

## London Councils' Transport and Environment Committee – 15 June 2017

Minutes of a meeting of London Councils' Transport and Environment Committee held on Thursday 15 June 2017 at 2:30pm in the Conference Suite, London Councils, 59½ Southwark Street, London SE1 0AL

### Present:

Council	Councillor
Barking and Dagenham	Cllr Lynda Rice
Barnet	Cllr Dean Cohen
Bexley	<b>Apologies</b>
Brent	
Bromley	Cllr Colin Smith
Camden	<b>Apologies</b>
Croydon	Cllr Stuart King
Ealing	Cllr Julian Bell (Chair)
Enfield	Cllr Daniel Anderson
Greenwich	<b>Apologies</b>
Hackney	Cllr Feryal Demirci
Hammersmith and Fulham	Cllr Wesley Harcourt
Haringey	
Harrow	
Havering	<b>Apologies</b>
Hillingdon	<b>Apologies</b>
Hounslow	<b>Apologies</b>
Islington	Cllr Claudia Webbe
Kensington and Chelsea	Cllr Tim Coleridge
Kingston Upon Thames	Cllr Phil Doyle
Lambeth	
Lewisham	
Merton	Cllr Martin Whelton
Newham	Cllr Pat Murphy
Redbridge	
Richmond Upon Thames	Cllr Peter Buckwell
Southwark	<b>Apologies</b>
Sutton	Cllr Jill Whitehead
Tower Hamlets	<b>Apologies</b>
Waltham Forest	Cllr Clyde Loakes
Wandsworth	Cllr Caroline Usher
City of Westminster	Cllr David Harvey (Deputy)
City of London	<b>Apologies</b>
Transport for London	Colin Mann (Deputy)

## **1. Apologies for Absence & Announcement of Deputies**

Spencer Palmer, Director of Mobility and Transport, London Councils, introduced himself, and said that he would take the first two agenda items, before handing over to the Committee to nominate the election of the Chair of TEC.

### Apologies:

Cllr Alex Sawyer (LB Bexley)  
Cllr Phil Jones (LB Camden)  
Cllr Jason Frost (LB Havering)  
Cllr Keith Burrows (LB Hillingdon)  
Cllr Amrit Mann (LB Hounslow)  
Cllr Sizwe James (RB Greenwich)  
Cllr Ian Wingfield (LB Southwark)  
Cllr Christopher Hayward (City of London)  
Cllr Amina Ali (LB Tower Hamlets)  
Cllr Danny Chalkley (City of Westminster)  
Alex Williams (Transport for London)

### Deputies:

Cllr David Harvey (City of Westminster)  
Colin Mann (Transport for London)

## **2. Declaration of Interests**

### Freedom Pass Holders/60+ Oyster Cards

Cllr Phil Doyle (RB Kingston), Cllr Pat Murphy (LB Newham), Cllr Peter Buckwell (LB Richmond), Cllr Jill Whitehead (LB Sutton), and Cllr Caroline Usher (LB Wandsworth).

### North London Waste Authority

Cllr Dean Cohen (LB Barnet), Cllr Daniel Anderson (LB Enfield), Cllr Peray Ahmet (LB Haringey), Cllr Claudia Webbe (LB Islington), and Cllr Clyde Loakes (LB Waltham Forest).

### East London Waste Authority

Cllr Pat Murphy (LB Newham)

### South London Waste Partnership

Cllr Stuart King (LB Croydon), Cllr Phil Doyle (RB Kingston) and Cllr Jill Whitehead (LB Sutton).

### London Waste & Recycling Board

Cllr Feryal Demirci (LB Hackney)

### Car Club

Cllr Julian Bell (LB Ealing – Chair) and Cllr Claudia Webbe (LB Islington)

## Thames Regional Flood & Coastal Committee (Thames RFCC)

Cllr Lynda Rice (LB Barking & Dagenham)  
Cllr Dean Cohen (LB Barnet)  
Cllr Tim Coleridge (RB Kensington & Chelsea)  
Cllr Daniel Anderson (LB Enfield)

## London Cycling Campaign

Cllr Julian Bell (LB Ealing - Chair) and Cllr Feryal Demirci (LB Hackney)

### **3. Election of Chair**

Councillor Loakes nominated Councillor Julian Bell to be re-elected as Chair of TEC for 2017/18. This was seconded by Councillor Coleridge. Councillor Julian Bell (LB Ealing) was duly elected as Chair of TEC for 2017/18.

