

# Young People's Education and Skills Operational Sub-Group

## AGENDA

**Chair:** Andy Johnson      **Job title:** Progression & Pathways Manager, London Borough of Enfield

**Date:** 26 January 2018      **Time:** 10.00 – 12.00

**Venue:** London Councils, meeting room 1

**Telephone:** 020 7934 9779      **Email:** [Anna-maria.volpicelli@londoncouncils.gov.uk](mailto:Anna-maria.volpicelli@londoncouncils.gov.uk)

Item 1	Welcome, introductions and apologies  - Nomination of Vice Chair	AJ
Item 2	Notes of the last meeting and matters arising <i>(paper - for agreement)</i>	AJ
Item 3	T Level consultation – draft response <i>(paper – for discussion and agreement)</i>	POB
Item 4	Annual Statement of Priorities – first draft <i>(paper – for discussion and agreement)</i>	
Item 5	Sub-regional feedback <i>(discussion item)</i>	All
Item 6	Work plan monitoring – Policy update <i>(paper - for discussion)</i>  – Participation, NEET and activity not known <i>(paper – for discussion)</i>  – ESF Update <i>(verbal update – for information)</i>  – London Ambitions <i>(verbal update – for information)</i>	HB  POB  POB  YB
Item 7	Board agenda <i>(paper (to be tabled) – for agreement)</i>	All
Item 8	Any Other Business	All

**Date of next meeting:** Quarterly schedule to be announced

Blank Page

## Notes

# Young People's Education and Skills Operational Sub-Group

<b>Date</b>	13 October 2017	<b>Venue</b>	London Councils
<b>Meeting Chair</b>	Andy Johnson		
<b>Contact Officer</b>	Hannah Barker		
<b>Telephone</b>	020 7934 9524	<b>Email</b>	<a href="mailto:hannah.barker@londoncouncils.gov.uk">hannah.barker@londoncouncils.gov.uk</a>

---

### Present

Andy Johnson	London Borough of Enfield – Vice-Chair
Sheila Weeden	London Borough of Newham (North & East London)
Noel Tierney	London Borough of Wandsworth
Sean Hawkins	Education and Skills Funding Agency
Ann Mason	Achieving for Children – Kingston & Richmond (South West London)
David Scott	London Borough of Hounslow
Yolande Burgess	London Councils

### Officers

Peter O'Brien	London Councils Young People's Education and Skills Team
Hannah Barker	London Councils Principal Policy & Project Officer, Children's Services

### Apologies

Debi Christie	London Borough of Bromley (South East London) Chair
Trevor Cook	London Borough of Havering (North & East London)
John Galligan	London Borough of Brent (West London)
Eamonn Gilbert	Achieving for Children – Kingston & Richmond (South West London)
Daisy Greenaway	Greater London Authority
Tony Haines	Education and Skills Funding Agency

---

## 1 Welcome, Introductions and apologies

- 1.1 The Chair invited attendees to introduce themselves and noted the apologies for absence.

## 2 Notes of the last meeting and matters arising

- 2.1 The notes of the previous meeting were approved and all actions had been completed.

### **3 Annual Statement of Priorities**

- 3.1 Peter O'Brien talked to the paper circulated prior to the meeting, setting out a draft framework for the Annual Statement of Priorities.
- 3.2 OSG members discussed the impact of devolution of the Adult Education Budget on 16-18 education and skills. It was confirmed that London Councils will continue lobbying for devolution of the 16-18 skills budget.
- 3.3 The group also discussed the reduction in revenue funding for 18 year olds in full time education or training, highlighting that it might be a good time to re-energise the lobby around increasing this revenue funding to provide greater flexibility in the system, especially in the context of the proposal for a transition year for some students.
- 3.4 The group also discussed the importance of careers education and the challenge of teacher and lecturer recruitment and the demographic profile of senior school leaders. It was agreed that the section on 'quality learning' would include reference to teacher and lecturer recruitment and retention.
- 3.5 Peter O'Brien sought the group's opinion on whether the gaps in access and participation relating to disadvantaged young people and those with Special Educational Needs and Disabilities (SEND) should be presented on a borough level basis. It was suggested that published data is presented for clusters of boroughs, but that boroughs can have access to borough-level data for their own purposes. The point was made that the borough-level data is skewed by the fact that special schools are often concentrated in certain areas of London.
- 3.6 OSG members agreed to circulate the framework to their clusters inviting feedback.

**Action 248: OSG members to collect feedback from clusters on the Annual Statement of Priorities framework and send to Peter O'Brien by 30th October. Comments from OSG members and other 14-19 Leads to be fed into first draft to take to Board.**

### **4 Do The Maths**

- 4.1 Hannah Barker talked to a paper on Do The Maths, London Councils annual publication on school places planning and capital funding for schools. Hannah talked specifically on the recommendations relating to the sections on SEND and Further Education (FE).
- 4.2 Sheila Weeden mentioned that Newham produces a 16-18 places planning document. It was suggested that London Councils works with Newham next year to focus in on one area's planning methodology.
- 4.3 It was highlighted that it will be important to look at the take up of apprenticeships going forward and how this affects destinations post-16. GCSE changes are also likely to affect this.
- 4.4 Ann Mason mentioned students who wanted to start school part way through year 11, and Sheila Weeden mentioned a 'late arrivals' protocol that Newham has.
- 4.5 Yolande Burgess congratulated Hannah on her work on Do The Maths.

