**Replacement Taxicard Form**

There is a £10 administration fee to replace lost and damaged Taxicards. Once payment has been received you should expect to receive your replacement Taxicard through the post in three to five working days. If you wish to pay by cheque or postal order please make this payable to London Councils and send it to the below address.

**London Councils**

**Taxicard Department**

**59½ Southwark Street**

**London**

**SE1 0AL**

Please fill in the reply form below and also write the name and address of the Taxicard holder on the reverse of the cheque or postal order.

If you have changed address and still live in a London borough you will need to provide proof i.e. a copy of a recent utility bill or council tax statement (refer to the back of this form for further information – need link )

Should you have any further queries please do not hesitate to contact the Freedom Pass helpline on 0845 275 7054.

**Taxicard Reply Form**

**Name:**

**Address:**

**Postcode**

**Date of Birth:**

**Telephone Number:**

**E-Mail Address:**

**Taxicard number (if known):**

**Reason for card replacement (Please tick relevant reason):**

Lost

Damaged

Faulty (Please enclose the Taxicard for inspection)

Stolen (Please provide Crime Reference Number)

Other – Please specify

**Proof of address list**

* council tax bill/letter/payment book Current council/housing association rent book/statement/letter
* Copy of tenancy agreement
* Current television licence
* Residential utility bill (excluding mobile phone bills) dated in the last 3 months
* HM Revenue and Customs letter dated in the last 3 months Department for Work and
* Pensions letter dated in the last 3 months
* Occupational pension letter dated in the last 3 months
* Residential personal bank/Building Society/Credit Card statement or bank letter
* Copy of domiciliary care bill