### **4. Election of Vice Chairs**

Councillor Feryal Demirci (LB Hackney) was elected to be the Labour Vice Chair of TEC, Councillor Tim Coleridge (RB Kensington & Chelsea) was elected to be the Conservative Vice Chair of TEC, and Councillor Jill Whitehead (LB Sutton) was elected to be the Liberal Democrat Vice Chair for TEC for 2017/18.

### **5. Membership of London Councils' Transport and Environment Committee for 2017/18**

The Committee received a revised report that presented members with a finalised version of the Committee's membership for 2017/18.

**Decision:** The Committee noted the membership of TEC for 2017/18.

### **6. Appointment to the TEC Executive Sub Committee for 2017/18**

The Committee received a report that set out the appointments to the TEC Executive Sub Committee for 2017/18.

**Decision:** The Committee elected the following members to the TEC Executive Sub Committee for 2017/18:

#### Labour

Cllr Julian Bell (LB Ealing – Chair)  
Cllr Stuart King (LB Croydon)  
Cllr Feryal Demirci (LB Hackney)  
Cllr Daniel Anderson (LB Enfield)  
Cllr Lynda Rice (LB Barking & Dagenham)  
Cllr Claudia Webbe (LB Islington)

#### Conservative

Cllr Tim Coleridge (RB Kensington & Chelsea)  
Cllr Phil Doyle (RB Kingston-upon-Thames)

Cllr Peter Buckwell (LB Richmond)  
Cllr Caroline Usher (LB Wandsworth)

Liberal Democrat

Cllr Jill Whitehead (LB Sutton)

City of London

Christopher Hayward

## **7. Nominations to TEC Outside Bodies and Appointment of Committee Advisers for 2017/18**

The Committee received a report that sought nominations to the various outside bodies that related to the work of TEC for 2017/18.

The Committee nominated the following members to the outside bodies below:

Heathrow Airport Consultative Committee (HACC)

Cllr Martin Whelton (LB Merton)

Deputy – Cllr Tim Coleridge (RB Kensington & Chelsea)

Thames Regional Flood & Coastal Committee (Thames RFCC)

*West* – Cllr Dean Cohen (LB Barnet)

*South West* – Cllr Nick Draper (LB Merton)

*South East* – Cllr Alan Smith (LB Lewisham)

*North East* – Cllr Lynda Rice (LB Barking & Dagenham)

*Central North* – Cllr Tim Coleridge (RB Kensington & Chelsea)

*Central South* – Cllr Jenny Brathwaite (LB Lambeth)

*North* – Cllr Daniel Anderson (LB Enfield)

London Sustainable Development Commission (LSDC)

Cllr Claudia Webbe (LB Islington)

Urban Design London (UDL)

Cllr Daniel Moylan (RB Kensington & Chelsea)

Cllr Nigel Haselden (LB Lambeth)

Thames River Basin District Liaison Panel (Thames LP)

Cllr Sizwe James (RB Greenwich)

London City Airport Consultative Committee (LCACC)

Cllr John Howard (LB Redbridge)

London Waste & Recycling Board (LWARB)

No new nominations are required until 11 August 2020

London Cycling Campaign (LCC)

Cllr Feryal Demirci (LB Hackney)

Councillor Loakes said that the nomination of TEC advisers needed to stem from what the Committee's priorities were. Katharina Winbeck said that "task and finish" groups had been created to inform TEC's responses to the Mayor's Transport Strategy and London Environment Strategy. Councillor Webbe said that not all boroughs were represented at these meetings and checks needed to be carried out

to ensure that all boroughs were engaged. Katharina Winbeck confirmed that all boroughs had been emailed and asked how they would like to participate. She said that two task and finish groups had convened so far, along with a further two more that would meet shortly. Borough officers were asked who they would like to choose as an adviser, and this was based on criteria such as political and geographical make-up etc.

The Chair said that a short report should be presented to the next TEC Executive Sub Committee outlining the previous process for nominating advisers to the Committee. In the meantime, the current TEC advisers would continue on an interim basis.

The Chair said that the London Waterways Commission (LWC) was no longer on the list of outside bodies that TEC nominated to. Katharina Winbeck said that the LWC was in the process of being merged with another group and TEC would be updated when more information was known.

