**Minutes of the London Health and Safety Forum**

**Date of Meeting: Tuesday 3 March 2015**

**Time:** 10:00 to 12.00

**Held at**: London Councils Offices – Southwark

**Room**: Meeting Room (2)

**Minutes**: Sue Emery

**Present were:**

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| Oliver Sanandres (OS) Chair | City of London |
| Sue Emery (SE) | Ealing |
| Lynne Thorburn (LP) | Hackney |
| Garry Saunders (GS) | Hackney Homes |
| Fabrice Terrochaire (FT) | Haringey |
| Peter Dempsey (PD) | Westminster |
| Clyde Jackett (CJ) | Capita representing |
| Edward Braisher (EB) | Camden |
| Ann Whalley (AW) | Waltham Forest |
| Patricia Hook (PH) | Bromley |
| Seaton Akojenu | Havering & Newham |
| Ruth Sleigh | HSE Lead Inspector |

**Apologies**

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| Justin Tyas (JT) Deputy Chair | City of London |

| **Agenda Item** | **Details and/or action agreed** | **Action for and date** |
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| **(1)** | **Open Meeting**  OS Chaired the meeting and welcomed everyone.  Introductions made and apologies were noted.  GS queried confidentiality with regard to CJ working for Capita, OS will look into this issue.  OS explained Graham Courtney had left Ealing Council, and if the group agreed he and JT would continue as Co-Chairs.  OS thanked GC for his work as Co-Chair.  SE volunteered to take minutes (as best she could!) | **OS and JT**  **OS** |
| **(2)** | **Minutes of Previous Meeting**  None were on the website, so could not be reviewed.  OS to look into this. | **OS** |
| **(3)** | **Matters Arising**  None at present. |  |
| **(4) and (5)** | **Updates from the Public Administration & Education Unit**  Ruth Sleigh, HSE Lead Inspector attended. RS explained in future the current Principal Inspector is Margaret Pretty and either MP or Anne Glore would attend these meetings.  **Overview**:  RS gave an overview of the changes in HSE and the new CE Richard Judge and his plans for the future of the HSE:  1. Sensible risk agenda, proportionate approach  2. Continue to recover the costs of regulation from those who don't manage risks adequately  3. Protect and strengthen HSEs regulatory capability  **Local Authorities:**  LAs are deemed low risk, but HSE still interested in:  Highways, construction, FM, pest control, crowded public spaces, waste and recycling.  RS spoke about the recent prosecution in the Lake District relating to two fatalities in waste and recycling and reversing vehicles.  Many LAs in London have already been inspected by HSE Inspectors with regard to waste and recycling. The HSE has compiled a report – RS will send the link to OS to circulate.  **CDM:**  6 April 2015 the new regulations come into force with a transitional period till October 2015.  Principal Designer role replaces CDMC is main change. Competency has more of an emphasis and domestic clients now fall within the regulations.  RS offered her assistance for any questions the Group have.  **Work on highways:**  WISH24, litter picking guidance for the waste sector has been drafted and 60 responses from LAs.  RS will share as soon as it is published.  **Care Standards:**  HSE and the CQC working together. The CQC are now set up to do more H&S related work, as the HSE no longer has the resources to be so involved.  Care related health and safety at work related issues should now be investigated by CQC.  All RIDDOR reports will continue to be through HSE but then directed to the CQC as applicable.  Concerns by members were raised about two investigators by two separate enforcing bodies - HSE and CQC and possible inconsistency.  RS explained about a recent prosecution in a private care home for respite where a fully mobile but prone to falling patient, fell over exposed pipe work and was trapped between the wardrobe and pipes. No risk assessment was in place.  **Education:**  Low risk, but biggest number of queries received at the HSE.  Effective leadership and sensible risk management is key  Asbestos is the biggest issue HSE get contacted about.  **HSE Planning:**  Planning for 2015-18 at present – a three year plan for Public Administration and Education. It is in draft at present, but will focus on:  1. Ill health, key areas being violence and aggression and work related stress in LAs. The Management Standards may be reviewed and repackaged.  2. Leadership competence in health and safety - management and capability.  3. Communication strategy with LAs schools and higher and further education  4. CDM 2015.  5. Litter picking, waste and recycling, mowers on slopes, highways work etc.  **Sensible Risk Management Events:**  Ruth wants to work with LAs in the region, and tabled hand-outs from Leeds City Council as an example.  OS said he is happy to host and wants the Group to feed in ideas of topics and key areas. Those present were happy to work on this.  GS suggested a template for the agenda and promotional material to encourage senior management buy-in. RS agreed to do this and send links to OS.  It was agreed this would be an agenda item at next meeting on 9 June 2015, but ideas needed to be sent in beforehand so we could discuss them.  IOSH Public Services Group could fund the lunch.  OS thanked RS for useful presentation | **RS**  **RS**  **RS**  **OS**  **All**  **RS** |
| (6) | **National forum feedback**  OS explained RS had covered this item. |  |
| (7) | **AOB**   * Lead Presentation – LiPSA – they want to come back to present. It was decided as they only cam last year we would not request their present just yet. OS will contact them. * Essex County Council case - actions of two life guards where women nearly drowned discussed and the impact regarding contractors etc. Also discussed conflict of interest when HSE transfer a RIDDOR to the LA for swimming pools and leisure centres owned by LAs but run by contractors. Possible future agenda item? * AW asked the Group about traded services for schools. FT suggested she speak to David Garrioch who has great knowledge about this. * AW asked the Group about record keeping in relation to asbestos exposure, following their recent prosecution. | **OS**  **OS** |
| (10) | **Date of Next Meeting**   * 9 June 2015 (10am-12.30)   **Future meetings:**   * 8 September 2015 (10am-12.30) * 1 December 2015 (10am-12.30) | All meetings are held at London Councils Offices, 591/2 Southwark Street, London, SE1 0AL |