>Wandsworth</b>					
<b>Priority</b>	<b>Service Area</b>	<b>Number of people (target)</b>	<b>Number of people (actual)</b>	<b>Per cent of total pan-London (target)</b>	<b>Per cent of total pan-London (actual)</b>
<b>Combatting Homelessness</b>	1.1 Prevention and targeted intervention	193	222	3.07%	2.87%
	1.2 Youth homelessness	218	119	3.24%	1.65%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	8	8	1.64%	1.54%
<b>Tackling Sexual and Domestic Violence</b>	2.1 Prevention (working with children and young people)	1,305	1,138	6.25%	6.18%
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	213	213	3.08%	2.46%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	711	516	3.47%	2.52%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	20	1	2.52%	0.17%
	2.5: Strengthening support for frontline sexual and domestic violence (working with voluntary sector organisations, local authorities, and other agencies)*	6	6	1.94%	1.77%
	2.6: Specifically targeted services for those affected by harmful practices (FGM, Honour based violence (HBV), forced marriage and other harmful practices)	18	13	2.89%	2.22%
<b>Priority</b>	<b>Output/Result</b>	<b>Cluster delivery (volume)</b>	<b>Borough delivery (residents)</b>	<b>Percentage of cluster delivery</b>	
<b>Tackling poverty through employment</b>	Enrolments (target 20.49%)	103	22	21.36%	
	Participants receiving support (IAG, work experience, voluntary work)	84	14	16.67%	
	Participants progressing into further education and training	5	3	60.00%	
	Participants progressing into employment	2	0	0.00%	
	Participants progressing onto sustained employment for 26 weeks	0	0	0.00%	

Projects delivering in Wandsworth		
Priority	Project	Examples of activities undertaken
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>The STAR partnership<sup>125</sup> works closely with the borough leads and recently met to discuss joint working opportunities.</li> <li>STADV will be meeting with Wandsworth in Q5 to discuss accreditation and also work intensively with the main registered social landlords (RSLs) in the borough Wandale and Optivo, to improve their response to domestic violence.</li> <li>London Youth Gateway<sup>126</sup> liaises and promotes its services with Wandsworth's Young People's Services.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>Ashiana are aiming to build on links made in year one to increase referrals in year two.</li> <li>Tender delivered its Healthy Relationships project in Chestnut Grove School, St Faiths Primary, Francis Barber PRU and its Champion Schools project at Harris Academy.</li> <li>The Ascent: Advice and Counselling project<sup>127</sup> delivered one to one counselling and a Moving Forward group at Katherine Low Settlement Children's Centre. The project also delivered training on domestic violence injunctions: non-molestation and occupation orders.</li> <li>Expert led training sessions were delivered by the Ascent project<sup>128</sup> to one or more borough organisations.</li> <li>The partnership led by Women's Aid offered free helplines (including National Domestic Violence Helpline, rape and sexual violence helplines and Respect Men's Advice Line) in all London boroughs and updates were sent quarterly to all borough officers.</li> <li>SignHealth held a workshop and presentation to CAMHS at Springfield Hospital and held Healthy Relationships Workshops at Oak Lodge School for deaf children.</li> </ul>
	Solace Women's Aid	
	GALOP	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	London Training and Employment Network	<ul style="list-style-type: none"> <li>HCT Group – A community transports organisation and training provider providing outreach and specialist support, vocational training and employment opportunities in Minibus Driver Awareness Scheme (MiDAS), Passenger assistance training and Bus driver.</li> <li>STORM - Specialist support targeting Lone parents who are trapped by poverty, domestic violence, and sustained unemployment with referrals from JCP. Provision of training programmes include accredited Teaching Assistant courses, ESOL and Basic skills. Employability skills are supported by a weekly job shop, volunteering and job opportunities.</li> <li>High Trees Community Trust - specialist support for participants who are BME, over 50s, and lone parent groups through the provision of volunteering opportunities, employability skills, enterprise start up and vocational accredited training (Hospitality and Catering, Retail and Adult Social Care).</li> </ul>

<sup>125</sup> The STAR partnership is led by Shelter

<sup>126</sup> London Youth Gateway is led by New Horizon Youth Centre

<sup>127</sup> The Ascent Advice and Counselling Project is led by Solace Women's Aid

<sup>128</sup> The Ascent second tier project is led by Women's Resource Centre

<b>Westminster</b>					
<b>Priority</b>	<b>Service Area</b>	<b>Number of people (target)</b>	<b>Number of people (actual)</b>	<b>Per cent of total pan-London (target)</b>	<b>Per cent of total pan-London (actual)</b>
<b>Combatting Homelessness</b>	1.1 Prevention and targeted intervention	305	299	4.85%	3.87%
	1.2 Youth homelessness	171	125	2.54%	1.73%
	1.3 Supporting the response to homelessness in London through support to voluntary sector organisations*	29	34	5.95%	6.54%
<b>Tackling Sexual and Domestic Violence</b>	2.1 Prevention (working with children and young people)	1,100	910	5.27%	4.94%
	2.2 Advice, counselling and support to access services (for medium risk post-IDVA and target groups not accessing generalist provision)	247	246	3.57%	2.84%
	2.3: Helpline, access to refuge provision/ support and advice, data gathering on refuge provision and supporting regional coordination of refuge provision.	711	390	3.47%	1.90%
	2.4: Emergency refuge accommodation and support and alternative housing options to meet the needs of specific groups	30	2	3.77%	0.34%
	2.5: Strengthening support for frontline sexual and domestic violence(working with voluntary sector organisations, local authorities, and other agencies)*	7	19	2.27%	5.60%
	2.6: Specifically targeted services for those affected by harmful practices(FGM, Honour based violence (HBV), forced marriage and other harmful practices)	19	16	3.05%	2.73%
<b>Priority</b>	<b>Output/Result</b>	<b>Cluster delivery (volume)</b>	<b>Borough delivery (residents)</b>	<b>Percentage of cluster delivery</b>	
<b>Tackling poverty through employment</b>	Enrolments (target 17.00%)	339	95	28.02%	
	Participants receiving support (IAG, work experience, voluntary work)	329	92	27.96%	
	Participants progressing into further education and training	18	10	55.56%	
	Participants progressing into employment	63	15	23.81%	
	Participants progressing onto sustained employment for 26 weeks	17	4	23.53%	

Projects delivering in Westminster		
Priority	Project	Examples of activities undertaken
<b>Combatting Homelessness</b>	Shelter	<ul style="list-style-type: none"> <li>Shelter conduct fortnightly drop-in sessions at Westminster Reference Library and received dedicated training from borough experts in environmental health to assist in resolving private sector rental issues.</li> <li>Following recruitment issues, St Mungo's (HARP Connect), now have a full time worker covering the North West region to improve borough coverage.</li> <li>The borough is engaged and progressing in the individual standards run by STADV and are expected to gain accreditation in the next year.</li> </ul>
	St Mungo's	
	New Horizon Youth Centre	
	Standing Together Against Domestic Violence	
	Homeless Link	
<b>Tackling Sexual and Domestic Violence</b>	Tender Education and Arts	<ul style="list-style-type: none"> <li>Under the partnership led by Ashiana, Solace Women's Aid are aiming to build on links made in year one to increase referrals in year two.</li> <li>Tender delivered its Healthy Relationships project in Kennet West Skills Centre, Queen's Park Primary School and its Champion Schools project at St Marylebone School.</li> <li>The Ascent EHP<sup>129</sup> delivered one to one services from safe places and ongoing casework including referrals and signposting to services.</li> <li>Galop liaised with the Westminster MARAC<sup>130</sup> Coordinator on a number of cases. Training was delivered to LGBT Police Liaison officers and contact was made with officers in the borough around the tri-borough Angelou project.</li> <li>The Ascent Advice and Counselling project<sup>131</sup>, delivered monthly immigration surgeries and police community engagement surgeries<sup>132</sup> and training on domestic violence injunctions: non-molestation and occupation orders. CIAC delivered one to one specialist advice from their centre and attended the borough DV forum.</li> <li>Expert led training sessions were delivered by the Ascent project<sup>133</sup> to one or more borough organisations.</li> <li>SignHealth did a presentation about their service at Westminster DV Forum.</li> </ul>
	Solace Women's Aid	
	GALOP	
	SignHealth	
	Women's Aid	
	Ashiana	
	Women's Resource Centre	
	Asian Women's Resource Centre	
<b>Tackling Poverty through Employment</b>	Paddington Development Trust	<ul style="list-style-type: none"> <li>MIND - Outreach and specialist support to residents with mental health needs.</li> <li>Paddington Development Trust - Outreach and specialist support including the provision of information, advice and guidance, sector-focused training, work experience placements, active job search and job brokerage service and employment opportunities.</li> <li>Equivision Limited - Outreach and specialist support working closely with local communities to support people into employment.</li> <li>Get Set - Outreach and specialist support to residents and homeless people and those in substance recovery. Support is given with training opportunities, job search, CVs, employment workshops and access to employment and work placement opportunities.</li> </ul>

<sup>129</sup> The Ascent Ending Harmful Practices (EHP) project is led by Asian Women's Resource Centre

<sup>130</sup> MARAC - Multi-Agency Risk Assessment Conference

<sup>131</sup> The Ascent Advice and Counselling project is led by Solace Women's Aid

<sup>132</sup> Surgeries were delivered at the partner, Chinese Information and Advice Centre's (CIAC) office

<sup>133</sup> The Ascent second tier project is led by Women's Resource Centre



**London Councils**

**Grants Programme 2017 – 21**

**Performance of Commissions**

**April 2017 – March 2018**

**(Includes contact details for each project)**





## Priority 1 Combatting Homelessness

### Priority 1 Case Study

**Service Area:** Youth Homelessness

**Organisation:** New Horizon Youth Centre

**Project:** London Youth Gateway

"I thought I was doing fine," says Stan (23). "I worked a 12 to 24 hours per week in retail, stayed at a mate's parents, and thought was having good time. But really I was kidding myself."

Stan became homeless when he was 19, and had fallen out with his mum who no longer wanted to house him and with whom he still has a fraught relationship. "I just couldn't stay there anymore, and after a couple of scary nights on the streets, I started staying with friends and their families. That lasted a couple of years, and then it just suddenly stopped and I was back on the street again."

But not for long: Stan entered the London Youth Gateway via the Alone in London service run by Depaul UK, after the housing service in a south-east London borough had advised him to go there. "That was such a relief. Actually it was a relief just hearing someone say that I was homeless; I didn't think I was, didn't want to think of myself like that. Depaul found me a Nightstop host for the night, and asked if I'd be interested in a room that had come up at a New Horizon project."

So Depaul UK linked him with New Horizon Youth Centre, the London Youth Gateway lead partner. "They have this project for young people like me, who have a job but maybe don't earn much and have nowhere to stay. So New Horizon sat down with me to see what I wanted from housing, and work and life really. And then we looked how I could do it. I didn't need a deposit to move into the project, but I had to apply for a little bit for housing benefit."

"It was frightening though. I didn't know anything, to be honest. I didn't know what a tenancy agreement looked like, how to apply for housing benefit. How to live with housemates you don't know at first. I had never even actually checked my bank statements really. I never had a reason to know – but I also always felt I had no one I could ask, no family I could trust to help me."

Soon Stan was in rent arrears, but the Housing & Support Worker helped him with budgeting and setting up a standing order, and even a saving account. "It was pain, but I got the hang of it. And because I had somewhere to live, I found it easier to change jobs, work more hours, earn more money. And New Horizon helped me with all of that. I also started to go to the counsellor at the centre. I needed that. Quite a bit had happened to me over the years."

During his time at the project, Stan made new friends and started to feel better about himself, and to trust the skills he had learned. He decided to move into a shared PRS flat with some friends.

"I'm so proud I could pay the rent, and that I managed to save up for a deposit! And if it hadn't been for the London Youth Gateway, and the way they work together to help people like me, I'd probably still be homeless."



## **Priority 1 Case Study**

**Service Area:** 1.3 Support services to homelessness voluntary sector organisations

**Organisation:** Standing Together Against Domestic Violence (STADV)

**Project:** DAHA

The following two case studies outline the experiences of two frontline organisations that have received support from STADV's DAHA project.

### **Notting Hill Housing**

I've found working with everyone from DAHA is truly instrumental with helping me feel confident and informed to implement best practice at my organisation.

I've attended a few of the free training sessions this year where I have learned a lot about the privileged position we're in as housing providers to spot and support people in domestic abuse situations. The training sessions have been particularly useful as I was able to outline how my organisation delivers services and Aisha took the time and her expertise to help me think of practical things to build into our service model which would support those who need it.

