

Pensions CIV Sectoral Joint Committee

Item no: 4

Programme Overview and Risk Register

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Summary	This report presents the Board with the current version of the CIV implementation programme plan and risk register.
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Recommendations	<p>The committee is recommended to:</p> <ul style="list-style-type: none">i. Consider and provide guidance on the content of this report; andii. Discuss the attached programme plan and risk register.
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Programme Overview and Risk Register

Introduction

2. Attached as Annexes A and B are the current overarching programme plan and high-level risk register for the committee's consideration and comment.
3. The Chief Executive and Programme Manager review both documents on a regular cycle with the programme plan being reviewed on a weekly basis and the risk register being reviewed fortnightly. The Board of London LGPS CIV Ltd. also reviews both items at each of its meetings.
4. The programme plan and risk register will be added as standing items to all future committee meetings and a commentary will be provided when necessary.

Programme Plan

5. The programme plan is timed to deliver operator (company) authorisation by the middle of August and fund authorisation by the end of September.
6. There are four underlying projects each with a series of workstreams beneath:
 - i. Company Establishment; this project is the overall responsibility of London Councils' CIV Programme Office and covers the underlying infrastructure necessary for the company to operate. Good progress is being made, but recruitment of senior roles is currently at amber to reflect the delayed start to the recruitment process and its criticality to the company authorisation process. Finance Systems is also amber reflecting the need for a finance system to be established soon to enable the company to raise invoices to the boroughs for the final £25,000 contribution to the implementation costs and the initial operating costs.
 - ii. Operator Set-up; this project is being managed by Deloitte and covers the work necessary to take the company through to FCA authorisation. The Regulatory Application workstream is currently amber to reflect that we had aspired to submit the application by the end of the third week of May, but that there are still some significant sections of the application to flesh out (e.g. client money considerations), which are being resolved but are likely to cause delay.
 - iii. Fund Establishment; this project is being led by Northern Trust, but requires input from fund managers, the lawyers and ultimately the boroughs. The Project Initiation workstream is shown as amber reflecting that the contractual paperwork is still to be finalised, this is all in hand but is complex and time-consuming. There is no expectation that the necessary documentation will not be completed on time, but nonetheless it is still an issue to be resolved at this point.
 - iv. Legal Documentation; this project falls under the remit of Eversheds to lead. All the workstreams are currently green, but going forward there will be significant amounts of drafting and clearance to go through which could lead to delay.

Risk Register

7. In the context of a highly complex programme, the risk register is seen as representing a pragmatic approach to management of the significant risks to the overall programme.

The weekly review of the programme plan is used as an opportunity to consider and mitigate the more immediate, day-to-day, risks and issues that arise and need to be addressed.

8. In constructing the risk register London Councils' Risk Management Strategy and Framework has been adopted. Annex C presents the Board with an extract from the Strategy and Framework ('Criteria for Risks') which defines and categorises types of risk and provides an assessment and scoring methodology.

Recommendations

9. The committee is recommended to:
 - i. Consider and provide guidance on the content of this report; and
 - ii. Discuss the attached programme plan and risk register.

Financial implications

10. There are no financial implications for London Councils.

Legal implications

11. There are no legal implications for London Councils.

Equalities implications

12. There are no equalities implications for London Councils.

Annexes

Annex A	Programme Plan
Annex B	Risk Register
Annex C	Criteria for Risks (extract from London Councils' Risk Management Strategy and Framework)