

Young People's Education and Skills Operational Sub-Group

Business Plan

Item No: 7

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Summary	This paper covers the draft YPES Business Plan for 2013/14, which will form next year's work plan.
Recommendation	OSG members are asked to discuss and subsequently approve the Business Plan.

1 Background

- 1.1 Attached as an appendix to this paper is the draft Business Plan for YPES, which will need to be approved within London Councils (management and members). When agreed, it will form the basis of sub-group work plans.

2 Conformance with London Councils' Governance Arrangements

- 2.1 To ensure effective accountability, every division of London Councils has to produce an annual Business Plan for aggregation and subsequent approval by the Leaders Committee. Business Plans set out the performance indicators, outputs and milestones that will be achieved through the use of agreed resources (staff and budgets).

3 Role of the OSG

- 3.1 In the case of YPES, the Business Plan forms the basis of sub-groups' work plans against which progress is reported each meeting to the OSG. As representatives of our key strategic partners, OSG members are invited to comment on the appropriateness of the programme of activity planned for 2013/14 and the performance indicators, outputs and milestones proposed.

4 Recommendation

- 4.1 OSG members are asked to discuss and subsequently approve the Business Plan.

YPES Business Plan 2013-14

Policy or Service Area	Activity	Output
Young People's Education and Skills	To provide pan-London leadership for 14-19 education and training provision in relation to current and future needs of learners and employers; support local authorities in undertaking their statutory functions and assist other stakeholders in planning, policy and provision.	
Leadership, Influence and Policy	High Level Outcome: to maintain the YPES Board as the principal partnership through which strategic partners and stakeholders will work together to deliver the vision for 16-19 education and skills in London	
Lobby for London (policy and resources)	Ensuring sound knowledge and intelligence on forthcoming policy and funding decisions and seek to influence through evidence and arguing the case for London.	During the period 1 April 2013 - 31 March 2014, YPES will provide evidence and persuasive argument, where appropriate with other colleagues in London Councils, to lobby on issues impacting on 14-19 education and training in London or to respond to relevant government / mayoral consultations.
Shaping the London response to national education policy	Responding to national and city-wide consultations affecting 14-19 education and skills.	
Member dialogue	Producing briefings and delivering events for members on key policy areas on 14-19 education and skills	During the period 1 April 2013 - 31 March 2014, YPES (working with the Policy and Public Affairs [PAPA] Directorate) will produce at least <ul style="list-style-type: none"> • 4 member briefings • 2 member events.
	Maintaining close working relationships with the YPES Board Chair and the political representatives on the Board.	
Communication and relationship management	Maintaining relationships and working effectively with key strategic partners and other stakeholders to have a positive combined effect on London	At the end of the reporting year 1st April 2013 - 31 March 2014, YPES will seek feedback from stakeholders and at least 80% will report that they are very satisfied with: <ul style="list-style-type: none"> • the manner of communications with YPES • the strategic relationship between YPES and their organisation • the services provided by YPES.
	Providing briefings specific to the different audiences of YPES <ul style="list-style-type: none"> • Operational Sub-Group (OSG,) six weekly • Sub-Groups, quarterly • Directors of Children's Services and Officers, termly [the 14-19 update] 	
	Maintaining a sub-group structure in line with terms of reference set out by the YPES Board, which maintains a high level of professional and technical input to support London's local authorities and leads to the provision of consistently high standards of service to young people.	
	Continue to develop the 'learner voice' contribution in the YPES structure.	During the period 1 April 2013 - 31 March 2014, Learner Voice London will reach: <ul style="list-style-type: none"> • 500 followers on Twitter • 25 contributions from young people to the Blog.