**Decision:** The Committee:

- Agreed to pass on the above names to the Chief Executive of London Councils, for appointment to outside bodies, once they were all confirmed;
- Agreed that Alan Edwards would write to the outside bodies to inform them of the TEC nominations; and
- Agreed that a short report would be presented to the next TEC Executive Sub Committee, outlining the process for nominating TEC Committee advisers. The current Committee advisers would continue on an interim basis.

#### **8. TEC AGM Minutes of 16 June 2016 (for noting – previously agreed)**

The minutes of the TEC AGM meeting held on 16 June 2016 were noted, as they had already previously been agreed.

#### **9. Constitutional Issues**

The Committee considered a paper that informed members of proposed minor variation to the London Councils' Transport and Environment Committee (LCTEC) Governing Agreement. The proposed changes did not alter any of the functions of LCTEC or the responsibilities delegated to it.

**Decision:** The Committee:

- Approved the proposed minor variation to the LCTEC Governing Agreement set out in Appendix 1; and
- Noted that the variation to the LCTEC Governing Agreement, if approved by LCTEC, should come into effect following 28 days written notice of the variation to each Participating Council and Transport for London, if no objection is received from any Participating Council and/or Transport for London during the notice period.

## **10. Chair's Report**

The Committee received a report that updated members on transport and environment policy since the last meeting on 23 March 2017 and provided a forward look until the next TEC meeting on 12 October 2017.

Councillor Loakes said that he was still not satisfied with the response to the governance arrangements for the Mayor's "Healthy Streets" approach (paragraph 10). He said that London Councils had a great deal to bring to this policy area and he felt that an external board should be established. Councillor Demirci agreed and said that there needed to be local government representation on this board before Healthy Streets were designed. Councillor Whitehead said that Will Norman had suggested that a sub-regional approach to borough involvement could be used. Colin Mann confirmed that the board was a TfL officer only meeting and Will Norman would be contacting boroughs to set up a discussion about how boroughs would like to input into the Healthy Streets approach.

Councillor Loakes felt that momentum was being lost, with regards to Healthy Streets. He said that the boroughs should be at the forefront of this project and was concerned at the amount of "dithering" that was currently going on with this. Councillor Rice agreed and said that there were some big issues that boroughs needed to be involved with. Councillor Coleridge thought that the Healthy Streets approach was going to be discussed by TfL with individual boroughs. Councillor Colin Smith said that it was up to individual boroughs to make up their own mind regarding what form of "Healthy Streets" they would want.

Councillor Loakes said that this was an important agenda item for the Mayor. He said that a more formalised arrangement around Healthy Streets was required and members needed to have more of a say on the delivery of this approach. Councillor Colin Smith said that the approach had to serve individual boroughs and not just the Mayor's agenda. The Chair said that there were no solutions around this yet and a way forward needed to be found.

**Decision:** The Committee noted the Chair's report.

## **11. TEC Priorities for 2017/18**

The Committee received a report that provided members with a look back at what had been achieved in 2016/17 and a look forward to the priorities for 2017/18.

Spencer Palmer introduced the report. He said that the report set out the TEC priorities for 2017/18, as well as outlining what TEC had achieved in 2016/17.

Councillor Loakes said that the priorities appeared to centre around governance and did not concentrate on important areas like air quality, the implications of Brexit, the environment and the Defra litter strategy. Councillor Demirci agreed and said that Crossrail 2 had not been included as a priority. She felt that TEC needed to lobby Government to secure the Crossrail 2 line. Councillor Whitehead said that the rail franchise process was an important issue, as well as ensuring LIP guidance worked for boroughs. She said air quality was mentioned on page 3 of the report. Councillor Murphy felt that Crossrail 2, air quality and littering should be the main recommendations for TEC priorities.

Spencer Palmer said that the TEC priorities would feed into the London Councils' Business Plan that would be presented to Leaders. Katharina Winbeck said that air quality was already in the TEC priorities. She said that the issue of Brexit would influence legislation in TEC policy areas and these implications could be assessed better. Katharina Winbeck said that Crossrail 2 was dealt with by the "infrastructure" portfolio holder, Cllr Darren Rodwell, at London Councils.

Councillor Coleridge said that enforcement also needed to be a TEC priority, especially with regards to the environment and noise pollution. Councillor Demirci said that Crossrail 2 would have a huge impact across the boroughs, and TEC therefore needed to comment on and shape Crossrail 2 and discuss it. Spencer Palmer said that these comments would be taken on board.