**Action 249: Sheila Weeden to send Newham's 16-18 places planning document to London Councils to circulate to OSG members**

**Action 250: Sheila Weeden to send details of Newham's 'late arrivals' programme to Ann Mason**

**Action 251: OSG members to collect feedback from clusters on the FE and SEND sections of Do The Maths, including gathering recommendations of data that**

would strengthen the FE section in 2019/20 and send to Hannah Barker by 30<sup>th</sup> November

## 5 Sub-regional feedback

5.1 OSG members updated the group on issues and developments in their sub-regions.

**Action 252: Discuss Newham's 16-19 safeguarding board with Mary Vine-Morris at AoC in case this can be replicated elsewhere**

## 6 Work plan monitoring

### Policy Update:

6.1 Hannah Barker talked to a paper that had been circulated with the agenda, detailing policy changes and Select Committee inquiries since the last OSG.

### Participation, NEET and activity not known:

6.2 The meeting received the latest report on the levels of participation, NEET and activity not known in London. OSG members agreed that a recommendation be taken to Board that the report should focus on the NEET scorecard, broken down by borough, going forward.

6.3 Peter O'Brien suggested that the gaps in participation for certain groups could be presented in more detail in the report instead.

### ESF Update:

6.4 Peter O'Brien reported that three Information Exchange Events had taken place, with some poor attendance and poor levels of response to the feedback survey. The Strategic Technical Advisory Group have decided not to run any further large events, but are planning a workshop on the effectiveness of targeted mental health programmes next month.

### London Ambitions:

6.5 Yolande Burgess talked through the progress of London Ambitions. London Councils is working with National Foundation for Educational Research on a piece of qualitative research relating to London Ambitions, which is due to be published on the opening day of Skills London.

6.6 Work experience month starts next Monday and London Councils has planned a Twitter campaign advertising the benefits of work experience and promoting London Ambitions. The team is also attending the Skills London events on 24<sup>th</sup> and 25<sup>th</sup> November.

6.7 Sheila Weeden asked whether there is any more information that could be given to London Ambitions ambassadors to help them to promote its key principles.

6.8 Ann Mason mentioned an email that she had received, specifying that local authorities could not access the London Ambitions portal.

**Action 253: Yolande Burgess to collate information to be sent to London Ambitions ambassadors**

**Action 254: Ann Mason to forward email about LAs accessing London Ambitions portal to Yolande Burgess to check and follow up if necessary**

**Action 255: Results of research undertaken by NFER on London Ambitions to be circulated to OSG members once published.**

**House of Lords Select Committee on Economic Affairs: The economics of higher education, further education and vocational training – London**

- 6.9 Yolande Burgess talked to the paper circulated with the agenda, outlining London Councils' response to the Select Committee's inquiry. The response reiterated the call for devolution of 16-18 skills, highlighted the issues raised in Do The Maths and called for greater data transparency.

**7 AOB**

- 7.1 Sheila Weedon asked about current task and finish groups. Yolande Burgess reported that a group on changes to performance measures has concluded, and discussions are ongoing about reactivating the group on labour market intelligence.
- 7.2 Yolande Burgess highlighted that the next version of the Higher Education Journey would be published on 6<sup>th</sup> December. The key theme for this version is social mobility.

**Chair and Vice Chair nominations**

- 7.3 Debi Christie has resigned from OSG due to an increasing number of commitments in her role at Bromley. Yolande Burgess highlighted the good work that Debi had done as part of the OSG.
- 7.4 Andy Johnson was nominated as Chair, which was supported by OSG members.

**Action 256: Members to nominate / self-nominate an OSG Vice Chair via email**

**Next meeting:** Friday 26 January 2017, 10.00 – 12.00, London Councils, SE1 0AL

### Action Points from Operational Sub-group 2017-18

Action Point No.	Meeting Date	Action Point Description	Owner(s) - lead in bold	Review Date	Actions Taken	Open / Closed
248	13.10.17	OSG members to collect feedback from clusters on the Annual Statement of Priorities framework and send to Peter O'Brien by 30th October. Comments from OSG members and other 14-19 Leads to be fed into first draft to take to Board.	<b>All / POB</b>	26.01.18	Deadline passed	Closed
249	13.10.17	Sheila Weedon to send Newham's 16-18 places planning document to London Councils to circulate to OSG members	<b>SW / HB</b>	26.01.18	Circulated as attachment with papers for 26.1.18 meeting	Closed
250	13.10.17	Sheila Weedon to send details of Newham's 'late arrivals' programme to Ann Mason	<b>SW</b>	26.01.18	Actioned 17.1.18	Closed
251	13.10.17	OSG members to collect feedback from clusters on the FE and SEND sections of Do The Maths, including gathering recommendations of data that would strengthen the FE section in 2019/20 and send to HB by 30th November	<b>All</b>	26.01.18	No comments received; deadline extended to January 2018	Closed
252	13.10.17	Discuss Newham's approach to Safeguarding (following Prevent work) and possible cascading of the approach with Mary Vine-Morris AoC	<b>YB</b>	26.01.18	Verbal update 26.1.18	Closed
253	13.10.17	Yolande Burgess to collate information to be sent to London Ambitions ambassadors	<b>YB</b>	26.01.18		Open
254	13.10.17	Ann Mason to forward email about LAs accessing London Ambitions portal to Yolande Burgess to check and follow up if necessary	<b>AM / YB</b>	26.01.18	Actioned by AM 13.10.17	Closed
255	13.10.17	Results of research undertaken by NFER on London Ambitions to be circulated to OSG members once published	<b>YB</b>	26.01.18	Circulated post meeting note of 5.12.17	Closed
256	13.10.17	Members to nominate / self-nominate an OSG Vice Chair via email	<b>All</b>	26.01.18		Open

Blank Page