

Young People's Education and Skills

Operational Sub-Group

Date	1 June 2012	Venue	London Councils
Meeting Chair	Mary Vine-Morris		
Contact Officer:	Neeraj Sharma		
Telephone:	020 7934 9524	Email:	Neeraj.sharma@londoncouncils.gov

Attendance:

Members:

Mary Vine-Morris (MVM)	Chair - London Councils
Aidan Pettitt (AiP)	Education Funding Agency (EFA)
Diana Choulerton (DC)	LB Ealing (South West Cluster)
Jo Baty (JB)	LB Redbridge (Chair ESF Steering Group)
John Galligan (JG)	LB Brent (West Central Cluster/Vice-Chair OSG)
Lorraine Downes (LD)	City of Westminster (Central Cluster)
Robert Atkins (RA)	LB Islington (Chair DAG Steering Group)
Helen McNulty (HMcN)	Learning Trust (LLDD)
Helen Richardson (HR)	LB Barking and Dagenham (Apprenticeships/ICYP)
Trevor Cook (TC)	LB Havering (North East Cluster)

Officers:

Peter O'Brien (POB)	London Councils: Young People's Education & Skills (YPES)
Yolande Burgess (YB)	YPES
Helen Crumley (HC)	YPES
Neeraj Sharma (NS)	YPES

Apologies:

Alison Moore (AM)	LB Hillingdon (North-West Cluster)
Alan Parnum (AP)	EFA
Vic Farlie (VF)	London Work-Based Learning Alliance (WBLA)
Judith Smyth (JS)	Association of Colleges
Ruth Griffiths (RG)	LB Lewisham (South Cluster)

1 Welcome Introductions and apologies

- 1.1 The Chair welcomed Robert Atkins to his first meeting. Those in attendance introduced themselves and noted the apologies for absence.

2 Notes of the last meeting and matters arising

- 2.1 The following amendments were agreed to the draft minutes circulated with the agenda:
- Item 4.3, line 4, replace “Bromley” with “Bexley” (*post meeting note: corrected and loaded to papers for 1.6.12 meeting as 'revised'*).
- 2.2 Subject to these amendments, the minutes of the last meeting were agreed.

- 2.3 A document had also been circulated with the minutes to provide members with an update of the actions agreed at the last meeting. The following action points remain open:
- Action point 111, YPES to invite the RPA phase four trial boroughs to join ICYP group
 - Action point 113, remains an on-going item
 - Action point 115, Negat Lodhi is currently redrafting the letter to be sent out
 - Action point 117, JB confirmed no formal notes were taken to be circulated but a DfE presentation handout will be sent to members (*post meeting note: DfE presentation tabled at meeting*).
- 2.4 MVM presented a draft agenda for the 14-19 Leads Conference on 29 June. All sub-group chairs have confirmed they are able to attend. As the Education Funding Agency was still in the process of evaluating bids for the delivery of the youth contract it will not be possible to have successful bidders at the conference due to timescales.
- 2.5 YB confirmed that data on destination measures would be published on the 17th June (*post meeting correction: the measures will be published on 17th July*). Colleagues at DfE confirmed that they are able to attend and speak at the conference should we want them to do so. The group agreed this would be a timely topic and should feature at the conference.
- 2.6 The group discussed the importance of gathering intelligence on the development of Free Schools especially when looking at 14-19 provision. It was agreed that 14-19 Leads should be asked to complete a questionnaire, prior to attending, to capture data on Free Schools.

ACTIONS:

120: YPES team will send questionnaire regarding the development of Free Schools to conference attendees for completion prior to the event.

121: YPES to replace session on youth contracts with destination measures for the conference.

3 YPES Board

Vision and Strategy Consultation Report

- 3.1 OSG members were sent, prior to the meeting, the draft IoE report. MVM informed the group that it had been a substantial project and the report identifies areas where action needs to be taken to improve the education and life chances of young Londoners, in particular those aged 14-19. The report also identified areas for possible future research. Once it is signed off, the YPES team will produce a summary paper of the report for members.
- 3.2 The YPES team presented a draft outline to take forward the findings from the report in a next steps handout. The group agreed to the principles in the handout and provided the following feedback:
- Face to face careers guidance should, if possible, be broadened out to information, advice and guidance (IAG)
 - Existing format of the next steps handout was hard to follow. It should be simplified to avoid confusion and misinterpretation
 - Data sharing is critical but there is reluctance from some Academies to do so.
- 3.3 RA informed the group that to encourage Academies to share data, local authorities should develop a strong case for why the data is needed, what they will do with the information and any outcomes that will benefit those institutions that share data.