**Decision:** The Committee:

- Discussed the report and agreed the priorities for the year 2017/18; and
- Agreed that environmental protection (including enforcement), improving air quality, and the implications of Brexit would be included as key TEC priorities for the year. Officers will also improve TEC feedback on important transport infrastructure projects, such as Crossrail 2, which are dealt with under another portfolio at London Councils.

## **12. Go Ultra Low City Scheme (GULCS) – Phase 1 Delivery for Residential and Car Club Electric Charge Points Update**

The Committee considered a report that updated members on delivery of Phase 1 for the residential and car club element of the GULCS, the borough consultation that has been taking place during March and April 2017 and the proposed future work. The report asks TEC to agree to start the process of amending the TEC agreement to delegate the boroughs' functions relating to Electric Vehicle Charging Apparatus to London Councils' TEC.

Katharina Winbeck introduced the GULCS report. She informed members of the "phased" approach that was taking place to deliver the GULCS. She said that the next Steering Group that was set up to guide implementation arrangements was convening on 28 June 2017. Boroughs expressed an interest to install 2,940 charge points over the next two years, which was an incredible ambition and more than the project has funding for currently.

Katharina Winbeck said that paragraphs 11 and 12 highlighted the underlying principles of GULCS funding. All 24 boroughs that had expressed an interest would be honoured with a cap of up to £300k. The same amount would be kept back for the boroughs that had not currently expressed an interest. Katharina Winbeck said that if London Councils TEC takes on the roles for the operational management of any partnership that may be created in the future, it needed to be given the power to carry out these functions, by inserting a new paragraph to the LCTEC Governing Agreement, as at paragraph 27 of the report.

Councillor Doyle asked if every borough had to respond to the consultation. Katharina Winbeck confirmed that every borough has to respond to the consultation before the TEC Agreement could be amended. Councillor Colin Smith said that the outcome of the consultation would affect the decision that was made. Councillor Coleridge said that good progress had been made with this. He said that some

boroughs wanted to manage their own lampposts, and a way forward on this was needed (paragraph 18).

Spencer Palmer said that the proposal today presented a range of options for boroughs to maintain maximum flexibility. Councillor Coleridge agreed and said that maintaining maximum flexibility was the best outcome. Councillor Loakes voiced concern that there were currently few opportunities to trial lamppost technology. He said that he would not want boroughs to be held responsible, should the technology go wrong. Stephen Boon said that London Councils was working with TfL on lamppost technology, and all options were being left open.

Councillor Webbe said that the boroughs that had not yet signed up to the GULCS needed to be encouraged to do so. The Chair said that he was happy with the £300k cap and to keep funds back for the boroughs that had not yet signed up.

**Decision:** The Committee agreed to consult on and seek written agreement from all local authorities to amend the London Councils' TEC (LC TEC) agreement as outlined in paragraph 27 of the report.

### **13. Draft Consultation Responses to Mayor's ULEZ and Defra's Draft Air Quality Plan**

The Committee received a report regarding the Mayor of London's consultation on introducing the central London Ultra Low Emission Zone (ULEZ) in April 2019, as opposed to September 2020, and to include Particulate Matter (PM) in its emissions standards. Defra was now consulting on its recently published draft air quality plan and London Councils was planning on responding to both these consultations.

Councillor Colin Smith said that he had concerns over the costs to individual businesses, which were to some extent covered in the consultation response. He also felt that the sunset period was not long enough, and had concerns over the number of exemptions that were being considered. Councillor Harvey also felt that the sunset period was not long enough and that disability vehicles were old and would be expensive to replace. Councillor Loakes said that paragraph 2(e) in the report suggested that certain groups would be let off the ULEZ and more thought was needed around consistency. Councillor Demirci said that this would have an impact on low income families. Katharina Winbeck confirmed that TfL had undertaken an impact assessment and the two groups highlighted were referenced as being more significantly impacted by the change, which is why London Councils response suggest working with those group to minimise this..

**Decision:** The Committee:

- Discussed and agreed the proposed London Councils' response to the third phase of the Mayor's air quality consultation at Appendix A; and
- Discussed and agreed the proposed London Councils' response to Defra's draft air quality plan at Appendix B.

### **14. Fixed Penalty Levels for GLC Parks Byelaws**

The Committee considered a report regarding LB Wandsworth's request to London Councils that TEC set Fixed Penalty Notice (FPN) levels for GLC byelaws relating to parks, so that local authorities could issue FPNs rather than prosecute offenders.