Specific examples of recommended practice that I've brought to my organisation include implementing a practice of recording possible cases, knowing who the local agencies are (Community Safety Teams and local Police contacts) to share information, knowing the expert support agencies to help victims and feeling confident on what to do if a situation is presenting.

In addition to the training sessions, I've also been so impressed at how the staff have all made themselves very easy to reach and ask queries, whether by email, in person or even on Twitter. It's clear that the main goal for them is to help spread awareness and best practice across the sector. As my organisation has now become part of the newly formed Notting Hill Genesis, I'm confident that I'll be able to take what I've learned and continue to work with DAHA through this period of merger to ensure our tenants who are affected by domestic abuse get the best support to help keep them safe.

### **One Housing**

DAHA is an innovative organisation which is becoming dominant within the housing sector as being visible, inspirational and motivating. Their values promote diversity and difference showing respect and consideration to all. They always seek to look to build and maintain collaborative relationships with key partners and because of this and their hard work and dedication the visions and values of the housing sector are changing. DAHA have made us as a team and an organisation realise that we can and will do more to protect and support our communities, it's a core function of what housing associations should do. We need to ensure that we are building and stabilising safer homes and not just providing bricks and mortar.

DAHA are now helping us to improve the lives of both our residents and staff following a presentation to the One Housing executive team whereby the CEO has agreed to One Housing completing the accreditation process. Thanks to DAHA we can now allow our team to grow and keep our communities safe.'



Shelter	
<b>Project name:</b>	STAR Partnership (Supporting Tenancies, Accommodation and Reconnections)
<b>Priority:</b>	Priority 1: Combatting Homelessness
<b>Specification:</b>	1.1 Homelessness: Early intervention and prevention
<b>Amount (1 year):</b>	£1,003,495
<b>Delivery partners:</b> Thames Reach, Stonewall Housing, St Mungo's	
<p>Shelter is leading the STAR Partnership (Supporting Tenancies, Accommodation and Reconnections), a specialist partnership with Thames Reach, Stonewall Housing and St Mungo's. Through this partnership the following will be provided:</p> <ul style="list-style-type: none"> <li>- An integrated multiple point of access for all users, enabling rapid response triage and advice.</li> <li>- London-wide targeted engagement and promotion to be relevant and accessible to key priority groups in all 33 boroughs.</li> <li>- Support for users to directly access the PRS and innovative housing solutions.</li> <li>- Assertive and targeted outreach direct to street homeless people especially in hotspots and encampments.</li> <li>- Safe and secure pathways into emergency accommodation.</li> <li>- Intensive support, including skills training, money management and housing advice to enable families and individuals to maintain their tenancy.</li> <li>- Personal resilience and independence planning to secure a long-term, healthy and happy home.</li> <li>- Real opportunities for work.</li> </ul>	

Contact Details	Referrals
<p>Ben Tovey, London Hub Manager  <a href="mailto:ben_tovey@shelter.org.uk">ben_tovey@shelter.org.uk</a>  <b>0344 515 1269 / 0770273391</b>            First Floor, 4 Garrett Street, London, EC1Y 0TY</p>	<p><a href="https://england.shelter.org.uk/get_help/local_services/london">https://england.shelter.org.uk/get_help/local_services/london</a>            STAR Video:  <a href="https://www.youtube.com/watch?v=mT4Q-Z9yKnM&amp;list=PLrybnVaUKJhDptYtJlckblfN77mXMyIQT&amp;index=1">https://www.youtube.com/watch?v=mT4Q-Z9yKnM&amp;list=PLrybnVaUKJhDptYtJlckblfN77mXMyIQT&amp;index=1</a></p>

Outcome	Profile 2017-2018	Delivered 2017-2018
Number of new service users	5,000	6,193
Number assisted to obtain crisis or intermediate short term accommodation	350	406
Number assisted to obtain suitable settled accommodation	367	456
Number with one/more protected equalities characteristic (Equality Act 2010)	293	397
Numbers of reconnection of rough sleepers outside UK	80	28
Number of rough sleeper hotspot closures	50	67
Number with resolved landlord/accommodation service issues affecting tenancy stability (particularly in outer London) may include harassment, abandonment and behaviour issues	360	462
Numbers with disrepair resolved and able to maintain tenancy	400	286
Number supported to successfully sustain tenancies/accommodation for 6 months	48	75
Number supported to successfully sustain tenancies/accommodation for 12 months <sup>1</sup>	-	-
Number with resolved debt, benefits and financial hardship issues	575	510
Number with improved physical health	200	253
Number with improved mental health	460	438
Numbers referred successfully onto a London Councils Priority 3 project or similar employment project	170	132
Number with increased employability skills (including apprenticeships)	85	56
<p><b>Reconnections</b> - for further information please see the main report, Section 4.2.</p> <p><b>Disrepair</b> – over-delivery in Q4 has reduced the cumulative deficit: IT recording issues resolved, additional staff training and an increase in users seeking assistance in the winter months.</p> <p><b>Employment/employability</b> – over-delivery in Q4 has reduced the cumulative deficit: Referral mechanisms set up with priority 3 providers but some challenges in meeting ESF referral criteria continue. Thames Reach designated employment lead now in place.</p>		

<sup>1</sup> Reporting to start from Q5

St Mungo Community Housing Association	
<b>Project name:</b>	Housing Advice, Resettlement and Prevention Connect (HARP)
<b>Priority:</b>	Priority 1: Combatting Homelessness
<b>Specification:</b>	1.1 Homelessness: Early intervention and prevention
<b>Amount (1 year):</b>	£251,378
<b>Delivery partners:</b> N/A	
<p>St Mungo will deliver a Pan London Housing, Advice, Resettlement and Prevention (HARP) service to people who are or are at risk of homelessness, providing holistic intervention. Proposed activities:</p> <ul style="list-style-type: none"> <li>- A through-the-gate service, enabling people access to intervention and housing, promoting a smooth transition into communities.</li> <li>- A service which is flexible to the demand of need 'making each contact count', allocating specialist workers in each region who will work and receive referrals from probation/CRCs, local authorities, GPs and prisons in that region.</li> <li>- A Central Hub providing access to intervention for people through self-referral route</li> <li>- A Help-line for outside London Prisons and probation/CRCs discharging people returning to London.</li> <li>- Specialist intervention, advocacy and housing promoting the well-being and interests of individuals with protected characteristics, No recourse to public funds and complex needs inclusive of mental health and substance use.</li> <li>- A catalogue of services and private landlords within each borough to support better outcomes.</li> <li>- An emergency discretionary access fund to purchase small essential needs led resources for our clients, instigated by the project workers (such as fees relating to access to birth certificates, travel etc.</li> <li>- Promotion of education, employment and volunteering, inclusive of peer volunteering opportunities.</li> </ul>	

Contact Details	Referrals
<p>Samantha Cowie, Head of Criminal Justice  <a href="mailto:samantha.cowie@mungos.org">samantha.cowie@mungos.org</a>  <b>020 7023 7010/ 020 3856 6000</b>            3 Thomas More Square, 5<sup>th</sup> Floor, Tower Hill London E1W 1YW  <a href="http://www.mungos.org">www.mungos.org</a></p>	<p>All referrals must be made through a secure email address. Please contact our HARP service manager <a href="mailto:Ogechi.ojihi@mungosofs.cjism.net">Ogechi.ojihi@mungosofs.cjism.net</a></p> <p>Advice line: 020 85257710            Website: <a href="https://www.mungos.org/our-services/offender-services/">https://www.mungos.org/our-services/offender-services/</a></p>

Outcome	2017-2018	
	Profile	Delivered
Number of new users	1,285	1,539
Number assisted to obtain appropriate housing.	500	540
Number of tenancies brokered	50	31
Number assisted to obtain suitable settled accommodation	300	434
Number with one/more protected equalities characteristic (Equality Act 2010)	150	171
Number reconnected with stable family/friends accommodation	200	183
Number with resolved landlord/accommodation service issues affecting tenancy stability may include harassment, abandonment behaviour issues	192	183
Number supported to successfully sustain tenancies/accommodation for 6 months	192	22
Number supported to successfully sustain tenancies/accommodation for 12 months <sup>2</sup>	-	-
Number with resolved debt, benefits and financial hardship issues	360	321
Number with improved physical health	384	337
Number with improved mental health	210	198
Number with improved life skills (can include independent living and be measured through distance travelled tool)	384	351
Numbers referred successfully onto a London Councils Priority 3 project or similar employment project	50	33
Number with increased employability skills (including apprenticeships)	192	182
Number successfully obtaining work placements, volunteering opportunities	28	24
<p><b>Tenancies brokered</b> - over-delivery in Q4 has reduced the cumulative deficit: 18 clients provided with rent deposits and PRS accommodation secured.</p> <p><b>Tenancies sustained 6 months</b> – following a late start a robust recording system was put in place but took time to bed in leading to lower figures initially being recorded. Staff also recently received training on accurately recording this outcome. Some clients have been unsuccessful in sustaining accommodation due to re-offending. A larger number cannot be contacted. Staff can work intensively with clients prior to release in preparation for their move-on but they may disengage with the service and lose contact with the team on release. Further information on this issue will be obtained at the next monitoring visit.</p> <p><b>Referred onto Priority 3 project or similar</b> – St Mungo report that due to the complex nature of clients' needs, many are not at the stage to consider employment.</p>		

<sup>2</sup> Reporting to start from Q5

New Horizon Youth Centre	
<b>Project name:</b>	London Youth Gateway (LYG)
<b>Priority:</b>	Priority 1: Combatting Homelessness
<b>Specification:</b>	1.2 Youth homelessness
<b>Amount (1 year):</b>	£1,008,338
<b>Delivery partners:</b> Depaul UK, Stonewall Housing, Galop, Albert Kennedy Trust and Shelter	
<p>The London Youth Gateway (LYG) project will provide a youth-targeted collaborative pathway to address increasing demand and emerging needs of young people who are homeless or at risk of homelessness, in each London borough. The LYG project will be delivered in partnership by New Horizon Youth Centre (lead), Depaul UK (Nightstop and Alone in London services), Shelter, and LGBT Jigsaw partners Stonewall Housing, Galop and Albert Kennedy Trust.</p> <p>The joint work will provide:</p> <ul style="list-style-type: none"> <li>- direct access to emergency accommodation</li> <li>- affordable accommodation options, delivered in innovative new partnership models, and PRS access</li> <li>- family mediation and reconnection support</li> <li>- youth-focused advice and advocacy services around housing need, eviction, welfare benefits and debts via one-to-one, telephone and online provision</li> <li>- youth homelessness prevention sessions in schools and colleges</li> <li>- outreach into Young Offender Institutes (YOIs), prisons and on the street to ensure young people are linked up early with necessary support</li> <li>- satellite services and a telephone advice line to reach young people across London</li> <li>- independent living skills and financial literacy workshops</li> <li>- counselling, communication and interpersonal skills support</li> </ul> <p>7-days per week employment, education and training programme delivered in-house and in partnership, and in-depth accredited training programme</p>	

Contact Details	Referrals
Phil Kerry, CEO <a href="mailto:phil.kerry@nhyouthcentre.org.uk">phil.kerry@nhyouthcentre.org.uk</a> <b>020 7388 5560</b> 68 Chalton St, London, NW1 1JR <a href="http://www.nhyouthcentre.org.uk">www.nhyouthcentre.org.uk</a>	General Info. <b>020 7388 5560</b> Youth Work <b>020 7388 5570</b> Advice <b>020 7388 5580</b> <a href="http://www.londonyouthgateway.org.uk/get-help/">http://www.londonyouthgateway.org.uk/get-help/</a>

Outcome	2017-2018	
	Profile	Delivered
Number of users	6,736	7,215
Number assisted to obtain crisis or intermediate short term accommodation	441	685
Number supported to obtain suitable safe settled accommodation)	645	605
Number with one/more of the protected characteristics in the 2010 Equality Act (excluding age)	566	542
Number assisted with family mediation/reconnection leading to safe and settled reconciliation (where appropriate)	515	446
Number supported to successfully sustain suitable safe accommodation for 6 months	76	96
Number supported to successfully sustain suitable safe accommodation for 1 year or more <sup>3</sup>	-	-
Number with resolved debt, benefits and financial hardship issues	595	844
Number with increased knowledge of housing options	4,820	6,191
Number with improved mental health	1,245	1,401
Number completing independent living skills workshops/course (incl. budgeting/money management)	691	680
Number with improved interpersonal skills (incl. behaviour, conflict and relationships)	741	893
Number successfully obtained employment for six months (including apprenticeships)*	58	62
Number with increased employability skills	679	709
Number successfully obtained a training opportunity (accredited)	480	541

<sup>3</sup> Reporting to start from Q5.



