

Strategic and Technical Advisory Group

(Agreed at the Strategic and Technical Advisory Group meeting held on 31 October 2016)

Terms of reference

This project aims to improve the impact of the London ESF Youth Programme by providing opportunities for practitioners and partners to:

- Identify and overcome barriers to successful delivery
- Exchange ideas, experience and effective practice
- Manage transition between different strands of the programme so that young people are better supported into positive destinations

In particular, the project provides a structure to support the successful delivery of the Programme through effective dialogue between providers, partners and stakeholders and through the dissemination of good practice.

The project will be delivered through:

- A series of 'Information Exchanges' that will enable providers to share information in a combination of formal and informal settings;
- A 'Strategic and Technical Advisory Group' that will comprise partner organisations;
- A series of reports distilling good practice and case studies.

The **aim** of the Strategic and Technical Advisory Group is to set the direction of and take forward the discussions at the Information Exchange and provide a channel for generating and disseminating good practice. It will meet between planned Information Exchange events and distil and report good practice and other issues discussed at Information Exchanges to the London European Committee. It will also provide reports to the Young People's Education and Skills Board that will showcase achievements of the London ESF Youth Programme.

The scope of the project is the London ESF Youth Programme and other parallel or complementary programmes managed in London, for example by the Greater London Authority.

The role of the Strategic and Technical Advisory Group will be to:

- review the actions arising from the previous Information Exchange and approve reports to the London ESF Committee and Young People's Education and Skills Board.
- prepare the agenda for the next Information Exchange events,
- agree the focus of the facilitated sessions
- provide themes for discussion at the breakout sessions
- provide a briefing for the lead sessions on "programme overview" and "young people policy overview"
- ensure that the effective, integrated delivery of all strands of the London ESF Youth Programme in all contract package areas contributes to the participation of young people in appropriate education, training and employment

- where appropriate, consider future commissioning and the design of potential new programmes.

London Councils Young People's Education and Skills manages the project, provides the secretariat for the Strategic and Technical Advisory Group and will post a report of each Strategic and Technical Advisory Group meeting on its website. In this way, access to good practice will be ensured and the agenda for each Information Exchange will be transparent and based on current issues relevant to young people. It will ensure a collaborative approach to setting the agenda for each of the information Exchange events and following up any actions arising. A collaborative approach to agenda setting will help ensure that partner organisations become committed to supporting actions that enable continuous improvement and the relationships that underpin it.

Membership

The Strategic and Technical Advisory Group will comprise:

- **London Councils** (secretariat of the Group): suggested representatives - Yolande Burgess (Chair) and Peter O'Brien (Secretary) yolande.burgess@londoncouncils.gov.uk and peter.obrien@londoncouncils.gov.uk
- **EPMU**: Rita Chircop, Steven Greenwood and Tawhid Qureshi rita.chircop@london.gov.uk, steven.greenwood@london.gov.uk and tawhid.queshi@london.gov.uk
- **Greater London Authority**: Sarah Wilkins and Julie Sexton – sarah.wilkins@london.gov.uk and julie.sexton@london.gov.uk
- **Representatives from sub-regional borough groupings**:
 south London: Ann Mason (ann.mason1@achievingforchildren.org.uk)
 central London: Tim Eyers (tim.eyers@rbkc.gov.uk)
 east & north London: Erik Stein (erik.sten@lbbd.gov.uk)
 west London: Priscilla Hansberry (priscilla.hansberry@hounslow.gov.uk)
- **Co-Financing Organisations**: Mick Speke, Jamilah Burke, Andrea Clarke and Tara Oliver (Skills Funding Agency) mick.speke@sfa.bis.gov.uk, jamilah.burke@sfa.bis.gov.uk, andrea.clarke@sfa.bis.gov.uk and tara.oliver@sfa.bis.gov.uk Derek Harvey and Denise Donovan (DWP) derek.harvey@dwp.gsi.gov.uk and denise.donovan1@dwp.gsi.gov.uk