**London Archives Partnership**

Network Meeting

Monday July 17th 2017

City of Westminster Archives Centre

10:00 – 13:00

**NOTES AND ACTIONS**

**Attendees:**

**Westminster, TNA, City of London, Lambeth, Kensington & Chelsea, Kingston, Hounslow, Brent, Tower Hamlets, Barking & Dagenham, Enfield, Croydon, Southwark, Richmond, London’s Screen Archives**

**Apologies:**

**Hillingdon, Wandsworth, Bexley**

1. **Welcome and Project updates** Geoff Pick

Welcome from Geoff Pick to the London Archives Partnership Network Meeting – with the theme of **advocacy**. Round the table introductions. Thanks to Westminster Archives for hosting the meeting.

**LAP and advocacy** Geoff Pick

LAP produced preliminary advocacy document, as handout distributed at June meeting of London cCLOA and also available on [LAP website](http://www.londoncouncils.gov.uk/node/32009). This initial text also to be taken to meeting of Association of London Chief Librarians on Friday 21 July.   
A more in-depth and professional publication to be produced for later in year, integrating commissioned analysis and benchmarking using ARA/CIPFA Visitor Survey results. We need more case studies, plus images, to use. LAP members to send any content, ideas, questions to [Owen Munday](mailto:owen.munday@nationalarchives.gsi.gov.uk) at TNA. Themes to focus on are:

Growth & regeneration, Public health, Place making, Good governance, Tackling social isolation, Education, Tourism, with an emphasis throughout on Partnership.

**Memorials** Geoff Pick

There is a growing body of experience developing around recording and preserving memorials to recent tragedies such as the Westminster and London Bridge attacks, the Croydon tram derailment, and the Grenfell Tower fire. While each situation is different and complex both politically and in practical terms, members were urged to draw upon the experience of their peers and to consult groups such as LAP as well as LMA and TNA if affected by similar situations.

**London Borough of Culture** Geoff Pick

The LBoC programme launched on 30 June and applications are now open. The prospectus, application guidance and other information are available on the [Mayor of London website](https://www.london.gov.uk/what-we-do/arts-and-culture/apply-become-london-borough-culture?source=vanityurl). The deadline for applications from London Boroughs, for both 2019 and 2020 winners, is 1December. There will also be support and funding made available to several ‘runners up’, from HLF and other funders. Archive services may be approached by the team leading an application within your borough soon.  
The City of London will not be applying but is an institutional partner, offering support to other boroughs applying. Talk to Geoff Pick if your borough is putting forward a bid related to the archive.

**Joint programme with the London Museum Development Team** Geoff Pick

The Strong and Safe programme successfullydelivered another joint event for London Local Authority Archive and Museum Services on 5th May, kindly hosted by LMA. The conference was on the theme of resilience and business planning and featured presentations by Dianna Neal (Head of Economy, Culture and Tourism at London Councils), Isobel Hunter (Head of Archives Sector Development at TNA), Finbarr Whooley (Head of Content at the Museum of London) and Geoff Pick (Director of LMA). The afternoon session included case studies from Karen Perkins (Director of Arts and Museums at Luton Culture) on Luton Wardown Park Museum, and Clare Wood (Archivist) and Chloe Bird (Heritage Participation Associate) on the Southbank Archive Studio. The day concluded with a workshop on business models for resilience and advocacy by Dawn Langley from Alchemy Research and Consultancy.

**London Screen Archives** Bea Harbour

The new LSA Manager, Bea Harbour, gave an overview of recent work and the future focus of the network’s work. The steering group has a number of new members, including from LMA, Croydon, and TNA. Bea offered to give a fuller update on LSA at a future LAP network meeting.

**British Library Save our Sounds project** Geoff Pick

British Library has now secured phase 2 funding from HLF. LMA will be London hub/regional partner and will be able to provide further details on progress of project, including details of material to be digitised and shape of outreach work.

1. **Social media and branding** Owen Munday

LAP has now been in existence for four years, and the board feel it is time for the partnership to have a more visible profile. Alongside the work to produce the advocacy document (see above) this is an opportunity to think about what LAP is, what we do, and why we do it, and to communicate this more widely. Possible pieces of work include developing a strapline and a logo for LAP, and building an online presence through social media, starting with Twitter. If any LAP member or anyone in their team is interested in helping us to start up and manage an LAP Twitter account, please contact [Owen Munday](mailto:owen.munday@nationalarchives.gsi.gov.uk).

