

## Decision Tree for CRB checks

### Definitions

#### 1. What kind of work is included?

- Paid employment
- Volunteering

#### 2. Which groups are affected?

**Children** – a young person under the age of 18, (or 16 if in employment).

**Vulnerable Adults** – defined as:

- 18 years or over **and** who
- is living in residential accommodation, residential special school or sheltered housing
- is receiving domiciliary care in their own home
- is receiving any form of healthcare
- is detained in lawful custody
- is under supervision of the probation services
- is receiving a welfare service to help them conduct their affairs
- is receiving a service or participating in an activity for people who have particular needs because of their age or disability
- is an expectant or nursing mother in residential care
- is receiving direct payments from a local authority or health and social care trust

#### 3. Regulated activity

Any work (paid or unpaid) which involves contact with children or vulnerable adults on a **frequent** or **intensive** basis.

Includes, but is not limited to, any of the following:

- Teaching, training/instruction, care or supervision of children, or wholly or mainly to vulnerable adults
- Providing advice and guidance to children, or wholly or mainly to vulnerable adults
- Any form of healthcare treatment/therapy
- Driving a vehicle that is being used for the specific purpose of conveying children or vulnerable adults
- Fostering
- Work in a **specified place**:
  - Schools
  - Childcare premises
  - Residential homes for children in care
  - Children's hospitals, centres or detention centres
  - Adult care homes
  - Further Education institutions that are wholly or mainly for the provision of full time education for under 18s
- **Specified positions**:
  - School governors

- Member\* of local authority who discharges any of that authority's education or social services functions
- Member\* of an executive of a local authority that discharges any of that authority's education or social services functions
- Member\* of a committee or sub-committee of a local authority that discharges any of that authority's education or social services functions
- Chief executives and directors of children's or adult social services
- Anyone who establishes or maintains a ContactPoint database or exercises functions in relation to the management or control of one

\*This does not mean elected member, but an individual occupying this role

#### **4. Controlled activity**

Ancillary activity which provides the opportunity for frequent or intensive contact with children or vulnerable adults in certain settings, **or** the opportunity to have frequent or intensive access to health or social services records about children or vulnerable adults, or educational records for children. Controlled activity also includes the day-to-day management and supervision of staff carrying out controlled activity.

Applies only to:

- Frequent or intensive activity that is ancillary to healthcare in hospitals, domiciliary care or primary care
- Frequent or intensive ancillary activity in adult social care settings and Further Education settings
- People who have access to records as described above

#### **5. Frequent**

- Once a week or more

#### **6. Intensive**

- On four days or more in a single month (consecutively or otherwise) or overnight

