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| **Minutes of the London Health & Safety Forum** |

**Date of Meeting: 10 September 2013**

**Time:** 10:00 to 12:30

**Held at:** London Councils Offices - Southwark

**Room:** Meeting Room 1

**Minutes: J Doherty (JD) 0207 641 2964 or** **Jdoherty@westminster.gov.uk**

**Present were:**

Gary Mann (GM) RB of Kensington & Chelsea (Vice Chair)

Melanie Farrow (MF) Barking & Dagenham

Mike Koumi (MK) Barnet

Robin Hope (RH) Ealing

David Pullen (DP) Hackney

Lynne Thorburne (LT) Hackney

Justin Tyas (JT) Hammersmith and Fulham

Fabrice Terrochaire (FT) Haringey

Gino Di Franco (GDF) Islington

Garry Fisher (GF) Newham

Shila Agnew (SA) Waltham Forest

John Throssell (JTH) Wandsworth

Steve Bruce (SB) LAS

Charles New (CN) Whitegift Foundation

John Doherty (JD) Westminster

Bill Hazleton (BH) Health and Safety Executive

Garry Saunders (GS) Hackney Homes

David Scott (DS) Hackney Homes

Steve Catley (SC) Havering

**Apologies Received:**

Trevor Webster (TW) Westminster (Chair)

Richard Buckley (RB) Hammersmith & Fulham

Oliver Sanandrez (OS) City of London

Jason Hughes (JH) Islington

Chris Rackley (CR) Southwark

Ian Wringe (IW) Redbridge

Sue Wilks (SW) Havering

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| **Agenda****Item** | **Details and/or action agreed** | **Action for and date** |
| 1 | Presentation by the NHS Ambulance Service , M Bullock, C Harley-Sharpe and Henry Dom on the subject of :-* Cardiac Arrest and Defibrillation
* LAS Defibrillator Accrediation Programme
* HeartStart and Train the Trainer
 | All |

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| **Agenda****Item** | **Details and/or action agreed** | **Action for and date** |
|  | Chris Harley-Sharpe will be writing to all members to inform them of the accreditation scheme upon its launch in October.Martin Bullock will write to members with regards to defibs.Henry Dom will write to members about the HeartStart and HeartStart Trainers.Below are links for how to use defibs etc.<http://www.youtube.com/watch?feature=player_embedded&v=zn__c9JPDLg> - ("How to use an AED - rescuer and rescued)<http://www.youtube.com/watch?v=ULF0QFZ35fc> - (How to save a life with a defib - Karen Walling from the LAS demonstration)<http://www.londonambulance.nhs.uk/about_us/involving_our_community/public_education/resuscitation_training_courses.aspx> - (LAS website on Resuscitation training course) |  |
| 2. | The questions raised at the last meeting of the group (date) regarding Can you explain why it is that for example a member of IOSH who has a masters/diploma and they demonstrate maintaining CPD through IOSH, that they must take a management paper for the construction certificate, when it is outside the five year period and maybe the implementation of a passport system would be appropriate. No response has been received to date. This matter is to be pursued by the chair again with IOSH prior to next meeting of the group.R Hope wished to have the attendee title amended from Enfield to Ealing within the minutes. Accepted as a true account of the meeting. |  |
| 3. | No Matters Arising |  |
| 4. | **HSE – legal and recent prosecutions update – Bill Hazleton**HSE update: The HSE Inspector (BH) gave an update on publications reviews. The HSE inspector informed the group this was in line with recommendations contained in the Lofstedt report that guidance be simplified/rationalised. Publications withdrawn included the Management of Health and Safety at Work ACOP. BH informed the group it should be noted that whilst the ACOP had been withdrawn the requirements of it were still enshrined in other regulations/documents.Other ACOP’s subject to review included ;* Workplace
* Safety Gas
* DSEAR
* Control of Legionella
* Wood Working

BH informed the group the RIDDOR Regulation changes were expected to become effective from October 2013. The principle changes in RIDDOR related to the following matters:* A shortening of the major injuries list
* The existing schedule detailing 47 types of industrial disease is being replaced with eight categories of reportable work-related illness
* Fewer types of dangerous occurrences

BH informed the group that several publications had been republished and/or revised namely:* Respiratory Equipment
* INDG171 ULD Employers Responsibilities

There was a new publication relating to* New Guidance regarding Children on farms
 | All |

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| **Agenda****Item** | **Details and/or action agreed** | **Action for and date** |
| 5. | DSE – Provision of payment for glasses. MF from Barking and Dagenham asked the group to share information on the rational and costs each authority was applying regarding payments for corrective lenses for DSE users. The group are asked to ensure the relevant information is forwarded to melanie.farrow@lbdal.gov.uk  |  |
| 6. | Outcome of the Voting for (FFI) .The outcome of the vote on the London Borough of Newham motion regarding FFI was as follows:* 25% of the councils eligible to vote did so
* Of those voting:
* 25% supported the proposal
* 75% did not support the proposal
* On the basis of the return and the votes cast the motion fails

Document sent out for agenda item 6 following the meeting to All. | All |
| 7. | The group was asked to consider whether it should give approval to advertising HSE vacancies that arise within the boroughs within the group. After discussion amongst the group it was deemed appropriate the matter should go to a ballot. TW/GM to draft ballot and submit to group | All |
| 8. | AOBNo other business |  |
| 9. | **Next meeting:** **Dates of future meetings - 2013 (10 am – 12.30 pm):*** 03 December 2013
* 04 March 2014
* 03 June 2014
* 09 September 2014
* 02 December 2014
 | All meetings are held at London Councils Offices, 591/2 Southwark Street, London, SE1 0AL |