Draft agenda for 18 June 2012

- 3.4 The draft agenda for the YPES board meeting was approved.

ACTIONS:

122: Following approval of Vision and Strategy Consultation report, YPES to produce a summary paper.

4 Careers Advice and Guidance

Supporting Tracking and Monitoring

- 4.1 MVM informed the group that the Supporting Tracking and Monitoring paper had been discussed at ALDCS. There was agreement that pan-London tracking needed to be protected. The group asked for clarity over paragraph 8.1 in the paper. In particular, the minimum arrangement needed in the transition period for intended destinations for year 11 students.

Consultation on Careers Guidance

- 4.2 POB provided an overview of the DfE Consultation on Careers Guidance. He tabled the London Councils outline response that is broadly in favour of the duty being extended down to year 8 and up to 16-18 year olds, provided schools and colleges are appropriately resourced. He also encouraged boroughs to respond individually to the consultation.
- 4.3 The group approved the principles of the London Councils response.
- 4.4 JG informed members that, in Brent, some schools recently inspected by Ofsted were being asked for information on their IAG schemes and retention of students between years 12 and 13. Reports from these inspections are due to be published shortly.
- 4.5 In addition, DfE recently published the revised [Guide to the law for school governors](#). The group agreed that it would be useful use this publication to remind schools about the new duties in relation to careers guidance from this September

ACTIONS:

123: YB to seek clarification on paragraph 8.1 and make appropriate amendments.

124: ICYP group to consider drafting a communication for local authorities to send to schools highlighting careers guidance responsibilities.

125: JG to provide reports from recent Brent school inspections where details about IAG have been requested to YB.

5 Special Educational Needs (SEN) and Disability Green Paper – progress and next steps

- 5.1 YB presented a summary report of the SEN and disability Green Paper: Progress and next steps document. The proposed changes are significant and include:
- a single assessment process;
 - an Education, Health and Care Plan from birth to age 25, which brings services together and is focused on improving outcomes; and
 - an offer of a personal budget for families with an Education, Health and Care Plan.
- 5.2 A draft Bill will be published in summer 2012 for consultation and pre-legislative scrutiny with legislation will be introduced through a Children and Families Bill in 2013 to implement the changes to the law required for these reforms.

5.3 The group discussed the proposed changes and possible implications for local authorities including:

- changes to the legal framework to enable local authorities and health to commission jointly
- the need to support parents to understand and use personal budgets in relation to their child's needs,
- possible additional burdens on local authorities to monitor third party organisations offering services to manage personal budgets for families; and
- dispersed commissioning may hamper strategic.

6 Workplan Monitoring

6.1 There were no comments about the workplan monitoring.

6.2 A list of providers delivering European Social Fund (ESF) programmes for young people is available on the London Councils website. POB informed the group that the Government is scheduled to publish more information about subcontractors of ESF primes.

126: POB will circulate the link to details of providers delivering ESF programmes for young people in London.

Post meeting note: the link to details of providers delivering ESF programmes for young people can be found [here](#).

7 Learner Voice

7.1 The Learner Voice London blog launched 3 videos in May of young people discussing [careers guidance](#), [employability](#) and [funding](#). HC has tracked the usage of Learner Voice London and currently, there have been 200 views of the videos on youtube and 100 followers of the blog on Twitter.

7.2 The blog will be led by the topics young people raise and is a platform for them to share their opinions. It will be moderated by London Councils.

8 YPES Evaluation 2011/12

8.1 There had been a high level of response to the evaluation and the YPES team achieved a good rating. The aim is to improve on this further and as part of this the YPES team will be refreshing the website to make it easier to navigate and find relevant resources.

8.2 Based on the evaluation, the top three priorities for respondents are:

- Careers Education, Information, Advice and Guidance
- Data
- Youth Unemployment

9 Any Other Business

9.1 [Skills London](#) is London's biggest careers and skills event and will be taking place 23-24 November at the Excel London. It is free for schools and pupils to attend and is a great resource to be used.

Date of next meeting: Friday 21st September 2012, 10.00-12.00, meeting room 7, London Councils.