Homeless Link	
<b>Project name:</b>	PLUS Project
<b>Priority:</b>	Priority 1: Combatting Homelessness
<b>Specification:</b>	1.3 Support services to homelessness voluntary sector organisations
<b>Amount (1 year):</b>	£120,239
<b>Delivery partners:</b> Shelter	
<p>To strengthen the homelessness sector (voluntary, public and private) to work more collaboratively. To bring sectors together to better understand, define and identify their role in preventing homelessness. To support frontline providers and commissioners to be responsive to changing patterns of need, policy, legislation and equalities issues. To build the capacity of frontline providers to improve service delivery and effectiveness and ultimately be more sustainable. With the ultimate aim of achieving improved outcomes for those at risk of or experiencing homelessness.</p> <p>Activities:</p> <ul style="list-style-type: none"> <li>- providing specialist advice, support, training, information, good practice spotlights and policy forums</li> <li>- supporting and improving working relationships between the VCS, boroughs and landlords through attendance at forums, partnership events and bespoke work with outer London boroughs.</li> <li>- improving collaboration and communication between the homelessness, employment, domestic/sexual violence, substance use, and health sectors through relationship brokerage, bespoke support, joint initiatives and peer networks</li> <li>- providing quality policy, law and research information identifying London specific impact and trends through briefings and bulletins</li> <li>- testing new models through special initiatives responding to the London specific context.</li> </ul> <p>Outcomes delivered:</p> <ul style="list-style-type: none"> <li>- Higher quality, more responsive and effective service delivery (measured against a baseline , and using an external evaluation)</li> <li>- More effective cross sector/priority collaboration to deliver more effective services</li> <li>- Improved and focussed response to prevention</li> </ul> <p>A better equipped sector to develop creative interventions and solutions responsive to the specific London context.</p>	

Contact Details	Referrals
<p>Jane Bancroft - London Development Manager (Mon/Wed/Fri)</p> <p><a href="mailto:Jane.Bancroft@homelesslink.org.uk">Jane.Bancroft@homelesslink.org.uk</a></p> <p><b>020 7840 4460/ 079 5611 4992</b></p> <p>2<sup>nd</sup> Floor Minorities House, 2-5 Minorities, London EC3N 1BJ</p>	<p><a href="http://www.homeless.org.uk">www.homeless.org.uk</a></p>

Outcome	2017-2018	
	Profile	Delivered
Number of new organisations	407	457
Number with increased knowledge of changes in homelessness policy/ legislation/ benefit reforms	127	143
Number with improved working relationships with local services	117	115
Number with increased knowledge to adapt service delivery as a result of change of need across London/policy and legislative change	90	103
Number of VCS able to demonstrate that they have adapted their services and increased their links (to local authorities, providers under Priority 1, 2 and 3, and other agencies) to deliver holistic solutions for service users	45	111
Number of VCS aware of changing need in inner and outer London and able to adapt services accordingly.	105	130
Number of housing professionals with increased knowledge of changes in homelessness policy/ law/benefit reforms	40	56
Number of housing professionals who feel better informed of funded services and how they assist local delivery	60	97
Number of Landlords with increased knowledge of changes in homelessness policy/ law/benefit reforms	8	9
Number of organisations with more diverse funding streams	10	9
Number with a wider understanding of funding processes and opportunities	125	107
Number of relationships brokered between VCS and social philanthropy/ investment organisations charitable arms of businesses to increase housing opportunities.	10	11

Standing Together Against Domestic Violence	
<b>Project name:</b>	Domestic Abuse Housing Alliance (DAHA)
<b>Priority:</b>	Priority 1: Combatting Homelessness
<b>Specification:</b>	1.3 Support services to homelessness voluntary sector organisations
<b>Amount (1 year):</b>	£88,977
<b>Delivery partners:</b> N/A	
<p>The Domestic Abuse Housing Alliance (DAHA) is a partnership between three agencies who are leaders in innovation to address domestic abuse within housing; Standing Together Against Domestic Violence (STADV), Peabody and Gentoo. DAHA's mission is to transform the housing sector's response to domestic abuse (DA) through the introduction and adoption of an established set of standards and an accreditation process.</p> <p>STADV is submitting this bid on behalf of this partnership and will be solely responsible for the delivery of this grant. The key aim is to accelerate DAHA's ability to reach local authority housing and registered housing providers in London to support their standards of practice in relation to domestic abuse. This grant will enable DAHA to offer free workshops which reflect the DAHA accreditation standards, to provide training and to influence housing providers to undertake the DAHA accreditation. This ultimately will achieve early intervention for domestic abuse and better service and support to survivors of abuse and their children.</p>	

Contact Details	Referrals
<p>Nicole Jacobs (CEO)</p> <p>n.jacobs@standingtogether.org.uk</p> <p>246 King Street</p> <p>Ravenscourt Park</p> <p>W6 0RF</p> <p>020 8748 5717</p> <p><a href="http://www.standingtogether.org.uk">www.standingtogether.org.uk</a></p>	<p>Aisha Sharif, DAHA Development Manager</p> <p><a href="mailto:a.sharif@standingtogether.org.uk">a.sharif@standingtogether.org.uk</a></p> <p>0208 748 5717</p> <p><a href="http://www.dahalliance.org.uk/events">www.dahalliance.org.uk/events</a> for general information and events details</p> <p><a href="https://form.jotformeu.com/72763233547359">https://form.jotformeu.com/72763233547359</a> to book to attend workshops</p> <p><a href="http://accreditation.dahalliance.org.uk/">http://accreditation.dahalliance.org.uk/</a> to sign up to online self-assessment toolkit</p>

Outcome	2017-2018	
	Profile	Delivered
Number of new organisations	80	63
Number of frontline organisations with increased awareness of specialist/equalities needs of clients	80	60
Number of frontline organisations adapting and or introducing services to meet the specialist/equalities needs of clients	40	54
Number of frontline organisations with increased knowledge of changes in homelessness policy/ legislation/ benefit reforms	80	58
Number of frontline organisations with improved working relationships with local services and in particular domestic abuse services	80	54
Number of housing providers acquiring DAHA accreditation	5	2
Number of VCS able to demonstrate that they have adapted their services and increased their links (to local authorities, providers under Priority 1, 2 and 3, and other agencies) to deliver holistic solutions for service users	40	52
Number of VCS aware of changing need in inner and outer London and able to adapt services accordingly	80	50
Number of housing organisations with increased awareness of specialist /equalities needs of clients	80	60
Number of housing professionals with improved working relationships with frontline services and in particular domestic abuse services and MARAC	40	53
Number of housing professionals who feel better informed of funded services and how they assist local delivery	80	45
Number of organisations with more diverse funding streams	15	41
Number of housing providers with improved ability to form partnerships/work collaboratively	40	60
Number of housing providers supported to work together on more than one occasion related to domestic abuse provision and best practice	80	60
Delivery is below the 85 per cent permitted tolerance. See section 4.2 for further information.		

## Priority 2

### Priority 2 Case Study

**Service Area:**

**Organisation:**

**Project:**

**DeafHope is the only specialist service which supports Deaf women and their children who are experiencing, or who are survivors of domestic abuse.** DeafHope staff are British Sign Language users who empower Deaf women with the skills and knowledge they need, in order to make positive and informed choices in life and are able to access appropriate services in order to change their/and their children's lives and live more independently.

Felicity is a Deaf woman who was born into a hearing family; to communicate, she grew up lip reading and speaking. She struggled with communication and when she was older, her residual hearing worsened. She married a hearing man who was abusive to her. He drank heavily and gambled money from their joint account and was aggressive; he persuaded her to borrow loans in her name due to his bad credit and promised they would pay them back together. She now pays these back alone but his bad credit score has affected hers. He also had old military guns in the house. He was cruel to Felicity's dogs, as he knew she adored them. He would often make comments about Felicity's deafness and would try to take over everything she did as he struggled to let her be independent.

This all affected Felicity's confidence. Felicity experienced anxiety for a long time and when her husband retired, she knew the situation would become even more difficult. She'd find empty bottles of vodka and alcohol hidden in the house. One day when he was drunk and becoming increasingly aggressive he repeatedly threatened to shoot her dogs. Felicity decided to report this to the police and they arrested him. From that day, Felicity decided to separate from her husband and applied for a Non Molestation Order.

Felicity contacted DeafHope for advice and support. She was not sure if DeafHope would accept her, as she felt stuck between the "deaf and hearing" world. When she met one of the DeafHope IDVAs (Independent Domestic Violence Advocates), she felt understood and accepted by the worker. Felicity was provided specialist equipment to make sure she was safe in her home. She was unable to go out for a longer periods of time as she was scared.

The IDVA contacted the police to ask them to check if the guns that were in her home were working but they were not functional. The IDVA supported her throughout the court process when she applied for a NMO and supported her with referral to specialist deaf counselling. Felicity and the IDVA regularly meet up for a 1-1 and the IDVA regularly contacted Felicity to see how was. Felicity has now nearly completed our survivor workshops.

It took a long time for Felicity to build up enough confidence to go out. Now she is in the process of enrolling on a dog-grooming course and her ambition is to open up a dog grooming van. She has acknowledged her Deaf identity, having previously been judged for being stuck between both the Deaf and hearing world and has enjoyed meeting other Deaf survivors. Felicity now feels she is able to move on with her life.

## Priority 2 Case Study

**Service Area:** 2.5 Support services to the sexual and domestic violence voluntary sector organisations

**Organisation:** Respect (under the partnership led by Women's Resource Centre)

**Project:** Ascent

### **Respect: Four Day Quality Assured Training Respect Individual Work Programme with Perpetrators of Domestic Abuse**

This four day training course designed to address the issues of both victim safety and behavioural change work undertaken with perpetrators in order to ensure practitioners conducting this work are fully equipped to support their beneficiaries. This course is also open to survivor support services in order to develop an understanding of the techniques used and the skills used within the work thus enabling them to support their clients effectively.

The course was delivered on 19th through to 22nd February 2018 to eight individuals from four different services. It should be noted that despite coming from the same organisation all but two of the participants came from separate borough services. All individuals attending were experienced domestic abuse survivor specialists and over half the participants anticipated their work to be including direct work with perpetrators in the future.

This case study focuses on one participant from the training. Fiona was a late entry participant to the training. She is a qualified IDVA providing support in Islington working for a large voluntary sector organisation. She had identified the training at as soon as it was publicised via Ascent circulars she was unable to gain her managers permission to attend the training due the length of the training and due to it not being perceived as directly relevant to her current role.

Fiona booked annual leave for the four days required to attend the course so while she was attending as a participant for one organisation she was not supported to do so.

Initially she stated that she hoped to gain insight regarding work with perpetrators in order to better support clients who were uncertain if they should report abuse to the police. She aimed to ensure she was able to give clients a greater insight into the potential outcomes of CJS disposal.

Following the course Fiona offered the following feedback: "I hadn't realised these programmes were really all about the victim. The need for an Integrated Support Service makes sense now, I always thought that was just a duplication of my role and I didn't understand why it was needed. This course has helped me to understand not just what happens to a perpetrator if he goes to court but also what a safe and effective service looks like and how much work [interventions with perpetrators] is happening outside of CJS.

I understood why my manager didn't think this was directly related to my role but now I think everybody should do this course, this has been the most useful professional development I've had. I would thoroughly recommend this training and if I was to suggest any improvement it would be to make it a whole week."

Fiona's final comments on the training were "When I think about career progression and new roles , I think that this week has shown me what I would like to do in the future."

While Fiona was the only person who approached Respect directly and asked if she could attend training while being on annual leave so technically not 'at work' in the course of the event it transpired she was not the only trainee who had had to give up some personal time to attend.

The reason this was chosen as a case study was to highlight the significant increase in understanding achieved, the personal and professional benefit trainees feel and the level of personal commitment demonstrated by trainees.