1. **Westminster Armed Forces Community Covenant projects** Peter Daniel

Peter Daniel from Westminster Archives gave a presentation on Westminster’s successful bid to the [Armed Forces Community Covenant Fund](https://www.gov.uk/government/collections/covenant-fund) and the resulting project, ‘A Candle for Major Booth’. The fund, which has £10M/year available provides grants between £100 and £250,000 for projects that strengthen ties and mutual understanding

between the Armed Forces and civilian communities. No match funding is normally required and the fund does not insist on unique activities for each phase of a project, meaning that it may be more suited to schools programmes which reuse material and activities over time. Funding priorities and guidance are published online and the application process is likely to differ slightly for each borough. The slides from Peter’s presentation will be circulated separately.

1. **Parliamentary Archives Vote 100 project** Mari Takayanagi

Mari Takayanagi gave a presentation on the various projects and pieces of work taking place at the Houses of Parliament around the Centenary of the Representation of the People Act 1918 and subsequent suffrage anniversaries in 1928, 1958 and 1963, all under the Vote 100 banner. The concept is to tell the story of women, the vote and parliament (i.e. much more broadly than the suffragette movement and story). The project includes a major exhibition at Westminster Hall in summer 2018. Many other projects have borrowed Vote 100 branding, and Royal Holloway are coordinating an online portal to them all (to be published soon). Please send details of any projects or events you would like to be included to [vote100@rhul.ac.uk](mailto:vote100@rhul.ac.uk) . Royal Holloway are also developing a MOOC. Another Vote 100 project of interest is the [Suffrage Pioneers](http://www.suffrage-pioneers.net/the-project/) project, organised by the Women’s Local Government Society, which aims to “identify and celebrate the lives of 100 previously hidden women and supportive men who were active in the campaign for votes, leading to the Representation of the People Act 1918, and who used the extended rights to citizenship in a positive way locally”. Nominations are open until 31 Oct 2017.   
Also mentioned was the £5M funding mentioned in spring budget for suffrage centenary fund. Both Vote 100 and TNA have been in touch with Government Equalities Office, who are managing fund, to request details of when criteria for fund will be published and applications formally opened.   
The @UKVote100 Twitter account gives regular project updates. Mari also offered to give a talk on women in parliament for any archive service interested. Please contact Mari on [vote100@parliament.uk](mailto:vote100@parliament.uk)

The slides from Mari’s presentation will be circulated separately.

1. **Workshop – Advocacy, crowdfunding and social media** Sharon Elliott

Sharon Elliott from TNA’s [Fundraising for Archives](http://www.nationalarchives.gov.uk/archives-sector/projects-and-programmes/fundraising-for-archives/) team gave a short presentation on advocacy tips and techniques using different social media and crowdfunding platforms, using the example of the successful Royal Voluntary Service Kickstarter campaign, ‘[Hidden Histories of a Million Wartime Women’](https://www.kickstarter.com/projects/1419318354/hidden-histories-of-a-million-wartime-women). The presentation was followed by a short group exercise thinking about how to advocate to two different audiences: trustees, and potential funders/wider community.

The slides from Sharon’s presentation will be circulated separately.

The final open call training days for the Fundraising for Archives programme are listed on the [TNA training webpage](http://www.nationalarchives.gov.uk/archives-sector/training-and-events/), and include two sessions on Crowdfunding, Crowdsourcing and Digital Fundraising – one in Leeds (10 Oct) and one in Birmingham (15 Oct).

Fundraising for Archives e-Learning modules are also being developed, with two already available: Case for Support and Financial Planning. You can sign up for this e-Learning [here](https://www.eventbrite.co.uk/e/fundraising-for-archives-e-learning-courses-tickets-31256513072).

1. **Borough news round up**

Updates from:

**Richmond** New archivist, Janine Stanford, started in January. [Know Your Place heritage festival](http://www.richmond.gov.uk/know_your_place) in September – bookings now open. Archive Explorers 5-day summer course for 9-14 year olds. New volunteers for summer shelf audit.

**Tower Hamlets** Options for future location of service under review. Some staff changes, but able to recruit. Mapping the Hamlets exhibition extended until September. 18 school visits so far in 2017. Internal audit in May – highlighted issues with cataloguing backlog and locations management.

**Lambeth** [Lambeth Heritage Festival](https://www.lambeth.gov.uk/sites/default/files/lpl-heritage-festival-2017_0.pdf) in September (Brochures available if anyone interested). To move collection of 12,000+ images to new platform (likely boroughphotos.org). Looking at relocating Lambeth Archives to new more accessible location in borough. Stakeholders meeting end of July. Small restructure to lead to increase in staffing later in year.

**Barking & Dagenham** New borough Archivist, Karen Rushton. HLF Our Everyday Futures project to digitise photos and film, plus oral history interviews, heritage walks and other activities.