YPES Vision to 2015: Strategy Implementation		High Level Outcome: To support the strategies through which strategic partners and stakeholders work together to implement the vision for 16-19 education and skills in London
Young People in London: An Evidence Base	Sourcing data and research on education, skills and employment and analysing the implications for London's young people and employers.	<p>To produce by 31st October 2013, in conjunction with relevant partners, a shared evidence base analysing education and skills for young people in London.</p> <p>Contribute to projections of future skills needs and demographics in order to identify gaps in education and training provision.</p> <p>Assist local authorities and learning institutions in the planning of appropriate education opportunities for young people in London.</p>
Annual Statement of Priorities	Analysing the evidence base, policy and strategy that drives the local authority role in delivering the vision for 14-19 education and skills in London.	<p>To produce by 30th November 2013 an Annual Statement of Priorities that:</p> <ul style="list-style-type: none"> • helps local authorities meet their statutory duties • helps learning institutions plan and deliver excellent opportunities for young people to learn and thrive in London • evaluates the implementation of the YPES Vision
Academic Partner Work Programme (Institute of Education)	Investigating the issues identified in the Vision document and developing a shared knowledge base with strategic partners and other stakeholders.	<p>To produce by 31 July 2013 reports on:</p> <ul style="list-style-type: none"> • local partnership arrangements for young people's participation, transition and progression • drop out at 17; Learner 17+ participation, attainment and progression in London <p>To agree a programme of research activity for academic year 2013-14 addressing further performance issues.</p>
Co-ordination of 14-19 Leads	<p>Holding at least two 14-19 conferences and two LA Forums during the year.</p> <p>Practitioner workshops when needed to deliver the work plans of sub-groups and to make progress on the vision for education and skills.</p>	<p>To provide effective support to local authorities at member, DCS, 14-19 Lead Officer levels.</p> <p>When needed facilitate cross borough and regional working and sharing of good practice, measured by:</p> <ul style="list-style-type: none"> • at least 70% of London's boroughs represented at YPES events • at least 50% of those attending events completing an evaluation survey of the event • at least 80% of the responses to events' evaluation surveys are at least satisfied with the content and output of the event.
Delivery of Strategic Services		High Level Outcome: To lead strategic services and activities which increase participation, raise achievement and ensure the progression of young people in London
Data and Regional Intelligence	Analysing data and research on education, skills and employment to draw out the priorities for young Londoners	<p>Deliver the work plan objectives of the Data Advisory Group.</p> <p>Establish and manage a work programme with the Data Partner to secure a sound evidence base for regional working and an online data dashboard for local authorities and other partners to use.</p> <p>Deliver a research project on progression into Higher Education in London with Linking London (Birkbeck University) and the University of Greenwich.</p>

External Funding	Securing additional resources for London and work with partners to maximise the impact of investment.	<p>Deliver the work plan objectives of the External Funding Group:</p> <ul style="list-style-type: none"> • align projects from all funding streams so that they are mutually supportive • inform the design and delivery of future programmes • monitor programme performance • inform debate about the 2014-2020 ESF funding round.
Informing Choices for Young People (ICYP)	Coordinating and providing regional guidance to promote the participation and progression of young people in London.	<p>Delivering the work plan objectives of the ICYP Group:</p> <ul style="list-style-type: none"> • draft a careers guidance guide for schools • working with partners, devise a London careers guidance framework • monitor participation, NEET, not known and September Guarantee with a view to implementing regional solutions to improve tracking • contribute to phase 2 of the Destination Measures through the DfE national steering group
Learners with Learning Difficulties and / or Disabilities (LLDD)	Supporting local authorities to implement SEND reform agenda.	<p>Implement the LLDD work plan through task and finish groups on:</p> <ul style="list-style-type: none"> • High Needs Students • Commissioning the Local Offer • Employment Pathways. <p>Establish revised regional arrangements to provide strategic oversight of SEND funding and policy reform.</p>
Raising the Participation Age (RPA)	Identifying, reporting and sharing effective practice in boroughs, learning institutions and other stakeholders to achieve full participation to 17 in 2013.	<p>Provide London's boroughs with appropriate support in implementing the increase in participation age to 17.</p> <p>Share effective practice in reducing the number of young people who are not in education, employment or training (NEET) up to March 2014.</p>
Youth Unemployment and Apprenticeships	<p>Identifying, reporting and sharing effective practice in boroughs, learning institutions and other stakeholders in addressing youth unemployment.</p> <p>Managing the relationship between the National Apprenticeship Service (NAS) and London boroughs to increase the number of quality Apprenticeship opportunities for young people in London.</p>	<p>In conjunction with London Council's PAPA Directorate, work with boroughs to tackle long-term unemployment for 16-24 year-olds and, in particular, to increase the overall number of Apprenticeship places during 2013-14.</p>
Regional Commissioning (Capel Manor College)	Managing relationships between Capel Manor College and London's Boroughs / EFA to ensure the continued supply of unique Land-based and related Green skills provision in London.	To continue to deliver places through Capel Manor College for 2012/13 and 2013/14 on behalf of London.