Tender Education and Arts	
<b>Project name:</b>	London Councils pan-London VAWG Consortium Prevention Project
<b>Priority:</b>	Priority 2: Tackling Sexual and Domestic Violence
<b>Specification:</b>	2.1 Sexual and Domestic Violence: Prevention
<b>Amount (1 year):</b>	£265,000
<b>Delivery partners:</b> IMECE, Women and Girls' Network (WGN), The Nia Project, Solace Women's Aid, Latin American Women's Rights Service (LAWRS), FORWARD, Ashiana Network and Iranian and Kurdish Women's Rights Organisation (IKWRO)	
<p>The Pan-London VAWG consortium prevention project is a strategic partnership of nine organisations set to deliver across 32 boroughs. Led by Tender, it presents an innovative, holistic response to gender based violence amongst young people, covering a range of VAWG themes through specialist arts and drama workshops.</p> <p>This project builds on robust foundations established by the consortium's work funded by London Councils since 2013. Building on the momentum created to date, the Project will establish a Centre of Excellence in each borough, adding an enhanced stage to the existing project through a champion school programme.</p> <p>This enables the project to reach more vulnerable young people and carry out more activities ultimately leading to whole school change. The project will work with schools to identify targeted groups of young people at high-risk of experiencing abuse due to multiple disadvantage. The consortium will provide early intervention group work with these groups to decrease their vulnerability. Each school will receive support in developing effective policies to prevent domestic abuse and sexual bullying and respond to disclosures from students.</p> <p>Outcomes: Young people warn each other of abusive relationships, more young people challenge abusive behaviour safely and have the opportunity to comment on national policy and programmes of work.</p>	

Contact Details	Resource
Emily Whyte, Education Manager <a href="mailto:emily@tender.org.uk">emily@tender.org.uk</a> <b>020 7697 4249</b> (direct line) The Resource Centre, 356 Holloway Road, London N7 6PA	<a href="http://www.tender.org.uk">www.tender.org.uk</a>

Outcome	2017- 2018	
	Profile	Delivered
Number of new users	20,880	18,406
Healthy Relationship Project participants can identify at least one warning sign of sexual and domestic violence	1,224	1,291
Healthy Relationship Project participants in secondary schools and out of school settings can memorise key statistics pertaining to abuse	780	804
Healthy Relationship Project participants state sexual and domestic violence is unacceptable	1,296	1,128
Children and young people report feeling confident to support a friend following school assembly	13,216	12,375
Children and young people feel more confident to deal with abuse and understand it is based on power inequality following school assembly	14,160	10,357
Children and young people can now make positive relationship choices following school assembly	15,104	10,466
Healthy Relationship Project participants can identify appropriate support channels and services	1,296	1,237
Healthy Relationship Project participants in secondary schools and out of school settings report an improvement in their peer relationships	312	585
Professionals report positive changes in the behaviour and/or attitudes of participants following Healthy Relationships Project	45	38
Professionals in Champion Schools report increased confidence to use training in professional practice (staff training)	768	903
Professionals in Champion Schools report increased knowledge about the complex nature of the issue (staff training)	672	789
Healthy Relationships Project participants in secondary schools and out of school settings can recall criminal statistics for different forms of sexual and domestic violence against protected groups	832	774
Participants in Champion Schools (targeted group) are able to identify controlling behaviours in relationships	168	172
Participants in Champion Schools (targeted group) report feeling more confident to seek support	168	185
Two of the outcomes related to Champion Schools were under profile as assemblies were not able to take place in some schools due to reasons beyond Tender's control; the outstanding assemblies have been booked in and are currently being delivered in Q5.		



Solace Women's Aid	
<b>Project name:</b>	Ascent: Advice and Counselling
<b>Priority:</b>	Priority 2: Tackling Sexual and Domestic Violence
<b>Specification:</b>	2.2 Sexual and Domestic Violence: Advice, counselling, outreach, drop-in and support for access to services
<b>Amount (1 year):</b>	£1,425,238
<b>Delivery partners:</b> Solace (Lead Partner); Ashiana Network; Asian Women's Resource Centre (AWRC); Chinese Information and Advice Centre (CIAC); EACH Counselling and Support; IKWRO; IMECE Women's Centre; Jewish Women's Aid (JWA); Latin American Women's Rights Organisation (LAWRS); Nia; Rape and Sexual Assault Support Centre (RASASC); Rights of Women (ROW); Southall Black Sisters (SBS); Women and Girls Network (WGN)	
<p>The project provides support for women (age 16+) affected by DV/SV and prevents its escalation through individually tailored advice, support and therapeutic services to enable women to cope, recover and move to independence.</p> <p>The Project provides four key service areas with a holistic delivery model providing initial response to all forms of Violence against Women and Girls (VAWG) as well as after-care from IDVA services:</p> <ul style="list-style-type: none"> <li>- Advice, including legal support, through a hub and spoke model and inclusive of targeted support for BME women; those with NRPF; young women (including gang affected age 14+); sexually exploited women (including those with problematic substance use issues) and women with complex housing needs to enable them to access safe accommodation.</li> <li>- One to one BACP accredited counselling delivered within each borough as well as counselling in over 20 languages provided by BME led by and for organisations.</li> <li>- A bespoke in-borough group work programme, as well as specialist BME focused group work across the partner organisations to aid recovery, reduce isolation and increase understanding of abuse.</li> <li>- No Recourse fund to assist women with no recourse to public funds with essential living costs and accommodation.</li> <li>- Training including legal training to professionals and accredited VAWG training to volunteers and therapeutic training to clinicians.</li> </ul> <p>The project will deliver a range of outcomes including increased safety, access to safe housing, legal support, reduced risk, improved mental/physical health and well-being, increased confidence/self-esteem and increased knowledge for service providers around DV/SV.</p>	

Contact Details	
Gill Herd, Senior Manager - Partnerships <a href="mailto:g.herd@solacewomensaid.org">g.herd@solacewomensaid.org</a> <a href="mailto:ascenta&amp;c@solacewomensaid.org">ascenta&amp;c@solacewomensaid.org</a> 020 3198 4661 Solace Women's Aid, Unit 5-7 Blenheim Court, 62 Brewery Road, N7 9NY <a href="http://www.solacewomensaid.org">www.solacewomensaid.org</a>	East London (Solace Women's Aid): 0808 802 5565; <a href="mailto:advice@solacewomensaid.org">advice@solacewomensaid.org</a>  West London (Women and Girls Network): 0808 801 0660; <a href="mailto:advice@wgn.org.uk">advice@wgn.org.uk</a>  London Legal Advice (Rights of Women): 0207 608 1137

Outcome	2017- 2018	
	Profile	Delivered
Number of new users	6,230	7,811
Number of service users reporting reduced fear/ greater feelings of safety	4,361	4,684
Number of service users reporting reduced risk, reduced repeat victimisation, prevention of escalation	3,428	3,530
Service users have improved self-esteem, motivation, confidence and are able to rebuild their lives, moving to independence	2,404	3,023
Service users have improved emotional health and wellbeing and physical health and are able to rebuild their lives, moving to independence	1,780	2,484
Number of service users with continuing support to sustain new lives	2,136	2,371
Number of service users with safety plan	2,650	2,662
Number of tenancies secured	1,068	741
Number of service users accessing legal advice and/or with increased understanding of the law	1,869	2,406
Number of service users supported to access other services including Health and Children's services.	3,815	4,107
Service Users with increased knowledge of options to exit prostitution	30	30
People from the protected characteristics report increased safety/knowledge of their rights	2,492	2,887
People from the protected characteristics report satisfaction with services	3,115	3,561
Number of service users successfully referred from Local Authority and local IDVAs	936	984
Service providers are better informed of beneficiaries' needs and service users are enabled to communicate their needs and views to service providers/decision makers	380	808
Service providers are better equipped to support SUs with VAWG and/ or legal issues	220	246
<b>Tenancies secured</b> – both quarterly and cumulative variance reduced in Q4. Outcome to be discussed at next partner meeting and role of the Housing Caseworker and their ability to work on more complex housing cases will be re-highlighted to all strand partners.		

Galop	
<b>Project name:</b>	The LGBT DAP (Domestic Abuse Partnership)
<b>Priority:</b>	Priority 2: Tackling Sexual and Domestic Violence
<b>Specification:</b>	2.2 Sexual and Domestic Violence: Advice, counselling, outreach, drop-in and support for access to services
<b>Amount (1 year):</b>	£146,318
<b>Delivery partners:</b> Stonewall Housing, London Friend and Switchboard	
<p>The LGBT Domestic Abuse Partnership (DAP) will provide specialist support to over 500 LGBT victims of Domestic Violence annually. It is the only pan London multi-agency domestic violence service for LGBT people. It will deliver a joined-up service enabling vulnerable LGBT survivors, who face barriers to accessing support, to quickly access comprehensive, specialised support tailored to their needs.</p> <p>As the lead partner in the DAP, Galop will: Build links with borough based services to raise awareness of LGBT domestic abuse and improve referrals pathways; provide specialist one-to-one DV advocacy, and through the National LGBT Domestic Abuse Helpline provide specialist telephone, email advice and support to victims 7 days a week, referring London callers into the DAP. Stonewall Housing will provide housing advice and advocacy to DV victims at risk of homelessness, or with housing support needs. London Friend provides counselling and group support. Switchboard provides additional support through a helpline open 7 days per week and sign-posting into DAP services.</p> <p>The DAP has consistently delivered outcomes that improve the safety and wellbeing of LGBT survivors of domestic violence. Victims receive help navigating the criminal justice system and accessing specialist support aimed at reducing risk and repeat victimisation.</p>	

Contact Details	
Peter Kelley, Service Manager & LGBT DAP Coordinator <a href="mailto:peter@galop.org.uk">peter@galop.org.uk</a> 020 7697 4081 (office)	Survivors and professionals can refer through the DAP website using the electronic referral form: <a href="http://www.lgbtdap.org.uk">www.lgbtdap.org.uk</a> Referrals can also be made via <a href="http://www.galop.org.uk">www.galop.org.uk</a> and via email: <a href="mailto:referrals@galop.org.uk">referrals@galop.org.uk</a> Clients and professionals can also self-refer or make referrals through Galop's helpline: 0207 704 2040 Or the National LGBT DV Helpline: 0800 999 5428

Outcome	2017- 2018	
	Profile	Delivered
Number of new users	542	629
Number of service users reporting reduced fear/ greater feelings of safety	100	106
Number of service users reporting reduced risk, reduced repeat victimisation, prevention of escalation	67	84
Service users have improved self-esteem, motivation, confidence and are able to rebuild their lives, moving to independence	57	65
Service users have improved emotional health and wellbeing and physical health and are able to rebuild their lives, moving to independence	58	58
Number of service users with continuing support to sustain new lives	60	62
Number of service users with safety plan	48	62
Number of tenancies secured	40	42
Number of service users accessing appropriate health services or other services including children's services	80	93
Number of service users accessing legal advice	54	56
People from the protected characteristics report increased safety/knowledge of their rights	157	168
People from the protected characteristics report satisfaction with services	80	84
Number of service users successfully referred from Local Authority and local IDVAs	20	20
Service providers are better informed of beneficiaries' needs and service users are enabled to communicate their needs and views to service providers/decision makers	12	18

SignHealth	
<b>Project name:</b>	DeafHope London
<b>Priority:</b>	Priority 2: Tackling Sexual and Domestic Violence
<b>Specification:</b>	2.2 Sexual and Domestic Violence: Advice, counselling, outreach, drop-in and support for access to services
<b>Amount (1 year):</b>	£148,444
<b>Delivery partners:</b> n/a	
<p>DeafHope is the UK's only, award-winning, specialist service for Deaf female survivors of domestic abuse and violence, and their children. It is delivered by highly trained Deaf women for Deaf women and is vastly more cost-effective than using mainstream domestic violence services with interpreters. The service also provides support to Deaf male survivors, through advice and supported signposting. Caseworkers use British Sign Language and other international sign languages. The service is regularly assessed as 'outstanding' by London Councils' RAG rating.</p> <p>DeafHope London will deliver:</p> <ul style="list-style-type: none"> <li>- Specialist D/deaf referral for all London Borough Officers and IDVAs</li> <li>- IDVA and outreach 1-2-1 support for deaf women and young people</li> <li>- Prevention/early intervention workshops in schools/youth groups to boys and girls (Young DeafHope)</li> <li>- Psychological Therapy for clients with complex needs, anxiety and/or depression</li> <li>- Survivors' Workshops - Deaf-led support groups</li> <li>- British Sign Language (BSL) and other accessible information about domestic abuse for Deaf community</li> <li>- Deaf awareness training/support for London Borough Officers and mainstream domestic violence providers</li> </ul> <p>This will achieve all specification outcomes:</p> <ul style="list-style-type: none"> <li>- Reduced levels/ repeat victimisation of sexual and domestic violence</li> <li>- Improves wellbeing</li> <li>- Increases safety and independence</li> <li>- London Borough Officers and IDVAs have a quality Deaf referral route</li> <li>- Multi-agency providers have a better understanding of how to meet Deaf access</li> </ul> <p>Supports BAMER, LGBT and Multiple Complex Needs Deaf women</p>	

