**Minutes of the London Health and Safety Forum**

**Date of Meeting: Tuesday 14 June 2016**

**Time:** 10:00 to 12.00

**Held at**: London Councils Offices – Southwark

**Room**: Meeting Room (2)

**Minutes**: Justin Tyas [Justin.tyas@cityoflondon.gov.uk](mailto:Justin.tyas@cityoflondon.gov.uk)

**Present were:**

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| Melanie Farrow (MF) | Barking and Dagenham |
| Charlotte Faint (CF) | Bromley |
| Justin Tyas (JT) (Vice Chair)  Chaired the meeting / minute taker. | City of London |
| Peter Dempsey (PD) | City of London |
| Darren William (DW) | Camden |
| Sue Emery (SE) | Ealing |
| Alex Ruddiman (AR) | Hackney |
| David Pullen (DP) | Hackney |
| Mel Fontinelle (MF) | Hounslow |
| Caroline Woodliffe (CW) | Kingston |
| Ann Whalley (AW) | Waltham Forest |

**Invited Speakers**

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| Philip Baker (PB) | PBS Solutions Limited |
| Maria Strangward (MS) | HM Inspector, Health and Safety |

**Apologies**

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| Ian Wringe | Redbridge |
| Selina Chen | Redbridge |
| Oliver Sanandres (Chair) | City of London |

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| **Agenda Item** | **Details and/or action agreed** | **Action for and date** |
| (1) | **Open Meeting**  Justin Tyas (JT) Chaired the meeting and welcomed everyone. Apologies were noted. JT also took the minutes. |  |
| (2) | **Minutes of previous meeting**  No minutes were provided. |  |
| (3) | **Matters arising**  None |  |
| (4) | **Presentation**    Philip Baker (PB) gave a presentation (CDM 2015 update) and answered questions posed by the members including a brief discussion about how CDM 2015 applied to the [entertainment industry](http://www.hse.gov.uk/entertainment/cdm-2015/) and who could be considered a “Client” (under the regulations) for facilities management scenarios.  A key focus that PB emphasised during his presentation was that CDM should be ‘all about protecting workers’, who should be at the centre of all considerations.  PB provided a copy of the slides and some information about forthcoming event(s) which were e-mailed to the forum members (16.06.2016). |  |
| (5) | **Update from the Health and Safety Executive (HSE):** Maria Strangward (MS), HM Inspector, Health and Safety  [**Maria.Strangward@hse.gov.uk**](mailto:Maria.Strangward@hse.gov.uk)  MS explained that she was the sector lead for local authorities as duty holders. Update:   * New national strategy “[Helping Great Britain Work Well](http://www.hse.gov.uk/strategy/index.htm)”   Input from local authorities on the [Business Plan](http://www.hse.gov.uk/aboutus/strategiesandplans/businessplans/index.htm) would be welcomed.   * Consultation on simplification to regulations including COSHH, CLAW, DSEAR * Use of volunteers   There was a brief discussion about the use of volunteers including in potentially higher risk roles such as landscaping.   * Health and Social Care partnership working with police attendance was briefly discussed in relation to mental health in particular.   **All feedback on above items direct to MS**  MS gave a verbal update on several recent cases including:   * [Landlord sentenced for gas safety failings](http://press.hse.gov.uk/2016/landlord-sentenced-for-gas-safety-failings/) * [BUPA Care Homes fined £400,000 over bedrail failures](http://press.hse.gov.uk/2016/bupa-care-homes-fined-400000-over-bedrail-failures/) * [NHS Foundation Trust fined £200,000 for safety failings](http://press.hse.gov.uk/2016/nhs-foundation-trust-fined-200000-for-safety-failings/) * [Firm fines £1million after young worker killed by exploding tyre](http://press.hse.gov.uk/2016/firm-fines-1million-after-young-worker-killed-by-exploding-tyre/) * [Motor vehicle repair company fined after work experience student crushed by vehicle](http://press.hse.gov.uk/2016/motor-vehicle-repair-company-fined-after-work-experience-student-crushed-by-vehicle/) * [Two companies fined after disturbing asbestos](http://press.hse.gov.uk/2016/two-companies-fined-after-disturbing-asbestos/) |  |

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| **Agenda Item** | **Details and/or action agreed** | **Action for and date** |
| (6) | **National forum feedback**  None. Contact OS direct to raise issues or queries.  A copy of these minutes to be circulated once provided. | **All / On-going**  **OS / when available** |
| (7) | **AOB**   * Melanie Farrow (MF) requested sharing of advice / experiences around *Agile Working*. Respond to MF direct for those who can help. * Darren William (DW) thanked those members who responded to his recent request about accident/incident reporting systems. * JT said he would be stepping down from the Forum as Vic Chair within three years; by year end. Others might wish to consider coming forward. | **All / by next meeting**  **All / by next meeting** |
| (8) | **Future presentations -suggestions**   * Sentencing Guideline * Fire Safety |  |
| (9) | **Date of Next Meeting**  **13 September 2016 (10am-12.30)**  Future meetings:  6 December 2016 (10am-12.30) | All meetings are held at London Councils Offices, 591/2 Southwark Street, London, SE1 0AL |