

Young People's Education and Skills: Apprenticeship Sub-Group

AGENDA

Chair:	Andy Scott	Job title:	Service Head for Economic Development
Date:	3 December 2013	Time:	10am – 12.30
Venue:	London Councils, meeting room 5		
Officer:	Helen Crumley	Email:	Helen.crumley@londoncouncils.gov.uk

Item 1.	Welcome, introductions and apologies	AS
Item 2.	Notes of the last meeting and matters arising <i>(for agreement)</i>	AS
Item 3.	Update from sub-group members (to be emailed in)	All
Item 4.	Procurement	All

Presentations from selected boroughs on key themes Workshop sessions on:

- Facilitation – e.g. Skills Match and similar programmes in other boroughs
- Higher level engagement
- Follow up and monitoring

Item 5.	GLA presentation	Forogh Rahmani Kelly McMorran-Barnard
Item 6.	Any Other Business	All

Date of Next Meeting: Tuesday 4th March 2014, 10-12 noon, London Councils, Room 5

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Young People's Education and Skills (YPES)

Local Authority Apprenticeship Sub-Group

Date	10 September 2013	Venue	London Councils
Meeting Chair	Andy Scott, Service Head for Economic Development		
Contact Officer:	Helen Crumley		
Telephone:	020 7934 9742	Email:	Helen.crumley@londoncouncils.gov.uk

Attendance:

Members:

Albena Karameros	London Borough of Islington
Aelswith Frayne	London Borough of Tower Hamlets
Amy Jeffrey	London Borough of Lewisham
Andy Scott (Chair)	London Borough of Tower Hamlets
Angela Gill	National Apprenticeship Service
Dianna Neal	London Councils
Jo Clemente	London Borough of Enfield
Jo Margrie	Hackney Learning Trust
Joyceline Hogan	London Borough of Enfield
Maria Thompson	Havering FE College
Mary Vine-Morris	London Councils
Mick Hadgraft	TUC
Nina Scuffil	London Borough of Camden
Rachel Dowse	London Borough of Barking & Dagenham
Sarah Sargent	London Borough of Wandsworth
Vanita Nicholls	London Borough of Ealing

Officers

Anna Dent	London Councils
Helen Crumley	London Councils

Apologies

Ashley McCaul	London Work-based Learning Alliance
Chris Cox	Royal Borough of Kingston
Denise Atkinson	London Borough of Lewisham
Fred Titterington	CITB/Cskills
Nicola Mayell	London Work-based Learning Alliance
Tessa Staniforth	Transport for London
Vic Farlie	London Work-based Learning Alliance

1 Welcome Introductions and apologies

1.1 AS welcomed members to the meeting. Apologies for absence were noted.

2 Notes of the last meeting and matters arising

2.1 The notes of the last meeting were agreed.

2.2 **Action point 2a** - was agreed that other boroughs would be invited as and when appropriate to individual meetings.

- 2.3 **Action point 2b** - was agreed that Helen Crumley would set up a pre-meet between the Chair and London Councils to discuss the next meetings theme of procurement. This meeting will take place on Tuesday 5 November.