Contact Details	Referrals
<p>Marie Vickers – Interim Service Manager  <a href="mailto:mvickers@signhealth.org.uk">mvickers@signhealth.org.uk</a>  <a href="mailto:deafhope@signhealth.org.uk">deafhope@signhealth.org.uk</a></p> <p><b>020 8772 3241</b> (voice) 079 7035 0366 (text)  The Bridge, Oakmead Road, London SW12 9SJ  <a href="http://www.signhealth.org.uk/">http://www.signhealth.org.uk/</a></p>	<p><a href="https://www.signhealth.org.uk/our-projects/deafhope-projects/deafhope-service/refer-to-deafhope/">https://www.signhealth.org.uk/our-projects/deafhope-projects/deafhope-service/refer-to-deafhope/</a></p> <p>Deaf people can self-refer through our email <a href="mailto:deafhope@signhealth.org.uk">deafhope@signhealth.org.uk</a> or sms number <b>07970 350366</b></p> <p>Professionals can either contact or email DeafHope to make a referral.</p>

Outcome	2017- 2018	
	Profile	Delivered
Number of new users	150	232
Number of service users reporting reduced fear/ greater feelings of safety	100	140
Number of service users reporting reduced risk, reduced repeat victimisation, prevention of escalation	100	92
Service users have improved self-esteem, motivation, confidence and are able to rebuild their lives, moving to independence	100	112
Service users have improved emotional health and wellbeing and physical health and are able to rebuild their lives, moving to independence	100	112
Number of service users with continuing support to sustain new lives	90	92
Number of service users with safety plan	90	85
Number of tenancies secured	90	92
Number of service users accessing appropriate health services or other services including children's services	90	92
Number of service users accessing legal advice	90	24
People from the protected characteristics report increased safety/knowledge of their rights	150	232
People from the protected characteristics report satisfaction with services	150	232
Number of service users successfully referred from Local Authority and local IDVAs	63	22
Service providers are better informed of beneficiaries' needs and service users are enabled to communicate their needs and views to service providers/decision makers	270	204
<p>The number of service users accessing legal advice in the first year was significantly below target; as although SignHealth had overachieved on the number of services users, only a low number needed legal advice. The majority needed emotional and practical support. To increase attainment of this outcome, SignHealth will organise presentations to witness services within family and criminal courts in the next quarter and are also exploring having a solicitor holding a weekly legal service at their office.</p> <p>The majority of clients have been self-referrals rather than from boroughs and IDVAs.</p>		

Women's Aid	
<b>Project name:</b>	Pan-London Domestic and Sexual Violence Helplines and Data Collection Project
<b>Priority:</b>	Priority 2: Tackling Sexual and Domestic Violence
<b>Specification:</b>	2.3 Helpline and coordinated access to refuge provision
<b>Amount (1 year):</b>	£314,922
<b>Delivery partners:</b> Refuge, Women and Girls Network (WGN), Rape and Sexual Abuse Support Centre (RASASC) and Respect	
<p>This project will work to ensure that people affected by all forms of domestic and sexual violence receive the non-judgmental, confidential support that they need, and access to emergency refuge provision when they need it, and to assist commissioners and strategic stakeholders to effectively coordinate refuge provision based on robust data:</p> <ul style="list-style-type: none"> <li>- Expert Pan-London telephone, email and online support to victims of domestic and/or sexual violence and those supporting them;</li> <li>- Comprehensive data on London services facilitating immediate refuge referrals;</li> <li>- Collection, analysis and dissemination of data on the nature and usage of refuge and other provision and needs in London.</li> </ul> <p>The project will assist London boroughs directly through a dedicated refuge referral mechanism, plus informative data for improving services and better understanding needs, including provision of a 'heat map'.</p> <p>UK Refuges On Line (UKROL) is an integral part of this project, and the project will work with London Councils,</p> <p>MOPAC<sup>4</sup> and borough stakeholders to ensure the maximum benefit is achieved from the range of data collected through the improved data analysis tools and resources that the project will implement going forward.</p> <p>The project will be committed to impactful liaison with London boroughs and promoting its services to all those who might benefit</p>	

Contact Details	Referrals
<p>Nicki Norman, Director of Services  <a href="mailto:n.norman@womensaid.org.uk">n.norman@womensaid.org.uk</a>  <b>011 7983 7135</b>  <a href="http://www.womensaid.org.uk">www.womensaid.org.uk</a></p>	<p>The Freephone 24 Hour National Domestic Violence Helpline: 0808 2000 247  <a href="mailto:helpline@womensaid.org.uk">helpline@womensaid.org.uk</a>  <a href="http://www.nationaldomesticviolencehelpline.org.uk">www.nationaldomesticviolencehelpline.org.uk</a></p> <p>Rape and Sexual Abuse Support Centre  Helpline: <b>0808 802 9999</b></p> <p>Women and Girls Network Dedicated Sexual Violence Helpline: <b>0808 801 0770</b></p> <p>Respect Men's Advice Line: <b>0808 801 0327</b></p>

<sup>4</sup> MOPAC – Mayor's Office for Policing and Crime

Outcome	2017- 2018	
	Profile	Delivered
Number of new users	20,502	20,483
Number of service users with reduced level of risk	17,500	12,572
Number of service users referred to a refuge	2,000	2,045
Survivors of rape and sexual abuse accessing Helpline	4,500	3,828
Quarterly report on refuge referrals (successful and non-successful) by London borough, with particular categories including equalities sent to all borough officers and other key stakeholders <sup>5</sup>	4	4
New data on housing status of service users on entry and exit is included in quarterly reports	3	2
Reports and heat maps used by borough officers and other key stakeholders (including MOPAC) to coordinate refuge provision; plan strategically and improve responses to domestic and sexual violence	32	32
Number of successful referrals into counselling or other specialist service provision	1,500	1,728
People with the protected characteristics (Equalities Act 2010) are able to access support that meets their needs	160	162
Service users reporting their needs were adequately addressed when utilising the Helpline service (according to age, disability, gender reassignment, marriage & civil partnership, pregnancy & maternity, race, religion or belief, sex, sexual orientation).	400	456
Service providers (including boroughs and refuges) report being able to respond to service users' needs	80	89
Professionals report having the relevant and required information they need to support service users affected by sexual and domestic violence	80	87
Number of logins to Routes to Support (formerly UKROL [UK Refuges online]) from services in London	22,000	24,257
Referrals to ISVA and sexual violence-specific support services	80	103
Number of service users with reduced level of risk – In quarter 4, Women's Aid reviewed data collection and both the quarterly and cumulative variance have improved this quarter. The variance at quarter four was within the +/-15% permitted tolerance.		

<sup>5</sup> The Routes to Support reports (formerly UKROL) are quarterly reports on refuge data across London provided to boroughs and the Mayor's Office for Policing and Crime. The categories of the data gathered are monitored by a steering group of relevant stakeholders (boroughs, MOPAC/GLA and providers).



Ashiana Network	
<b>Project name:</b>	Specialist Refugee Network
<b>Priority:</b>	Priority 2: Tackling Sexual and Domestic Violence
<b>Specification:</b>	2.4 Emergency refuge accommodation that offers services to meet the needs of specific groups
<b>Amount (1 year):</b>	£840,000
<b>Delivery partners:</b> Ashiana Network, Solace Women's Aid, Nia project, Iranian & Kurdish Women's Rights Organisation (IKWRO)	
<p>London Specialist Refugee Network seeks to continue to provide a unique and innovative Pan-London service through specialist refuge accommodation and targeted support to high-risk women/children affected by domestic and sexual violence (DSV) with complex needs. The Network will provide specialist refuge, targeted support and outreach and second stage accommodation. The project works intensively with women to assess/address needs, improve safety/health/wellbeing enabling women to exit violent/abusive relationships/situations. The services comprise:</p> <ul style="list-style-type: none"> <li>- Programme of group-work/workshops to enhance health/wellbeing/living-skills/resilience</li> <li>- Resettlement programme to support independence/longer lasting outcomes</li> <li>- Outreach service supporting/enabling women to access alternative refuge accommodation/be supported in independent living</li> <li>- Training/awareness raising workshops for professionals to remove barriers/widen access</li> <li>- Housing advocacy securing/maintaining referral pathways with housing providers to secure alternative accommodation for women at risk and unable to access refuge</li> <li>- 38 specialist 24-hour refuge and second-stage accommodation bed spaces and package of intensive targeted support to enhance safety and remove barriers:</li> <li>- 6 (24-hour) bed spaces: Problematic substance use</li> <li>- 5 (24-hour) bed spaces: Sexually exploited women (including prostitution and trafficking)</li> <li>- 8 (24-hour) bed spaces: Women with mental health/problematic substance use</li> <li>- 7 second-stage bed spaces: Trafficked women</li> <li>- 6 bed spaces: Middle Eastern and North African women fleeing harmful practices including forced marriage</li> <li>- 6 bed spaces: South Asian, Turkish and Iranian women with NRPF experiencing DV/SV and harmful practices</li> </ul> <p>Within the existing 38 bed spaces, the project will allocate an additional 3 bed spaces for women with NRPF6, particularly for trafficked women and 2 bed spaces for women with mobility related disabilities.</p>	

Contact Details	Referrals
Shaminder Ubhi, Director <a href="mailto:shaminder@ashiana.org.uk">shaminder@ashiana.org.uk</a> <a href="mailto:info@ashiana.org.uk">info@ashiana.org.uk</a> 020 8539 0427 <a href="http://www.ashiana.org.uk">www.ashiana.org.uk</a>	Nia - 07590 712872 (24 hours); 0207 683 1270 <a href="mailto:info@niaendingviolence.org.uk">info@niaendingviolence.org.uk</a> The Emma Project: 07590 712872 (24 hours) Solace Women's Aid - 0207 328 9117 <a href="mailto:info@solacewomensaid.org">info@solacewomensaid.org</a> (The Amari Project): 020 3874 5027 <a href="mailto:amari@solacewomensaid.org">amari@solacewomensaid.org</a> IKWRO 07846 275 246 (Arabic/Kurdish)-24 Hours 07846 310 157 (Farsi/Dari/Turkish)-24 Hours 020 7920 6460- <a href="mailto:info@ikwro.org.uk">info@ikwro.org.uk</a>

<sup>6</sup> No recourse to public funds

Outcome	2017- 2018	
	Profile	Delivered
Number of new users	795	588
Numbers not returning to a perpetrator	37	40
Numbers with increased awareness of safety planning	195	169
Engagement with in-house and external specialist support and culturally specific provision, (such as drug and alcohol support, support with mental health, support to exit prostitution, harmful practices, immigration and NRPF	155	150
Numbers supported to successfully apply for indefinite leave to remain under the Destitution Domestic Violence (DDV) concession or refugee status under an asylum application	32	30
Numbers of women that demonstrate reduced harmful substance use	50	45
Number of women involved in prostitution and trafficking reporting increased awareness of options to exit prostitution and with personalised action plans	37	37
Numbers demonstrating an increased understanding of sexual and domestic violence/prostitution/trafficking as a form of violence against women	140	153
Number of users demonstrating an increased understanding and stabilisation in their mental health	73	66
Number of users with increased understanding of impact of mental health and substance misuse on their children	17	20
Service users moved on in a planned way	29	25
Service users with increased living skills	67	79
Service users with more stabilised immigration status	45	44
No of people prevented (where appropriate) from unnecessary refuge admission through support to alternative housing options that enable them to stay safe. Support provided to service users for whom specific refuge provision does not exist / scarce / do not wish to access (LGBT)	50	30
Number of referral pathways agreed with registered social landlords and other housing providers	6	7
Number of service users gaining/maintaining tenancies	33	37
Number of professionals with increased knowledge of sexual and domestic violence aimed at increasing clients' access to services	475	413
Removal of barriers in accessing services for people with the protected characteristics of the 2010 Equalities Act	85	117
Number of users with disabilities accessing the service	73	78
This commission attributes the under achievement of number of service users in the first year to the lack of move on opportunities which in turn mean they are unable to accommodate new women into the refuges. This figure also includes the number of professionals attending training and service users accessing outreach services such as risk assessments, support plans, safety planning and immigration support.		