**Kingston** Applying for Archive Service Accreditation. Storage Review underway, part-funded by London Museums Development grant, looking at options to bring NCS collections back into borough. Working with local organisations and stakeholders. Kingston is now HLF priority borough.

**Croydon** Completing HLF Fairfield Collection project. Final event took place on 23 June, with viewing of two exhibitions and community film. Exhibitions also [online](http://www.museumofcroydon.com/ixbin/indexplus?record=ART5694). Post-Accreditation work. Migrating remaining collections to AtoM catalogue. Future bid to London Borough of Culture. Possible photographic project using Photographic Survey and Record of Surrey Collection (from 1902).

**London’s Screen Archives** New LSA Manager, Beatrice Harbour, started May. Key priorities to deliver final stages of London: A Bigger Picture project, and securing ongoing funding for LSA and partners. Restruture of LSA Steering Group, chaired by Museum of London Director, Sharon Ament. LSA application to BFI 2022 Film Digitisation Fund, with focus on outer boroughs. Application (with MACE and Film London AMI Network) for funding to support artists working with archive film. London: A Bigger Picture already screen archive film at 33 events (with more to come), across 13 outer boroughs. Project has collected over 30 hours of material on behalf of project boroughs. New-look LSA website to launch soon. Teaching and learning resource for KS3 students developed.

**Kensington & Chelsea/Triborough**

Two thirds of restructure complete, due to finish April 2018. Net loss of 1 member of staff. Adrian Autton now in Triborough management role. New Oral History project: Two Potato: An Oral History of Children’s Play in North Kensington premiered in Notting Hill.

**Hounslow** Period of considerable change. LB Hounslow has withdrawn from Treaty Centre funding arrangement. The town library is now in the Civic Centre. Archive is now in Feltham Library. Work is underway to repopulate strong room in Feltham. LB Hounslow has also ended library services contract with Carillion, and will bring responsibility for services back into council from August.

**Brent** Application for large-scale volunteering underway, to support archive work. Reorganisation of stores, and audit of locations information and catalogue underway. Local studies library collection to be rationalised. Conversations with TNA and head of service ahead of Accreditation application. Small regular archive display programme established.

**Parliamentary Archives** Looking at future application to Archive Service Accreditation.

**Southwark** Updating outreach offer, esp to children and families (input from other services welcome). Processing material stored off-site following Cuming Museum fire. Developing volunteer programme (input welcome). Adapting Excel catalogues for upload to Discovery. London Bridge attacks – material from memorial responsibly removed and now in storage.

**Westminster** Restructure finished, including 2 posts (incl local studies). Libraries panel formed – paper on future plans due next April.

**Hammersmith & Fulham** New borough Archivist (Kath Shawcross) started. CALM catalogue to be upgraded to latest version and first online catalogue to launch in August. Additional volunteers recruited.

**LMA** Long-term review of accommodation needs (current lease expires 2035). Temporary work with Hounslow on storage and with Royal College of Surgeons on storage and access during HLF-funded refurbishment of college site. Exhibition on life on the London stage at LMA until end of 2017. Upgraded online catalogue frontend to go live in autumn. Review stage application for Archive Service Accreditation submitted.

**ARA** The new [competency-based CPD scheme](http://www.archives.org.uk/cpd.html) will be launched at the ARA conference in August. The scheme will be introducing new foundation and fellowship levels of attainment, recognising professional development at earlier and later stages of members’ careers.

**TNA**

**Collaborative Networks Sharing Event**11 September 2017, 10:15am – 4:00pm, The National Archives  
Open to anyone interested in learning more about regional collaborative networks. Book a place here: <https://www.eventbrite.co.uk/e/collaborative-networks-sharing-event-tickets-35763681133>

**Archives Unlocked – London workshop**3 October 2017, The National Archives  
Looking at Archives Unlocked, our strategic vision for the future of the archives sector, and what it means in practice. Book a place here:  
<https://www.eventbrite.co.uk/e/archives-unlocked-workshop-tickets-36684385986>

**DCDC conference 2017**27-29 November 2017, The Lowry, Salford Quays  
Conference registration now open. See the programme and book your place here: <http://bit.ly/DCDC17>

Note: Fuller written updates from those services which submitted them in writing will be circulated separately.

1. **Actions and Next steps (including ideas for future meetings)**

**DATE OF NEXT MEETINGS:**

**tbc**

Ideas for future meetings:

**London’s Screen Archives and film collections**

Any additional ideas please send through to Owen Munday: [owen.munday@nationalarchives.gsi.gov.uk](mailto:owen.munday@nationalarchives.gsi.gov.uk)