**Decision:** The Committee:

- Agreed that London Councils would consult on the levels of fixed penalty for breaching the GLC Parks, Gardens and Open Spaces byelaws, as set out at Appendix A: and
- Agreed that London Councils would consult on a fixed penalty level of £80, payable within 28 days and an early payment reduction to £50, if paid within 14 days.

## **15. Draft Response to Defra Consultation on Littering Penalties**

The Committee received a report that set out the actions with relevance to local authorities from the Litter Strategy that Defra published in April 2017. One of these actions was for the Government to consult on increasing litter penalties.

**Decision:** The Committee:

- Reviewed and agreed the draft responses at Appendix A of the report; and
- Provided a steer that Option 3 (*"increase the minimum, default and maximum fixed penalty to £65, £100 and £150 respectively"*) would be the level of penalties that London Councils supported in its response (question 3, page 4 of the report).

## **16. London Lorry Control Scheme Review – Update and Initial Recommendations**

The Committee received a report that provided members with an update on the progress on the London Lorry Control Scheme review to date, and the short, medium and long-term recommendations for the future.

Spencer Palmer introduced the London Lorry Control Scheme report. He informed members that a great deal of work had gone into the review, and thanked the boroughs, freight industry and businesses for all their positive engagement. Spencer Palmer said that some areas of work could be carried out straight away, whereas others would be more long-term.

**Decision:** The Committee:

- Approved the recommendations put forward in the report; and
- Agreed that officers would publish a detailed report on the review findings and recommendations.

## **17. Taxicard Procurement**

The Committee received a report that summarised the results of the Taxicard consultation and explained how the findings had been used to inform London Councils' recommended approach to re-procuring the Taxicard supply contract in partnership with Transport for London (TfL).

Councillor Doyle said that he was unfamiliar with the Taxicard scheme. He asked where the majority of the funding came from. Stephen Boon confirmed that 80% of Taxicard funding came from TfL. He said that London Councils was constantly looking at ways to improve technology and was looking for responses when it went out to contract. Spencer Palmer said that members valued the quality of the service and this came across in the consultation. Stephen Boon confirmed that 80% of users relied on the telephone to book cabs and this was reflected in the range of options put forward for this particular client group.

**Decision:** The Committee:

- Noted the outcome of the Taxicard consultation;
- Agreed the proposed changes to the service; and
- Agreed the proposed approach to procurement, ie working through, and with TfL, to set up a framework using the competitive procedure with negotiation, subject to London Councils and TfL concluding a service level agreement.

## **18. Freedom Pass Progress Report**

The Committee considered a report that provided members with an update on the provision of the Freedom Pass service, including proposals for: (1) a mid-term review of continued eligibility for Freedom Passes that expired on 31 March 2020, (2) the renewal of Freedom Passes that expired on 31 March 2018, and (3) reducing contact centre costs over the life of the new contract with ESP Systex (October 2017 to September 2022)

Stephen Boon introduced the report. He said that there was a proposal to undertake a mid-term review of Freedom Passes at a cost of approximately £200k, along with a 2018 re-issue. Stephen Boon said that “Option 3” (*“increased use of Interactive Voice Response (IVR) technology and on-line channels, but retain some call provision”*) was the preferred option.

**Decision:** The Committee:

- Agreed to a mid-term review of eligibility of Freedom Passes that expired on 31 March 2020;
- Noted the plan to renew Freedom Passes that expired on 31 March 2018; and
- Agreed to officers exploring customer contact centre “Option 3” in the context of the new Freedom Pass managed services contract.

## **19. Item Considered under the Urgency Procedure**

The Committee received a report that informed members of an item that was sent to TEC Elected Officers under the Urgency Procedure, namely “Environment and Traffic Adjudicators Recruitment”. Responses were required from Elected Officers by 3 April 2017 to ensure that the 11 adjudicators were appointed in time.

**Decision:** The Committee noted the Urgency Procedure that was sent to TEC Elected Officers on 27 March 2017 on “Environment and Traffic Adjudicator Recruitment”.

**20. TEC Committee Dates 2017/18**

The Committee noted and agreed the TEC and TEC Executive Sub Committee meeting dates for 2017/18.

**21. Minutes of the TEC Main Meeting held on 23 March 2017 (for agreeing)**

The minutes of the TEC Main meeting held on 23 March 2017 were agreed as an accurate record.

*Members of the press and public were asked to leave the room while the Exempt minutes from the TEC meeting held on 23 March 2017 were discussed and agreed.*

**The meeting finished at 15:50pm**