Women's Resource Centre	
<b>Project name:</b>	The ASCENT project (Amplifying, Supporting, Capacity building, Engaging, Networking, Training)
<b>Priority:</b>	Priority 2: Tackling Sexual and Domestic Violence
<b>Specification:</b>	2.5 Support services to the sexual and domestic violence voluntary sector organisations
<b>Amount (1 year):</b>	£240,783
<b>Delivery partners:</b> RESPECT (perpetrators), Imkaan, Rights of Women, Against Violence and Abuse and Women and Girls Network	
<p>Ascent is part of the Pan London VAWG Consortium project and will specifically address the long term sustainability needs of the provision of services to those affected by sexual and domestic violence (S&amp;DV).</p> <p>It will improve the quality of such services across London, by providing a variety of services that includes sustainability, expert-led and accredited (assured) training, seminars and special events, best practice briefings, newsletters, and online 'sector conversations' for front-line staff from both voluntary and statutory services to improve service provision and ensure it meets the needs of service users. The Ascent project has a strong focus on borough spread as well as cross-priority work.</p> <p>Ascent will also draw on the wide and varied expertise of all its partners, and of those within the wider Pan London VAWG Consortium in order to meet the requirements of the Equality Act 2010. As a partnership, ASCENT will both model and promote the value of partnerships to service users, funders and commissioners.</p>	

Contact Details	Referrals
Ms Vivienne Hayes, CEO <a href="mailto:vivienne@wrc.org.uk">vivienne@wrc.org.uk</a> <b>020 7697 3451</b> Project Lead – Evelina Svensso United House, North Road, London, N7 9DP <a href="http://www.wrc.org.uk">www.wrc.org.uk</a>	<a href="http://www.imkaan.org.uk">www.imkaan.org.uk</a> <a href="http://www.respect.uk.net">www.respect.uk.net</a> <a href="http://www.avaproject.org.uk">www.avaproject.org.uk</a> <a href="http://www.wgn.org.uk">www.wgn.org.uk</a> <a href="http://www.rightsofwomen.org.uk">www.rightsofwomen.org.uk</a>

Outcome	2017- 2018	
	Profile	Delivered
Number of new organisations	309	339
Frontline services/organisations have an increased level of knowledge and ability to run services/organisations effectively and efficiently	70	141
Frontline services/organisations reporting increased ability to be more financially sound and efficient	40	38
Frontline services/organisations with an increased level of knowledge in areas such as financial management, governance, recruitment/workforce; ICT, premises management and income diversification	40	45
Frontline services/organisations report greater ability to work in partnership	100	120
Frontline services/organisations express interest in forming partnerships with other services/providers including LGBT and homelessness services	100	111
Frontline services/organisations able to collaborate with other services such as local authorities, health services, housing providers and homelessness services	40	39
Frontline organisations able to deliver improved services to meet their clients' needs and in line with relevant quality standards (deliver, monitor, evaluate and adapt)	150	170
Frontline services/organisations better able to monitor and evaluate impact of services	60	81
Frontline organisations/services with increased ability to meet their service users' needs	150	168
Borough officers, health professionals, social housing landlords , housing officers, homelessness/hostel staff and other key professionals more aware of key issues, services available and referral pathways.	20	31
Frontline services/organisations with increased ability to meet the three aims of the Equality Act 2010	120	114
Frontline organisations with increased diversification of boards of trustees	20	22

Asian Women's Resource Centre (AWRC)	
<b>Project name:</b>	Ascent Ending Harmful Practices project
<b>Priority:</b>	Priority 2: Tackling Sexual and Domestic Violence
<b>Specification:</b>	2.6 Specifically targeted services FGM, Honour based violence (HBV), forced marriage and other harmful practices
<b>Amount (1 year):</b>	£320,000
<b>Delivery partners:</b> Ashiana Network, Latin American Women's Rights Service, IKWRO, IMECE Women's Centre, Southall Black Sisters Trust, Women and Girls Network, FORWARD and Domestic Violence Intervention Project (DVIP)	
<p>The partnership will provide intensive support to women and girls from BMER communities, across London affected by Female Genital Mutilation (FGM), 'Honour' Based Violence (HBV), Forced Marriages (FM), and other harmful practices within the spectrum of domestic and sexual violence, annually.</p> <p>Activities will include: 1) 1:1 advice and information on rights and entitlements: 2) casework and advocacy support which will include accompanying women to report crimes of violence to the police and housing departments, as well as accompanying women to court and advocating their needs to social services 3) therapeutic support groups and a counselling provision to 66 women 4) raising awareness of the impact of HBV, FM and FGM within communities and other voluntary and statutory agencies (not only BMER communities) through delivering workshops, training and presentations and 5) specific work with young women through the delivery of workshops to support peer mentoring and youth advocacy.</p> <p>These activities aim to improve service users' safety, self-esteem, confidence and wellbeing, as well as improving understanding of rights and options and uptake of other services in the domains of criminal justice, health, housing and employment training.</p>	

Contact Details	Referrals
Sarbjit Ganger, Director <a href="mailto:sarbjit@asianwomencentre.org.uk">sarbjit@asianwomencentre.org.uk</a> <a href="mailto:info@asianwomencentre.org.uk">info@asianwomencentre.org.uk</a> 020 8961 6549 <a href="http://asianwomencentre.org.uk/">http://asianwomencentre.org.uk/</a>	Ascent: 0208 961 6549 0208 961 5701  <a href="mailto:referrals@asianwomencentre.org.uk">referrals@asianwomencentre.org.uk</a>

Outcome	2017- 2018	
	Profile	Delivered
Number of new users	623	586
Service users have improved self-esteem, confidence and emotional health and well being	472	491
Service users have improved mental health	56	153
Service users have a better understanding of the support options available to them and are more aware of their rights and entitlements	448	520
Service users have an increased ability to communicate their needs and views to service providers	189	369
Number of professionals with improved understanding of harmful practices and the barriers faced by BAMER women in accessing services	130	224
Service users report increased feelings of safety	472	478
Service users have an increased level of understanding regarding options available to help their decision making	472	489
Service users have enhanced coping strategies	291	385
Service users make changes to their living situations and exit violence	307	304
Service users have improved life skills to help them rebuild their lives and move to independence: service users attending ESOL classes	66	86
Service users have improved life skills to help them rebuild their lives and move to independence: service users attending ICT classes	66	69
Service users have improved life skills to help them rebuild their lives and move to independence: service users attending other employment skills workshops	66	66
Local authority officers are able to access support to wrap around existing support or make referrals into the service.	60	131
Referrals from IDVAs and sexual health clinics	40	63
Service users accessing other support	40	141

### Priority 3 Tackling Poverty Through Employment

Paddington Development Trust	
<b>Project name:</b>	Gold
<b>Priority:</b>	Priority 3 Tackling Poverty through Employment (ESF Match funded)
<b>Amount (2 years):</b>	£928,819
<b>Delivery partners:</b> PDT (Lead), Urban Partnership Group, Equi-vision, Get Set and Mind	
<b>Borough Delivery:</b> City of Westminster, Royal Borough of Kensington and Chelsea, Barnet, Harrow, Haringey, Hammersmith and Fulham	
<p>Gold provides access to employment for long-term unemployed and economically inactive residents through improving employability skills.</p> <p>The project management and delivery approach tackles poverty by helping the participants move towards, or into, work. Each individual will have his/her own needs and barriers, and they will provide a personalised support programme plan of learning and employment options that takes into account skills needed and for difficult health or social circumstances.</p> <p>Gold provides highly supportive IAG, support from specialist agencies, employer help through extra guidance, work placements, and employment offers. The project provides help with ESOL, employability and vocational skills, and other support to raise self-confidence and improve self-esteem. The project advisors track participants each step of the way from engagement through to sustained jobs.</p>	

Contact details	
Ola Badamosi, Head of Programmes <a href="mailto:ola@pdt.org.uk">ola@pdt.org.uk</a> 020 7266 8250	The Stowe Centre, 258 Harrow Road, London W2 5ES <a href="http://www.pdt.org.uk">www.pdt.org.uk</a>

Outcome	Profile	Delivered
Enrolments	426	339
Participants receiving 6+ hours of support (IAG, job search, mentoring, training)	347	293
Participants receiving 12+ hours of support (Homeless only)	27	14
Participants completing a work or volunteering placement	65	22
Further Education and Training	57	18
Participants in employment within 4 weeks of leaving the project	98	59
Participants in sustained employment for 26 weeks (6M)	43	17
Participants in employment within 4 weeks of leaving the project – Homeless	4	4
Participants in sustained employment for 26 weeks (6M) – Homeless	1	0

London Training and Employment Network	
<b>Project name:</b>	Steps into Work
<b>Priority:</b>	Priority 3 Tackling Poverty through Employment (ESF Match funded)
<b>Amount (2 years):</b>	£966,423
<b>Delivery partners:</b>	LTEN (Lead), Centrepont, HCT Group, Refugee Action Kingston (RAK), High Trees Community trust, Successful Mums, Skillsland Ltd and Storm Family Centre
<b>Borough Delivery:</b>	Wandsworth, Royal Borough of Kingston upon Thames, Merton, Sutton, Croydon, Lambeth
<p>Steps to Work project engages those living in the most deprived wards, with provision targeting residents who are furthest away from the labour market, particularly BAME communities, parents with long-term work limiting health conditions, lone parents, women and especially those facing barriers to work, homeless, disability or long-term health condition and those recovering from drug/alcohol misuse.</p> <p>The project provides an integrated package of support that is flexible and tailored to individual participant's needs, including information advice &amp; guidance, flexible employability and occupational skills training and wrap around support intervention to help residents address and overcome the barriers to move them into or nearer to the labour market.</p>	

Contact details	
Cynthia Hyman, Head of Operations <a href="mailto:cynthia@lten.org.uk">cynthia@lten.org.uk</a> 020 3841 6950	Unit 4 ST Marks Studio, 14 Chillingworth Road, London N7 8QJ <a href="http://www.lten.org.uk">www.lten.org.uk</a>

Outcome	Profile	Delivered
Enrolments	256	103
Participants receiving 6+ hours of support (IAG, job search, mentoring, training)	246	77
Participants receiving 12+ hours of support (Homeless only)	4	0
Participants completing a work or volunteering placement	21	7
Further Education and Training	18	5
Participants in employment within 4 weeks of leaving the project	26	2
Participants in sustained employment for 26 weeks (6M)	6	0
Participants in employment within 4 weeks of leaving the project – Homeless	5	0
Participants in sustained employment for 26 weeks (6M) – Homeless	3	0



MI ComputSolutions Incorporated	
<b>Project name:</b>	Community Life Change
<b>Priority: 3</b>	Priority 3 Tackling Poverty through Employment (ESF Match funded)
<b>Amount (2 years):</b>	£926,311
<b>Delivery partners:</b> MI COMPUTSolutions (Lead), Successful Mums, Royal Mencap, Resource Plus, Centre Point and Train 2 Work.	
<b>Borough Delivery:</b> Southwark, Lewisham, Bromley, Royal Borough of Greenwich, Bexley	
<p>Community Life Change targets unemployed and inactive residents with the aim of improving employability skills and helping participants into employment.</p> <p>They provide 1-to-1 individual advice and guidance, advisor support, employer led sector focused group workshop, job fairs, help into training, education, work or voluntary placements especially parents with long-term work limiting health conditions: people with mental health needs; members of ethnic groups with low labour market participation, women facing additional barriers to employment; people with drug/alcohol issues; and homeless people.</p> <p>The projects activities include Matrix standard diagnostic needs assessment and offers a drop In centre where participants can carry out their own job search under the guidance of a professional advisor, employer liaison and job brokerage to match participants to suitable vacancies, 30 hour work placement and signposting to relevant training, including English &amp; Maths, Vocational Skills, &amp; Sector Routeways.</p>	

Contact details	
Adekunle Okotore, Managing Director <a href="mailto:val@micomputsolutions.co.uk">val@micomputsolutions.co.uk</a> 020 7501 6450	The Queen, 47a Bellefields Road, Brixton. London SW9 9UH <a href="http://www.micomputsolutions.co.uk">www.micomputsolutions.co.uk</a>

Outcome	Profile	Delivered
Enrolments	255	132
Participants receiving 6+ hours of support (IAG, job search, mentoring, training)	240	126
Participants receiving 12+ hours of support (Homeless only)	16	4
Participants completing a work or volunteering placement	26	8
Further Education and Training	26	9
Participants in employment	54	20
Participants in sustained employment for 26 weeks (6M)	7	1
Participants in employment – Homeless	7	8
Participants in sustained employment for 26 weeks (6M) – Homeless	0	1