3 Update from sub-group members

- 3.1 Havering FE College
- 3.2 Level 3 Surveying, run by college – all apprenticeships achieved. Still some work to do with the planning and building control apprenticeships.
- 3.3 LB Islington
They have a new apprenticeship co-ordinator vacancy in the borough.
34 apprenticeships completed by September 2013, and the internal scheme recently held a celebratory event.
Other work involves following up on the 55 pledges made at the Ready 2 Work event and working with current engaged employers, such as K&M Painting.
- 3.4 LB Enfield
Working with a number of partners including:
- SME (24 apprenticeship starts last year with subsidy)
 - Supply chain pitch – looking for current Level 2 businesses to work with them to provide Level 3
 - Care to Work – moving from traineeships onto apprenticeships
- As an employer the borough has 80 current apprenticeships and expanding.
- 3.5 LB Lewisham
At present the borough apprenticeships (both internal and with external contractors) stand at 65.
Recruitment is starting in October with an expectation of 25 more external starts and working to move Level 3 apprentices onto Level 4.
- 3.6 Hackney Learning Trust
The borough is working with schools to promote apprenticeships as an option.
Action: any sub-group members with experience of working with teacher groups please let Jo Margrie know.
- 3.7 LB Wandsworth
Their provision has been sub-contracted and will be becoming their own training provider. Currently struggling with numbers (only around 6/7 starts) and a recent telemarketing exercise has not been very successful.
Action: advice from group requested on how, with budget cuts other boroughs have found creative ways to recruit.
The borough is holding an October award event to celebrate over 70% progression into jobs or university.
- 3.8 LB Ealing
Internally the borough has set a target of 25 apprenticeship starts, with 16 vacancies being advertised at present. The pre-apprenticeship programme is just starting its third year.
Have set up an apprenticeship network for external businesses and hired a consultant to work on recruitment.
Just launched a campaign (100 in 100 days) and so far at 36 starts.
- 3.9 LB Camden
43 starts so far this year (more external) and following their 100 in 100 days have received 122 pledges.

Celebration event has taken place and many Level 3 completions are progressing into Level 4.

Borough is also working with the Creative Education programme to encourage more creative industries to consider apprenticeships, and is also working to promote higher apprenticeships as an option in schools.

3.10 TUC

They are mapping with employers which unions are involved/represent apprentices with a view to them becoming advocates. Aim is to encourage unions themselves to employ apprentices and current work involves establishing an apprenticeship forum – currently Unite and Unison are involved.

3.11 LB Tower Hamlets

The borough is currently undertaking an internal procurement review with a view to developing an increase in higher level apprentice starts. At present the borough has 80 internal apprentices. There are 10 apprenticeships within the creative sector in the borough (such as Whitechapel Art Gallery) and they are working with the Creative and Cultural fund to develop a bigger programme.

3.12 LB Barking & Dagenham

Also have 80 internal apprentices, having recruited 37 since March (24 currently being recruited).

3.13 London Councils

Pioneering Careers Work in London – to be published in September and copies sent to all heads of schools and colleges in London.

The six pilot projects in boroughs going well and over target (300 vacancies). There will be evaluation in early 2014. The boroughs involved are Barking and Dagenham, Ealing, Greenwich, Hounslow, Lambeth/Southwark and Merton.

3.14 National Apprenticeship Service (NAS)

There are 24 different types of Traineeships now being offered.

A reminder that the government's funding consultation is still open with a deadline of 1 October (see point 5 for more information and discussion notes).

Note to group that the SME Age Enhancement is still available until the end of the year.

4 London Borough Apprenticeship Awards

The group broke up into 4 groups to discuss the shortlisted candidates and agree a winner based on set criteria. The winners were agreed and are:

Best contribution by a new apprentice – Bradley Gangadeen, LB Ealing

Best progression by an apprentice – Zubair Patel, LB Southwark (Highly Commended to Michael Ambrose, LB Redbridge)

Best manager or mentor – Saeed Ahmad, LB Redbridge

Best work with supply chains or local businesses – LB Hackney

5 Apprenticeship Funding Reform – Government Consultation

A discussion took place among the group ahead of submission of a response by London Councils

Key points that were raised include:

- Needs to be a balance of support – if too much given to employers runs the risk of training providers pulling out
- Will learners interests be met?
- Wide variety of quality for students
- Risk to SMEs – could put a lot of work (paperwork etc) their way
- Need to do more for SMEs
- By introducing a third party could lead to more bureaucracy
- Geographic consideration – travel to train

Post meeting note - London Councils submission

6 AOB

Date of next meeting: Tuesday 4th March 2014, 10.00-12.00, meeting room 5, London Councils.