The Citizens Trust (Disability Times Trust – DTT)	
<b>Project name:</b>	Directions West London
<b>Priority:</b>	Priority 3 Tackling Poverty through Employment (ESF Match funded)
<b>Amount (2 years):</b>	£896,229
<b>Delivery partners:</b> Citizens Trust (Lead), ACDA, New Challenge and Action West London	
<b>Borough Delivery:</b> Hounslow, Ealing, Hillingdon, Brent, Richmond upon Thames	
<p>Directions West London is an integrated employment and pastoral support project providing a range of employment related and personal development support interventions.</p> <p>The project targets some of the most vulnerable residents across west London, in particular those who are economically inactive and the long-term unemployed. These include: women, older people, ethnic minorities, people with long-term work limiting health conditions/disabilities and lone parents. The project provides support and guidance with the aim to increase and improve the active participation of participant's in the labour market through the acquisition of personal and occupational skills.</p> <p>This will be achieved through the delivery of a multifaceted employment programme that provides robust ongoing assessments, vocational/employment specific training, pre-employment training, work experience, health workshops, personal and soft skills development, employer engagement, employment mentoring and in-work support.</p>	

Contact details	
Ian Whitehead, Trust Manager <a href="mailto:information@the-citizen.info">information@the-citizen.info</a> 020 8566 1206	1-2 Craven Road, Ealing, London W5 2UA <a href="http://www.thecitizenstrust.org.uk/">http://www.thecitizenstrust.org.uk/</a>

Outcome	Profile	Delivered
Enrolments	319	171
Participants receiving 6+ hours of support (IAG, job search, mentoring, training)	304	164
Participants receiving 12+ hours of support (Homeless only)	6	0
Participants completing a work or volunteering placement	20	5
Further Education and Training	38	27
Participants in employment	4	26
Participants in sustained employment for 26 weeks (6M)	7	1
Participants in employment – Homeless	1	4
Participants in sustained employment for 26 weeks (6M) – Homeless	0	0

Redbridge Council for Voluntary Service	
<b>Project name:</b>	Aim Higher
<b>Priority:</b>	Priority 3 Tackling Poverty through Employment (ESF Match funded)
<b>Amount (2 years):</b>	£983,871
<b>Delivery partners:</b> Redbridge CVS – Lead, Bromley by Bow Centre, HCT Group, St Giles Trust, Works Works Training Solutions, Faith Regen Foundation, LTEN, Osmani Trust & Volunteer Centre Hackney	
<b>Borough Delivery:</b> Enfield, City of London, Hackney, Islington, Tower Hamlets, Camden	
<p>Aim Higher engage, improve the employability, health, parenting, life skills and social inclusion of economically inactive and long term unemployed people from the following target groups: parents with long term work limiting health conditions, people with mental health needs, people from ethnic groups with low labour market participation rates, women facing barriers to employment, people recovering from drug and/or alcohol addiction or misuse and homelessness.</p> <p>Project activities include, initial diagnostic assessment, induction, action planning, individualised 1-1 information, advice and guidance for 6 hours+ and 12 hours+, access to health support e.g. weight management programmes, healthy eating, sustainable food growing programmes and mindfulness sessions, clubs e.g. IT, parenting groups, training in soft skills, vocational training functional skills, ESOL; work placements or volunteering and/or work trials, access to job brokerage, self-employment and enterprise support to progress participants into work.</p>	

Contact details	
Martyne Callender, Partnerships & Development Manager <a href="mailto:martyne@redbridgecvvs.net">martyne@redbridgecvvs.net</a> 020 3874 4129	103 Cranbrook Road, Ilford IG1 4PU <a href="http://www.redbridgecvvs.net/">www.redbridgecvvs.net/</a>

Outcome	Profile	Delivered
Enrolments	219	111
Participants receiving 6+ hours of support (IAG, job search, mentoring, training)	190	73
Participants receiving 12+ hours of support (Homeless only)	6	0
Participants completing a work or volunteering placement	20	4
Further Education and Training	11	3
Participants in employment	28	12
Participants in sustained employment for 26 weeks (6M)	3	1
Participants in employment – Homeless	0	0
Participants in sustained employment for 26 weeks (6M) – Homeless	0	0

Redbridge Council for Voluntary Service	
<b>Project name:</b>	Outreach East
<b>Priority:</b>	Priority 3 Tackling Poverty through Employment (ESF Match funded)
<b>Amount (2 years):</b>	£983,871
<b>Delivery partners:</b> Redbridge CVS(Lead), DABD, L&Q (East Thames), Ellingham, Harmony House and Hope 4 Havering)	
<b>Borough Delivery:</b> Barking and Dagenham, Havering, Newham, Redbridge, Waltham Forest	
<p>Outreach East improves the employability, health, parenting, social and financial inclusion and life skills of economically inactive and long term unemployed people from the following target resident groups: long term work limiting health conditions., mental health needs and ethnic groups with low labour market participation rate, women facing barriers to employment, homeless and people recovering from drug and/or alcohol addiction or misuse.</p> <p>Project activities include, initial diagnostic assessment, induction, action planning, personalised 1-1 information, advice and guidance for 6 hours+ and 12 hours+, access to free exercise classes, cognitive behavioural therapy, healthy eating, clubs (e.g. sewing and books) parenting groups, employability, ESOL, IT, soft, vocational, and functional skills, travel training, work placements or volunteering and/or work trials.</p> <p>Access to job brokerage, self-employment and enterprise support, working with employers to remove potentially discriminatory recruitment and in work practices to progress participants into sustainable, financially viable jobs.</p>	

Contact details	
Martyne Callender, Partnerships & Development Manager <a href="mailto:martyne@redbridgecvs.net">martyne@redbridgecvs.net</a> 020 3874 4129	103 Cranbrook Road, Ilford IG1 4PU <a href="http://www.redbridgecvs.net/">www.redbridgecvs.net/</a>

Outcome	Profile	Delivered
Enrolments	252	154
Participants receiving 6+ hours of support (IAG, job search, mentoring, training)	216	118
Participants receiving 12+ hours of support (Homeless only)	4	0
Participants completing a work or volunteering placement	37	15
Further Education and Training	17	6
Participants in employment	42	20
Participants in sustained employment for 26 weeks (6M)	8	3
Participants in employment – Homeless	1	0
Participants in sustained employment for 26 weeks (6M) – Homeless	0	0

# Grants Committee

## London Councils Grants Committee – Item no: 13 Pre-Audited Financial Results 2017/2018

**Report by:** Frank Smith      **Job title:** Director of Corporate Resources

**Date:** 11 July 2018

**Contact Officer:** Frank Smith

**Telephone:** 020 7934 9700      **Email:** frank.smith@londoncouncils.gov.uk

**Summary :** This report details the provisional pre-audited final accounts for London Councils Grants Committee for 2017/18. The summary figures are detailed in the box below:

<b>Revenue Account</b>	<b>Budget £000</b>	<b>Actual £000</b>	<b>Variance £000</b>
Expenditure	8,899	7,571	(1,328)
Income	(8,668)	(7,996)	672
Sub-Total	231	(425)	(656)
Net Transfer from Reserves <sup>1</sup>	(231)	(231)	-
Reduction in bad debt provision	-	-	-
Deficit/(Surplus) for the year <sup>2</sup>	-	(656)	(656)
<b>Position on reserves</b>	<b>General/Specific Reserves £000</b>	<b>Unusable Reserves £000</b>	<b>Total £000</b>
Audited as at 1 April 2017	2,018	(1,606)	412
Transfer (to)/from revenue	(231)	(107)	(338)
Surplus/(Deficit) for the Year	656	274	930
Provisional as at 31 March 2018	2,443	(1,439)	1,004

<sup>1</sup> Excludes transfers of £103,000 from the Pensions Reserve and £4,000 to the Accumulated Absences Reserve for the year in 'Actuals'.

<sup>2</sup> Excludes £274,000 Actuarial gain on Pension Fund for the year in 'Actuals'

**Recommendations:** London Councils Grants Committee is asked:

- To note the provisional pre-audited outturn position and the indicative surplus of £656,000 for 2017/18, the first year of the 2017-21 programme; and
  - To note the provisional level of reserves at paragraphs 18-20 and the financial outlook, as detailed in paragraphs 21-24 of this report.
-

## Pre-audited Accounts 2017/18

1. Following the abolition of the Audit Commission Act 1998, with effect from the 2015/16 financial year, London Councils is no longer obliged to produce an annual statutory account to a statutory deadline for each of its three funding streams, as the successor legislation, the Local Audit and Accountability Act 2014, does not apply to joint committees. However, under the London Councils Agreement (as amended), London Councils has on-going obligations to prepare and arrange for the independent audit of the three annual accounts, outside of any statute, and there is still a requirement to submit audited accounts under the Companies Act 2006 for London Councils Limited. As a result of these continuing obligations, the London Councils Audit Committee agreed in March 2015 that London Councils should continue to prepare three separate accounts under the existing Local Authority Accounting Code of Practice and that the accounts should be independently audited and presented to members broadly in accordance with the previous statutory timescale. Following recommendations by the Audit Committee, the Leaders' Committee appointed KPMG LLP as London Councils external auditor for a three year period commencing 1 April 2015. At its meeting in March 2018, the Audit Committee agreed to extend this appointment for a further year in accordance with the contract conditions to cover the 2018/19 financial year.
2. KPMG LLP will, therefore, audit the Committee's accounts for 2017/18 during July 2018 and present the accounts to the Audit Committee, along with the annual audit report, for approval on 27 September 2018. At its November 2018 meeting, the London Councils Executive will be asked to adopt the three audited accounts and the annual audit report, with the Grants Committee being asked to separately adopt the audited accounts for the Grants Committee at its November meeting. This report, therefore, details the provisional financial results prior to audit and provides commentary on the variances against the revised approved budgets for the year – in effect, the format is the same as the revenue forecast monitoring report presented to this Committee three times each financial year at the end of each quarter.

## Provisional Outturn 2017/18

3. Members approved the original budget for 2017/18 in November 2016, which was ratified by the Leaders' Committee shortly afterwards in December 2016. Table 1 below compares the provisional outturn figures for income and expenditure for 2017/18, the first year of the 2017-217 programme, against the approved budget for the year. The audited outturn figures for 2016/17 are also shown for comparative purposes.

**Table 1 – Provisional Outturn 2017/18 – Grants Committee**

<b>2016/17 Actual</b>		<b>2017/18 Revised Budget</b>	<b>2017/18 Actual</b>	<b>2017/18 Variance</b>	
<b>£000</b>	<b>Expenditure</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>
417	Employee Costs	423	419	(4)	(0.9)
26	Running Costs	18	24	6	33.3
185	Central Recharges	189	199	10	5.3
<b>628</b>	<b>Total Operating Expenditure</b>	<b>630</b>	<b>642</b>	<b>12</b>	<b>1.9</b>
7,458	Borough commissioned services	6,173	6,173	-	-
-	Borough commissioned services - PY	-	(119)	(119)	-
60	Membership fees to London Funders	60	60	-	-
-	ESF commissions	1,880	659	(1,221)	(64.9)
486	One-off payment to boroughs	156	156	-	-
<b>8,632</b>	<b>Total Expenditure</b>	<b>8,899</b>	<b>7,571</b>	<b>(1,328)</b>	<b>(14.9)</b>
	<b>Income</b>				
(8,022)	Borough contributions towards commissioned services	(7,173)	(7,084)	89	1.2
(555)	Borough contributions towards the administration of commissions	(495)	(495)	-	-
(63)	ESF Grant	(1,000)	(404)	596	59.6
(17)	Interest on Investments	-	(13)	(13)	-
(492)	Transfer from Reserves	(231)	(231)	-	-
<b>(9,149)</b>	<b>Total Income</b>	<b>(8,899)</b>	<b>(8,227)</b>	<b>672</b>	<b>7.6</b>
-	Increase/(Reduction) in bad debt provision	-	-	-	-
<b>(517)</b>	<b>Deficit/(Surplus)</b>	<b>-</b>	<b>(656)</b>	<b>(656)</b>	<b>-</b>

4. The provisional surplus of £656,000 compares to a forecast surplus of £755,000 at the month 9 stage of the year, as reported to this Committee in February 2018, a reduction of £99,000. As highlighted in the forecast monitoring reports to Committee during the course of the year, a distinction is made between the transactions relating to the borough funded S.48 commissioned services (priorities 1 and 2) and those in respect of the ESF/borough matched funded commissions (priority 3). The provisional surplus of £656,000 is split between the S.48 borough commissioned services and the ESF/borough funded commissions, as detailed in Table 2 below:



**Table 2 – Payments for Commissioned Services 2017/18**

	<b>S.48 borough</b>	<b>ESF/borough</b>	<b>Total</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>
Payments for commissioned services	6,173	659	6,832
Plus contribution to London Funders Group	60	-	60
Less return of 2016/17 liabilities	(119)	-	(119)
<b>Sub-Total</b>	<b>6,114</b>	<b>659</b>	<b>6,773</b>
Plus LC grants administration	487	155	642
Plus repayments to boroughs	-	156	156
<b>Sub-Total</b>	<b>6,601</b>	<b>970</b>	<b>7,571</b>
Less Borough subscriptions	(6,668)	(911)	(7,579)
Less ESF grants income	-	(404)	(404)
Less investment income	(13)	-	(13)
Less transfer from reserves	(75)	(156)	(231)
<b>Deficit/(Surplus) for the year</b>	<b>(155)</b>	<b>(501)</b>	<b>(656)</b>

5. For the S.48 borough funded services, a provisional breakeven position has been recorded in respect of the payments to providers of commissioned services. In addition, during the course of closing the 2016/17 accounts, liabilities of £754,577 relating to 25 outstanding payments due to commissions were set up. Payments of £635,565 have been released during 2017/18, with the residual £119,012 that has not been paid out being recycled through the revenue account and transferred back to S.48 reserves.
6. There is a provisional underspend of £23,000 in relation to the administration of the S.48 commissions, attributable to an underspend of £18,000 in respect of salary costs and an underspend of £5,000 for general running costs and central recharges. In addition, a sum of £13,000 from investment income has been received on Committee reserves.
7. For the S.48 ESF/borough matched funded commissions, the provisional surplus of £501,000 is attributable to the current ESF programme. The continued slippage for these commissions was reported to the Grants Committee in both November 2017 and March 2018. Performance has increased and improved over the last six months, so that payments to providers of £659,000 can now be recognised in the 2017/18 outturn figures. Due to the payment structure for ESF projects, higher levels of spend are recognised in the accounts towards the latter stages of projects, when outcomes (job entries and sustained jobs) can be verified. Similarly, a sum of £487,000 out of the £1 million boroughs contributions levied during 2017/18 can also be recognised as income in the provisional results for the year, along with £424,000 borough contributions treated as deferred income received during 2016/17. Administrative costs, estimated to be in the region of £155,000, have been incurred in respect of the new programme, for which ESF grant of £74,000 is expected to accrue in respect of

eligible expenditure. This is included within the overall ESF grant income due for the year of £404,000. From 2018/19 onwards, no further borough contributions will be levied toward the cost of the S.48 ESF/borough matched funded commissions. Residual expenditure in both 2018/19 and 2019/20 will be funded by provisional accumulated reserves of £1.92 million, as highlighted in Table 5 at paragraph 18 and through ESF grant accruing from eligible expenditure incurred.

8. In terms of grants administration on the combined commissions, total administration costs of £443,000, excluding central recharges and repayments to boroughs, on total spend of £6.892 million, excluding central recharges and repayments to boroughs, equates to 6.4%, which compares to a figure of 5.57% for 2016/17. For the S.48 borough funded commissions, administration costs of £344,000, excluding central recharges and the repayment to boroughs, on total provider spend of £6.173 million, excluding central recharges and repayments to boroughs, equates to 5.57%, compared to 4.74% for 2016/17. For the S.48 ESF commissions, administration costs of £99,000, excluding central recharges and the repayment to boroughs, have been incurred on total provider spend of £659,000, excluding central recharges and repayments to boroughs, equates to 15%. There is no comparator for 2016/17 as no provider expenditure was incurred in this particular year. The high proportion of administrative costs is attributed to further slippage in the overall programme and the corresponding accounting treatment, as highlighted in paragraph 7. Measures to reduce projected levels of administration costs in 2018/19 and 2019/20 include the recruitment of an ESF technical advisor and a reorganisation of the existing team to best support delivery of the programme and deliver efficiencies in terms of costs.

#### **Balance Sheet as at 31 March 2018**

9. The summarised provisional balance sheet position as at 31 March 2018 is shown in Table 4 below, compared to the position for 2016/17:

**Table 4 – Balance Sheet Comparison 2017/18 and 2016/17 (inclusive of IAS19).**

	<b>As at 31 March 2018 (£000)</b>	<b>As at 31 March 2017 (£000)</b>
Fixed Assets	-	-
Current Assets	2,996	3,197
Current Liabilities	(565)	(1,187)
Pension Fund Liability	(1,427)	(1,598)
Total Assets less Liabilities	<u>1,004</u>	<u>412</u>
Represented by:		
General Fund	2,443	2,017
Pension Fund	(1,427)	(1,598)
Accumulated Absences Fund	(12)	(7)
	<u>1,004</u>	<u>412</u>

10. The main features of the balance sheet as at 31 March 2018 are as follows:

- Current assets have decreased by £201,000 from £3.197 million to £2.996 million, which is attributable to a decrease of £732,000 in cash balances and an increase of £531,000 in debtors. The rise in debtors is due to increases of £252,000 in respect of ESF match funded grant, £179,000 in respect of advance payments to ESF commissions, £96,000 in respect of unpaid borough subscriptions to the Grants Committee and residual variances of £4,000;
- Current liabilities have decreased by £622,000 from £1.187 million to £565,000, which is attributable to a decrease of £755,000 in respect of amounts owed to S.48 borough commissioned services offset by increases of £89,000 in respect of deferred funding for the ESF grant match funded programme, £34,000 in respect of payments to ESF commissions and residual variances of £10,000;
- The pension fund liability has reduced by £171,000 from £1.598 million to £1.427 million; the accumulated absence reserve has increased from £8,000 to £12,000; and
- The above movements have resulted in an overall increase in the level of reserves to a £1.004 million credit balance as at 31 March 2018, inclusive of the IAS19 deficit which is explored from paragraph 11 onwards and the accumulated absence reserve.

## **Effect of IAS19 (formerly FRS17)**

11. International Accounting Standard 19 (IAS19), Employee Benefits (formerly Financial Reporting Standard 17, Retirement Benefits or FRS17), is an international accounting standard that all authorities administering pensions funds must follow. This includes London Councils through its Admitted Body status as part of the Local Government Pension Scheme (LGPS) administered by the London Pensions Fund Authority (LPFA).
12. IAS19 requires an organisation to account for retirement benefits when it is committed to give them, even if the actual giving will be many years to come and is, therefore, a better reflection of the obligations of the employer to fund pensions promises to employees. It requires employers to disclose the total value of all pension payments that have accumulated (including deferred pensions) at 31 March each year.
13. This value is made up of:
  - The total cost of the pensions that are being paid out to former employees who have retired; and
  - The total sum of the pension entitlements earned to date for current employees – even though it may be many years before the people concerned actually retire and begin drawing their pension.
14. IAS19 also requires London Councils to show all investments (assets) of the Pension Fund at their market value, as they happen to be at the 31 March each year. In reality, the value of such investments fluctuates in value on a day-to-day basis but this is ignored for the purpose of the accounting standard. Setting side by side the value of all future pension payments and the snapshot value of investments as at the 31 March, results in either an overall deficit or surplus for the Pension Fund. This is called the IAS19 deficit or surplus.
15. London Councils has to obtain an IAS19 valuation report as at 31 March each year in order to make this required disclosure. This is done through the actuaries of the LPFA fund, Barnett Waddingham. The effect of the standard was reflected in London Councils' accounts for the first time for the 2003/04 financial year and is apportioned across London Councils' three functions – this Committee, the Transport and Environment Committee (TEC) and the London Councils Joint Committee (JC) functions, in proportion to the actual employers

pensions contributions paid in respect of staff undertaking each of the three functions. IAS19 has no effect on the net position of income and expenditure for the year. However, as detailed in paragraph 10 above, the IAS19 deficit or surplus needs to be reflected in the annual balance sheet. For London Councils Grants Committee, the Pension Fund deficit as at 31 March 2017 was £1.598 million. The deficit on the Pension Fund as at 31 March 2018, as determined from the latest valuation undertaken by the actuary, is £1.427 million, a reduction of £171,000.

16. The reason for this decrease in the pensions deficit is due to a marginal return across all asset classes, including equities, offset by an increase in the defined benefit obligation as a result of a reduction in the discount rate (which is based on corporate bond yields) used in the calculation of the obligation.
17. Table 4 clearly demonstrates, therefore, that the Committee's balances are notionally reduced by £1.427 million as a result of the requirement to fully disclose the pension fund deficit on the balance sheet. However, recent and future reviews of the employers pension contribution rate is intended, over time, to assist in reducing the overall deficit and the Committee should, therefore, not view general balances as being a first call on funding the IAS19 pensions deficit. London Councils External Auditors (KPMG) will also test the assumptions made by the actuary in arriving at this valuation in the course of their external audit during July/August.

### **Committee Reserves**

18. The pre-audited position on the Committee's overall reserves, as at 31 March 2018, is detailed in Table 5 below:

**Table 5 – Grants Committee reserves as at 31 March 2018**

	<b>General Reserve (£000)</b>	<b>Pension Fund (£000)</b>	<b>Accumulated Absences Reserve (£000)</b>	<b>Total (£000)</b>
<b>Balance at 1 April 2017</b>	<b>2,018</b>	<b>(1,598)</b>	<b>(8)</b>	<b>412</b>
Transfer (to)/from Revenue Account	(231)	(103)	(4)	(338)
Movement on Pension Fund	-	274	-	274
(Deficit)/Surplus for Year	656	-	-	656
<b>Balance at 31 March 2018</b>	<b>2,443</b>	<b>(1,427)</b>	<b>(12)</b>	<b>1,004</b>
Slippage of ESF commitments into 2018/19 and 2019/20	(1,920)	-	-	(1,920)
<b>Residual Balance</b>	<b>523</b>	<b>(1,427)</b>	<b>(12)</b>	<b>(916)</b>

19. The above table indicates that the Committee is projected to have provisional unaudited general reserves of £2.443 million at the end of March 2018.

20. A sum of £523,000 relates to the £6.668 million S.48 borough funded commissions and equates to 7.84% of budgeted expenditure. This figure exceeds the desirable benchmark of £250,000, or 3.75%, established by the Grants Executive Committee in September 2013. A sum of £1.920 million relates to the ESF/borough funded commissions and includes levies collected from boroughs over the original three-year life of the programme between 2015/16 and 2017/18. No further contributions will be levied from boroughs, so a combination of accumulated reserves and ESF grant income will fund the residual programme through to the projected end date of June 2019.

## **Conclusions**

21. This report outlines the provisional outturn position for 2017/18, the first year of the 2017-21 programme of commissions. The provisional surplus of £656,000 has been analysed between those transactions relating to the boroughs S.48 commissioned services and those relating the ESF/boroughs funded programme. Provisional S.48 reserves of £523,000 remain and accumulated ESF reserves of £1.92 million relating to the current ESF programme are expected to be applied during the course of the current financial year and 2019/20.

22. The £99,000 reduction in the provisional surplus of £656,000, compared to the £755,000 surplus forecast at Month 9 is broadly attributable to:

- a reduction in ESF borough contributions of £512,000 and ESF grant income of £261,000 attributable to the year, offset by:
- a reduction in ESF payments to providers attributable to the year of £551,000;
- a sum of £119,000 relates to the return of 2016/17 liabilities to revenue; plus
- there is additional interest on reserves of £3,000.

23. On the basis of an on-going £6.668 million S.48 commissioning budget, estimated reserves of £523,000, equating to 7.84% of the total budget, is above the established Committee benchmark of £250,000 or 3.75%. The Committee is be given options as to how to manage reserves in excess of the benchmark during the budget setting process for 2019/20 onwards in the autumn.

24. The audit of these accounts by the external auditors, KPMG LLP, will take place during the summer, with the outcome reported to the Audit Committee in September 2018. The audited accounts will be presented to this Committee in November for formal adoption as part of the 2018/19 half-year budget monitoring report.

## **Recommendations**

25. The Committee is asked:

- to note the provisional pre-audited outturn position and the indicative surplus of £656,000 for 2017/18, the first year of the 2017-21 programme; and
- to note the provisional level of reserves at paragraphs 18-20 and the financial outlook, as detailed in paragraphs 21-24 of this report.

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## **Financial Implications for London Councils**

Financial implications are included in the main part of the report.

## **Legal Implications for London Councils**

None

## **Equalities Implications for London Councils**

None

## **Background Papers**

GC Budget File 2017/18;  
GC Final Accounts File 2017/18.  
GC Revenue Forecast File 2017/18

